

SCHOOL DISTRICT OF MONDOVI

337 N. JACKSON STREET
MONDOVI, WI 54755-1197

PHONE: (715) 926-3684
FAX: (715) 926-3617

GREGORY CORNING
DISTRICT ADMINISTRATOR

WORK PERMIT INFORMATION REQUIRED

1. Letter from parent, guardian or court-ordered foster parent (**with signature**) giving permission to be employed with business. On the letter, please include the following:
 - a. Home address
 - b. Home phone number
 - c. Name of School minor attends

2. Letter from employer (**with signature**) stating that you are employed at their company. On the letter, please include the following:
 - a. Business address
 - b. Business phone number
 - c. Description of business
 - d. Hours of work and time of day the minor will be working

3. Original Social Security Card

4. Original Birth Certificate, Drivers License, Baptismal Certificate, or State ID Card

5. FEE REQUIRED-\$10.00

****We need ALL the above information before we can issue a work permit****

NAME OF BUSINESS _____

ADDRESS _____

PHONE _____

TYPE OF BUSINESS _____

WE INTEND TO EMPLOY _____ AS A _____

WE WILL ABIDE BY THE CHILD LABOR LAWS AS SPECIFIED BY THE DEPARTMENT OF WORKFORCE DEVELOPMENT.

BY _____

TITLE _____ DATE _____

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LEGAL PARENT/GUARDIAN APPROVAL: I GIVE MY SON OR DAUGHTER PERMISSION TO WORK AT THE ABOVE PLACE OF BUSINESS.

NAME _____

ADDRESS _____

PHONE NUMBER _____

LEGAL PARENT/GUARDIAN SIGNATURE _____

DATE _____

SCHOOL MINOR ATTENDS _____

ADDRESS _____

PLEASE TAKE THIS FORM WITH ORIGINAL SOCIAL SECURITY CARD AND ANY ONE OF THE FOLLOWING ORIGINAL IDENTIFICATIONS TO WORK PERMIT OFFICER TO OBTAIN PERMIT: BIRTH CERTIFICATE, BAPTISMAL CERTIFICATE, DIRVERS LISCENSE OR STATE ID CARD.