

Lyndhurst, Ohio  
March 9, 2023

The Civil Service Commission of The City of Lyndhurst met in Regular Session on Thursday, March 9, 2023 at 8:30 a.m. in the Conference Room of the Lyndhurst Municipal Center, 5301 Mayfield Road.

Members Present: R. Schmidlin, Chair  
S. Franks, R. Sweeney

Others Present: M. Carroll, Fire Chief  
P. Rhode, Police Chief  
C J White, Secretary

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the minutes of the Special Meeting held July 7, 2022, copies of which were mailed to all members, be dispensed with and said minutes stand approved as circulated.

The question was put to a voice vote and passed with Mr. Franks abstaining.

Motion carried.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the minutes of the Special Meeting held October 20, 2022, copies of which were mailed to all members, be dispensed with and said minutes stand approved as circulated.

The question was put to a voice vote and passed unanimously.

Motion carried.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the minutes of the Special Meeting held December 1, 2022, copies of which were mailed to all members, be dispensed with and said minutes stand approved as circulated.

The question was put to a voice vote and passed with Mr. Franks abstaining.

Motion carried.

### **Correspondence from Mayor Ward**

The following correspondence was read aloud by Mr. Schmidlin:

“March 6, 2023

Lyndhurst Civil Service Commission  
Lyndhurst Municipal Center  
5301 Mayfield Rd  
Lyndhurst OH 44124

Commissioners:

Please accept this letter as my request to commence the steps necessary to conduct examinations for the establishment of eligibility lists for the positions of Lieutenant and Captain in the Lyndhurst Fire Department.

Sincerely,

//S//

Patrick A. Ward  
Mayor

PAW:cjw

c: Chief Carroll”

Chief Carroll explained that as of now, there is not a position available, however, he is being proactive as there is no current eligibility list for neither lieutenant nor captain.

In answer to Mr. Schmidlin’s question, Chief Carroll stated that he would like to use The Ohio Fire Chiefs’ Association to conduct the written exam as well as the assessment center, as we have in the past.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the Secretary commence the steps necessary to conduct promotional testing in the Fire Department for both lieutenant and captain.

The question was put to a voice vote and passed unanimously.

Motion carried.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the meeting be adjourned.

The question was put to a voice vote and passed unanimously.

Motion carried, meeting  
adjourned at 8:45 a.m.

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Ray Schmidlin, Chair

Approved:\_\_\_\_\_

Attest:\_\_\_\_\_