

Hillsdale Preparatory School
160 W. Mechanic Rd., Hillsdale, MI 49242
Board of Directors Meeting
Hillsdale Prep Teachers' Lounge
September 27, 2022 5:30 PM
Meeting Agenda

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Public Comment**
5. **Consent Agenda:**
 - a. Approval of Financial Statements
 - b. Approval of Bills
 - c. Approval of Minutes from the August 23 Meeting and August 30 Special Meeting
6. **Construction Update**
7. **New Business and Administrative Reports/Updates**
8. **GVSU Update**
9. **Other Matters**
10. **Adjournment**

Hillsdale Preparatory School
160 W. Mechanic Rd., Hillsdale, MI 49242
Board of Directors Meeting
Hillsdale Prep Teachers' Lounge
August 23, 2022 5:30 PM
Meeting Minutes

1. **Call to Order:** 5:38pm
2. **Roll Call:** Heckel, Smith, Budd, Conduct
 - a. Also Present: Melody Henthorne, Annie Fowler, Don Cooper
3. **Approval of Agenda:** Motion to approve, Conduct, 2nd Budd – Carried
4. **Public Comment:** None
5. **Consent Agenda:** Smith made a motion to remove June and August financial statements from agenda and approve the consent agenda, 2nd Conduct – Carried
6. **Discuss plan for the 5th/6th Grade Classroom:**
 - a. Mrs. Fowler discussed the size of our current 5th/6th grade split classroom and the concern with it growing too large. She suggested that the cap for that classroom be set at 22 students.
 - b. Conduct made a motion to set a per classroom cap at 22 students, 2nd Budd – Carried
7. **New Business and Administrative Reports/Updates:**
 - a. Mrs. Fowler gave an update on the ISD construction project to add a wheelchair ramp between the front two buildings. All sidewalks and ramps will be ADA compliant. She also informed the Board that the project has caused a drainage issue in the front parking lot that Hillsdale Prep will be responsible for fixing.
 - b. An update was also given about staffing. The person that was offered the job of the fulltime special education teacher ended up not accepting the job. Our previous special education teacher is returning still at part time. Several people have been interviewed for the position of paraprofessional, but none have been a fit. Both jobs will remain posted until filled.
 - c. The Board discussed the contract that will offered to Mrs. Fowler for her retention bonus.
 - i. Smith made a motion for Miss Henthorne to change the language of the Henway contract for retention bonus to make it work for Hillsdale Prep and Mrs. Fowler, 2nd Conduct- Carried.
 - ii. The Board also discussed the fact that the attorney provided language for a contract between Henway Consulting and the Board regarding the spending of ESSER III money. Both parties agreed the contract was not necessary.
8. **GVSU Update:**
 - a. Don Cooper was present on behalf of Bill Barker. He gave some background information about GVSU and shared they have hired a new staff member that was previously employed at MDE. He also shared they were hosting an event on campus September 12 for scholarships for staff.
9. **Other Matters:**
 - a. The Board continued their discussion about how to advertise to new faculty at Hillsdale College. Dr. Heckel got word back that they do not have welcome packets that go out to new staff members. They will keep the discussion open and work out a way to advertise to those families.
10. **Adjournment:** Motion to adjourn, Smith, 2nd Budd – Meeting adjourned at 6:36pm

