



OROVILLE CITY ELEMENTARY SCHOOL DISTRICT

2795 YARD STREET, OROVILLE, CA 95966-5113

(530) 532-3000 • www.ocesd.net

August 2023

Dear Families of Oroville City Elementary School District:

It is with great pleasure that I welcome you back to the Oroville City Elementary School District for the 2023-24 school year. I hope you and your family had an enjoyable summer. I appreciate your resilience and determination as we prepare for another great year together. I'd like to share information about new staff members and several new programs we are implementing.

Our focus will continue to be centered on student academics, extra-curricular activities, and total wellness. A renewed sense of urgency will be emphasized in our classrooms as we attempt to close the achievement gap. We made great academic growth last year and we hope for even more this year. We will also continue to stress the importance of literacy as the gateway to all other subject areas.

We will continue our focus on PBIS (Positive Behavior Interventions and Supports) and restorative practices for all staff and students as we work to build and support positive culture on all of our school campuses. With this in mind, the district is adding more resources to support our students with the social and emotional aspects of their lives. Our students are dealing with so many things on a daily basis and we want to provide them with strategies that will help them become life-long learners as well as responsible and contributing members of our community. This is never more important than now.

District Updates

We have hired more counselors, educational therapists, and support providers to assist us in providing resources for our students. We are also in the process of hiring more campus supervisors at our schools to provide more supervision. If any parent or family member is interested in working for our fine district, please visit www.ocesd.net and click the "Employment – Apply Here!" tab. We need you more than ever.

The addition of art and music teachers for our elementary schools is in the works as we continue to look for ways to support student learning with the arts. This is a very exciting time for our district and the Oroville community. Additionally, transitional kindergarten will be offered at our elementary sites for students who turn 5 between September 2, 2023, and April 2, 2024.

I'd like to introduce our new principals, assistant principals, and assistant superintendent of curriculum and instruction. Mr. Vince Xiong is the new principal of *The Studios @ Central* and Ms. Lauren Albert has transitioned into the role of assistant principal at the site. Ishi Hills Middle School welcomes Patricia Leonard as its new principal and Ms. Lori Gaines will be the site's assistant principal. Mr. Troy Cox joins the administrative team as the assistant superintendent of curriculum and instruction. We are happy to have them with us, and they are very excited to be part of the OCESD team. You will also see many new faces in our classrooms since we have hired numerous teachers and support staff to assist our students.

Parents/Guardians, I look forward to seeing you and your families on our school campuses, and encourage you to take an active part in our schools and your child's educational experience by helping with homework assignments, reading to and with your student(s), attending back-to-school and open house nights, and volunteering in the classroom or on fieldtrips. We know that the educational process is a joint venture and responsibility. As a parent myself, I know how important this relationship is and appreciate all that you have contributed thus far.

Sincerely,

Spencer Holtom, Ed.D.
Superintendent

SH:kjf



Oroville City Elementary School District

Oroville, California
2023-2024 School Calendar

2023
JULY

M	T	W	Th	F
3	(4)	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

AUGUST

M	T	W	Th	F
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7	8	9	10	11
(14)	(15)	16	17	18
21	22	23	24	25
28	29	30	31	

SEPTEMBER

M	T	W	Th	F
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OCTOBER

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30	31			

NOVEMBER

M	T	W	Th	F
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DECEMBER

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18	19	20	(21)	(22)
(25)	26	27	28	(29)

Adopted: February 15, 2023

School Start & End Dates (180 Student Days)
August 16, 2023
June 7, 2024

Teacher Work Days (Student Free)
Aug 14 & 15; Nov 3; Dec 21

Minimum Days for Students (Early Dismissal)
Aug 23; Sept 6 & 20; Oct 4 & 18; Nov 1 & 2; Dec 13
Jan 17 & 31; Feb 28; Mar 13 & 27; Apr 10 & 24
May 8 & 22; June 7

Legal & Local Holidays (All Staff & Students)
Sept 4; Nov 10, 23 & 24; Dec 22, 25 & 29
Jan 1 & 15; Feb 12 & 19; Apr 1; May 27; June 19

Student/Teacher Recess (Non-Academic Days)
Nov 20-24 – Thanksgiving Recess
Dec 22-Jan 5 – Christmas Recess
Feb 12-19 – Mid-Winter Recess
Apr 1-5 – Easter Recess

Quarter/Semester End Dates (Middle School)
Oct 13 – 1st Quarter (42 Days)
Dec 20 – 2nd Quarter (41 Days)/1st Semester (83 Days)
Mar 22 – 3rd Quarter (48 Days)
June 7 – 4th Quarter (49 Days)/2nd Semester (97 Days)

Trimester End Dates (Elementary)
Oct 27 – 1st Trimester (52 Days)
Mar 1 – 2nd Trimester (64 Days)
June 7 – 3rd Trimester (64 Days)

Middle School Graduations
June 5 – Eighth Grade Graduations
Ishi Hills – Time & Location TBD
The Studios @ Central – Time & Location TBD

Legend:

- Non-Academic Day (Student Free)
- Minimum Day
- () Holiday (All Employees)
- [] Local School Holiday (All Employees)

2024

JANUARY

M	T	W	Th	F
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(15)	16	17	18	19
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FEBRUARY

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MARCH

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APRIL

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29	30			

MAY

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(27)	28	29	30	31

JUNE

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17	18	(19)	20	21
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SPECIAL NOTE

DATE: August 2023
TO: Students, Parents, and Guardians
FROM: Spencer Holtom, Ed.D., Superintendent
SUBJECT: Notification of Rights/Responsibilities

The Oroville City Elementary School District is required to annually notify students, parents, and guardians of their rights and responsibilities, pursuant to California Education Code (EC) 48980. The attached information addresses these annual notice requirements.

Your signature is an acknowledgment that you have been informed of your rights and responsibilities and does not indicate consent for your child to participate or not participate in any particular program listed within the Annual Notification.

Please sign and return this form to your student's school of attendance. A separate form is required for each school.

Please feel free to contact me at 532-3000, extension 3001, with any questions that you may have regarding these notifications.

Signature _____

Address _____

Parent or Guardian of:

School Student is Attending:

SH:kjf



2023-24 NOTICE TO PARENTS AND GUARDIANS

As required by law, you are hereby notified of the following rights and responsibilities to permit or to refuse to permit your child to engage in the school activities listed below:

PARENT INVOLVEMENT

1. Parent Involvement; EC § 51100

Parents are encouraged to be involved in their child's education. Parent volunteers are a valued addition to the educational program. Each school includes a parent involvement component in its school-based coordination plan that provides parents with the opportunity to receive important school information and participate in training sessions. The training is designed to help parents support their child's academic efforts at school and home, develop parenting skills, and build consistent and effective home-school communications. A copy of Board Policy 6020 on parent involvement is available at www.ocesd.net, at the District Office, or the school office.

2. Right to Observe Instruction; EC §§ 49091.10(a), 51101

Upon written request, a parent/guardian has the right to observe instruction and other school activities that involve his or her child or for the purpose of selecting a school in accordance with board policies on interdistrict and intradistrict transfers. Any observation will be done in accordance with policies established to ensure the safety of pupils and school personnel and to prevent undue interference with instruction or harassment of school personnel.

3. Parental Notification; EC §§ 48070.5, 51101(a)(5), (9), (12), (16)

A parent/guardian has the right to be notified concerning their child's classroom and standardized test performances, when their child has been identified at risk of retention, and to be informed about school rules and procedures, attendance policies, retention, and promotion policies, dress codes, school visiting procedures and the person to contact should problems arise with their child.

4. Academic Expectations; EC § 51101(a)(11)

A parent/guardian has the right to be informed of the academic expectations of his/her child.

5. Review of Pupil Records; EC § 51101

Parents/guardians have the right to question, and receive an answer regarding items on their child's record that appear inaccurate, misleading, or that invades the child's privacy.

