



ORION PTA MEETING AGENDA

September 20, 2022

CALLED TO: 1601 pm

★ Report of Officers:

- President – Approval of Agenda
 - Introduction of Officers and share contact information
- Correspondences
- Treasurer's report – Heather
 - August 2022
 - Outgoing Payments - August
 - 2021-2022 Yearbooks - 3437.50
 - Sign Gypsies - \$69.20
 - Mission BBQ - \$1364.56
 - Amy Huitrado - \$49.52 / Amy Huitrado - \$104.09
 - AIM Insurance \$420.00
 - Current Deposits from Stripe from Sales
 - Yearbook \$1395.19
 - Directory \$149.43
 - Membership \$448.32

★ New Business:

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| <ul style="list-style-type: none">○ Current Membership Count<ul style="list-style-type: none">■ Parents - 65■ Family Member -3■ Grandparent - 3■ Staff - 23 Total - 14 under team on PTboard■ \$804.15 total received in payments○ PBIS<ul style="list-style-type: none">■ PBIS Store Schedule■ September 23■ November 18■ February 3■ April 14○ Room Parent and Volunteers<ul style="list-style-type: none">■ Send an email to Room Parents letting them know the responsibilities of being the room parent and ensure they are all okay with it.■ Many of the sheets came back half filled out. Room Parents need to gather the parent's information as we do not have contact information for all because not all have become PTA members yet.■ Ensure that all RP and volunteers become PTA members. If not, this may have to shift around.■ The Room Parent and Celebration sheets must be turned in to the teacher, and the PTA must be filled out. If a snack changes before the event, it is okay, but this form is to show the teacher in advance what will be coming. | <ul style="list-style-type: none">○ Yearbook Orders<ul style="list-style-type: none">■ Yearbooks Sold - 103■ \$1977.64 received in payments○ Directory Orders<ul style="list-style-type: none">■ Directories Sold - 47■ \$225.05 received in payments■ May 22○ New Position<ul style="list-style-type: none">■ Angie Tornquist - Social Media & Online management |
|---|---|

- Directory - Directory sign-up is now online; however, the amount in the manual online is small compared to past years. We would like each room parent to work with the classroom parents and gather this information.
 - Send a form home to have the families fill out. (Create a generic form)
 - Insert the information on PTboard so the directory can be printed out.
 - **Grand Parents Social October 19, 2022**
 - We need volunteers for the Grandparents Social on October 19, 2022, @ 4 pm.
 - Order & Pick up Cookies
 - Make Cocoa (different kinds of Cocoa) Crockpots? Coolers?
 - sprinkles and marshmallows
 - Help Serve
 - Decorate
 - **Halloween Party October 31, 2022**
 - Grades K-2 Small Gym- Opposite K, 2,
 - Grades 3-5 Big Gym - Opposite 1, 4
 - A Halloween meeting via Google Meet will be held to go over games in a few weeks. Please watch out for that invite.
 - Room Parents need to coordinate with volunteers to create games.
 - Need approximately 8-10 Games in Small Gym
 - Need Approximately 10-12 games in Big Gym
- ★ **Old Business**
 - **Membership Drive**
 - Drive Started on the 17th.
 - The winning Grade will receive an ice cream party.
 - The winning Teacher will receive a small gift.
 - **Proposed Budget Review - 2022 Budge Review**
 - The budget needs to be voted on.
 - **Events and Fundraising Active**
 - Spiritwear
 - 163 Pieces sold
 - Profit \$1004.17
 - Giving Tree - Angie
 - Angie has created a QR code for each teacher, which will be placed next to the classroom during Parent Teacher Conferences.
 - Has every teacher provided a list yet?
- ★ **Upcoming PTA Events:**
 - **Grandparents Social**
 - **Halloween Party**
 - **Nothing Bundt Cakes Fundraiser**
 - Looking for someone to head this up for the PTA.
 - Very Simple Fundraiser for someone.
- ★ **Principal Update – RC**
- ★ **Requests**
 - Autumn Manning -Visiting Author
- ★ **Next Meeting: October 18th @ 5:30 PM Charged Coffee**

MEETING ADJOURNED: 1657