WELCOME TO THE RINGWOOD PUBLIC SCHOOL SYSTEM

Code of Student Conduct

The staff and administration of the Ringwood Public School System are here to help students make the transition from elementary to secondary education a positive and productive experience. We support students as they face new academic and social challenges at all grade levels and work to make it easier for students to grow and be successful in these areas. The Ringwood Public School Code of Student Conduct describes student responsibilities that include expectations for academic achievement, behavior and attendance in accordance with N.J.A.C. 6A:32-8 and 13.1. The Code of Student Conduct provides for equitable application of the code without regard to race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity and expression, or a mental, physical or sensory disability or by any other distinguishing characteristic, pursuant to N.J.S.A. 10:5.

Code of Conduct

I will respect myself and others.
I will treat others fairly.
I will not hurt anyone on the inside or outside.
I will do my best work.
I will care for school property.

Attendance – Absence / Tardiness

In accordance with N.J.S.A. Title 18A:38-25 through 31, N.J.A.C. 6A:32-8.3, 13.1, 6A:16-7.8 and supported by Ringwood Board of Education Policy #5113: It is the parents'/guardians' responsibility to monitor their child's attendance at school.

If a student is going to be absent or late, parents should notify the school by calling the school's attendance line. If the school is not notified about an absence, the attendance monitor will contact a parent to verify the absence. Should this be unsuccessful, the Ringwood Police Department may be contacted. The student will be required to present a note upon returning to school from the parent/guardian indicating the reason for the absence.

We do not excuse tardiness except in the cases of illness, extreme emergencies or a late bus arrival. In case of illness or emergencies, students must present a parental note explaining the reasons when they arrive at school. Additionally, students coming to school late, or leaving school early, for medical appointments must return to school with a doctor's note stating so. Any student accumulating 5 tardies, leaving school early 5 times, or a combination of the two totaling 5 times shall have a full day's absence added to their total of accumulated absences. Additional consequences may result due to excessive tardiness/absenteeism. This may include a possible Ringwood Municipal Court appearance.

Upon receipt of the fifth unexcused tardy and/or early departure, the student will receive an administrative notification that the maximum number of absences has been accumulated. The next unexcused tardy and

all subsequent tardies will result in administrative detentions. Students are considered late to school if they arrive at their homerooms after attendance is taken.
Ringwood students have the responsibility of getting to school on time. Students have ample time to pass through the hallways and stop at their locker (if during a designated time). Therefore, arriving late to class and school is not acceptable.

Bus Transportation

Students are under the authority of the Ringwood Board of Education when riding on a school bus. It is the policy of the Board of Education to provide for the safety and welfare of pupils at all times. School bus transportation is a privilege. The bus driver is completely in charge of the bus and its riders at all times. Students must comply with all the rules and directions of the driver. Should a violation of the rules take place, a bus conduct report will be submitted to the school's administration. Severe and repeated Bus infractions will result in disciplinary action. First offense one day bus suspension, second offense two week bus suspension, third offense one month bus suspension, fourth offense bus suspension for the remainder of the academic school year. The school bus and the bus stop are extensions of the school day.

All students are assigned to a bus route and bus stop in the beginning of the year. Once assigned, changing these routes and stops is not permitted. Only students officially assigned to a bus may enter or ride that bus. Any questions or concerns regarding transportation should be directed to the transportation department at 973-962-7500.
If you need to pick your child up from school, please send in a note stating so and sign them out in the school's main office. Bus students wishing to walk must provide the office with a signed note with the specific date they will be walking**.**

Walkers

Students who are not assigned to bus transportation to and from school are considered walkers. The school is responsible for their safety and behavior from the time they leave home in the morning until they arrive home after dismissal. The following rules apply to walkers both before and after school:

1. All walkers must use the sidewalk at the school driveway. Do not walk or climb on the guardrails.
2. Walk to the left, facing traffic, where sidewalks do not exist. Keep as close as possible to the side of the road.
3. Always be alert to traffic and walk no more than two persons side by side to avoid blocking the roadway.
4. Do not walk through the woods or private property.
5. Walkers are not allowed to accept a ride home in cars without prior written permission.
6. (*for M. J. Ryerson Middle School*) Students riding bicycles to school must walk them up or down the driveway and follow all bicycle safety rules.
7. (*for M. J. Ryerson Middle School*) Only students who are considered permanent walkers may ride bikes to school. A signed parent permission slip (available in the school's office) is required and will be kept on file.

