

Agenda

WATERTOWN BOARD OF EDUCATION REGULAR MEETING

**Watertown High School
324 French Street, Watertown
Lecture Hall**

Monday, December 12, 2011 – 7:30 PM

- A. Convene Regular Meeting - 7:30 PM**
- B. Salute to the Flag**
- C. Watertown Public Schools' Mission Statement**
- D. Recognition**

The Board would like to recognize the following Watertown High School students who performed exceptionally well on the 2011 Connecticut Academic Performance Test (CAPT), achieving the Advanced level on the mathematics, reading, writing, and science subtests. If the students could please come forward when their name is read, we would like to present the student with a letter of recognition from the Commissioner of Education Stefan Pryor.

Jake Bianca	– grade 11
Gabriel Chabot	– grade 11
Thomas Clark	– grade 11
Spencer Dillon	– grade 11
Stephen Froese	– grade 11
Kaitlyn Hill	– grade 11
Ryan Hughes	– grade 11
Adam Kuegler	– grade 11
Jason Montagno	– grade 11
Katherine Ramsay	– grade 11
Daniel Settle	– grade 11
Trevor St. Onge	– grade 11
Paulo Villanueva	– grade 11
Endrit Zylali	– grade 11

- E. Report from Student Council Representative – Sage Davino**
- F. Public Participation**
- G. Committee Reports:**
 - 1. Student Programs and Services –
 - 2. Curriculum and Instruction Committee –
 - 3. Policy and Labor Committee –
 - 4. Budget, Finance and Operations Committee –
 - 5. Facilities/PBC/Operations Committee –
 - 6. Governance and Community Engagement Committee –

H. Communications - Secretary**I. Minutes**

1. Regular Board of Education Meeting – November 28, 2011
2. Special Board of Education Meeting – November 28, 2011

J. Superintendent's Recommendations and Report**1. Appointments – (Information Only)**

- a.) Ms. Lori Birtwistle to the position of Paraprofessional at Watertown High School, Category #2, 30 hours per week, 0.5 unpaid lunch, effective November 21, 2011, at the hourly rate of \$16.17.
- b.) Mr. Keith Borkowski to the position of Boys' Basketball Coach at Swift Middle School for the 2011-2012 school year, at a stipend of \$2,358.00 payable at the end of the season.
- c.) Mr. Brenton Corrado to the position of Network Coordinator for the Watertown Public Schools starting Monday, December 5, 2011, 8:00 AM to 4:00 PM, Monday through Friday, at the hourly rate of \$23.67.
- d.) Mr. Kevin Danaher to the position of Assistant Girls' Swimming Coach at Watertown High School for the 2011-2012 school year at a contractual stipend of \$1,799.00 payable at the end of the season.
- e.) Ms. Kathryn Hanover to the position of Paraprofessional at Watertown High School, Category #2, 30 hours per week, 0.5 unpaid lunch, effective November 21, 2011, at the hourly rate of \$16.17.
- f.) Ms. Kimberly Tessier to the position of Assistant Cross Country Coach at Watertown High School for the 2011-2012 school year at a stipend of \$1,799.00 payable at the end of the season.
- g.) Ms. Jean Andrews to the position of Interim Principal of Polk Elementary School, effective January 3, 2012 through the end of the 2011-2012 school year, being hired on Step 5 of the agreement between the Watertown Board of Education and the Watertown Administrators' Association of \$508.61 per diem.
- h.) Ms. Samantha DiBona to the position of Cheerleading Coach at Swift Middle School for the 2011-2012 school year at a contractual stipend of \$1,799.00 payable at the end of the season.

2. Resignations – (Information Only)

- a.) Mr. Michael Fontaine from the position of Custodian at John Trumbull Primary School effective February 29, 2012 for the purpose of retirement.
- b.) Ms. Emily Judd from the position of Principal of Polk School effective December 31, 2011 to accept another position in another school district.

3. Three School Project Update – (Information Only)

Administration will present an update on the final phases of the Three School Project.

