**SAFETY COMMITTEE RECORD OF MINUTES**

Chairperson: Matt McCahan Date: May 7, 2019

 Time: 10:00 a.m.

Present: Sarah Morrow, Emily Mervin, Sharon Aller, Anita Brumbaugh, Jerry Shoemake. Absent: Matt McCahan. Wendy Gates, Lisa Rankin, Lori Arcq

In place of our regular monthly meeting, we held our annual Safety Committee Training via a webinar courtesy of CM Regent Company. Covered the following topics: Safety Committees, Accident & Incident Investigations and Hazard Identification.

Also briefly discussed June building walkthrough’s. Sharon will take care of High School cafeteria/kitchen area; Sarah will do the remainder of the building with assistance from Fred in the shop areas. Anita and Emily will do the elementary school.

We did learn from our training that we should not have items on our check off list that do not pertain to our building(s). Emily will check website and see if there are updated inspection sheets available.

Walkthrough’s will cover our June meeting. July meeting will be in the board room @ 6:15 a.m. Date TBD.

 Meeting adjourned at 11:00 a.m.

Secretary Signature: Emily Mervin