Health Services

Students who require medication during school hours must bring the original labeled container to the nurse. **A doctor's note is required, together with written permission from the parent/guardian for the nurse to administer any medication.** The doctor's note should identify the drug, dosage, time schedule and purpose of the medication. Students can not carry or administer any medication without proper documentation on file. Any medication to be administered during school hours must be kept in the nurse's office. If you become ill in school, you must report to the nurse who will decide what action to take. Students may not leave the building because of illness without authorization from the health office. **As per**

the school district's physician, students who have been diagnosed with strep throat should be on antibiotics for at least 24 hours before returning to school.
When a student becomes ill at home with a communicable disease or physical injury, the school nurse must be notified immediately and the parent/guardian will be familiarized with school rules concerning the illness or injury. Any student returning to school with a cast, crutches or injury must report to the nurse before homeroom. Parents/Guardians should advise the nurse at the beginning of the school year of any physical disabilities or health concerns that might affect school activities. In addition, the school will provide a current list of community-based health, social services providers and legal agencies that are able to support and advise a student and a student's family. The school nurse, the district's special services department and or the school's administration will provide students, parents or guardians with a list of specific providers when necessary.

Homework / Make-Up Work

Homework is an essential part of every child's education. Parental supervision and support with homework is necessary for students to attain desired results from instruction. All homework assignments will be relevant to the subject matter being taught; all teachers will check completed homework.

Students are responsible for all work missed due to absence or class time missed for school activities. Work can be obtained through the school office when a student is absent for two or more days. Requests must be made at the same time the absence call is made. The schoolwork will be ready one half hour after dismissal time on the day requested. Number of days that the student is absent is equal to the same amount of days allotted for completion of make-up work. Homework assignments may also be accessed through the Parent Portal.

Academic Progress and Achievement

The Administrative team, guidance department and teachers help to provide positive reinforcement for students who display good conduct and academic success. Students who demonstrate stable or improved academic progress will have the opportunity to participate in special school functions, such as dances, assemblies, class trips and special activities. Students who do not display a positive attitude toward their academic responsibilities may be restricted from attending these special school functions. Additionally, students who fail one or more subjects for the school year may be required to attend a certified summer school program to be promoted to the next grade level.

Student support interventions are provided through the Intervention and Referral Services process in an effort to help make all students academically and socially successful. The school's administration will take into account the nature of the behaviors, the developmental ages of the students, and the student's histories of problem behaviors and performance when implementing a need for a behavior modification plan. Students with specified disabilities; the behavior plan and interventions will be pursuant to the requirements set in N.J.A.C. 6A:14.

Guidance Services

The guidance department is available to help students and parents with any questions or problems they may have. Students may see their counselors before school, after school or during the school day with teacher permission. Guidance counselors provide services that include, but are not limited to promoting congenial relationships among students, providing assistance with student academic, social, disciplinary and scheduling problems. Counselors also coordinate the guidance curriculum within the school, coordinating student testing and offering suggestions and assistance to teachers and parents concerning academics,

discipline and socialization. Parents may schedule appointments or speak to the school's guidance counselor by contacting the school's main office.

Extracurricular Activities and Grade Level Class Trips (M. J. Ryerson Middle School)

The academic program is supplemented by activities that give students an opportunity to expand areas of interest. A balance of academics, extracurricular experiences and class trips is essential to student development and provides rewarding experiences. The following programs are offered at the middle school level to provide an environment of social growth and promote positive attitudes:

Across Ages, Art Club, Audio Visual, Band, Interscholastic Basketball (Boys & Girls), Chorus, Drama, Homework Club, Literary Magazine, Student Council, Student Newspaper, Yearbook.

Students who participate in these activities must maintain a 90% attendance rate, earn no grade below a C, and receive none of the following comments on their report cards.

- (20) Responsible and cooperative attitude to be developed;
- (21) Ongoing disregard for school homework policy;
- (22) Distraction in class that interferes with the learning of other students;
- (23) Behavior needs improvement.

In the event a student does not meet these requirements, he/she will have a determined probationary period set up to bring the grades and comments to an acceptable level or lose activity privileges.

