

Columbia School District

11775 Hewitt Rd. Brooklyn, Michigan 49230
Dr. Pamela Campbell, Superintendent
(517) 592-6641



May 7, 2019

NOTICE OF OPENING 2018/2019 School Year

Part-time Lunchroom/Playground Aide

Qualifications

Aptitude for the work to be performed
Interest in children and education
Desire to assist students in a learning environment
Emotional maturity and stability

Various Duties

- ✚ To assist, support, and work closely with teachers, administrators, and other team members in providing educational benefit for students.
- ✚ Is alert at all times to the students and their needs.
- ✚ Supervise students in play area, as well as in moving to and from the play area.
- ✚ Supervise students in designated classrooms in the event of inclement weather or other situations.
- ✚ Assist staff to reinforce good behavior, learning materials and skills based on sympathetic understanding of individual students, their needs, interests and abilities.
- ✚ Perform clerical, classroom maintenance, and instructional duties as assigned.
- ✚ Performs other such duties assignments as directed by the principal or designee.

Deadline: Wednesday, May 22, 2019 at 12:00 p.m.

Please send letter of interest to:
Monika Cook, Administrative Assistant
Columbia School District
11775 Hewitt Rd.
Brooklyn, MI 49230
monika.cook@myeagles.org