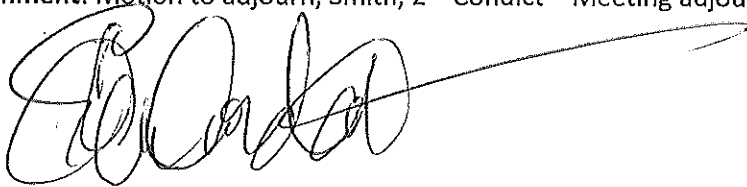


**Hillsdale Preparatory School**  
160 W. Mechanic Rd., Hillsdale, MI 49242  
Board of Directors Meeting  
Hillsdale Prep Teachers' Lounge  
March 2, 2023 5:30 PM  
Meeting Agenda

1. Call to Order
2. Roll Call
3. Approval of Agenda
4. Public Comment
5. Consent Agenda:
  - a. Approval of Financial Statements
  - b. Approval of Bills
  - c. Approval of Minutes from the January 24 Meeting
6. Budget Amendment
7. Discuss Accounting Proposals
8. Mid-year Progress on Section 98b Goals
9. New Business and Administrative Reports/Updates
10. GVSU Update
11. Other Matters
12. Adjournment

**Hillsdale Preparatory School**  
160 W. Mechanic Rd., Hillsdale, MI 49242  
Board of Directors Meeting  
Hillsdale Prep Teachers' Lounge  
January 24, 2023 5:30 PM  
Meeting Minutes

1. **Call to Order:** 5:36pm
2. **Roll Call:** Heckel, Conduct, Waldvogel, Smith
  - a. Also Present: Annie Fowler, Melody Henthorne, Bill Barker, Courtney Stahl (virtually)
3. **Approval of Agenda:** Conduct made a motion to add letter d to the consent agenda to accept the grant from Grand Valley, 2<sup>nd</sup> Waldvogel – Carried
4. **Public Comment:** None
5. **Consent Agenda:** Motion to approve, Smith, 2<sup>nd</sup> Conduct – Carried
  - a. Approval of Financial Statements
  - b. Approval of Bills
  - c. Approval of Minutes from the December 15 Meeting
  - d. Approve the Grant from Grand Valley
6. **ISD Rental Contract Discussion:** The Board discussed the rental contract with HCISD.
7. **New Business and Administrative Reports/Updates:**
  - a. Mrs. Fowler gave an update on building maintenance. There was a pipe that burst in the electrical closet of the gym building over Christmas Break. It ruined some equipment connected to our fire alarm system. The current company who monitors our building alarm and fire alarm system have not responded with a quote. Melody has reached out to another company who is working on a quote. We will share that information as soon as we have it. An insurance claim has been filed so the cost of repairs should be covered under the claim. However, there will be an additional cost to switch companies.
  - b. Mrs. Fowler also gave a staffing update. Mrs. Hitt will no longer be teaching our 5/6 grade classroom. After looking at all of the options the best solution was to put Jeanine Medrano in that classroom for the remainder of the year. Mrs. Comstock will also be assisting by teaching social studies to the 5/6 grade class when her class is at recess. Mrs. Fowler held a parent meeting to go over the change in staff and address parent concerns.
  - c. She also gave information about a grant opportunity called grown your own. This gives staff members the opportunity to go back to school to either become a certified teacher or add to their degree. Three Hillsdale Prep staff are interested in the grant.
8. **GVSU Update:**
  - a. Courtney presented the School Performance Report to the Board.
  - b. Bill informed the Board that next year there will be a change to the academic grant that Grand Valley offered. The grant will now be \$30 a student. Half of the grant money will still be dependent on board trainings and he will get more information about the changes to the academic grant portion.
9. **Other Matters:** Melody informed the Board there will be a budget amendment at the February meeting. She also asked the Board to be thinking about accountants that can replace CHBW.
10. **Adjournment:** Motion to adjourn, Smith, 2<sup>nd</sup> Conduct – Meeting adjourned at 6:34pm

A handwritten signature in black ink, appearing to read "Bill Barker", with a long horizontal line extending to the right.