



ORION PTA MEETING AGENDA

November 15, 2022

CALLED TO ORDER: _____

★ Report of Officers:

- President – Approval of Agenda
- Correspondences - None
- Treasurer's Report – Heather
 - September 2022 Treasurer Report
 - Benevity Fund Donation \$10.00
 - Yearbook Sales (Last School Year) \$0.00
 - Grandparent's Social Donations \$512.00
 - Spiritwear Fundraiser \$973.86
 - Outgoing Payments - October 2022
 - Charged Coffee and Cocoa Grandparents Social \$350.00
 - \$50.00 Tip
 - Amy Huitrado Directory \$65.00
 - Paper, Ink, Card Stock
 - Amy Huitrado Office Supplies \$64.83
 - Paper & Ink (Friday Folders)
 - Amy Huitrado Grandparents Social \$465.41
 - Cookies, decorations etc.
 - Amy Huitrado Halloween Party \$67.07
 - Games
 - Tiffany Foley Grandparents Social \$243.59
 - water, whipped cream, sprinkles, creamer
 - Current Deposits from Stripe from sales
 - Yearbook \$114.48
 - Directory \$27.38
 - Membership \$103.04

★ New Business:

- **Current Membership Count**
 - Parents - 83
 - Family Member -3
 - Grandparent - 4
 - Staff - 23 Total - 14 under Faculty/Staff on PT board
 - \$991.78 total received in payments
- **PBIS Store Schedule**
 - November 18
 - February 3
 - April 14
 - May 22
- **Yearbook Orders**
 - Yearbooks Sold - 115
 - \$2206.56 received in payments
- **Directory Orders**
 - Directories Sold- 60
 - \$287.71 received in payments

- **Room Parents**
 - Holiday parties are coming up next month. Please revisit the Classroom Celebrations Doc to coordinate with classroom volunteers regarding what you will provide. Confirm that all donations will be delivered to the school by 9:00 AM on the day of celebrations. Check with classroom teachers to confirm possible food allergies.
 - Celebration date:
 - Remember, winter celebrations are for students only. Parents will not be in attendance.
 - PTA will send an email to Room Parents the first week in December.
- **Yearbook Drive**
 - After the New Year, we need to hold a yearbook drive. We are looking for someone to design a flyer for this to be sent home electronically and in folders.
 - Volunteers:
- **Gingerbread House Contest**
 - We are looking for someone to create a flyer for this. The plan is for this to happen during December, with winners picked after the holidays. The goal is to make this more open-ended and allow for added creativity by allowing students to use assorted materials to make their homes such as paper, cardboard, ribbon, etc. Students can choose whether they would like to use gingerbread houses or make ones out of crafts.
- **Skate Party @ Skate City**
 - Set up and confirm dates with Sara Croft.
- **Trampoline Park**
 - Set up and confirm dates with Sara Croft

★ **Old Business**

- **Halloween Party: October 31, 2022**
 - Thank you to everyone that came and helped! Besides the confusion about who could come, the event appeared to be a huge success.
 - Next year there needs to be a simpler way to determine volunteers. This will be part of the signup process for Room Parents and volunteers.
 - Pros
 - Cons
- **Directory**
 - The Directory has been completed and distributed. There is only one extra in the office. More can be made by special request. The ability to purchase a directory using PTBoard has been closed.
 - Next Year - These tend to be a time intensive project thrown in the middle of several fall events. It is recommended that we convert to the all-online version with a membership of the PTA and remove the hard copy directory altogether. By the time you pay for the ink, paper, and the person's time, it is not worth the profit.
 - Possibly add \$2.00 to Membership to include an online directory. That way it makes the person entering all the data worth the time of doing it.
 - Feedback? Ideas for streamlining the process?
- **Events and Fundraising Active**
 - Spiritwear
 - The spiritwear store needed more orders to complete the process. It will be opening this week with additional items and a new design! Keep an eye out for our new design!
 - Teacher Wish Lists
 - Have Angie set up a scheduled post each week to spotlight a teacher.
 - Check to ensure the QR codes provided still work.
 - Amazon Smile
 - Make sure this has been posted on FB to generate more donations.
 - Do we need to offer step-by-step directions?

★ **Upcoming PTA Events:**

- **Nothing Bundt Cakes Fundraiser**

- This will happen in Spring due to scheduling conflicts.

★ **Possible PTA Events**

- **Skate Party @ Skate City**

- Set up and confirm dates with Sara Croft.

- **Trampoline Park**

- Set up and confirm dates with Sara Croft

★ **Principal Update – RC**

★ **Requests**

★ **Next Meeting: December 13th @ 5:30 PM - Charged**

MEETING ADJOURNED: _____