

## Agenda

### **WATERTOWN BOARD OF EDUCATION REGULAR MEETING**

**Watertown High School  
324 French Street, Watertown  
Lecture Hall**

**Monday, November 14, 2011 – 7:30 PM**

- A. Convene Regular Meeting - 7:30 PM**
- B. Salute to the Flag**
- C. Oath of Office**

**Newly elected members of the Board of Education will be sworn in.**

- D. Reconvene Regular Meeting**
- E. Election of Officers**

Sec. 10-218. Officers. Meetings. "Each board of education shall, not later than one month after the date on which the newly elected members take office, elect from its number a chairperson and elect a secretary of such board and may prescribe their duties. The votes of each member of such board cast in such election shall be reduced to writing and made available for public inspection within forty-eight hours, excluding Saturday, Sunday or legal holidays, and shall also be recorded in the minutes of the meeting at which taken, which minutes shall be available for public inspection at all reasonable times. If such officers are not chosen after one month because of a tie vote of the members, the Town Council, or if there is no Town Council, the selectmen of the town shall choose such officers from the membership of the Board. The chairperson of the Board of Education or, in case of such chairperson's absence, or inability to act, the secretary shall call a meeting of the Board at least once in six months and whenever such chairperson deems it necessary, or is requested in writing to do so by three of its members. If no meeting is called within fourteen days after such a request has been made, one may be called by any three members by giving the usual written notice to the other members." The organization, according to this statute and policies of the Board of Education, shall be as follow:

1. A Chairperson of the Board
2. A Vice Chairperson of the Board
3. A Secretary of the Board

## AGENDA

**F. Report from Student Council Representative – Sage Davino****G. Recognition**

The Board wishes to recognize Watertown's 2012 Teacher of the Year, Ms. Elizabeth Loughlin. Ms. Loughlin is completing her sixth year in the Social Studies Department at Watertown High School. Over the past six years, she has taught a wide variety of courses, ranging from Advanced Placement United States History to College Preparatory World History, and been deeply involved in school life. She is truly committed to the belief that all students can achieve at high levels and her effort, energy, passion, and dedication demonstrate a sincere desire to help all students succeed. Ms. Loughlin has also served as the 9<sup>th</sup> grade Team Leader for the past two years and she has served as a Link Crew Coordinator for the past four years. Each summer she trains groups of Watertown High School Link Leaders and in September they kick off the Link Crew Program with a Freshmen Orientation program.

**H. Public Participation****I. Committee Reports:**

1. Student Programs and Services –
2. Curriculum and Instruction Committee –
3. Policy and Labor Committee –
4. Budget, Finance and Operations Committee –
5. Facilities/PBC/Operations Committee –
6. Governance and Community Engagement Committee –

**J. Communications - Secretary****K. Minutes**

1. Regular Board of Education Meeting – October 24, 2011
2. Special Board of Education Meeting – October 24, 2011
3. Special Board of Education Meeting – November 2, 2011

**L. Superintendent's Recommendations and Report****1. Appointments – (Information Only)**

- a.) Ms. Allison Demanosow to the position of Head Varsity Volleyball Coach at Watertown High School for the 2011-2012 school year at the contractual stipend of \$2,773.00.
- b.) Ms. Deborah Jacobs to the position of Board Clerk effective October 24, 2011 at the hourly rate of \$15.00.
- c.) Ms. Brianna Lutter to the position of Grade Two Teacher at John Trumbull Primary School effective August 23, 2011, being hired on Step 3, Masters Degree, at an annual contractual salary of \$46,636.00.

**2. Supervisor of Special Education PreK-5– (Information Only)**

I would like to introduce to Board Members, Ms. Donnah Rochester, who is with us here tonight. Ms. Rochester will assume the position of Supervisor of Special Education PreK-5 on November 14, 2011. Before coming to Watertown, Ms. Rochester served as a Consultant to the State Education Resource Center in Middletown, CT.

**3. Three School Project Update – (Information Only)**

Administration will present an update on the final phases of the Three School Project.

**4. Non-Discrimination (Students) Policy – First Reading – (Information Only)**

At its meeting on Monday, October 24, 2011, the Policy & Labor Committee reviewed the Non-Discrimination (Students) Policy and presents it to the full Board for the first reading tonight. (Please see Attachment A.)

**5. Discussion on 2011-2012 School Year Calendar**

The Interim Superintendent, Mark Winzler, will discuss with Board Members several options to make up days lost for the 2011-2012 school year due to the closing of schools because of inclement weather. (Please see Attachment B.)

**6. 2012 Schedule of Meeting Dates – First Reading – (Information Only)**

The 2012 Schedule of Meeting Dates for the Watertown Board of Education is presented this evening for the first reading. (Please see Attachment C.)

**M. Report from the Chairman**

**N. Action Items – Adoption of Items to be Approved by Consent**

**1. Consideration of the Approval of Acceptance of Gifts**

- a.) The Watertown/Oakville Ecumenical Council would like to donate \$110.00 to Polk School to be used for reading materials.
- b.) The Local 1303 AFSCME, AFL-CIO would like to donate \$100.00 to Watertown High School for the Sue Blais Scholarship Fund.

It is recommended that the Board approve of accepting these generous gifts and letters of appreciation to be sent to the donors.

**O. Future Agenda Items and Board Members' Comments**

**P. Public Participation**

**Q. Adjournment**