Care of School Property and Textbooks

The Board of Education supplies textbooks and a reasonable quantity of supplies to each student. You are expected to exercise care in handling textbooks and other school materials. Defacing or destroying school property is not only inexcusable, but also subject to disciplinary consequences.

Textbooks are to be covered at all times. Write your name and your teacher's name inside the front cover. You are responsible for the care and protection of your books. Students will be required to reimburse the school for any damage or excessive wear and tear. A student who loses a book will be required to purchase another book. If the original book is found, a refund will be given.

Guidelines for Lost or Damaged Books

At the beginning of the school year, classroom teachers will assess the condition of each student's textbook. At the conclusion of the school year, textbook condition will be reassessed to determine possible book fine amounts.

Lost Book Fine: All prices are determined upon the current cost of purchasing a new or used version of the textbook that was lost.

Damaged Book Fine:

1. If the book is judged to be unusable, fines will be levied as if it were a "lost book".
2. Severe damage could result in a fine. Fines range from $1.00 up to half the value of the brook.
3. Any attempt to repair damaged books will lessen the fine if the attempt is successful.

Checks should be made payable to **Ringwood Board of Education.**

Behavioral Expectations

Proper behavior is essential to maintain a safe and secure school environment that is conducive to learning. The safety of each student in our school, and the ability to maintain an appropriate environment for learning to take place, are of utmost importance. The behavioral guidelines are set in place to help support student development which will allow students to become productive citizens. The following policies and expectations are designed to make all members of the school community aware of rules, responsibilities and consequences. To accomplish this goal, it is imperative that students, parents, teachers, counselors and administrators work together. Our students need to know what behaviors are acceptable and unacceptable. Following are guidelines that have been developed by the district's administration, with input from teaching staff, students, parents and the community.

The most effective behavior management occurs when the teacher and student interact together. Most problems can be solved within the classroom. Parents/guardians are partners with the school and will be made aware of the issues in need of resolution. Parents may arrange conferences with teachers to discuss concerns by calling the school's office. Parents are encouraged to share situations that may affect the child's behavior and or general academic performance irrespective of students' marriage, pregnancy or parenthood.

Each teacher will develop and accurately follow a classroom management plan that includes rewards, consequences, and parent contact. Should an incident occur within the classroom that violates that management plan, the teacher will discuss the problem with the student and review proper classroom procedures. Prior to any student being sent to the school's administration for disciplinary action, it is recommended that the teacher make contact with the student's parent(s), and if appropriate, assign a consequence. However, this does not preclude the fact that, in some instances, referral to a building administrator is necessary without first making contact with the parent.

After an administrator sees a student, the parent, teacher, guidance counselor, Child Study Team member and/or case manager will be informed about the infraction and the consequence. Repeated referrals to an administrator, or an infraction requiring suspension, will require a guidance conference with the student and possible referral to the Intervention and Referral Services Committee and or the Special Services Department which can help to set in place a remediation plan for improving specific behaviors. The school will assist the student in working to improve these behaviors. All suspensions and or possible expulsions are in accordance with N.J.S.A. 18A:37-2. All students' rights and responsibilities are in alignment with the due process and appeal procedures and policies set forth in N.J.A.C. 6A:13-1.3 through 1.17, N.J.A.C. 6A:4 and where applicable, N.J.A.C. 6A:14-2.7 and 2.8 and 7.2 through 7.6. Parent notification for suspension and or expulsion will be consistent with the policies and procedures established pursuant to N.J.A.C. 6A:16-6.2(b)3, 7.2, 7.3 and 7.8. In addition, all student records and privacy protections are in accordance with Federal and State laws and regulations identified at N.J.A.C. 6A:16-7.1(c)3vii**.**

All students are subject to the following discipline procedures, in accordance with the law concerning corporal punishment of students (N.J.S.A. 18A:6-1), whether these behaviors occur with a Ringwood staff member or a substitute teacher. **The administration reserves the right to assign penalties for offenses not listed or to adjust a particular penalty when the severity of the offense warrants.** This may include, but is not limited to, the following: Disrespect for Authority; Consistent Disregard of School Rules; Destruction of School or Personal Property; Dress Code; Behavior on the Buses, Playground, and in the Hallways; Internet Policy; Substance Abuse Policy.