6. Every Student Succeeds Act; 20 USC 6301

Under ESSA, parents have the following rights:

- a. Upon request, parents have the right to information regarding the professional qualifications of their student's classroom teachers, paraprofessionals, and aides.
- b. Upon request, parents have the right to information regarding state or local policy mandating pupil assessments and the level of achievement of their student on every state and districtwide academic assessment.
- c. Prior notice must be given to parents of English learners regarding limited English proficiency programs, including the reasons for the identification of the student as an English learner, the need of placement in a language instruction educational program, the student's level of English

proficiency, how such level was assessed, the methods of instruction used in the programs available, how the recommended program will meet the student's needs, program performance, parent options to remove a student from a program or decline enrollment, and expected rate of transition to classrooms not tailored to English learners.

STUDENT ATTENDANCE/ATTENDANCE ALTERNATIVES

1. Absences for Religious Instruction

Pursuant to Education Code, Section 46014, pupils, with written consent of their parents or guardians, may be absent from school in order to participate in religious exercises or to receive moral and religious instruction at their respective places of worship or at other suitable places away from school property designated by the religious groups, church, or denomination.

2. Excuse from Health Instruction on Moral or Religious Grounds; EC § 51240

A parent/guardian may request that their student be excused from any part of a school's instruction in health which conflicts with the parent/guardian's religious training and beliefs, which includes moral convictions.

3. Excused Absence: Justifiable Personal Reasons; Credit (EC § 48205); Truancy (EC § 48260, et seq.)

State law permits students to be absent for justifiable reasons and allows for completion of missed assignments. Students who are absent without valid excuse, and their parents/guardians, may be subject to truancy and/or criminal proceedings under Education Code 48260, et seq.

4. Excused Absences:

- (1) Notwithstanding Education Code Section 48200, a pupil shall be excused from school when the absence is:
 - (a) Due to his or her illness.
 - (b) Due to quarantine under the direction of a county or city health officer.
 - (c) For the purpose of having medical, dental, optometric, or chiropractic services rendered.
 - (d) For the purpose of attending the funeral services of a member of his or her immediate family, so long as the absence is not more than one day if the service is conducted in California and not more than three days if the service is conducted outside California.
 - (e) For justifiable personal reasons, including, but not limited to, an appearance in court, attendance at a funeral service, observance of a holiday or ceremony of his or her religion, attendance at religious retreats, or attendance at an employment conference, when the pupil's absence has been requested in writing by the parent or guardian and approved by the principal or a designated representative pursuant to uniform standards established by the governing board.
 - (f) For the purpose of spending time with a member of the pupil's immediate family, who is an active duty member of the uniformed services, as defined in EC § 49701, and has been called to duty for, is on leave from, or has immediately returned from, deployment to a combat zone or combat support position. Absences granted pursuant to this paragraph shall be granted for a period of time to be determined at the discretion of the superintendent of the school district.
 - (g) For the purpose of attending the pupil's naturalization ceremony to become a United States citizen.
 - (h) For purpose of jury duty in the matter provided by law
 - (i) For purposes of this section, attendance at religious retreats shall not exceed four hours per semester.

- (j) A valid excuse may include other reasons that are within the discretion of school administrators and based on the pupil's circumstances
- (k) Due to the illness or medical appointment during school hours of a child of whom the pupil is the custodial parent, including absences to care for a sick child for which the school shall not require a note from a doctor.
- (2) A pupil absent from school under this section shall be allowed to complete all assignments and tests missed during the absence that can be reasonably provided and, upon satisfactory completion within a reasonable period of time, shall be given full credit, therefore. The teacher of any class from which a pupil is absent shall determine the tests and assignments that shall be reasonably equivalent to, but not necessarily identical to, the tests and assignments that the pupil missed during the absence. No student shall have his/her grade reduced or lose academic credit for any excused absence pursuant to EC § 48205 if missed assignments or tests that can be reasonably be provided are satisfactorily completed within a reasonable period of time.
- (3) Absences pursuant to this section are deemed to be absences in computing average daily attendance and shall not generate state apportionment payments.
- (4) "Immediate family," as used in this section, has the same meaning as that set forth in Education Code, Section 45194, except that references therein to "employee" shall be deemed to be references to "pupil."
- (5) Confidential Medical Services; EC 46010.1. Students in Grades 7 & 8 may be excused from the school for the purpose of obtaining confidential medical services without the consent of the pupil's parent or guardian. It is the practice of the Oroville City Elementary School District not to allow a pupil to seek medical services during school hours without the consent of the pupil's parent, except in cases of either suspected child abuse or involvement of Child Protective Services, law enforcement agencies, and/or the Butte County District Attorney.

5. Unexcused Absences; EC § 51101(a)(4)

Parents/guardians will be notified in a timely manner if their child is absent from school without permission.

6. Truancy:

- (1) Upon a pupil's initial classification as truant, the parent or guardian, and, as appropriate, the pupil, may be requested to attend a meeting with a school counselor or other school designees to discuss the attendance issue and develop a plan to improve attendance. A parent or guardian will also be notified of the following:
 - a. That the pupil is truant
 - b. That the parent or guardian is obligated to compel pupil's attendance at school
 - c. That a parent or guardian may be guilty of a criminal infraction for failing to meet this obligation
 - d. That alternative educational programs are available in the District.
 - e. That the parent or guardian has a right to meet with appropriate school personnel to discuss solutions to the pupil's truancy.
 - f. That the pupil may be subject to arrest and prosecution.
 - g. That the pupil may be subject to suspension, restriction, or delay of the pupil's driving privilege.
 - h. That it may be recommended that the parent or guardian accompany the pupil to school and attend classes with the pupil for one day.
- (2) The second time a truancy report is issued within the same school year, the pupil may be given a warning by a peace officer pursuant to Penal Code Section 830.1. The pupil may also be assigned to an afterschool or weekend study program located within the same county as the pupil's school.

- (3) The third time a truancy report is issued within the same school year, the pupil shall be classified as a habitual truant and may be required to attend an attendance review board or a truancy mediation program pursuant to EC 48263.
- (4) The fourth time truancy is issued within the same school year, the pupil may be within jurisdiction of the Juvenile Court that may adjudge the pupil to be a ward of the court pursuant to Welfare and Institutions Code Section 601.
- (5) The parent/guardian of any pupil in grades 1 through 8 who is found to be a "chronic truant" may be found guilty of a misdemeanor. EC § 48263.6; PC § 270.1.

7. Alternative Schools; EC § 58501

California state law authorizes all school districts to provide for alternative schools. Section 58500 of the Education Code defines alternative school as a school or separate class group within a school which is operated in a manner designed to:

- (a) Maximize the opportunity for students to develop the positive values of self-reliance, initiative, kindness, spontaneity, resourcefulness, courage, creativity, responsibility, and joy.
- (b) Recognize that the best learning takes place when the student learns because of his desire to learn.
- (c) Maintain a learning situation maximizing student self-motivation and encouraging the student in his own time to follow his own interests. These interests may be conceived by him totally and independently or may result in whole or in part from a presentation by his teachers of choices of learning projects.
- (d) Maximize the opportunity for teachers, parents and students to cooperatively develop the learning process and its subject matter. This opportunity shall be a continuous, permanent process.
- (e) Maximize the opportunity for the students, teachers, and parents to continuously react to the changing world, including but not limited to the community in which the school is located.

In the event any parent, pupil, or teacher is interested in further information concerning alternative schools, the county superintendent of schools, the administrative office of this district, and the principal's office in each attendance unit have copies of the law available for your information. This law particularly authorizes interested persons to request the governing board of the district to establish alternative school programs in each district.

The Oroville City Elementary School District operates a State-authorized alternative school program, known as the Independent Family Learning Center (IFLC). Additional information regarding this program may be obtained by contacting 530-532-3007, extension 3714 or 530-990-0316. Students must be screened to meet certain requirements before they are enrolled in alternative educational programs. The District also contracts with the Butte County Office of Education, Palermo Union School District, and Thermalito Union School District for Community Day School options.

8. Open Enrollment Policy

The District has adopted Board Policy 5116.2 relating to interdistrict agreements for pupils residing within the legal boundaries of the District who desire to attend another public school outside the local district or pupils who reside outside the boundaries of the District who request permission to attend District schools. The intent of this interdistrict attendance policy is to best serve and protect the interests of all pupils under the jurisdiction of the Board of Trustees.

STUDENT SERVICES

1. Kindergarten and Transitional Kindergarten

Children who will have their fifth birthday on or before September 1 shall be admitted into kindergarten at the beginning of the school year. Each elementary school offers an extended-day kindergarten program.

