



NEW MEXICO COUNCIL OF ADMINISTRATORS OF SPECIAL EDUCATION (NMCASE)

July 25, 2013

Hyatt Regency: Albuquerque, NM Minutes

In Attendance: Ann Kluth-Clark, Bloomfield; Dahn Freed, REC 9; Denise Sanchez, Grants; Diane Sandoval, Dexter; Diane Vallejos, Belen, Gabriel Bace, PED-SEB; Jack Props, Melrose; Jackie Burns, Portales; Jennifer Lopez, PAPA Charter; Jerry Reeder, Rio Rancho; June E Boles, Pecos; Lou Martinez, Raton; Mary Lou Cameron, Deming; Mary Reeve, REC 9; Phil Hahn, Lovington; Shelley Baquet, Cesar Chavez Charter; Sherry McIlwain, Retired; Sonia Lawson, Bernalillo; Susan Taylor, Hatch; T. Mackrain, EVAC; Teresa Carmack, Dexter; Theresa Griffin-Golden, Rio Rancho.

- 1. Call to order:** President Theresa Griffin-Golden at 4:00 PM
- 2. Approval of the Agenda:** Diane Vallejos made a motion to approve, 2nd by Diane Sandoval.
Vote: All approved.
- 3. Introductions and Announcements:**
 - a. NMCASE Maggie Cordova Administrator of the Year Award will be presented a plaque on 7/26/13 during Awards Luncheon at the NMCEL conference. Diane Sandoval, our past president, will receive this award.
 - b. NMCASE received recognition from national CASE by being awarded a "Membership Plaque for Increased Membership" (April 2013)
 - c. The Door Prize (Starbuck's Gift Card) was won by Sonia Lawson
 - d. The Council of Great City Schools National Conference is being held in Albuquerque (Oct. 30 – Nov. 3); Website registration: www.cgcs.org. Great opportunity to hear nationally known speakers.
 - e. New State Special Education Interim Director: Gabriel Baca.

Mr. Baca attended our meeting and stated that he was excited about being the Interim Director, since May, and that he had applied for the Directorship. He talked about the many challenges of his position due to the large number of SEB job openings.

We will help spread the word and we look forward to working together.

4. Election of Officers:

Nominations were taken from the floor for the following offices:

President-Elect: Jerry Reeder self-nominated, 2nd by Shelley Baquet

Secretary: Shelley Baquet agreed to extend her term.

Treasurer: Teresa Carmack self-nominated, 2nd by Jacqueline Denton

Legislative Representative: Sonia Lawson was nominated by Theresa Carmack, 2nd by Shelley Baquet

Mary Lou Cameron moved to close the nominations and accept the ballot as is, 2nd by Susan Taylor.

Vote: All approved.

NMCASE Officers for the 2013-15 term will be:

<u>President:</u>	<u>Pres-Elect:</u>	<u>Secretary:</u>	<u>Treasurer:</u>
Theresa Griffin-Golden	Jerry Reeder	Shelley Baquet	Teresa Carmack

<u>Membership Chair:</u>	<u>Legislative Representative:</u>	<u>Past President:</u>
Jacqueline Denton	Sonia Lawson	Diane Sandoval

Note that Theresa Griffin-Golden and Jacqueline Denton were elected to their offices at the Jan. 2013 meeting due to vacancies.

