

**Minutes
Watertown Board of Education
Facilities/PBC/Operations Committee Meeting
Monday, June 25, 2012 – 6:30 PM
Watertown High School
Lecture Hall**

Present: Mr. Thomas Lambert, Committee Chair
Mr. Rich Mazzamaro, Board Chair
Mr. Guy Buzzannco, Board Member
Mr. Eric Berthel, Board Member

Also Present: Dr. Gail A. Gilmore, Superintendent of Schools
Mr. Raymond Ceniccola, Facility Manager

1. Convene meeting

Mr. Thomas Lambert, Committee Chair, convened the meeting at 6:32 p.m.

2. Update on all facilities

Mr. Ray Ceniccola, Facility Manager, presented an overview and update on all the schools regarding maintenance. He also updated the committee on the Polk School playscape project. Mr. Ceniccola spoke about the condition of the boiler at John Trumbull Primary School.

Dr. Gilmore said that she will ask Karen Clancy, Business Manager, to provide a matrix of the Capital Improvement Plan.

3. Adjourn

The meeting was adjourned at 7:15 p.m.

Respectfully submitted by:

Dr. Gail A. Gilmore
Superintendent of Schools