



Professional Compensation

Any teacher who enrolls in and successfully completes approved-by-the-Board courses related to his/her instructional responsibilities at a National Council for Accreditation of Teacher Education accredited college or university shall receive from the Board sixty-one dollars and three cents (\$61.03) in 2018/2019 per semester hour earned beyond professional certificate requirements. This amount will be paid twice each school year in September and in February.

Teachers must submit official transcripts to the Superintendent's Office to qualify for payment. Transcripts must be submitted by the conclusion of the second week in August for reimbursement in September. In order to receive reimbursement in February transcripts must be submitted by the conclusion of the second week in January.

Classes Taken: _____	

Name of Institution: _____	
Course of Study: _____	
Credits Received: _____	Amount Owed _____
Employee Signature: _____	Date: _____

Principal Signature

Date

Superintendent Signature

Date