The transitional kindergarten (TK) program will be offered to all children who will turn five years old between September 2 and April 2.

2. Prospectus of School Curriculum

Information regarding the curriculum, including all primary and supplemental instructional materials and assessments of every course offered by the schools of the District, is available upon request from the assistant superintendent of curriculum and instruction (532-3000, extension 3013).

The curriculum, including titles, descriptions, and instructional aims of every course offered by a public school, shall be compiled at least once annually in a prospectus. The prospectus is available for review upon request and for copying at a reasonable charge.

3. Complaints Concerning Deficiencies Related to Instructional Materials; EC § 35186

A Uniform Complaint process is available to help identify and resolve deficiencies related to instructional materials, emergency or urgent facility conditions that pose a threat to the health and safety of pupils or staff, and teacher vacancy or misassignment. Notice of the complaint process and location in which to obtain a complaint should be posted in the classrooms.

4. Appeal Rights of Parents Regarding Students with Physical and/or Mental Impairments

The District strives to identify and serve all school-age children who meet the State definition of qualified handicapped persons. Qualified students have a physical or mental impairment that substantially limits one or more major life activities, such as breathing, walking, seeing, speaking, hearing, working, learning, caring for oneself, and performing manual tasks. The handicapping condition need only substantially limit one major life activity for the student to qualify for services.

Pursuant to Education Code, Sections 56500-56507, students who do not qualify for special education services but are believed to need specialized services in order to participate effectively in the regular education program due to physical and/or mental impairments have a right to be evaluated by the District, using procedures similar to those used to evaluate special education students. If parents do not agree with the evaluation, the District has a due process procedure for appealing the staff's evaluation/assessment. Parents seeking an appeal are to contact Holly Gutierrez, Director of Special Education, at 532-5690, extension 4154.

5. Disabled Pupils-Section 504 of the Rehabilitation Act Of 1973

Section 504 of the federal Rehabilitation Act of 1973, and the Americans with Disabilities Act (42 USC 12101, et seq.) prohibits discrimination on the basis of disability. Section 504 requires school districts to identify and evaluate children with disabilities in order to provide them a free, appropriate public education. Individuals with a physical or mental impairment that substantially limits one or more major life activities, including seeing, hearing, walking, breathing, working, performing manual tasks, learning, eating, sleeping, standing, lifting, bending, reading, concentrating, thinking, speaking, are eligible to receive services and aids designed to meet their needs as adequately as the needs of non-disabled students are met. A student has the right to a written accommodation plan if the student qualifies for services under Section 504 and has the right to be educated with non-disabled students to the maximum extent appropriate based on the student's needs.

The Liaison for Section 504 is Assistant Superintendent Troy Cox, 532-3000, extension 3013.

6. Special Education

Child Find System-Idea; EC § 56301

Federal and state law require that a free and appropriate public education (FAPE) in the least restrictive environment be offered to qualified pupils with disabilities ages 3 through 21 years. Any parent suspecting that a child has exceptional needs due to a disability may request an assessment to determine eligibility for special education services.

Complaints; EC § 56500.2

Parents or guardians have a right to file a written complaint with the school if they believe the school is in violation of federal or state law governing the identification or placement of special education students, or similar issues. State regulations require the party filing the complaint to forward a copy of the complaint to the District at the same time the party files the complaint with the California Department of Education. Procedures are available from your building principal.

Due Process Hearings; EC § 56502

The State Superintendent is required to develop a model form to assist parents and guardians in filing requests for due process. The model form is available at www.dgs.ca.gov/oah/SpecialEducation.aspx for parents that wish to initiate due process hearings relating to special education rights.

Inspection of Records; EC § 56043(n)

Upon request, parents or guardians of children with exceptional needs may examine and receive copies of the student's records within five business days after a request is made and prior to any Individualized Education Program meeting, hearing or resolutions session regarding their child.

7. Children in Homeless Situations; 42 USC 11432

The District has appointed a liaison for homeless children responsible for ensuring the dissemination of public notice of the educational rights of students in homeless situations. Homeless youth have the right to immediate enrollment in school of origin or school where currently residing without proof of residency, immunization records or tuberculosis skin-test results, school records, or legal guardianship papers. They have the right to education and other services including to participate fully in all school activities and programs for which child is eligible, to qualify automatically for school meal programs, to receive transportation services, and to contact liaison to resolve disputes that arise during enrollment. No homeless youth shall be required to attend a separate school for homeless children or youth. Homeless youth shall not be stigmatized by school personnel.

The Liaison for Homeless Youth is Assistant Superintendent Troy Cox, 532-3000, extension 3013.

8. Foster Youth

A foster child's educational rights holder, attorney, and county social worker and an Indian child's, tribal social worker and, if applicable, county social worker shall have the same rights a parent or guardian of a child has to receive a suspension notice, expulsion notice, manifestation determination notice, involuntary transfer notice, and other documents and related information.

The District has designated an educational liaison for foster children. The role of educational liaison is advisory with respect to placement decisions and determination of school of origin and does not supersede the role of the parent or guardian retaining educational rights, a responsible adult appointed by the court, a surrogate parent or a foster parent exercising their legal rights with respect to the foster child's education. The educational liaison serves the following roles:

- (1) Ensures and facilitates proper educational placement, enrollment in school, and checkout from school for foster children;

- (2) Assists foster children when transferring from one school to another school or from one school district to another school district in ensuring proper transfer of credits, records and grades.
- (3) When designated by the Superintendent, notifies a foster child's attorney and child welfare agency representative(s) of pending disciplinary proceedings and pending manifestation determination proceedings if the foster child is also eligible to receive special education and related services under the IDEA.

The Educational Liaison for Foster Youth is Assistant Superintendent Troy Cox, 532-3000, extension 3013.

9. Parent Meeting with Teacher and Principal; EC § 51101(a)(2)

Upon reasonable notice, a parent/guardian has the right to meet with his/her child's teacher(s) and principal.

HEALTH SERVICES

1. IMMUNIZATION AND COMMUNICABLE DISEASES; EC §§ 48216, 49403

The District shall follow all laws, rules, and regulations regarding immunizations required for students to enroll and shall not admit any student until the student is properly immunized as required by law. If there is good cause to believe a student has been exposed to a disease and his or her proof of immunization does not show proof of immunization against that disease, the District may temporarily exclude the child from school until the local health officer is satisfied that the child is no longer at risk of developing or transmitting the disease.

If the parent or guardian files with the governing authority a written statement by a licensed physician to the effect that the physical condition of the child is such, or medical circumstances relating to the child are such, that immunization is not considered safe, indicating the specific nature and probable duration of the medical condition or circumstances, including, but not limited to, family medical history, for which the physician does not recommend immunization, that child shall be exempt from the immunization requirements.

Effective January 1, 2016: The California Legislature eliminated the exemption from specified immunization requirements based upon personal beliefs. A pupil who, prior to January 1, 2016, submitted a letter or affidavit on file with the District stating beliefs opposed to immunization shall be allowed enrollment to any District school until the pupil enrolls in the next grade span. Grade span means (1) from birth to preschool; (2) Kindergarten and Grades 1 to 6, inclusive, including transitional kindergarten; and (3) Grades 7 to 12 inclusive.

2. Medication; EC § 49423

Any student who must take prescribed medication at school and who desires the assistance of school personnel must submit a written statement of instructions from the physician or physician assistant and a parental request for assistance in administering the medications. Any student may carry and self-administer prescription auto-injectable epinephrine only if the student submits a written statement of instructions from the physician or physician assistant and written parental consent authorizing the self-administration of medication, providing a release for the school nurse or other personnel to consult with the child's health care provider as questions arise, and releasing the District and personnel from civil liability if the child suffers any adverse reaction as a result of the self-administration of medication.

3. Continuing Medication Regimen; EC § 49480

The parent or legal guardian of any pupil on a continuing medication regimen for a non-episodic condition shall inform the school nurse or other contact person of the medication being taken, the current dosage, and the name of the supervising physician. With the consent of the parent or legal guardian of the pupil, the

school nurse may communicate with the physician and may counsel with the school personnel regarding the possible effects of the drug on the child's physical, intellectual, and social behavior, as well as possible behavioral signs and symptoms of adverse side effects, omission, or overdose.

