



HUENEME ELEMENTARY SCHOOL DISTRICT

"Inspiring and empowering every student to thrive every day."

205 N. Ventura Road, Port Hueneme, CA 93041-3065 • www.hueneme.org • 805-488-3588

DR. CHRISTINE WALKER
Superintendent

HELEN COSGROVE
Assistant Superintendent

DR. CARLOS DOMINGUEZ
Deputy Superintendent

DAVID RAGSDALE
Assistant Superintendent

COLLABORATIVE LEADERSHIP TEAM MEETING AGENDA

Monday, May 13, 2019 at 4:00 p.m.
Hueneme Elementary School District Board Room
205 N. Ventura Road
Port Hueneme, CA 93041

1. Call to Order

2. Public Comments

Persons wishing to make comments to the Collaborative Leadership Team on any item of interest may do so at this time.

3. Adoption of the Regular Agenda

It is recommended that the Collaborative Leadership Team adopt the agenda, as submitted, or consider any request from an individual CLT member to revise the proposed agenda before adoption.

Motion: _____ Second: _____ Vote: _____

4. Approval of Minutes of the Regular Meeting of April 22, 2019

It is recommended that the Collaborative Leadership Team approve the minutes of the regular meeting of April 22, 2019.

Motion: _____ Second: _____ Vote: _____

5. August Collaborative Leadership Teams

6. SHINE Preparation

7. Employees of the Year

8. Future Agenda Items

9. Adjourn

BOARD OF TRUSTEES

Charles Weis, Ph.D., President ▪ Darlene A. Bruno, Clerk ▪ Bexy I. Gomez ▪ Scott Swenson ▪ Siugen Constanza

HUENEME ELEMENTARY SCHOOL DISTRICT

205 North Ventura Road, Port Hueneme, CA 93041

MINUTES OF A REGULAR MEETING OF THE COLLABORATIVE LEADERSHIP TEAM

Monday, April 22, 2019, 4:00 P.M.

A regular meeting of the Hueneme Elementary School District Collaborative Leadership Team (CLT) was held on **Monday, April 22, 2019**, in the Hueneme Elementary School District Office Boardroom. The agenda was posted and made available to the public on April 18th.

ATTENDANCE

Team Members Present:

1. Dr. Christine Walker, Superintendent
2. Helen Cosgrove, Assistant Superintendent
3. Darlene Bruno, Board Member
4. Siugen Constanza, Board Member
5. Alice Ramirez, HEA President
6. Rachel Enevoldsen, HEA Member
7. Paul Robinson, CSEA President
8. Cinthya Perez, CSEA Member

Other Staff Present:

Cynthia Rojas, Executive Assistant

CALL TO ORDER – Item 1

Dr. Walker called the meeting to order at 4:00 P.M.

PUBLIC COMMENTS – Item 2

There were no public comments.

ADOPTION OF THE REGULAR AGENDA – Item 3

Mrs. Bruno motioned to adopt the agenda as submitted. Mr. Robinson seconded and the motion passed upon a vote of 7 ayes, zero nays, and with 1 member abstaining (Enevoldsen).

APPROVAL OF MINUTES OF THE REGULAR MEETING OF MARCH 11, 2019 – Item 4

Mr. Robinson motioned to approve the minutes of the regular meeting of March 11, 2019. Mrs. Bruno seconded and the motion passed upon a vote of 5 ayes, zero nays, and with 3 members abstaining (Constanza, Perez, and Enevoldsen).

EARLY RELEASE DAY – Item 5

Ms. Ramirez indicated that HEA members voted for Wednesday as the common early release day. Dr. Walker stated that a Wednesday early release day would allow teacher trainings to be scheduled on Tuesdays and Thursdays. Additionally, administrative meetings would be moved to Wednesday afternoons to reduce the amount of time that principals and assistant principals are off-site.

SHINE PREPARATION – Item 6

Dr. Walker indicated that the CLT had narrowed down the theme for this year's SHINE event to two possibilities. After further discussion, the CLT selected the theme and started planning the event.

AUGUST – SITE COLLABORATIVE LEADERSHIP TEAMS – Item 7

Ms. Cosgrove announced that all school collaborative teams are scheduled to meet on August 19th before the start of the new school year. Keeth Matheny, a model teacher and national trainer, is the guest speaker and will be discussing relation based instruction, student engagement, and Social and Emotional Learning.

FUTURE AGENDA ITEMS – Item 8

No future agenda items were suggested.

ADJOURNMENT– Item 9

There being no further regular business before the Collaborative Leadership Team, Dr. Walker adjourned the meeting at 5:05 P.M.

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