



Dates Employed From \_\_\_\_\_ To \_\_\_\_\_

Describe in detail duties performed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason for leaving position \_\_\_\_\_

**(List former employers in order from most recent to least recent)**

Previous Employer \_\_\_\_\_ Street \_\_\_\_\_

Supervisor \_\_\_\_\_ City \_\_\_\_\_

Telephone Number \_\_\_\_\_

Dates Employed From \_\_\_\_\_ To \_\_\_\_\_

Describe in detail duties performed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason for leaving position \_\_\_\_\_

Previous Employer \_\_\_\_\_ Street \_\_\_\_\_

Supervisor \_\_\_\_\_ City \_\_\_\_\_

Telephone Number \_\_\_\_\_

Dates Employed From \_\_\_\_\_ To \_\_\_\_\_

Describe in detail duties performed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason for leaving position \_\_\_\_\_

Previous Employer \_\_\_\_\_ Street \_\_\_\_\_

Supervisor \_\_\_\_\_ City \_\_\_\_\_

Telephone Number \_\_\_\_\_

Dates Employed From \_\_\_\_\_ To \_\_\_\_\_

Describe in detail duties performed: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Reason for leaving position \_\_\_\_\_

Please explain any gaps in employment history: \_\_\_\_\_

\_\_\_\_\_

**BACKGROUND**

Have you ever been disciplined, discharged, or asked to resign from a prior Position? Yes \_\_\_\_\_ No \_\_\_\_\_

Have you ever resigned from a prior position after a complaint had been received against you or while your conduct was under investigation or review? Yes \_\_\_\_\_ No \_\_\_\_\_

If applicable, has your contract in a prior position ever been non-renewed? Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

If applicable, have you ever not been nominated for re-employment in a prior position or ever had your nomination for re-employment not be approved? Yes \_\_\_\_\_ No \_\_\_\_\_ N/A \_\_\_\_\_

If you have answered **YES** to any of the previous questions, please provide full details on an additional sheet.

**REFERENCES:** List three, two of whom are your most recent supervisors, who can comment on your ability and whom we may contact. In addition, please provide three letters of reference from persons who are not related to you (may be from references listed below).

<u>Name</u>	<u>Position</u>	<u>Address</u>	<u>Phone</u>

**CHRC:** Have you been fingerprinted and have Maine Department of Educational Criminal History Records Check Approval?

- \_\_\_\_\_ Yes {Please attach copy of CHRC certificate}
- \_\_\_\_\_ No {If no, this needs to be completed within 20 days before we can hire you}

My signature below constitutes authorization to check my employment history, including without limitation, criminal arrest and conviction record checks, reference checks, and release of investigatory information possessed by any state, local or federal agency, including but not limited to permitted disclosures from the Department of Education pursuant to 20-A M.R.S. § 13025. I further authorize those persons, agencies or entities that RSU 19 contacts in connection with my employment application to fully provide RSU 19 any information on the matters set forth above. I expressly waive in connection with any request for or provision of such information, any claims, including without limitation, defamation, emotional distress, invasion of privacy, or interference with contractual relations that I might otherwise have against RSU 19 its agents and officials or against any provider of such information.

I understand that information submitted with this application may be disclosed to a screening and/ or interviewing committee, which may include board members, administrators, other staff, and members of the community. I give my consent to this disclosure. I further understand that truthfulness is required and hereby represent that all the information I have provided is true, complete, and accurate to the best of my ability.

**I AGREE AND UNDERSTAND THAT OMITTING ESSENTIAL FACTS OR PROVIDING ANY FALSE OR MISLEADING INFORMATION ON THIS APPLICATION OR DURING THE EMPLOYMENT SCREENING PROCESS SHALL BE FULLY SUFFICIENT GROUNDS TO REFUSE TO EMPLOY ME OR, IF I HAVE BEEN EMPLOYED, TO IMMEDIATELY DISMISS ME.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

Printed Name \_\_\_\_\_

**NOTE: ALL EMPLOYMENT APPLICATION MATERIALS BECOME THE PROPERTY OF RSU 19. NONE WILL BE RETURNED. EMPLOYMENT CANNOT BE FINALIZED UNTIL THE APPLICANT HAS COMPLETED REQUIREMENTS FOR COMPLETE BACKGROUND CHECKS AND FINGERPRINTING AS REQUIRED BY MAINE STATE STATUTE.**