4. Physical Examination: Parent's Refusal to Consent; EC § 49451

A parent or guardian may, by written statement filed annually, refuse to consent to the physical examination, including the vision, hearing and scoliosis screening of his/her child; however, a child may be sent home if, for good reasons, he or she is believed to be suffering from a recognized contagious or infectious disease. [EC 49451]. School children are examined for vision, hearing, and curvature of the spine at selected grade levels.

State law requires that for each child enrolled in the first grade, the parent or guardian must present, within 90 days after entrance, a written certificate, signed by the physician, verifying that the child has received the appropriate health screening and evaluating, including a physical examination within the last 18 months. A parent/guardian may file a written objection or waiver stating the reasons why he or she was unable to obtain such services or that they do not want such services. Free health screenings are available for low income children for up to 18 months prior to entry into the first grade. Parents/guardians are encouraged to obtain required health screenings simultaneously with immunizations. Health and Safety Code §§ 124085, 124105.

NOTE: EC 49455 requires that a pupil's vision be appraised by the school nurse or other authorized person during kindergarten or upon first enrollment or entry in a California school district of a pupil at an elementary school, and in Grades 2, 5, and 8, unless a pupil's first entry or enrollment occurs in Grades 4 or 7.

5. Medical and Hospital Services; EC §§ 49471, 49472

The District may make available medical or hospital services for injuries to pupils of the District occurring during school hours. However, no pupil shall be compelled to accept such services without his/her consent, or if a minor, without the consent of the parent or guardian.

6. Pupils with Temporary Disabilities; Individual Instruction – EC §§ 48206.3, 48207, 48208

Special individual instruction (as distinct from independent study) is available for students with temporary disabilities that make attendance at school impossible or inadvisable. Parents or guardians should first contact the principal to determine services.

7. Child Health and Disabilities Prevention Program; HSC 124085, 124105

Before a child enters first grade, his or her parents must obtain a health screening for the child and complete the provided certificate or sign a waiver. The screening should take place before (within the prior 6 months) or during the kindergarten year. Parents are encouraged to obtain health screening simultaneously with required immunizations. Parents may inquire in the school office about free health screenings for low-income children provided under the Child Health and Disabilities Prevention Program.

8. Oral Health Assessment; EC § 49452.8

By May 31 of the school year, pupils when first enrolled in public school are required to provide proof of an oral health assessment (conducted within 12 months prior to enrollment) by a licensed dentist or other licensed or registered dental health professional or provide written notice why an oral health assessment by a licensed dentist or other registered dental health professional cannot be completed.

9. Sun Protective Clothing/Use of Sunscreen; EC § 35183.5

School sites allow for outdoor use of sun-protective clothing and for the use of sunscreen by students during the school day.

10. Pupil Nutrition; EC § 49510-49520

The Oroville City Elementary School District participates in the Community Eligibility Provision (CEP) nutrition program. All students enrolled in the District are eligible to receive a healthy breakfast and lunch at school at no cost and without submitting a meal application. Although meal applications are no longer required, income information will still be collected from families as part of our state reporting/funding requirements. For more information, contact the Food Services Department at (530) 532-5690, extension 4153.

11. Psychological Testing; EC § 51101(a)(13)

A parent or guardian has the right to receive information about psychological testing the school does involving their child and to deny permission to give the test.

12. Use of Pesticides; EC §§ 48980.3, 17612

The name of all pesticides products expected to be applied at the school facilities during the upcoming year is included in this packet. Persons wishing to be notified in advance of individual pesticide applications may register with the District by contacting the Maintenance Department at 532-3008. Additional information on pesticides is made available by the Department of Pesticide Regulation at www.cdpr.ca.gov.

The District has developed an integrated pest management plan to provide a safe and low-risk approach to manage pest problems while protecting the environment, people and property.

13. Management Plan for Asbestos Containing Material; 40 C.F.R. 763.93

All school facilities are inspected on an annual basis, and more thoroughly inspected on a triannual schedule by an independent inspector, for the presence of asbestos containing materials. The District facilities are free of any friable asbestos materials which might create a medical safety issue for students and staff.

14. Comprehensive District Safety Plan; EC § 32286

The District is required to develop a District-wide comprehensive safety plan, which includes a disaster preparedness plan. Copies of the comprehensive safety plan are available at the District, school site offices, and at www.ocesd.net.

15. Pregnant and Parenting Pupils; EC §§ 221.51, 222, 222.5

The District will not exclude or deny any pupil from any educational program or activity on the basis of the pupil's pregnancy, childbirth, false pregnancy, termination of pregnancy, or recovery therefrom, and shall treat these conditions in the same manner and under the same policies as any other temporary disabling condition. A pregnant or parenting pupil is entitled to eight weeks of parental leave, or additional leave if deemed medically necessary by the pupil's physician. During parental leave, absences shall be excused and the pupil shall not be required to complete academic work or other school requirements, after return from parental leave, a pupil may resume the course of study in which he/she was previously enrolled, is entitled to make up work missed, and to take a fifth year of high school instruction if necessary to complete graduation requirements. A pupil may elect to attend an alternative education option instead of returning to

the school in which he or she was enrolled prior to parental leave. Schools shall provide reasonable accommodations to a lactating pupil on a school campus to express breast milk, breast an infant child, or address other needs related to breast feeding. A pupil shall not incur an academic penalty as a result of his or her use of these accommodations.

16. Mental Health Services; EC § 49428

Any pupil and parent or guardian of a pupil may refer a student for mental health services by contacting the school administrative office. A school counselor and/or school psychologist can also provide information about other options to access mental health services within the community. To access mental health services within the community, please contact the Butte County Department of Behavioral Health.

Schools will notify parents and guardians one additional time during the school year on how to initiate access to available pupil mental health services on campus or in the community.

SEX/HIV/AIDS INSTRUCTION

1. California Healthy Youth Act; EC § 51938

The California Healthy Youth Act requires the District to provide students with integrated, accurate, and unbiased comprehensive sexual health and HIV/AIDS prevention education in grades 7 to 12, inclusive. The District shall notify the parent or guardian about any instruction in comprehensive sexual health education and HIV/AIDS prevention. All materials used in this comprehensive sexual health education, including written and audio-visual educational materials, must be available for inspection. A parent or guardian will be notified whether the comprehensive sexual health education or HIV prevention education will be taught by school district/county office personnel or by outside consultants. A parent or guardian has the right to excuse his/her child from such instruction by making a request in writing. A parent or guardian may request a copy of the Act from the School District or County Office of Education. If a parent requests that his/her student not participate, the student shall not be subject to disciplinary action and must be provided with an alternative educational activity.

Comprehensive sexual health education or HIV prevention may be provided by school district personnel or by outside consultants. The District may hold an assembly to deliver comprehensive sexual health education and HIV prevention education by guest speakers, the use of outside consultants or guest speakers is within the discretion of the District.

2. Authorized Comprehensive Sexual Health Education; EC §§ 51933, 51934

The District shall ensure that all pupils, commencing in grade 7, shall receive comprehensive sexual health education and HIV prevention education from instructors trained in the appropriate courses. Each pupil shall receive this instruction at least once in junior high or middle school. All comprehensive sexual health education and HIV prevention education, whether taught or supplemented by school district personnel or by outside consultants or guest speakers, shall satisfy all of the following criteria:

- The instruction and materials shall be age appropriate and medically factual and objective. In addition, materials will encourage pupils to communicate with his or her parents about human sexuality and teach respect for marriage and committed relationships;
- Teach that abstinence is the only certain way to prevent unintended pregnancy and sexually-transmitted diseases;
- Instruction must also provide medically accurate information on other methods of preventing pregnancy and sexually-transmitted diseases;
- Provide information about the effectiveness and safety of all FDA-approved contraceptive methods in preventing pregnancy;

- Give information on the law on surrendering physical custody of a minor child 72 hours or younger;
- Not promote religious doctrine; or,
- Not reflect or provide bias against any person on the basis of any category protected by Section 220.

STUDENT DISCIPLINE

1. **Discipline; EC § 35291**

The District is required to notify parents that the rules pertaining to student discipline are available at school offices and at the District Office, 2795 Yard Street, Oroville. Board Policies and Administrative Regulations 5144, 5144.1, and 5144.2 pertaining to discipline can be found at www.ocesd.net.

