(This is a copy of the letter sent home with each student.)

To the Parents of: (Student's) Access ID is: (Student's) Access Password is:

Cumberland County Public Schools PowerSchool Parent & SchoolMessenger Setup Guide



Parents,

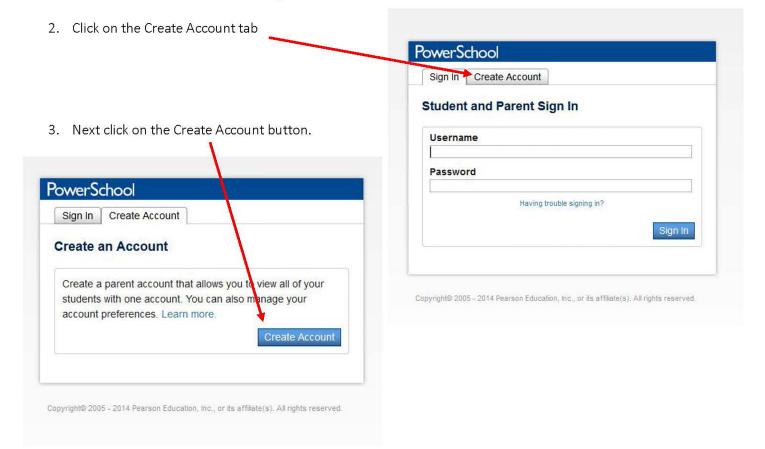
Please read this important information so that you can access your student's **PowerSchool** Information. You can create one account that allows you to view all of your students' accounts using a SINGLE LOGON. Once you create this account you can click on the **SchoolMessenger** button on the home page and access/update that account as well.

NOTES:

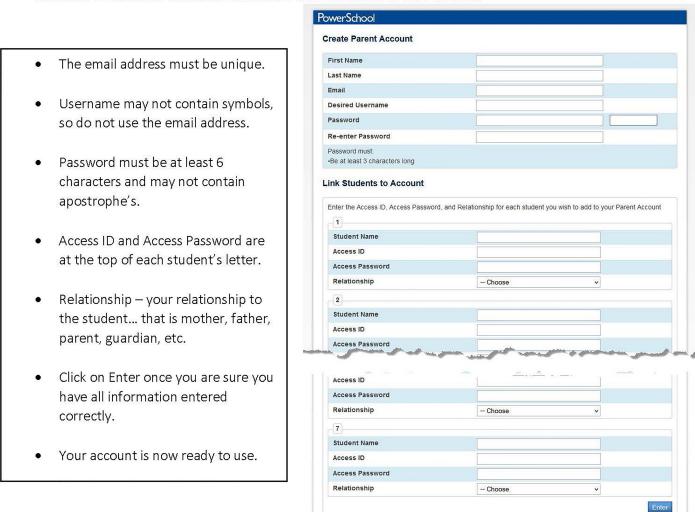
- 1. If you setup your account last year it is still setup, just log in using the username and password you already have. You may then add any new students to this account.
- 2. Parents may create separate accounts by using different email addresses. If they share an account, only one may log in at a time.
- 3. DO NOT set your browser to save passwords for this site or it will cause your password to appear not to work.
- 4. Once you create your account, if you forget your username or password, just click on "Having trouble logging in?" and follow the steps to reset either your username or your password.

How to setup PowerSchool Account:

1. Go to the PowerSchool login page at https://cucps.powerschool.com/public or click on the PowerSchool Parent link the Quick Links on the school system's website.



4. Fill in your Create Parent Account information and then link each of your students to this account by using the Access Id and Access Password information sent from each of their schools.



5. Remember your username and password. You will use these from now on to log into your child/children's account. This username and password will remain active until your child/children are no longer enrolled in Cumberland County Public Schools.

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NOTE:

A seperate SchoolMessenger account is no longer necessary. Once you have created your PowerSchool account you will also have access to your student(s)' SchoolMessenger account. By clicking on the SchoolMessenger icon in the left column you will be taken to that account.