An Out-of-School Suspension may require a re-entry parent/student/administrator conference. Disregard of school rules may result in loss of privileges or participation in school functions, such as dances, assemblies or special activities. In all cases, the Administration reserves the right to make the final decision on all disciplinary consequences. Extended periods of proper school behavior will be taken into consideration.

Playground and Cafeteria

The playground period is an opportunity to relax and enjoy a break from the academic school day. The following guidelines have been established to maintain safety and foster a pleasant experience for all students on the playground. Violation of any of these rules will result in disciplinary consequences.

1. There is no pushing and shoving of other students. Fighting or physical contact of any kind is not permissible.
2. Throwing of stones, rocks, snow, mud or any other inappropriate items is not permitted.
3. Food and drinks are not permitted on the playground.
4. Students are only allowed to charge a maximum of two lunches. Additional charges cannot take place until the student's account is paid in full.

Disciplinary Consequences

Please Note: The Chief School Administrator and/or the building administration reserves the right to modify consequences based on the severity of the action and age/grade level of the offending student.

Inappropriate Peer Interactions: (Definition: any action between a student(s) and another student(s) that is intentionally opposed to the school rules for pupil conduct and is perceived as having the potential to cause harm (physically, socially or emotionally) may include, but is not limited to:

Elementary Schools	E. G. Hewitt School	M. J. Ryerson School
1st Offense – meeting with the principal	1st Offense – meeting with the principal, parent/guardian notified, one (1) day lunch detention	1st Offense – meeting with the building administrator, parent/guardian notified, one (1) administrative detention
2nd Offense – meeting with the principal, parents/guardian notified, recess detention	2nd Offense – meeting with the principal, parent/guardian notified, two (2) days lunch/recess detention	2nd Offense – meeting with the building administrator, parent/guardian notified, two (2) administrative detentions
3rd Offense – meeting with the principal, parent/guardian notified, after school detention for 30 minutes	3rd Offense – meeting with the principal, parent/guardian notified, one (1) day after school detention for 30 minutes	3rd Offense – meeting with the building administrator, parent/guardian notified, one (1) day of in-school suspension
4th Offense – meeting with the principal, parent/guardian notified, one (1) day in-school suspension	4th Offense – meeting with the principal, parent/guardian notified, one (1) day in-school suspension	

Cafeteria -Throwing Food or Objects:

1st Offense	3 days administrative detention and parent/guardian notification
2nd Offense	4 days administrative detention and parent/guardian conference
3rd Offense	1 day In School Suspension or Out of School Suspension

Failure to Follow Posted Cafeteria/Playground Procedures:

1st Offense	2 days lunch detention
2nd Offense	3 days lunch detention and parent/guardian notification
3rd Offense	5 days lunch detention and parent/guardian conferences

Abusive Language (profanity), Harassment, Blatant Disregard Toward Staff:

1st Offense	2 days Out of School Suspension, parent/guardian notification
2nd Offense	3 days Out of School Suspension, parent/guardian notification
3rd Offense	4 days Out of School Suspension, meeting with the Superintendent

Cutting Class:

1st Offense	2 days Administrative Detention and parent/guardian notification
2nd Offense	4 days Administrative Detention or one day In School Suspension
3rd Offense	1 day Out of School Suspension

Truancy/Cutting School:

1st Offense	3 days Administrative Detention and parent/guardian notification
2nd Offense	2 days In School Suspension/parent conference/possible court notification
3rd Offense	4 days In School Suspension/possible court notification

Academic Cheating, Forgery and or Plagiarism:

1st Offense	The student will receive a zero grade for the academic assignment, "with no opportunity to make to the assignment", and parent/guardian notification by the classroom teacher.
2nd Offense	The student will receive a zero grade for the academic assignment, "with no opportunity to make up the assignment", one Administrative Detention, and parent/guardian notification by the classroom teacher.

Improper use of the Internet:

1st Offense	1 Administrative Detention and parent/guardian notification
2nd Offense	2 Administrative Detentions and parent/guardian notification
3rd Offense	Complete loss of Internet use

Blatant use of electronic devices in school or on the school bus will result in Administrative Detention.

