

Lyndhurst, Ohio
May 12, 2022

The Civil Service Commission of The City of Lyndhurst met in Regular Session on Thursday, May 12, 2022, at 8:30 am in the Conference Room of The Lyndhurst Municipal Center, 5301 Mayfield Road.

Members Present: R. Schmidlin, Chair
S. Franks, R. Sweeney

Others Present: J. Luskin, Law Director
M. Carroll, Fire Chief
P. Rhode, Chief of Police
C. J. White, Secretary

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the reading of the minutes of the Regular Meeting held January 13, 2022, copies of which were mailed to all members, be dispensed with and said minutes stand approved as circulated.

The question was put to a voice vote and passed unanimously.

Motion carried.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the reading of the minutes of the Special Meeting held March 30, 2022, copies of which were mailed to all members, be dispensed with and said minutes stand approved as circulated.

The question was put to a voice vote and passed unanimously.

Motion carried.

Adopt Resolution No. 2022-01 – Amending Rule IV, Section 6, of the Rules of the Civil Service Commission as they appear in Chapter 171 of the codified ordinances of The City of Lyndhurst.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that Resolution No. 2201-01 be adopted.

The question was put to a voice vote and passed unanimously.

Resolution No. 2022-01 is adopted.

Correspondence from Patrolman Brian Brooks

The following letter was read aloud by Mr. Schmidlin:

“Date: March 8, 2022

To: Chairman Raymond Schmidlin, Civil Service Commission

From: Patrolman Brian Brooks, Lyndhurst Police Department

Re: Current Police Promotional Eligibility List – Sergeant

Chairman Schmidlin,

I am respectfully requesting that the City of Lyndhurst Civil Service Commission extend the current promotional eligibility list (Sergeant), for an additional year. The current eligibility list is set to expire on June 10, 2022, with a one-year extension; it will allow the eligibility list to be valid through June 10, 2023, making it valid for two years (June 2021-June 2023).

Due to past practice of the Civil Service Commission, as recently as July of 2010 and May of 2017, where the commission voted unanimously to extend the promotional list for both Sergeant and Lieutenant. I believe it does make sound financial sense for the city to extend our current promotional eligibility list for an additional year. The current eligibility list has only produced one promotional to date and there are numerous viable candidates currently on the list, which if needed would allow the city to make any necessary promotion(s) without incurring any further unnecessary financial obligations (to include testing fees, overtime costs, etc...).

The Civil Service Commission is granted the authority to extend a promotional eligibility list, pursuant L.C.O. Title 7, Chapter 171, Rule V, Section 5.

Respectfully submitted,

/s/

Brian Brooks, Patrolman

Lyndhurst Police Department”

In answer to Mr. Schmidlin’s question, Chief Rhode stated it is his recommendation that the Commission extend the eligibility lists for both sergeant and lieutenant for one year.

It is noted that the agenda item to extend the eligibility list for sergeant was heard at this time.

Extend Eligibility List for Sergeant in the Police Department, established June 10, 2021.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the Eligibility List for Sergeant, established June 10, 2021, be extended for one year.

The question was put to a voice vote and passed unanimously.

Motion carried.

Extend Eligibility List for Patrol Officer, in the Police Department, established May 20, 2021.

Chief Rhode explained that the list for Patrol Officer is just about depleted, and recommends it be extended for six (6) months.

After discussion, it was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the Eligibility List for Patrol Officer, established May 2021, be extended for six (6) months.

The question was put to a voice vote and passed unanimously.

Motion carried.

Extend Eligibility List for Lieutenant in the Police Department, established June 10, 2021.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the Eligibility List for Lieutenant in the Police Department be extended for one year.

The question was put to a voice vote and passed unanimously.

Motion carried.

Update on the Regional Fire Exam to be held May 24, 2022.

Regarding the applications for the upcoming Regional Fire Exam, Chief Carroll explained that one hundred forty-nine (149) people purchased the application, of those that purchased the application, ninety-seven (97) submitted all documents appropriately and correctly, fifty-two (52) did not and were found to be ineligible. He stated that fifty-two (52) ineligibles seemed like a lot, and the Regional Commission voted to extend the deadline until May 17.

The Secretary stated that she started to call the “ineligible” list given by IO Solutions, and a number of applicants said they had no idea that they were missing documents. She further stated that there were questions on the Regional Fire Exam Facebook page regarding the time of the test, which originally there were two times, and now due to the number of applicants, there will be just one test at 5:00 p.m. on Tuesday, May 24.

Mr. Schmidlin stated that he also is not happy with the application process of IO Solutions.

In regard to extending the deadline and other small deviations from the Lyndhurst Civil Service Rules, it was moved by Mr. Schmidlin, seconded by Ms. Sweeney to ratify all the actions of the Commissioners which occurred at the Regional Civil Service Commission meetings.

The question was put to a voice vote and passed unanimously.

Motion carried.

Chief Carroll explained to the Commission that The State of Ohio has a grant (ARPA Funds) for safety forces; he will apply for this grant which may pay for recruitment, retention of personnel and new hires, and ultimately this upcoming regional test would be paid for with the grant. He further stated that if given this grant, he would recommend another fire test in 2023, because the funds will have to be spent by 2024. He will keep the Commission updated on the grant award.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the meeting be adjourned.

The question was put to a voice vote and passed unanimously.

Motion carried, meeting
Adjourned at 8:55 a.m.

Ray Schmidlin, Chair

Approved: _____

Attest: _____