

Minutes
Watertown Board of Education
Facilities/PBC/Operations Committee Meeting
Monday, March 26, 2012 – 6:30 PM
Watertown High School
Lecture Hall

Present: Mr. Thomas Lambert, Committee Chair
Mr. Richard Mazzamaro, Board Chair

Others present: Dr. Gail Gilmore, Superintendent
Dr. James Collin, Assistant Superintendent
Ms. Karen Clancy, Business Manager
Mr. Ray Ceniccola, Facilities Manager

1. Convene meeting

Mr. Thomas Lambert, Committee Chair, convened the meeting at 6:30 p.m.

2. Update on all facilities

Dr. Gilmore thanked everyone for attending and asked Mrs. Clancy to update the committee on the Judson Floors, Polk Cameras and High School Load Test.

Mrs. Clancy provided committee members with an update on the Judson floors with a meeting scheduled for Monday, April 2nd at 4:00 p.m. to review the geotechnical engineer, Mr. Clarence Welti's, findings relative to his research and discussion with Mr. Ceniccola. She also provided members with information that the quotes for the Polk cameras were received and the P&Z application would be completed and submitted to P&Z within the next day or so. She then provided the committee with information that the high school load test was completed on Tuesday, March 20th and the report will be provided to members when received by the Administration.

Mr. Ceniccola provided additional information regarding his telephone conversation with Mr. Clarence Welti. He shared that Mr. Welti was familiar with the Judson School site and soil and did not believe installing drains would necessarily be beneficial. He would follow up with more details at the April 2nd meeting.

Mr. Ceniccola reviewed the status of the school buildings and grounds with the committee. He said that the repairs to the floor cracks at John Trumbull Primary School would be scheduled for

the Spring break in April. He also shared that he is waiting for a quote for the window film to address the air flow issues in the classrooms. He received information on the PTO playscape project and we need to review the cost impact on the Board prior to beginning the installation.

Mr. Cenicola then updated the committee on the Polk Elementary School. He said that work has begun on the field and fertilizing will begin in the next couple of weeks. The bent fence will be addressed at that time. He also said that he would contact the Town relative to the broken metal post that needs to be removed from the property. Mr. Cenicola discussed the warranty issue with the playscape matting and will be provide additional information at the next meeting. Mr. Lambert said that the dog feces issue has improved.

Mr. Cenicola discussed the high school facility and explained that the cracks found in the track are due to the manner in which the track was poured. It was poured in four sections as opposed to one single piece therefore there are four cold joints, which is where the cracks are located. This is normal and was confirmed through Cape and Island, the contractor. Mr. Cenicola shared that there are doors/hardware issues throughout the building. He also said that O&G will work with the contractor and will re-pitching the locker rooms shower floors to alleviate the drainage issues. There is also a warranty issue in the shop area regarding loose trim on the window. O&G will be contracting plumbing services for the forge in the shop area.

Mr. Lambert emphasized that the Board of Education must start funding large projects such as track replacements and field replacements and would like to discuss in detail this information at the next Facilities meeting in April.

3. Adjourn

The meeting was adjourned at 7:15 p.m.

Respectfully submitted by:

Karen Clancy
Business Manager