Leaving School Property without authorization:

1st Offense	3 days Administrative Detention and parent/guardian notification
2nd Offense	2 days In School Suspension and parent/guardian conference
3rd Offense	3 days Out of School Suspension

Failure to report to Teacher's Detention:

1st Offense	Teacher assigns consequence per Teacher Assertive Discipline Plan
2nd Offense	1 day Administrative Detention and parent/guardian notification plus make-up teacher detention
3rd Offense	2 days Administrative Detention and parent/guardian notification
4th Offense	1 day In School Suspension and parent/guardian notification

Failure to report to Administrative Detention:

1st Offense	2 days Administrative Detention and parent/guardian notification

2nd Offense	3 days Administrative Detention and parent/guardian notification
3rd Offense	In School Suspension and parent/guardian notification

Fighting - Physical Attack/Assault:

1st Offense	1 day Out of School Suspension, Counseling Component and parent conference
2nd Offense	2 days Out of School Suspension, Counseling Component and parent conference
3rd Offense	3 days Out of School Suspension, Counseling Component and meeting with Superintendent. Possible police notification.

Blatant religious, racial or sexual harassment will result in a minimum of 1 day Out of School Suspension, Counseling Component, written report, parent/guardian notification and mandatory police notification. Subject to an HIB investigation through the school's Anti-Bullying Specialist.

Pulling a Fire Alarm:
Immediate Out of School Suspension and referral to the Ringwood Police Department.

Smoking and or Possession of Cigarettes/Tobacco - Ringwood BOE Policy #5114:

1st Offense	1 day Out of School Suspension/Parent and Substance Abuse Counselor notification
2nd Offense	3 days Out of School Suspension/Parent and Substance Abuse Counselor notification
3rd Offense	3 days Out of School Suspension/Substance Abuse Counselor notification and Parent conference with Superintendent of Schools

Drugs and/or Alcohol Abuse:
Discipline to be determined by Board of Education policy #5131.6

Theft or Possession of Stolen Property:

1st Offense	1 day Out of School Suspension; includes restitution and possible referral to juvenile authorities and parent/guardian notification
2nd Offense	3 days Out of School Suspension/possible referral to juvenile authorities

Vandalism:	To be determined by degree - includes restitution/possible referral to juvenile authorities and Out of School Suspension.

Possession of a Dangerous Weapon/Terroristic Threat – N.J.A.C. 6A:16-5.5 (firearms offenses), 5.6 (assaults with weapons offenses), 5.7 (assaults on board of education members or employees). Supported by Ringwood BOE Policy #5131.7

Any Offense	Out of School Suspension with referral to the Ringwood Police Department, parent/guardian notification and possible expulsion from school.

Prohibited Articles:

A. Use of Cell Phones of any type is not permitted in school and if found will only be returned to a parent or guardian. The use of cameras/camera phones are not permitted in school. Taking pictures and videos in school is not permitted unless authorized. * Please see list of Disciplinary Consequences.

B. Laser Pointers are not permitted in school and will only be returned to a parent or guardian.

C. I-Pod, Video Game, Electronic Devices, Cameras, Candy, Gum
   1st Offense Confiscation of item - may be picked up at the end of the day

2nd Offense Confiscation of item - must be picked up by parent/guardian
3rd Offense Confiscation of item and 2 days Administrative Detention - must be picked up by parent/guardian

Please Note: The Chief School Administrator and/or the building administration reserves the right to modify consequences based on the severity of the action and age/grade level of the offending student.

Harassment/Intimidation/Bullying – Sexual, Racial, Religious, Verbal, Physical, Electronic, or Internet-based threats or harassment, which affects a student's learning process, and/or endangers the Health, Safety and Welfare of others as set forth in N.J.S.A 18A:37-13 et seq. and N.J.A.C. 6A:16-7.9. Any type of physical sexual harassment is mandatory police notification.

Ringwood Board of Education Policy #5131.1 - Harassment, Intimidation and Bullying
adopted October 27, 2003; most recently revised and readopted June 27, 2016.

