

Job Description

Position: Teacher
Location: Mandaree Public School District #36

Major Duties:

1. Teaches subject matter at grade level.
2. Prepares daily lesson plans that are based on unit plans.
3. Actively involves parents in their child's education, including the provision of frequent indicators of progress and upcoming lesson objectives and standards.
4. Selects, stores, orders, issues, cares for, and inventories equipment, materials, and supplies used in the classroom.
5. Instructs effectively with technology and teaches the tools of technology within coursework.
6. Creates a classroom environment that is conducive to learning and appropriate to the maturity and interests of the students.

Skills and Knowledge:

1. Participates and implements strategies from on-going professional development.
2. Demonstrates professional etiquette to colleagues and is a contributing member of the school's community.
3. Knowledge and use of Effective School Correlates.
4. Knowledge of grade/content specific standards and benchmarks.

Duties and Responsibilities:

1. Implements effective instructional practices, differentiated instructional strategies, and sheltered English instructional strategies to meet the individualized needs of all students.
2. Implements all school improvement strategies.
3. Performs ongoing, frequent, and specific assessments to gauge the learning of students and adjusts instruction in response to data. Maintains a data binder for reference and to determine student progress.
4. Modifies instruction for students with disabilities and adheres to the modifications in a student's Individualized Education Plan.
5. Confers with students, parents, school counselor, and/or principal to resolve student concerns.
6. Establishes and maintains high standards of student behavior.
7. Provides students with real world learning opportunities when appropriate.
8. Maintains an orderly, safe, and attractive physical environment in the classroom.
9. Curriculum/Lesson mapping is an ongoing responsibility.
10. Maintains a professional demeanor.
11. Is on time and reports to assigned duties.
12. Other duties as assigned by supervisor.

Physical Effort:

1. Must be able to lift 30 pounds as needed for supplies, etc.
2. Must be able to stand for extended periods.
3. Must be able to sit for extended periods for field trips when scheduled.

Working Conditions: 1.

- Classroom environment.
2. Later hours may be required for school related functions (Parent/Teacher Conferences, Open House, Title I meetings, Concerts, Student Showcases, etc.).

Qualifications:

1. Valid North Dakota Teaching Certificate.
2. Must follow the district's Drug and Alcohol Policy.
3. Must complete and sign a Provisional Hiring Statement.

Supervision Exercised:

1. Classroom students.
2. Other students in common student areas (hallways, cafeteria, gymnasium, etc.).
3. Paraprofessionals (if applicable).

Evaluation:

1. Department level principal.
2. NDCC 15.1 – 15