

Minutes
Watertown Board of Education
Facilities/PBC/Operations Committee Meeting
Monday, February 27, 2012 – 6:30 PM
Watertown High School
Lecture Hall

Present: Mr. Thomas Lambert, Committee Chair
Mr. Guy Buzzannco, Board Member
Mr. Rich Mazzamaro, Board Chair
Ms. Susan McCabe, Board Member
Mr. Ray Nardella, Board Member
Dr. Gail A. Gilmore, Superintendent
Dr. James Collin, Assistant Superintendent
Ms. Karen Clancy, Business Manager
Mr. Ray Ceniccola, Facility Manager

1. Convene meeting

Mr. Thomas Lambert, Committee Chair, convened the meeting at 6:30 p.m.

2. Review and update of all facilities

Mr. Ray Ceniccola, Facilities Manager, gave an update on all school facilities.

Swift Middle School

Tree pruning – review status at next meeting

Turf field issue – end of March repair holes

Turf field – pitcher mound – backing becomes exposed through use – coaches need to rake the mound to minimize issue – doubled up on sand/rubber mix material

W.H.S.

Track cracks – Cape & Island inspected track – provide weekly inspections – locate cracks early to address prior to break in asphalt – recommendation to discuss and obtain consensus from committee and Board of Education to begin allocating dollars for track repair/replacement and look at bonding

Judson

Update on moisture issue – reviewed information on proposals from O&G regarding the installation of observation wells – hydrologist reviewed the site – Karen to schedule meeting with KBA/WMC/PBC/O&G to review information and discuss – Drawings have been requested from KBA and WMC

Classroom floors – extremely dirty – Mr. Lambert would like to audit/tour the building to monitor this concern

Classroom floors – waxing schedule – Ray reviewed the National Chemical Labs program which addresses building maintenance schedules using the “On The Mark” system as a training/evaluation tool

J.T.P.S.

Floor cracks – review timeline at next month’s meeting

Roof maintenance program – Karen provided an overview on the cost proposals for the roof maintenance program – cost is approximately \$17,000 annually – could look at end of year dollars if available to cover program for this year – possible reallocation of dollars in the Capital Improvement Plan for 2012-13

Air handling system/airflow – Ray discussed the windows with built-in dark glass to minimize heat impact – suggestion to test additional window film in one room to see if it provides additional resistance – request to walk through classrooms in that pod

PTO playscape – need additional information from PTO/Mrs. Meka – will pass on to committee when information is received

SmartBoard update – installed 14 to date – additional 3 boards to installed/wired – training will then be provided for staff on SmartBoard use – request to audit SmartBoards across the district to ensure functioning

Entrance way – large green tiles broke off of column – will be replaced with attic stock

Sidewalks shared services – Ray to contact Roy Cavanaugh and Bill Batterton for a quote on the continued sidewalk repairs – information to be provided at next meeting

Front field use as a dog park – to be addressed through district-wide signage

Polk

Playscape damage – Ray scheduled meeting with contractor in March to address loose matting and plan to permanently address the issue

French Street bent fence – reinforce/repair

Security cameras – Ray reviewed the quotes for the camera work at Polk – a total of approximately \$14,016 for the purchase and installation of a security camera and lighting pole – discussed the possibility of testing the camera system prior to purchase – Ray explained the need for adequate lighting in order to ensure the resolution – this could not be done in a test environment but the contractor has agreed to include language in the contract with certain assurances relative to the resolution of the camera or the district would have the option to return the product if not satisfied

3. Adjourn

The meeting was adjourned at 7:20 p.m.

Respectfully submitted by:

Karen Clancy
Business Manager