Definition of Harassment, Intimidation or Bullying (New Jersey Statutory Definition)
"Harassment, intimidation or bullying" means any gesture or written, verbal or physical act, or any electronic communication, whether it be a single incident or a series of incidents, that is reasonably received as being motivated either by any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identify and expression, or a mental, physical or sensory disability, or by any distinguishing characteristic, that takes place on school property, at any school-sponsored function on a school bus, or off school grounds as provided for in section 16 of P.L.2010, c.122 (C.18A:37-15.3), that substantially disrupts or interferes with the orderly operation of the school or the rights of other students and that:

a. a reasonable person should know, under the circumstances, will have the effect of physically or emotionally harming a student or damaging the student's property, or placing a student in reasonable fear of physical or emotional harm to his person or damage to his property;
b. has the effect of insulting or demeaning any student or group of students; or
c. creates a hostile educational environment for the student by interfering with a student's education or by severely or pervasively causing physical or emotional harm to the student.

Consequences and Remedial Measures for Acts of Harassment, Intimidation or Bullying

Students

Consequences and remedial measures for a student who commits an act of harassment, intimidation or bullying shall be varied and graded according to the nature of the behavior, the developmental age of the student and the student's history of problem behaviors and performance. Consequences shall be consistent with the board approved code of student conduct and N.J.A.C. 6A:16-7. Consequences and remedial measures shall be designed to:

A. Correct the problem behavior;

B. Prevent another occurrence of the problem;

C. Protect and provide support for the victim of the act; and

D. Take corrective action for documented systemic problems related to harassment, intimidation or bullying.

Consequences and appropriate remedial actions for a student who commits an act of harassment, intimidation or bullying may range from positive behavioral interventions up to and including short and long-term suspension or expulsion, as permitted by law. The consequences and remedial measures may include, but are not limited to:

A. Consequences

1. Admonishment;
2. Temporary removal from the classroom;
3. Deprivation of privileges;
4. Classroom or administrative detention;
5. Referral to disciplinarian;
6. In-school suspension during the school week or the weekend;
7. After-school programs;
8. Out-of-school suspension (short-term or long-term);
9. Legal action; and
10. Expulsion.

B. Remedial Measures

1. Personal

   a. Restitution and restoration;
   b. Mediation;
   c. Peer support group;
   d. Recommendations of a student behavior or ethics council;
   e. Corrective instruction or other relevant learning or service experience;
   f. Supportive student interventions, including participation of the intervention and referral services team;
   g. Behavioral assessment or evaluation, including, but not limited to, a referral to the child study team, as appropriate;
   h. Behavioral management plan, with benchmarks that are closely monitored;
   i. Assignment of leadership responsibilities (e.g., hallway or bus monitor);
   j. Involvement of school disciplinarian;
   k. Student counseling;
   l. Parent conferences;
   m. Student treatment; or
   n. Student therapy.

2. Environmental (Classroom, School Building or School District)

   a. School and community surveys or other strategies for determining the conditions contributing to harassment, intimidation or bullying;
   b. School culture change;
   c. School climate improvement;
   d. Adoption of research-based, systemic bullying prevention programs;
   e. School policy and procedures revisions;
   f. Modifications of schedules;
   g. Adjustments in hallway traffic;
   h. Modifications in student routes or patterns traveling to and from school;
   i. Supervision of students before and after school, including school transportation;
   j. Targeted use of monitors (e.g., hallway, cafeteria, locker room, playground, school perimeter, bus);
   k. Teacher aides;

l. Small or large group presentations for fully addressing the behaviors and the responses to the behaviors;
m. Supportive institutional interventions, including participation of the intervention and referral services team;
n. Parent conferences;
o. Family counseling;

Classified students are subject to the same disciplinary procedures as nonclassified students and may be disciplined in accordance with their Individual Education Plan (I.E.P.). However, before disciplining a classified student, it must be determined that:

A. The student's behavior is not primarily caused by his/her educational disability;
B. The program that is being provided meets the student's needs.

* Refer to the Ringwood Board of Education Policy #5131.1 on the Ringwood website at www.ringwoodschools.org; click on District Policies on the home page; click on Ringwood Board of Education Policy Manual link.

DRESS AND GROOMING

It is recognized that the basic responsibility for the proper dress of students lies with the student and their parent or guardian. However, students are expected to wear clothing which is neat and clean, is consistent with standards of health and safety and does not disrupt learning in the classroom. We request that the students come to school dressed appropriately; remembering that school is an academic setting not an outdoor environment.

