Unified School District #410  
Durham-Hillsboro-Lehigh

Request for Admission of an Out-of-District Student

Directions: Please complete the following form and submit it to:
Max Heinrichs, Superintendent
USD 410
812 East A
Hillsboro, KS 67063.
620-947-3184

Questions about completing this form may be directed to the superintendent or the principal of the building in which the student is requesting to be enrolled.

Date of Application: __________________________

Requested Date of Admission: ________________ Building Requested: __________

A. Student Information

Name: ______________________________________

Address: ___________________________________

Phone Number: _______________________________

B. School where student is presently or was previously enrolled
(if student is not presently enrolled, please provide information about last school attended)

School Name: ________________________________ Phone Number: ________

Address: ___________________________________ Current Grade Level: ________

C. Parent Information

Father’s/Guardian’s Name: ______________________

Address: ___________________________________

Employer: _________________________________

Phone # (Home) __________ Phone # (Work) _____________________

Mother’s/Guardian’s Name: ______________________

Address: ___________________________________

Employer: ___________________________________

Phone # (Home) ____________________________ Phone # (Work) __________
C. Additional Information
1. Reason(s) for requesting attendance in USD 410:
   - [ ] Continued attendance in USD 410 from previous year
   - [ ] Proximity to Parent Work
   - [ ] Extra-Curricular Program
   - [ ] Proximity to Home
   - [ ] Know Teacher or Staff
   - [ ] Educational Program
   - [ ] Unhappy at Previous School
   - [ ] Friends Attend
   - [ ] Other ____________________________

2. Does your student currently participate in any of the following programs?
   - Special Education [ ] Yes [ ] No
   - Gifted [ ] Yes [ ] No
   - Title I [ ] Yes [ ] No
   - At-Risk [ ] Yes [ ] No
   - English Language Learner [ ] Yes [ ] No

3. How many days has the student been absent from school in the:
   a. previous grading period (nine weeks)? ________________
   b. previous school year? ________________

4. For high school students, what is the applicant student’s grade point average?
   ________________

5. In the previous school year, was the applicant student suspended or expelled from school?
   - [ ] Yes
   - [ ] No

6. Does the applicant student have adjudicated offender status?
   - [ ] Yes
   - [ ] No
   If yes, please provide details.

7. How will the applicant student be transported to school?

I consent to allow USD 410 to request my student’s records from the school previously attended.

Parent/Guardian Signature: ____________________________ Date: ____________________________