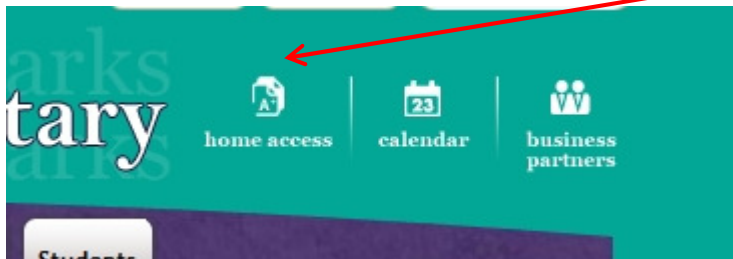


How to Register and Log in to the HAC (Home Access Center)

Registering Your Account

1. Navigate to www.humbleisd.net/sfe and click on the Home Access Center icon on the top right hand corner of the page.



2. If you have not yet set up your username and password, click on the hyperlink to register.

A screenshot of the 'Home Access Center' login page. The page has a blue header with 'eSchoolPlus+' on the left and 'Home Access Center' on the right. Below the header, there is a login form with fields for 'Username: *' and 'Password: *', a 'Log In' button, and a link for 'Forgot My Username or Password'. To the right of the form, there is a welcome message: 'Welcome to the Home Access Center. To begin, please enter your username and password. Have a nice day!' and a registration link: 'If you do not have a username and password for Home Access Center, you can register by clicking [here](#).' The registration link is circled in red, and a red arrow points from the instruction above to it.

3. You will then be prompted to enter your First Name, Last Name, City, and Zip Code. **This information must match the guardian information in your student's registration information.** If the information matches more than one contact, the individual must also enter the email address that was provided to the district. Note: **You will not be able to register online for the Home Access Center if you have not provided the district with an email address.**

A screenshot of the 'Home Access Center User Registration' form. The form has a blue header with 'Home Access Center' and 'Home Access Center User Registration'. Below the header, there are four input fields: 'First Name: *', 'Last Name: *', 'City: *', and 'Zip Code: *'. At the bottom of the form, there is a 'Register' button.

4. Once this step is complete, an email will be sent to you with your temporary password. **If you do not receive this email, contact the registration office to verify that the email address on your student's contacts page is your correct email address.**
5. **ERROR MESSAGE:** If you receive an error message that will not allow you to set up your account, please contact your student's Campus HAC Coordinator. Please contact Mary Brooks at mary.brooks@humble.k12.tx.us or Debbie Cashmareck at debbie.cashmareck@humble.k12.tx.us

Logging In

To log in, input your username in the **Username** field and your password in the **Password** field. **Passwords are case sensitive.**

The next screen has two possible outcomes:

1. If this is the first time that you have logged in to the Home Access Center, you will be asked to provide two security questions and answers. Press the "Continue" button after you have completed this task.
2. If you have previously logged in and provided the security questions/answers, you will now see either a screen that lists all of your students enrolled in Humble ISD or you will go straight to the Daily Summary Page if you only have one student enrolled.
If you first have the "My Students" page, click on the student you wish to view to access the Daily Summary Page.

***If you only gain access to one student and you have more than one student enrolled in Humble ISD, please contact Debbie.cashmareck@humble.k12.tx.us or mary.brooks@humble.k12.tx.us to have your students "linked."