

HUENEME ELEMENTARY SCHOOL DISTRICT

205 North Ventura Road, Port Hueneme, CA 93041

MINUTES OF A REGULAR MEETING OF THE COLLABORATIVE LEADERSHIP TEAM

Monday, April 22, 2019, 4:00 P.M.

A regular meeting of the Hueneme Elementary School District Collaborative Leadership Team (CLT) was held on **Monday, April 22, 2019**, in the Hueneme Elementary School District Office Boardroom. The agenda was posted and made available to the public on April 18th.

ATTENDANCE

Team Members Present:

1. Dr. Christine Walker, Superintendent
2. Helen Cosgrove, Assistant Superintendent
3. Darlene Bruno, Board Member
4. Siugen Constanza, Board Member
5. Alice Ramirez, HEA President
6. Rachel Enevoldsen, HEA Member
7. Paul Robinson, CSEA President
8. Cinthya Perez, CSEA Member

Other Staff Present:

Cynthia Rojas, Executive Assistant

CALL TO ORDER – Item 1

Dr. Walker called the meeting to order at 4:00 P.M.

PUBLIC COMMENTS – Item 2

There were no public comments.

ADOPTION OF THE REGULAR AGENDA – Item 3

Mrs. Bruno motioned to adopt the agenda as submitted. Mr. Robinson seconded and the motion passed upon a vote of 7 ayes, zero nays, and with 1 member abstaining (Enevoldsen).

APPROVAL OF MINUTES OF THE REGULAR MEETING OF MARCH 11, 2019 – Item 4

Mr. Robinson motioned to approve the minutes of the regular meeting of March 11, 2019. Mrs. Bruno seconded and the motion passed upon a vote of 5 ayes, zero nays, and with 3 members abstaining (Constanza, Perez, and Enevoldsen).

EARLY RELEASE DAY – Item 5

Ms. Ramirez indicated that HEA members voted for Wednesday as the common early release day. Dr. Walker stated that a Wednesday early release day would allow teacher trainings to be scheduled on Tuesdays and Thursdays. Additionally, administrative meetings would be moved to Wednesday afternoons to reduce the amount of time that principals and assistant principals are off-site.

SHINE PREPARATION – Item 6

Dr. Walker indicated that the CLT had narrowed down the theme for this year's SHINE event to two possibilities. After further discussion, the CLT selected the theme and started planning the event.

AUGUST – SITE COLLABORATIVE LEADERSHIP TEAMS – Item 7

Ms. Cosgrove announced that all school collaborative teams are scheduled to meet on August 19th before the start of the new school year. Keeth Matheny, a model teacher and national trainer, is the guest speaker and will be discussing relation based instruction, student engagement, and Social and Emotional Learning.

FUTURE AGENDA ITEMS – Item 8

No future agenda items were suggested.

ADJOURNMENT– Item 9

There being no further regular business before the Collaborative Leadership Team, Dr. Walker adjourned the meeting at 5:05 P.M.