2. **Duty Concerning Conduct of Pupils; EC § 44807**

Every teacher shall hold pupils accountable for their conduct on the way to and from school and on the playground.

3. **Duties of Pupils; 5 CCR § 300**

Pupils must conform to school regulations, obey all directions, be diligent in study, be respectful of teachers/others in authority, and refrain from profane/vulgar language.

4. **Hazing Prohibition; EC § 48900(q)**

Pupils and other persons in attendance are prohibited from engaging or attempting to engage in hazing.

5. **Dress Code/Gang Apparel; EC § 35183**

Students are expected to come to school appropriately dressed. Students failing to dress appropriately will be asked to change. The District's dress code is available online at www.ocesd.net.

6. **School Accountability Report Card; EC §§ 35256, 35258**

The School Accountability Report Card provides parents and other interested members of the community a variety of information about the school, its resources, its successes, and the areas where it needs improvement. On or before February 1 of each year, an updated copy of the School Accountability Report Card for each school can be found on the OCESD website at www.ocesd.net. A hard copy will also be provided upon request to any student's parent or guardian.

7. **Safe Place to Learn Act; EC §§ 234, 234.1**

The District has adopted policies pertaining to the prohibition of discrimination and harassment based on characteristics set forth in Education Code, Section 220 and Penal Code 422.55, and the process for receiving and investigating complaints of discrimination and harassment. The District's anti-discrimination and anti-harassment policies are posted at the District Office, in school offices, and on the website at www.ocesd.net.

8. **Tobacco-Free Campus; HSC 104420, 104495**

The District receives Tobacco Use Prevention funding to adopt and enforce a tobacco-free campus policy. The Board of Trustees has adopted Policies 3513.3 and 5131.62 which forbid the use of tobacco products on District property or in District vehicles. HSC 104495 prohibits smoking and use of any tobacco-related products and disposal of any tobacco-related waste within 25 feet of a school playground.

Please be informed that students, staff, parents, and other adults are not allowed to use tobacco products on school property. If such use occurs, District personnel will discuss the policy with the offending person. Please help keep our schools "tobacco-free"!

9. Possession and/or Use of Alcohol and Other Drugs; EC § 48900

The Board of Trustees intends to keep District schools free of alcohol and other drugs. Students will be subject to discipline for unlawfully possessing, using, selling, furnishing, or being under the influence of certain drugs, alcohol, or intoxicants. As necessary to protect the health, safety and welfare of students and staff, school officials may search students, their property and/or District property under their control, and may seize illegal, unsafe or otherwise prohibited items. In an effort to keep the schools free of dangerous contraband, the District may use specially trained, nonaggressive dogs to sniff out and alert staff to the presence of substances prohibited by law or Board policy.

Through a comprehensive prevention and education program, the Oroville City Elementary School District will maintain a "Drug-Free School District." Please assist school personnel by communicating with your children the dangers associated with the use of alcohol and other drugs.

10. Sexual Harassment of Students; EC §§ 231.5, 212.5, 48980(f), 48900.2, C.C.R. § 4917

The Board has adopted Policy 5145.7, which addresses the problem of sexual harassment of students by other students or adults. A copy of the policy is available for review at the District Office and at www.ocesd.net. The District will not tolerate sexual harassment by anyone participating in any District program or activity. Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors or other verbal, visual, or physical conduct of a sexual nature. The District takes all complaints of sexual harassment seriously and investigates and addresses identified sexual harassment to stop the harassment, eliminate a hostile environment, and prevent future sexual harassment. A student in Grades 4-8 may be suspended from school or recommended for expulsion if the principal of the student's school determines that he/she has committed sexual harassment as defined by EC 212.5.

11. Hate Violence; EC § 48900.3

A pupil in any of grades 4 to 8, inclusive, may be suspended from school or recommended for expulsion if the principal of the school in which the student is enrolled determines that the student has caused, attempted to cause, or threatened to cause, or participated in an act of, hate violence, as defined in EC 233(e).

12. Harassment, Intimidation or Threats; EC § 48900.4

A pupil enrolled in any of grades 4 to 8, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of either school personnel or pupils by creating an intimidating or hostile educational environment.

13. Evaluation

A pupil may not be tested for behavioral, mental, or emotional evaluation without the informed written consent of his or her parent/guardian. EC 49091.12(c).

14. Terroristic Threats Against School Officials, School Property or Both; EC § 48900.7

A pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has made terroristic threats against school officials or school property, or both. A “terroristic threat” includes any statement, whether written or oral, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars (\$1,000), with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his or her own safety or for his or her immediate family’s safety, or for the protection of school district property, or the personal property of the person threatened or his or her immediate family.

15. Suspension/Expulsion: Alternative and Other Means of Correction; EC §§ 48900, 48900.5

Generally, suspension shall be imposed only when other means of correction fail to bring about proper conduct. The District may document other means of correction short of suspension and expulsion and place the documentation in the pupil’s record. Other means of correction may include: a conference between school personnel, the pupil’s parent or guardian and the pupil; referrals to the school counselor or psychologist; study teams, guidance teams or other intervention-related teams that assess behavior and develop and implement behavior plans; referral for psycho-educational assessment; after-school programs that address specific behavioral issues; and community service on school grounds during non-school hours. A pupil in Grads 4-8 may be suspended, for any of the reasons enumerated in Section 48900 upon a first offense, if the principal or superintendent of schools determines that the pupil violated subdivision (a), (b), (c), (d), or (e) of Section 48900 or that the pupil’s presence causes a danger to others.

16. Attendance of Suspended Pupil's Parent or Guardian for Portion of School Day; EC § 48900.1

A teacher may require a parent or guardian of a pupil who has been suspended by a teacher pursuant to Section 48910 for either committing an obscene act, engaging in habitual profanity or vulgarity or disrupting school activities or otherwise willfully defying the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties, to attend a portion of a school day in the classroom of his/her child or ward.

17. Policy Regarding Weapons on School Campuses

Per Board Policy 5131.7, the Board of Trustees desires students and staff to be free from the danger presented by firearms and other weapons and recognizes that they have the right to a safe and secure campus free from psychological and physical harm. The Board prohibits any person other than authorized law enforcement or security personnel from possessing weapons, imitation firearms, or dangerous instruments of any kind in school buildings, on school grounds or buses, at school-related or school-sponsored activities away from school, or while going to or coming from school.

18. Duty Concerning Conduct of Pupils

All students participating in District programs or activities will comply with District policies, rules and regulations, pursue their studies, and obey the valid authority of District staff.

Every teacher shall hold pupils accountable for their conduct on the way to and from school, and on the playground, or during recess. A teacher, principal, or any other certificated employee of the school district, shall not be subject to criminal prosecution or criminal penalties for the exercise, during the performance of

his/her duties, of the same degree or physical control over a pupil that a parent would be legally privileged to exercise but which in no event shall exceed the amount of physical control reasonably necessary to maintain order, protect property, or protect the health and safety of pupils, or to maintain proper and appropriate conditions conducive to learning.

SCHOOL RECORDS/INFORMATION

1. Pupil Records: Notification of Rights; 20 USC 1232(g); EC §§ 49063, 49068, 49069, 49073

Pursuant to Board Policy 5022, the General Education Provisions Act, Section 438, a pupil's parent or guardian has the right to review all pupil records and request copies of such pupil records. A parent or guardian may also refuse the release of directory information regarding his/her child. It is the policy of the District that student confidentiality will be maintained. The District will maintain the confidentiality of student eligibility for various services offered by the District and will not disclose the identity of any student without the written permission of the student's parent or guardian.

Parents and pupils 14 and over that are both homeless and an unaccompanied youth, and individuals who have completed and signed a Caregiver's Authorization Affidavit, have rights concerning pupil records under Education Code Section 49063. These rights include:

- The right to inspect and review the student's education records within five (5) business days of the day the school receives a request for access. Parents or eligible students should submit to the school principal a written request that identifies the record(s) they wish to inspect. The principal or designee will make arrangements for access and notify the parent or eligible student.
- The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask the school to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request from officials of another school district in which a student seeks or intends to enroll, the District shall disclose education records without parental consent.
- When a student moves to a new district, the OCESD school will forward the student's records upon the request of the new school district within 10 school days.

