

SOUTH CENTRAL C.U.S.D # 401

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Dear Parent or Guardian:

The State Board of Education and the Department of Public Health have guidelines concerning the administration and medication during school hours.

We realize there are a few children who need medication during the school day, but most medication that is brought to school is unnecessary. For example, medication prescribed for three times daily should be given before school, after school and at bedtime. If medication is prescribed for four times daily, of course, it needs to be given at noon.

Our Intention is to reduce the number of medications given at school and assure safe administration for required medications.

In the future, any medication, prescribed or over the counter brought to school must be:

- Brought in original container, which shows the name of the medication, date, directions and physician or pharmacist.
- Accompanied by an order form from the physician. This form is attached. These forms will be available at school. It is the parent's responsibility to have this form filled out by the physician and given to the school.
- Accompanied by a note from the parent or guardian requesting the medication be given. These forms will also be available at the school.

Any long term medication, such as Ritalin, asthma inhalers, or emergency bee sting medication, shall require a written order from the physician at the beginning of every school year.

Medication brought to school without a written order from the physician and written request from the parent, WILL NOT BE GIVEN and will be sent home with the student at the end of the day.

Sincerely,
Tracy Hulsey, RN