The administration reserves the right to make the final decision regarding appropriate dress in school as well as at all school-sponsored functions. Disregard for the school's dress code can result in disciplinary actions.

1. In order to create a positive school atmosphere, attire and grooming should be reasonably modest and neat. Derogatory slogans are unacceptable, as well as shredded, ripped, cut-off, bare midriff, see-through clothing which exposes the torso, underwear as outerwear, beachwear, abbreviated leisure or athletic wear as tops or bottoms. Sleeveless tops with straps less than **2" wide**, cut-out shirts, razorback shirts, sleeveless athletic jerseys and bra straps that can be seen are unacceptable.

2. Bermuda, cargo and walking shorts are acceptable school attire; however, short shorts, cut-offs, gym and exercise shorts, swim suits, skorts, mini-skirts, and short skirts are examples of undesirable school attire that are prohibited. Skirts must be of an appropriate length as compared to the height of the student.

   Backless footwear such as: sandals, flip-flops and slippers are not to be worn at school, due to safety concerns. Sneakers must be worn in a way that will not cause a safety hazard.

3. In specialized areas of instruction such as shops, labs or physical education, where unique health and safety concerns exist, students will be expected to follow guidelines established by each department.

4. No coats, jackets or outerwear of any kind are permitted in halls or classrooms during the school day. These items must be kept in the student's locker.

5. Headwear of any kind is prohibited anywhere inside the school building, unless for religious observances. This includes, but is not limited to, any type of hats, visors, headbands, bandanas, curlers, picks and sunglasses.

6. Pants, slacks or shorts must be waist fitted and worn at hip level to prevent exposing bare skin and/or underwear. Pants or shorts must be worn so the entire waistband is at or above the top of the hip. The legs of pants shall extend to the top of the shoe and cannot be worn rolled up exposing the student's leg. Long or extended belts that hang off of the student's pants or waist are not appropriate for school. Tight, form fitting leg wear or leggings must be worn with an appropriately long top, which is long enough to reach the fingertips when the arm and fingers are fully extended down at the student's side. Pajama attire is not permitted in school.

7. No link chains, bicycle chains, spike collars or spike bracelets and/or any long or extended jewelry that may pose a safety risk to the student or others, may be worn in the building.

8. Any clothing that has writing or pictures suggesting violence, profanity, sexual connotations, tobacco, alcohol or drug use is not permitted.

9. Students who are unsuitably attired for school will be detained until appropriate clothing can be secured by the parent or by the school.

Ringwood District Student Support Services

1) *Intervention and Referral Services*:

Each school building provides a coordinated system for the planning and delivery of intervention and referral services designed to assist general education students who are experiencing learning, behavior or health difficulties and staff who have difficulties addressing students learning and behavior needs.

2) *Guidance Services*:

- Group/Individual Counseling
- Social skills groups
- Character Education

3) Special Services/Child Study Team

- Consultation
- Assessment
- Community Services Referrals
- Crisis Intervention

4) *Community Resources*:

N.J. Coalition for Bullying Awareness and Prevention
1-908-522-2581

New Bridge Services 973-831-0613
1069 Ringwood Avenue, Suite 301
Haskell, NJ 07420

2nd Floor Youth Helpline
1-888-222-2228
www.2ndfloor.org

Pathways Counseling
16 Pompton Avenue
973-835-6337

Mental Health Care
1866-202-HELP (4357)

Family Helpline
1-800–843-The Kids (5437)

NJ 2-1-1
877-652-1148
www.nj211.org

Perform Care
1-877-652-7624
www.performcarenj.org

National Suicide Prevention Lifeline
1800-273-8255
Suicidepreventionlifeline.org

Family Intervention Services
655 Broadway
Paterson, NJ 07514
973-523-0089

211 – Health & Human Services Information
1-800-435-7555

Circle of Care
973-942-4588
www.passaiccircleofcare.org

St. Clare's Behavioral Health Services

Powerville Road
Boonton, NJ 07005
888-626-2111

Additional Websites:
http://www.stopbullying.gov/
www.cyberbullyhelp.com
www.griefspeaks.com
www.opheliaproject.org
www.newmoon.com
http://www.smith.edu./ourhealthourfutures/
http://www.bullies2buddies.com/

Prepared and modified by The Ringwood Code of Student Conduct District Committee on August 3, 2016