If parent/guardian or eligible student consent is given in writing, the District will release the following information to the identified party(ies) in the consent:

- Student's date and place of birth
- Student's participation in District-sponsored or recognized organizations or sports
- Student's dates of attendance in a District program or activity
- Degrees and/or awards received by the student
- Most recent educational institution or program of attendance

Parents and guardians have a right to file a complaint with the U.S. Department of Education concerning alleged failures by the School District to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

*Family Policy Compliance Office
US Department of Education
400 Maryland Avenue SW
Washington, DC 20202-5920*

2. Release of Directory Information; EC § 49073, 34 CFR 99.37

It is the policy of the District to maintain the confidentiality of all student information. Therefore, student information concerning student names, addresses, telephone numbers, and family information is not available to the public or media. However, the District has a legal obligation to release information to law enforcement personnel, child protective services, and the courts upon request. In emergency medical situations, student information will be shared with medical personnel to make certain the child receives medical attention, as needed.

No directory information shall be released regarding any pupil if a parent has notified the School District that the information shall not be released.

3. Disclosure of Student Information Pursuant to Court Order or Subpoena; EC § 49077

Information concerning a student must be furnished in compliance with a court order or subpoena. Reasonable effort shall be made to notify the parent/guardian in advance of disclosing student information pursuant to a subpoena or court order.

4. Release of Student Records to School Officials and Employees of the District; EC §§ 49076(a)(1), 49064(d)

Districts may release educational records without obtaining prior written parental consent to any school official or employee, which would include accountants, consultants, contractors, or other service providers who have a legitimate educational interest in the educational record.

MISCELLANEOUS

1. Statement of Non-Discrimination

Discrimination in education programs is prohibited by state and federal law. Education Code 200, et seq. requires school district to afford all pupils regardless of gender, gender identity, gender expression, sex, race, color, religion, natural origin, ethnic group identification, mental or physical disability, sexual orientation, or the perception of one or more of such characteristics, equal rights and opportunities in accessing educational programs, activities and facilities. Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, and national origin. Title IX prohibits discrimination on the basis of sex. The Americans with Disabilities Act and Section 504 of the Vocational Rehabilitation Act of 1973 prohibit discrimination on the basis of disability.

Complaints may be filed under the District's Uniform Complaint Procedure.

Uniform Complaint Procedure: The Governing Board recognizes that the District is responsible for complying with applicable State and Federal laws and regulations governing educational programs. The District shall follow uniform complaint procedures when addressing complaints alleging unlawful discrimination, harassment, intimidation, or bullying or discrimination based on age, sex, sexual orientation,

gender, ethnic group identification, race, ancestry, national origin, religion, color, or mental or physical disability in any program or activity that receives or benefits from State financial assistance. Uniform complaint procedures shall also be used when addressing complaints alleging failure to comply with State and/or Federal laws in the Local Control and Accountability Plan, consolidated categorical aid programs, migrant education, vocational education, child care and development programs, child nutrition programs and special education programs.

The Compliance Officer is Superintendent Spencer Holtom, Ed.D., 532-3000, extension 3001.

Williams Act Uniform Complaint Procedures: Williams Act complaints cover the following areas: sufficiency of textbooks and instructional materials in good condition for use in class and to take home to complete homework; teacher position vacancy or misassignment; and a condition that poses an emergency or urgent threat to the health or safety of students or staff. A complaint may be filed with the principal or designee. Complaint forms and full disclosure of procedures may be obtained at any school site.

2. Educational Equity Regardless of Immigration Status, Citizenship, or Religion; EC § 234.7

Children have a right to a free public education, regardless of immigration status, citizenship status, or religious beliefs. When enrolling a child, the District must except a variety of documents from the student's parent to demonstrate proof of child's age or residency. No information about citizenship or immigration status or Social Security number is required to enroll. Parents have the option to provide a school with emergency contact information, including information of secondary contacts, to identify a trusted adult guardian who can care for a minor student in the event a parent is detained or deported. Parents have the option to complete a Caregiver's Authorization Affidavit or a Petition for Appointment of Temporary Guardian of Person, which may enable a trusted adult the authority to make educational and medical decisions for a minor student. Students have the right to report a hate crime or file a complaint to the District if they are discriminated against, harassed, intimidated, or bullied on the basis of actual or perceived nationality, ethnicity, or immigration status. The California Attorney General's website provides "know your rights" resources for immigrant students and family members online at <https://oag.ca.gov/immigrants/rights>.

3. Non-Mandatory Programs for Parental/Pupil Participation

Schools may not require a student or student's family to submit to or participate in any assessment, analysis, evaluation, or monitoring of the quality or character of student home life, parental screening, nonacademic home-based counseling program, parent training, or prescribed family educational service plan.

A pupil may not be compelled to affirm or disavow any particular personally or privately held world view, religious doctrine, or political opinion. No pupil shall be relieved of any obligation to complete regular classroom assignments. EC § 49091.12(a).

4. Megan's Law; Penal Code 290

Information about registered sex offenders in California and how to protect their families can be found at <http://meganslaw.ca.gov/>.

5. Child Abuse and Neglect Reporting; Penal Code 11164

Pursuant to Education Code, Section #33308.1, child protective agencies are required to investigate child abuse complaints filed by a parent or guardian of a pupil. Substantiated incidents of child abuse committed at a school site by a School District employee or other person may be reported to the governing board of the school district having governance over the school in which the abuse occurred.

Parents or guardians of pupils have the right to file a complaint against a School District employee or other person that they suspect has engaged in abuse of a child at a school site. To file a complaint, the parent or guardian must file a formal report with the local child protective agency. This may be done by telephone, in person, or in writing. A complaint may also be filed with the appropriate local school district or county office of education; however, school districts and county offices of education do not investigate child abuse complaints.

6. Surveys; EC § 51513; 20 U.S.C. 1232(h)

Parents or guardians will be notified of the need for their written permission before any test, questionnaire, survey or examination containing any questions about their child's personal beliefs or practices (or the pupil's family's beliefs or practices) in sex, family life, morality and religion, may be administered to any pupil in kindergarten, or Grades 1-8, inclusive. Notification will include specific or approximate dates of when any survey containing sensitive, personal information is to be administered and provide an opportunity for parents to opt pupils out of participating in the survey. Upon request, parents or guardians will be given the opportunity to inspect any third party survey.

7. Teacher and Paraprofessional Staff Qualifications

Parents or guardians of all pupils may request specified professional qualifications of the student's classroom teacher(s) and assigned paraprofessionals.

8. Notification of Minimum Days and Pupil-Free Staff Development Days; EC § 48980(c)

Your child will be released from school early on eighteen school days during the year to allow teaching personnel to participate in staff development activities and collaborate with other teachers in program planning and development. **Please refer to the calendar that is included in your packet or online at www.ocesd.net.**

9. Student Access to the Internet

The District believes that student learning can be enhanced by providing students with the ability to access educational resources via the Internet; however, the District has subscribed to a service that filters Internet communications to shield students from pornographic and inappropriate sources of information. Students are required to sign an Internet Use Agreement that they will not misuse computer access to the Internet. The District's policy on the acceptable use of technology on school campuses and access by pupils to the Internet and online sites is available at www.ocesd.net.

10. Restroom Maintenance

The District prides itself in having well-maintained school campuses, including restroom facilities which are clean and fully operational. The restrooms are to be stocked at all times with toilet paper, soap, and paper towels or functional hand dryers. All restrooms will be kept open during school hours when pupils are in classes. If a student or parent finds the restrooms to be in a condition which makes them unusable, complaints shall be directed to the principal of the school. Parents may also complete a complaint form which is available in all school offices. Such complaints are reported quarterly to the Board of Trustees and to the Butte County Superintendent of Schools, as per Education Code, Section 35292.5.

11. Right to Refrain from Harmful Use of Animals; EC §§ 32255-32256.6

Education Code, Section 32255.1 supports the right of students to refrain from participating in instruction which involves dissecting or otherwise harming or destroying animals when they have a moral objection to such activities and may complete an alternative educational project acceptable to the teacher. In order to

refrain from participation, a parent or guardian must submit a written note of the objections to participating in an educational project involving the harmful or destructive use of animals. Students shall not be discriminated against because of the decision to exercise this right.

