

**Agenda**  
**East Alton Elementary School District 13**  
**Regular Meeting**  
**Middle School Professional Development Room**  
**June 19, 2018**  
**6:00 P.M.**

- 0.0 Call to Order
- 1.0 Pledge of Allegiance
- 2.0 Roll Call
- 3.0 Community Comments
- 4.0 Approval of Minutes, as presented
  - 5.1 Regular Meeting, May 15, 2018
  - 5.2 Executive Session, May 15, 2018
- 6.0 Approval of Bills (May 15, 2018, thru June 19, 2018), as presented
- 7.0 Authorization to destroy audio recordings more than eighteen months old
- 8.0 Approval of Military Leave of Absence:
  - Tyler Sims, Army National Guard, from August 17, 2018, to approximately November 12, 2018, as presented
- 9.0 Approval of employment for 2018-2019 school year:
  - Madison Jacobi, Bulleteer Sponsor, Middle School
  - Eric Hensley, Vocal Music Director, Middle School
  - Michele Buller, National Junior Honor Society Sponsor, Middle School
- 10.0 Approval of Retirement Change Date:
  - Jeff Spihlman, effective June 20, 2018
- 11.0 Approval of Handwriting Curriculum, as presented.
- 12.0 Approval of job descriptions, as presented:
  - Cafeteria
  - Athletic Director
- 13.0 Approval of Board policies, as presented.

**School Board**

2:105 Ethics and Gift Ban

2:170-AP Administrative Procedure-Qualification Based Selection

General School Administration

3:40-E Checklist for the Superintendent Employment Contract Negotiation Process

**Operational Services**

- 4:60-AP2 Administrative Procedure-Third Party Non-Instructional Contracts
- 4:80 Accounting and Audits
- 4:80-AP1 Administrative Procedure-Checklist for Internal Controls \*\*Renumbered\*\*
- 4:80-AP2 Administrative Procedure-Fraud, Waste, and Abuse Awareness Program

**General Personnel**

- 5:20-AP Administrative Procedure-Questions and Considerations for Conducting Internal Harassment in the Workplace Investigation

**Instruction**

- 6:60 Curriculum Content
- 6:60-E Notice to Parents of Students Enrolled in Family Life and Sex Education Classes
- 6:130 Program for the Gifted
- 6:135 Accelerated Placement Program
- 6:135-AP Administrative Procedure-Accelerated Placement Program Procedures
- 6:190 Extracurricular and Co-Curricular Activities
- 6:240 Field Trips
- 6:240-AP Field Trip Guidelines
- 6:250 Community Resource Persons and Volunteers

**Students**

- 7:20-AP Administrative Procedure-Harassment of Students Prohibited
- 7:50 School Admissions and Student Transfers
- 7:180-AP1 Administrative Procedure-Prevention, Identification, Investigation, and Response to Bullying
- 7:180-AP1, E1 Resource Guide for Bullying Prevention
- 7:180-AP1, E2 Be a Hero by Reporting Bullying
- 7:180-AP1, E3 Memo to Staff Regarding Bullying
- 7:180-AP1, E4 Memo to Parents/Guardians Regarding Bullying
- 7:180-AP1, E5 Report Form for Bullying
- 7:180-AP1, E6 Interview Form for Bullying Investigation
- 7:180-AP1, E7 Response to Bullying
- 7:185-E Memo to Parent/Guardians Regarding Teen Dating Violence
- 7:190-AP1 Student Handbook-Hazing Prohibited
- 7:280-E2 Reporting and Exclusion Requirements for Common Communicable Diseases
- 7:280-E3 Prevention of Staphylococcal Infections for Schools
- 7:300-E2 Certificate of Physical Fitness for Participation in Athletics
- 7:310-AP Administrative Procedure-Student Distribution of Non-School Sponsored Publications
- 7:340 Student Records
- 7:340-AP1 Administrative Procedure-School Student Records
- 7:340-AP1, E1 Notice to Parents/Guardians and Students of their Rights Concerning School Records

## **Community Relations**

8:25 Advertising and Distributing Materials in Schools Provided by Non-School Related Entities

- 14.0 Approval of Resolution No 18-01 “Prevailing Wage Rate”, as presented
- 15.0 Approval of Resolution No. 18-02 “Working Cash Permanent Transfer of Interest”, as presented
- 16.0 Approval of Band fundraisers, as presented:
  1. Cherrydale Farms Catalogs, 9-26/10-12, 2018
  2. Applebee’s Restaurant, 6-18-18 or 7-18-18
  3. Management Pizza Sales, 2-18/3-1, 2019, make pizza 3-9-19
  4. Lifetouch Yearbooks, 1-7-19/2-8-19
- 17.0 Superintendent’s Report
  1. Budget
- 18.0 Executive Session
  - Discuss Matters Pertaining to Personnel and Employment
- 19.0 Possible action taken resulting from Executive Session
- 20.0 Adjournment