

April 14, 2016

Lyndhurst, Ohio
April 14, 2016

The Civil Service Commission of the City of Lyndhurst met in Regular Session on Thursday, April 14, 2016 at 8:30 a.m., in the Conference Room of the Lyndhurst Municipal Center, 5301 Mayfield Road.

Members Present: R Schmidlin, Chairman
S Franks, R Sweeney

Others Present: P Murphy, Director of Law
C J White, Secretary
R Porrello, Police Chief
M Carroll, Fire Chief

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the reading of the minutes of the Special Meeting held February 12, 2016, copies of which were mailed to all members, be dispensed with and said minutes stand approved as circulated.

The question was put to a voice vote and passed unanimously.

Motion carried.

Update on original appointment candidates for the police department.

Chief Porrello stated that the Detective Bureau completed 8 background checks from the current list of candidates; he believes they have about three more to go. He further stated that he has reviewed five of those background checks thus far. He then stated that all background checks will be completed within the next few weeks for the Commission to review.

It was stated that two (2) will be hired from this current list, therefore the Commission will certify twelve (12) names, once the candidates are deemed viable.

Review regional test opportunity for fire department.

Chief Carroll stated he had a meeting with the Fire Chief of Pepper Pike, and stated they are ready to proceed with a joint test with Lyndhurst. He then stated that Pepper Pike revised their rules to mirror Lyndhurst's. He also spoke with Personnel Selection Services regarding the joint test, and they are ready and willing to proceed as well. He then stated that all applications will be submitted to Lyndhurst Civil Service Commission, the test will be conducted at Orange High School. He then stated that Pepper Pike asked if we could give a longer drop off time for the applications, usually our drop off time is about two (2) weeks from the time of the ad; Pepper Pike asked if we could give three (3) or four (4) weeks.

Chief Carroll recommended that our newspaper ads have limited information; and to post detailed information regarding the original appointment test on social media, the information

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found on both cities' websites would be identical, to avoid confusion. He then stated he feels a joint test will bring a bigger applicant pool.

In answer to Ms. Sweeney's question, Chief Carroll stated that he and Pepper Pike would like to see a test given in June or July of this year.

It was moved by Mr. Schmidlin, seconded by Ms. Sweeney that the meeting be adjourned. The question was put to a voice vote and passed unanimously.

Motion carried, meeting
Adjourned at 8:50 a.m.

Ray Schmidlin, Chairman

Approved: _____

Attest: _____