

POLICY

SOMERSET COUNTY BOARD OF EDUCATION

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Subject: School Principals Building Administrators	
	Date Approved: March 16, 1999 June 20, 2006 January 19, 2010 November 18, 2014
	Date Effective: July 1, 1999 June 20, 2006 January 19, 2010 November 18, 2014

1. **PURPOSE**

The purpose of this policy is to define the authority of the principal and to describe evaluation procedures.

2. **PRINCIPALS' RIGHTS AND RESPONSIBILITIES**

- A. The Board of Education reaffirms the rights and responsibilities of the building principals for the administration of their various programs and buildings within the broad scope of the adopted Board policies and state guidelines.
- B. The principal is responsible for the educational program, the improvement of instruction in the school, student results and communication with the community. All school personnel will work through the direction of the principal in the performance of their duties with the final approval of the Superintendent of Schools.

3. **EVALUATION OF PRINCIPALS AND BUILDING ADMINISTRATORS**

- A. Principals — The Superintendent of Schools will formally evaluate the building principals and provide frequent feedback throughout the year.
- B. Vice Principals—The building principals will formally evaluate vice principals and deans and provide frequent feedback throughout the year.

4. **PROCESS AND TOOL**

- A. Principals will be evaluated yearly based upon the Maryland State Department of Education Principal Evaluation Tool.