12. Custody Issues

Schools are not a forum to settle custody disputes, and the school has no legal jurisdiction to refuse a biological parent access to his or her child and the child's school records unless a signed restraining order or proper divorce papers specifically setting forth limitations are on file at the school office. Custody disputes must be handled by the courts.

13. Electronic Listening or Recording Device; EC § 51512

The use by any person, including a student, of any electronic listening or recording device in any classroom without prior consent of the teacher and the principal is prohibited. Any person, other than the student, willfully in violation shall be guilty of a misdemeanor. Any pupil in violation is subject to the District's disciplinary procedures.

14. Liability of Parent/Guardian for Willful Pupil Misconduct; EC § 48904

The parent or guardian of any minor may be held financially liable for the pupil's willful misconduct which results in injury or death to any pupil or person employed or volunteering for the District or injury to real or personal property belonging to the District or a District employee. The parent or guardian of a minor shall be liable for all property belonging to the District loaned to the minor and not returned upon demand of an employee of the District authorized to make the demand. The District shall notify the parent or guardian of the pupil in writing of the pupil's alleged misconduct before withholding the pupil's grades, diploma or transcript pursuant to this Section.

15. School Bus and Passenger Safety; EC § 39831.5

Bus safety regulations, school bus stops near each pupil's home, general rules of conduct at school bus loading zones, red light crossing instructions, school bus danger zones, walking to and from school bus stops, and transportation for students receiving particular special education services can be obtained by calling the Oroville Union High School District Transportation Department at 538-2300, extension 1109. All students riding general education buses are required to use an electronic Z-Pass bus card to ride the bus to and from school. The Z-Pass is issued by the Oroville Union High School District Transportation Department.

16. Fingerprinting; EC §§ 32390, 48980(e)

Information concerning the District's or the county office of education's fingerprint policy, if any, is provided at the time of enrollment.

17. Firearm Storage Safety; EC §§ 48986, 49392

The parent or guardian of students are required to be informed that California law prohibits storage of firearms in a manner that is accessible to a child, whether or not a child does in fact gain access to the firearm. (See California Penal Code § 25100.) Individuals who keep a loaded or unloaded firearm in a manner that they know or reasonably should know that a child is likely to gain access to that firearm can be penalized by one year of jail time or \$1,000 in fines. Parents and guardians who store firearms are encouraged to attend firearm safety trainings to mitigate the risks of storing firearms.

STUDENT ACHIEVEMENT

1. California Assessment of Student Performance & Progress; EC §§ 52052, 60640

The California Assessment of Student Performance and Progress (“CAASPP”) System was established on June 1, 2014. Commencing with the 2014-2015 school year, the CAASPP System includes Smarter Balanced Summative assessments in English Language Arts and Math in Grades 3-8 and alternate assessments in English Language Arts and Math in Grades 3-8 for students with significant cognitive disabilities. The CAST (California Science Test) is required for all students in Grades 5 and 8 unless the student’s IEP indicates administration of the Alternative Assessment. A parent or guardian may make a written request to excuse his or her child from any or all parts of the assessment.

2. Promotion/Retention of Students

The District has a policy concerning the promotion and retention of students. Pursuant to Board Policy 5123, students are required to demonstrate that they have mastered grade level expectations in order to be promoted to the next grade. Students who are struggling with reading, language arts, or mathematics skills will need additional help. If your child is not achieving at grade level, your child’s teacher or principal will contact you to explain additional learning opportunities. Students who are at-risk of being retained will be identified in the fall, and parents will be notified of the student’s status. Final decisions concerning retention will occur prior to the end of the school year.

SCHOOL EVACUATION PROCEDURES

Evacuation Procedures

The following plans are to be used in the event that it is necessary to evacuate the schools due to potential flooding or notice related to the failure of the Oroville Dam/Spillway. They are subject to change depending on the urgency of the situation and areas of greatest need. The plans assume that students may have to walk with their teachers to higher ground. These plans are part of the District’s civil defense and disaster preparedness plan required by the State Department of Education.

SHELTERS TO BE ACTIVATED FOR EVACUEES

Las Plumas High School (2380 Las Plumas Ave) will be the main staging area for those evacuated to the south. The District will work with the Butte County Office of Emergency Services to determine other potential staging areas to the north, east, and west. Parents will receive an all-call to notify them of the staging area for their child’s school. Transportation will be coordinated between OCESD and OUHSD.

The Studios @ Central: When parents come to pick up their children before the school evacuates, parents will check in at the office and students will be called to meet their parents. If there is a need to evacuate, students will assemble in the south athletic field through fire drill procedures. They will then walk in double file across the Wyandotte Academy playground and proceed up to Lower Wyandotte Avenue to higher grounds and the Las Plumas staging area. Severely handicapped students and non-mobile students will be taken by the special education staff in personal vehicles on the same route as walking students.

Ishi Hills Middle School: Since the school is above the inundation area, students will remain in their classrooms. Parents will be contacted to go to a parent pick-up area in front of the school. Students will be called from their classrooms and reunited with parents. If the front of the school is inaccessible, pick-ups will be done in the roundabout behind Ishi Hills Middle School on Buehler Avenue.

Oakdale Heights Elementary School: Students and staff will remain at school in their classrooms. All staff not assigned to supervise students will report to the office for assignment. When parents come to pick up their

children, they will go to a designated checkout table by the multi-purpose room. Staff members who are not supervising children will bring students to the multi-purpose room to unite them with their parents when they are signed out. Parents of county program students will go to the student's classroom (11 or 19) where they will sign them out and collect them. The preschool class will relocate to the Library, where parents will check them out. The Custodian will close and lock the gate to the back parking area on the west side of the school to prevent parents from being blocked into that area by cars in our main driveway.

Ophir Elementary School: Students and staff will remain at school in their classrooms. When parents come to pick up their children, they will go to a designated checkout table by the multi-purpose room. Staff members who are not supervising children will bring students to the multi-purpose room to unite them with their parents.

Stanford Avenue Elementary School: When parents come to pick up their children, they will go to a table outside the cafeteria. Staff members who are not supervising students will get the children and unite them with parents in the school cafeteria. If there is a need to evacuate, students will proceed through the upper playground exit to Ashley Avenue and north to higher ground on Canyon Highlands Drive.

Sierra Del Oro Preschool: When parents come to pick up their children before the school evacuates, they will check in at the office, and students will be brought by staff to meet their parents. If there is a need to immediately evacuate, students will be bussed to the Las Plumas staging area. If buses are not able to be dispatched within the necessary time frame, staff will walk with students and proceed to the Southside Community Center. Students will remain with their teachers until parents or buses come to pick them up.

Wyandotte Academy: When parents come to pick up their children before the school evacuates, parents will check in at the office and students will be called to meet their parents. If there is a need to evacuate, all other students will leave the school and proceed to Lower Wyandotte Avenue to higher ground and then to the Las Plumas staging area.

Parent Notice

Available Language Programs and Language Acquisition Programs

Oroville City Elementary School District offers the following language and language acquisition programs for student enrollment. Parents/Guardians may choose a language acquisition program that best suits their child (*Education Code (EC) Section 310[a]*)

- **Structured English Immersion (SEI) Program:** A language acquisition program for English learners in which OCESD schools provide integrated English Language instruction.

How to Enroll Your Child in a Language Acquisition Program: Submit a verbal or written request to the office at your local school. *Waivers are no longer required.

How to Request the Establishment of a New Program at a School: Schools in which the parents or legal guardians of 30 pupils or more per school or the parents or legal guardians of 20 pupils or more in any grade request a language acquisition program that is designed to provide language instruction shall be required to offer such a program to the extent possible. (*EC Section 310[a]*)

To request a new program, follow the process described below:

1. Write a letter to your school principal.
 - a. Date the letter
 - b. State the rationale for why the program would better meet your child's needs
 - c. Describe the program you are requesting
 - d. Identify the grade level you are requesting
2. You will receive a written response within 30 days of the submitted letter.

Parent and Community Engagement

Parents may provide input regarding language and language acquisition programs in the LEA or to be considered in the LEA during the development of the Local Control and Accountability Plan (*EC Section 52062*). If you are interested in a different program from those listed above, please contact Christy Reyes or Hope Lee, at 530-532-3005, to ask about the process.

