

HUENEME ELEMENTARY SCHOOL DISTRICT

205 North Ventura Road, Port Hueneme, CA 93041

MINUTES OF A REGULAR MEETING OF THE COLLABORATIVE LEADERSHIP TEAM

Monday, March 11, 2019, 4:00 P.M.

A regular meeting of the Hueneme Elementary School District Collaborative Leadership Team (CLT) was held on **Monday, March 11, 2019**, in the Hueneme Elementary School District Office Boardroom. The agenda was posted and made available to the public on March 7th.

ATTENDANCE

Team Members Present:

1. Dr. Christine Walker, Superintendent
2. Helen Cosgrove, Assistant Superintendent – arrived at 4:06 P.M.
3. Darlene Bruno, Board Member
4. Alice Ramirez, HEA President – arrived at 4:06 P.M.
5. Cynthia Sanchez, HEA Member
6. Paul Robinson, CSEA President

Team Members Absent:

1. Siugen Constanza, Board Member
2. Cinthya Perez, CSEA Member

Other Staff Present:

Cynthia Rojas, Executive Assistant

CALL TO ORDER – Item 1

Dr. Walker called the meeting to order at 4:04 P.M.

PUBLIC COMMENTS – Item 2

There were no public comments.

ADOPTION OF THE REGULAR AGENDA – Item 3

Mrs. Bruno motioned to adopt the agenda as submitted. Mr. Robinson seconded and the motion passed upon a vote of 4 ayes and zero nays, with four absences (Constanza, Cosgrove, Perez and Ramirez).

APPROVAL OF MINUTES OF THE REGULAR MEETING OF FEBRUARY 25, 2019 – Item 4

Mr. Robinson motioned to approve the minutes of the regular meeting of February 25, 2019. Ms. Ramirez seconded and the motion passed upon a vote of 5 ayes, 1 abstention (Sanchez), and zero nays, with two absences (Constanza, Perez).

LIBRARY BOOK SELECTION – Item 5

Dr. Walker and Ms. Cosgrove informed the CLT that the district has contracted with the Ventura USD to provide a part-time certificated librarian to work in conjunction with our library clerks. The librarian would assist with the selection of books, providing feedback and recommendations. Ms. Cosgrove indicated that this is an opportunity for more stakeholder involvement.

BY-TRUSTEE AREA MAPS – Item 6

Dr. Walker informed the CLT that the district is moving from at-large to by-trustee area elections. She shared information on the general waiver request that the district plans to submit, as well as the trustee area process.

COMMON EARLY RELEASE DAY – Item 7

The CLT continued their discussion from the previous meeting regarding a common early release day. No decision has yet been made.

SHINE PREPARATION – Item 8

The CLT continued their discussion on the SHINE event and narrowed down the theme to two possible choices.

FUTURE AGENDA ITEMS – Item 9

As in the last meeting, Ms. Ramirez stated that she would like to know more about the school site collaborative teams. Dr. Walker shared that school sites are doing different things with their collaborative teams, but that she would have the principals write out what is being done. The CLT also talked about having all collaborative teams meet again before that start of the new school year.

ADJOURNMENT– Item 10

There being no further regular business before the Collaborative Leadership Team, Dr. Walker adjourned the meeting at 4:54 P.M.