**May Agenda**

**5/7/19**

1. Treasurer’s Report
2. Oly West Run

**Minutes:** Randy and Tricia gave an overview of their plans for the Oly West Run.

* May 16, 2020
* Mile Run - 10 am
* 5K – 10:30 am
* Same 5K course as last year
* New mile loop this year
* Sprayers on course
* Water stations
* Timed Race
* Tie in some giveaways to Family Fun Night (example: raffle off an entry package for 4 people at the auction)
* Getting sponsors is key
* Have registration packet ready to go by fall back to school open house. Prices are lower if people register early.
* More to come . . . . .
1. Penny Wars
	1. 4/29-5/10
	2. Great first week!
	3. Swartzendruber and Boznos were week 1 winners
	4. Are donuts ok for both classes? Or do we have allergies?

**Minutes:** Donuts are ok for both classes. Week 2 classroom winners will also get a food reward party.

1. School Supply kits
	1. Forms have gone home

**Minutes:** Order deadline is May 24.

1. Spring Book Fair
	1. Approved?

**Minutes:** Buy one, get one free book fair. Good way to get more books in kids hands. The PTO wasn’t aware that we were doing this book fair until announcements went out about it. We’re requesting that if something comes up like this again that we be made aware of it if we’re going to be asked to pay for it.

1. Teacher Appreciation Week
	1. Themed activities each day
	2. Food Days: Wed, Thurs, and Fri

**Minutes:** Teacher Appreciation Week is going well. We are coming in under budget. Gifts for the teachers will be handed out to them on Friday.

1. Field Day
	1. May 22nd
	2. Inflatables booked
	3. Sign up genius out and volunteers are signing up

**Minutes:** Kim emailed the teachers their time slots for their classes . We don’t need to get popsicles this year. There are Bomb Pops left over from another event that we can use. Mrs. Braffet was wondering if we need anything from her. Kim is going to email her. We’ll need coolers. Kim is going to change up some of the games since we’ve done the same things the last few years. If anyone has any good ideas send Kim a note (ideas: freeze dance, three legged race, potato sack race, etc).

1. AR Store
	1. Date: May 16th

**Minutes:** Candice is good with the date.

1. Awards Ceremony/ Volunteer Reception
	1. Date: May 21st

**Minutes:** Starts at 8:30. Should be about an hour long.

1. PTO Purchases
	1. Furniture for classrooms- $2,000 budget given
	2. Future purchases:
		1. Sound System- $13-$15K
		2. Preschool Playground- gathering ideas
		3. Sensory Path $1300
2. Box Tops- check?

**Minutes:** The check was mailed on April 23. It takes 3-4 weeks to get it once it’s mailed. So we should be getting it soon.

1. Fall Fundraisers
	1. Collecting ideas

**Minutes:** Kim will email us ideas. Possibly do another Penny War to kick off the school year in the fall.

1. New Check-in System for Visitors

**Minutes:** Mrs. Castleman discussed the new check in system that Andy Walsh, Director of Student Services, has been looking into. He was curious to get some feedback on what parents would think of the new process. The system would be used when a visitor is coming to the school for something. They would need to have their license with them. The license would be scanned when they come in to the building and then when they leave. It would produce a tag (like a sticker) that they would wear while at the school that has their picture on it. The reason the license is scanned is because it runs a quick background check on the person. It checks 5 areas; currently we only check 3. This would replace the need for background checks that are currently being done where people have to fill out the paper form and submit it to the school. It also allows the school to run reports, and keep better track of people coming and going from the school. We all thought this was a great idea!

1. PTO Officers
	1. Vote for 2019-2020

 **Minutes:** Kim/Sarah – Co-Presidents

 Ashley – Vice President

 Holly – Treasurer

 Joni/Kayla – Co-Secretaries

 Possible Board Members – Amy Bowman, Kelsey Frankfather, Courtney Long (Kim is going to

 reach out to these ladies to see if they are interested. They had shown interest in becoming

 more involved)

1. Meeting Dates
	1. Set Dates for Fall

 **Minutes:** Officers meeting will be at the end of July.