About Language Acquisition Programs and Language Programs

Program Type	Characteristics
<p>Language Acquisition Program (English Learners)</p>	<p>The California Code of Regulations section 11309 requires that any language acquisition program provided by a school, district, or county shall:</p> <ul style="list-style-type: none"> • Be designed using evidence-based research and include both Designated and Integrated English Language Development; • Be allocated sufficient resources by the local educational agency (LEA) to be effectively implemented, including, but not limited to, certificated teachers with the appropriate authorizations, necessary instructional materials, pertinent professional development for the proposed program, and opportunities for parent and community engagement to support the proposed program goals; and • Within a reasonable period of time, lead to: <ul style="list-style-type: none"> ☞ Grade-level proficiency in English, and, when the program model includes instruction in another language, proficiency in that other language; and ☞ Achievement of the state-adopted academic content standards in English, and, when the program model includes instruction in another language, achievement of the state adopted academic content standards in that other language.
<p>Language Program (non-English Learners)</p>	<ul style="list-style-type: none"> • Language programs offer students who are not English learners opportunities to be instructed in languages other than English • May lead to proficiency in languages other than English



August 2023

Dear Parents/Staff:

The Board of Trustees of the Oroville City Elementary School District took action on August 28, 2002, to endorse the guidelines set forth in the Healthy Schools Act of 2000. The law encourages the voluntary adoption of Integrated Pest Management (IPM) practices in California Schools.

In an effort to promote the safety of all students, the District has implemented Integrated Pest Management methodologies which suppress and control pests through non-toxic means of increased sanitation. The District will utilize pesticides only when non-toxic means are not effective and will remain compliant with guidelines set forth in the Healthy Schools Act of 2000. Application of pesticide products will not occur when students are in attendance during the regular school day.

Attached to this letter is a list of all pesticide products which may be used on school grounds. It includes over-the-counter pesticides available at retail outlets, but does not include certain products exempted under the law. Additional information concerning the use of pesticides is available at the Department of Pesticide Regulation website, <http://www.cdpr.ca.gov>.

You may register with the Oroville City Elementary School District to receive notification of any pesticide application at your child's school. The notification will be given at least 72 hours prior to each application, with the product name, active ingredients, and intended application date. To receive the notification, an application to be notified must be obtained from the school site office or the Business Office at the District. Please send the completed form to: *Jim Campolo, director of maintenance, operations and facilities, Oroville City Elementary School District, 2795 Yard Street, Oroville, CA 95966.*

The District plans include posting warning notices in areas where pesticides are applied. The signs will be posted 24 hours in advance of such application and for 72 hours after the application of pesticides. In addition, the District will maintain a record of each pesticide application, which will be kept at the school site for a period of four years. You may review the record at any time the school is normally in session.

If you have questions regarding the Integrated Pest Management Program, please feel free to contact Mr. Campolo at 530-532-3008.

Sincerely,

Spencer Holtom, Ed.D.
Superintendent

OROVILLE CITY ELEMENTARY SCHOOL DISTRICT
Oroville, California

2023-24 School Year

List of Pesticide Products which may be used on School Grounds

HOBBS PEST SOLUTIONS, INC.

Material Sheet:

Termidor sc:
Active Ingredient: Fipronil
BASF
EPA: 7969-210

Suspend Polyzone:
Active Ingredient: Delthamethrin
Bayer
EPA: 432-1483

Demon Max:
Active Ingredient: Cypermethrin Technical
Syngenta
EPA: 100-1218

Advion Roach gel bait:
Active Ingredient: Indoxacarb
Syngenta
EPA: 100-1484

Advion Ant gel bait:
Active Ingredient: Indoxacarb
Syngenta
EPA: 100-1498

PT Alpine:
Active Ingredient: Dinotefuran
BASF
EPA: 499-540

Orange Guard:
Active Ingredient: d-Limonene
Orange Guard Inc.
EPA: 61887-2-AA

Tengard SFR:
Active Ingredient: Permethrin
United Phosphorus, Inc.
EPA: 70506-6

Ranger PRO:
Active Ingredient: Glyphosate
Monsanto
EPA: 524-517

Roundup Wild Blackberry Plus Vine & Brush Killer:
Active Ingredient: Glyphosate
Monsanto
EPA: 71995-37

Surflan Pre-Emergent:
Active Ingredient: Oryzalin
United Phosphorus, Inc.

Weed B Gon Max:
Active Ingredient: Dimethylamine
Ortho
EPA: 2217896-239

May 2022

**OROVILLE CITY ELEMENTARY SCHOOL DISTRICT
2023-24
UNIFORM COMPLAINT PROCEDURES (UCP) ANNUAL NOTICE**

The Oroville City Elementary School District annually notifies our students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, appropriate private school officials, and other interested parties of our Uniform Complaint Procedures (UCP) process.

The UCP Annual Notice is available on our website.

We are primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP.

Programs and Activities Subject to the UCP

(Many of the following are not offered in OCESD. See Page 2 for OCESDs specific programs/activities.)

· Accommodations for Pregnant and Parenting Pupils	· Adult Education
· After School Education and Safety	· Agricultural Career Technical Education
· Career Technical and Technical Education and Career Technical and Technical Training Programs	· Child Care and Development Programs
· Compensatory Education	· Consolidated Categorical Aid Programs
· Course Periods without Educational Content	· Discrimination, harassment, intimidation, or bullying against any protected group as identified under sections 200 and 220 and Section 11135 of the Government Code, including any actual or perceived characteristic as set forth in Section 422.55 of the Penal Code, or on the basis of a person’s association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance.
· Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district	· Every Student Succeeds Act
· Local Control and Accountability Plans (LCAP)	· Migrant Education
· Physical Education Instructional Minutes	· Pupil Fees
· Reasonable Accommodations to a Lactating Pupil	· Regional Occupational Centers and Programs
· School Plans for Student Achievement	· School Safety Plans
· School Site Councils	· State Preschool
· State Preschool Health and Safety Issues in LEAs Exempt from Licensing	

And any other state or federal educational program the State Superintendent of Public Instruction (SSPI) of the California Department of Education (CDE) or designee deems appropriate.

The programs and activities subject to the UCP in which the Oroville City Elementary School District operates are:

· Child Care and Development Programs	· Compensatory Education
· Consolidated Categorical Aid Programs	· Discrimination, harassment, intimidation, or bullying against any protected group as identified under sections 200 and 220 and Section 11135 of the Government Code, including any actual or perceived characteristic as set forth in Section 422.55 of the Penal Code, or on the basis of a person’s association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance.
· Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district	· Every Student Succeeds Act
· Local Control and Accountability Plans (LCAP)	· Migrant Education
· Physical Education Instructional Minutes	· Pupil Fees
· Reasonable Accommodations to a Lactating Pupil	· School Plans for Student Achievement
· School Safety Plans	· School Site Councils

Filing a UCP Complaint

A UCP complaint shall be filed no later than one year from the date the alleged violation occurred.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that was adopted by our agency.

A pupil enrolled in any of our public schools shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint may be filed with the principal of a school or our superintendent or their designee.

A pupil fee or LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complainant provides evidence or information leading to evidence to support an allegation of noncompliance.

Responsibilities of the Oroville City Elementary School District

We shall post a standardized notice, in addition to this notice, with educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district.

We advise complainants of the opportunity to appeal an Investigation Report of complaints regarding programs within the scope of the UCP to the Department of Education (CDE).

We advise complainants of civil law remedies, including injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

Copies of our UCP procedures shall be available free of charge.

Contact Information

Complaints within the scope of the UCP are to be filed with the persons responsible for processing complaints:

Compliance Coordinator
 Superintendent
 2795 Yard St., Oroville, CA 95966
 530-532-3000 ext. 3001
ComplianceCoordinator@ocesd.net

Compliance Coordinator
 Assistant Superintendent, Curriculum & Instruction
 2795 Yard St., Oroville, CA 95966
 530-532-3000 ext. 3013
ComplianceCoordinator@ocesd.net

The above contacts are knowledgeable about the laws and programs that they are assigned to investigate in Oroville City Elementary School District.