

**MINUTES**  
**WATERTOWN BOARD OF EDUCATION**  
**Policy & Labor Committee Meeting**  
**Monday, January 23, 2012 – 6:30 PM**  
**Watertown High School**  
**Lecture Hall**

**Members Present:** Mr. Richard Mazzamaro, Chairman  
Mr. Thomas Lambert, Vice Chairman  
Mr. Guy Buzzannco, Committee Chair  
Mr. David Guerrero  
Ms. Susan McCabe

**Others Present:** Dr. Gail Gilmore, Superintendent of Schools  
Ms. Karen Clancy, Business Manager  
Dr. James Collin, Assistant Superintendent of Schools  
Mr. Ray Cenicola, Facility Manager

**1. Convene Regular Meeting – 6:30 PM**

Mr. Guy Buzzannco, Committee Chair, convened the meeting at 6:30 p.m.

**2. Signage in the Schools**

Dr. Gail Gilmore, Superintendent of Schools, said under Board of Education Policy: Property Policy Section 8-15 of the policy manual, new signage for school properties needs to be reviewed. In order to ensure the integrity and up-keep of our school buildings and property, the following signage will be posted on the outside of each school building and school field:

**No Smoking on School Property**

**No Loitering or Causing Disturbance on School Property, Police Take Notice**

**No Pets allowed on School Property**

**Safety: No Skateboarding / No Rollerblading / No Scooters and Other Such Recreational Equipment Use allowed on School Property**

Dr. Gilmore will have Ray Cenicola looked into getting the signs made.

Dr. Gilmore explained that Mrs. Clancy contacted Planning & Zoning regarding the rules for posting signage at the schools. Mrs. Clancy shared information from Ms. Mulcahy which was that any informational signs posted on the outside of the school buildings or the fences can be posted with no prior approval by the Planning & Zoning Department. Discussion took place relative to the development of a policy for the signage as well as the enforcement of these signs. Ms. McCabe shared concern that not allowing dogs on school grounds would send the wrong message. School grounds should be welcome and available to the community. Mr. Lambert shared concerns with the upkeep and maintenance of the grounds relative to pet owners taking responsibility of their pets. Mr. Buzzannco synthesized committee members concerns and shared his perspective that we could potentially characterize signage based on student safety and hygiene. It was recommended that the signage policy and corresponding signage be reviewed by

the administration and brought back to the committee with a clear plan.

### 3. Student Health & Immunization Policy

Dr. James Collin, Assistant Superintendent, explained to the committee that the Board of Education policy for Student Health Assessments and Immunizations, Sec. 4-15, needs minor revisions. He distributed copies of the current policy and copies of the proposed revised policy. Dr. Collin explained that under: A Health Assessment form (inclusive of immunization record) is required for all students – needs to be changed from:

- Entering Watertown Schools Pre-K and K to ***Prior to entering***
- Entering Watertown Schools, any grade, from out of state/country to ***Prior to entering***
- Entering Watertown Schools Grade 7 (submitted during the 6<sup>th</sup> grade school year) to ***Prior to entering or currently attending***
- Entering Watertown Schools Grade 10 (submitted during the 9<sup>th</sup> grade school year) to ***Prior to entering or currently attending***

Also, Under: A current health assessment is defined as having taken place no more than one year prior to the start date of the current school year – should be added:

- ***Students who are not in compliance may not attend school.***

The committee approved of these changes and will recommend the revised policy to the Board of Education for the first reading at its meeting on February 13, 2012.

The meeting adjourned at 7:20 p.m.

Respectfully submitted by:

Karen Clancy  
Business Manager