4. Superintendent's Entry Plan

K. Report from the Chairman

L. Action Items – Adoption of Items to be Approved by Consent

1. Consideration of the Approval of Individuals with Disabilities Education Act Fiscal/Program Compliance Policy – Second Reading

At its meeting on September 12, 2011, the Policy and Labor Committee reviewed the Individuals with Disabilities Education Act Policy and presented the policy to the full Board for the first reading at its meeting on November 28, 2011. The policy is presented tonight for the second reading and for full Board approval, effective immediately. (Please see Attachment A.)

2. Consideration of the Approval of the Safe School Climate Plan – Second Reading

At its meeting on September 12, 2011, the Policy and Labor Committee reviewed the Safe School Climate Plan and presented the plan to the full Board for the first reading at its meeting on November 28, 2011. The Safe School Climate Plan is presented this evening for the second reading and for full Board approval, effective immediately. (Please see Attachment B.)

3. Consideration of the Approval of Family Medical Leave of Absence

Ms. Christina Moher, World Language Teacher at Watertown High School, requests a maternity leave of absence under the Family Medical Leave Act commencing approximately April 2, 2012 through the end of the 2011-2012 school year, with use of accumulated sick time.

It is recommended that the Board approve of a maternity leave of absence under the Family Medical Leave Act for Ms. Christina Moher, World Language Teacher at Watertown High School, commencing approximately April 2, 2012 through the end of the 2011-2012 school year, with use of accumulated sick time and a medical doctor's note to return.

4. Consideration of the Approval to Authorize the Superintendent of Schools to Enter Into an Agreement for the Purchase of Natural Gas through Titan Energy

At a meeting held prior to this Board of Education meeting tonight, the Budget and Finance Sub-Committee reviewed the Natural Gas Procurement/Titan Energy Bid and now recommends that the Board authorize the Superintendent of Schools to enter into an agreement through Titan Energy. Our current agreement for the procurement of natural gas for the school district expired effective November 30, 2011.

5. Consideration of the Approval of Increase in Substitute Teacher Rate of Pay

At its meeting on October 24, 2011, the Policy and Labor Committee reviewed an increase in pay rate for substitute teachers in order to attract a larger pool of substitute teachers and sent it to the Budget and Finance Committee for review. The Budget and Finance Committee reviewed an increase in the pay rate for substitute teachers, increasing the pay rate from \$65.00 to \$75.00 per diem, at its meeting on November 28, 2011 and now presents it to the full Board for approval effective immediately.

It is recommended that the Board approve of an increase in the pay rate for substitute teachers from \$65.00 to \$75.00 per diem effective immediately.

6. Consideration of the Approval of Acceptance of Gift

The Trout Unlimited Organization would like to donate a digital camera to Polk School with an approximate value of \$100.00. The digital camera will be used in conjunction with the trout program at Polk School.

It is recommended that the Board accept this generous gift and a letter of thanks to be sent to the donor.

7. Consideration of the Approval of Change in Names on Watertown Lunch Program Account

It is recommended that the Board approve of the change in names on the Watertown Lunch Program Account to Dr. Gail A. Gilmore, Superintendent of Schools, and Karen Clancy, Business Manager, effective December 1, 2011.

8. Consideration of the Approval to Authorize the Superintendent of Schools to Enter Into an Agreement for the Special Education Vehicle Lease

At a meeting held prior to the Board of Education meeting tonight, the Budget and Finance Committee reviewed the special education vehicle lease and now recommends that the Board approve of authorizing the Superintendent of Schools to enter into an agreement with Acme Auto Leasing for the lease of a special education vehicle subject to a non-appropriation clause. (Please see Attachment C.)

M. **Future Agenda Items and Board Members' Comments**

N. **Public Participation**

O. **Executive Session**

Custodial/Maintenance/Network Coordinators' Negotiations

P. Regular Session

Possible Ratification of Custodial/Maintenance/Network Coordinators'
Contract Following Discussion in Executive Session

Move that the Board approve the working agreement between the Watertown Board of Education and Local 1049 of Council #4, American Federation of State, County and Municipal Employees AFL-CIO, Custodial and Maintenance Employees and Network Coordinators, effective July 1, 2011 through June 30, 2014.

Q. Adjournment