5. Updates:

- a. **NMCEL – Coalition of Educational Leaders (formerly NMCSA):** By Diane Sandoval & Theresa Griffin-Golden. NMCASE has a seat at their Board meetings where valuable information is shared. We must attend or we lose our seat. NMCEL has an impressive website which is worth a visit.
Input from Dr. Eric Hanushek from the NMCEL summer conference: maintain good leaders/teachers – you will make a difference. NM has challenges unlike other states: 1.) dealing with poverty and its factors (level of parent education, lack of early childhood preparedness, etc.) and 2.) the rural nature of NM.
Visit <http://nmcel.org/> for additional conference material and other resources.
- b. **Legislative Update:** Jerry Reeder, Theresa Griffin-Golden
 - i. School grading remains confusing, higher education has a new funding formula: funded after credit earned.
- c. **National CASE BOD (Board of Directors) Meeting:** Sept. 23/24, 2013 in Indianapolis, Indiana. Upcoming meeting will be attended by Pres. Theresa Griffin-Golden
- d. **NMCASE Annual Report:** Diane Sandoval. The LFC survey (to gather information on student assistance teams, the IEP process, and services provided) was completed and 11 districts were visited. Michael Weinberg was the lead staffer. Theresa Griffin-Golden met with him and others. The meeting was mostly about MOE which may lead to additional training in the future.

6. Discussion Items:

- a. **NMCASE Website Considerations:** We need someone to take on setting up a functioning, changeable website for NMCASE.
 - i. Diane Vallejos volunteered to look into this.
 - ii. Sonia Lawson moved that Diane Vallejos take action on exploring the establishment of a new website for NMCASE, 2nd Diane Sandoval.
Vote: All approved.
Future Action: Revisit this topic at the September meeting.
- b. **Talking Communities via NMCEL:** the cost is \$100 per year through NMCEL. NMCASE officers utilized this form of communication once this spring and found it very easy with logical functioning. Mary Lou Cameron shared that she has participated with 30 others through Talking Communities and finds it very convenient.
 - i. Diane Vallejos moved that we purchase the annual membership and utilize Talking Communities throughout the year to facilitate membership communication. 2nd by Jerry Reeder.
Vote: All approved.
- c. **Ongoing Collaboration with NMPED-SEB:**
 - i. New Directors Academy: NMCASE collaboration with SEB & REC Region IX. This academy will be September 11th & 12th in Albuquerque. Details will soon be available. Registration will be on the REC Region IX website.
 - ii. SE Director's Meetings/Webinars: NMCASE has an agreement with SEB to assist in training and communication throughout the year. Some topics suggested by the

attendees were: teacher evaluations, alternative assessment, improving reading/math performance.

Our current agreement states that we would assist with topics on:

Indicators 4, 9-15 and 20, teacher evaluations, DSM5, developing quality IEPs, efforts toward increasing reading and math performance, accommodation manual for PARCC.

The agreement with SEB is pending Ms. Skandera's signature for approval.

A concern was voiced in regards to who is allowed to attend the New Directors' and Directors' Meetings. This topic will be further explored with SEB and REC IX.

d. **Treasurer's Report:** Mary Lou Cameron

i. Beginning Balance as of 7/1/2012: \$18,870.81

ii. Ending Balance as of 6/30/2013: \$20,782.99

e. **Membership Report:** Jacqueline Denton

i. Previous year ending 6/30/2012

51 CEC/CASE members

10 Friends of NMCASE members

ii. Current year ending 6/30/2013

61 CEC/CASE members

7 Friends of NMCASE members

Showing an increase of 8% in CEC/CASE membership

The decrease of 3 Friends was a result of 2 becoming CEC/CASE members.

f. No other items were discussed.

7. Action Items:

a. Approve Minutes of the Jan. 10, 2013 meeting:

Jerry Reeder moved for approval, 2nd Diane Sandoval

Vote: All approved.

b. Approve Treasurer's Report:

Susan Taylor moved for approval as given by Mary Lou Sandoval, 2nd Denise Sanchez

Vote: All approved.

c. Approve Membership Report:

Susan Taylor moved for approval as given by Jacqueline Denton, 2nd Jerry Reeder.

Vote: All approved.

d. Action from Discussion Items:

i. Appoint Diane Vallejos to Website Development: Motion was made and vote approved.

ii. Continue Talking Communities: motion was made and vote approved.

8. Other Business: None

9. Next Meeting: September 11, 2013 - Location and Time TBA

Meeting Adjourned at 5:15

Submitted by:
Shelley Baquet
Secretary