

**TO: THE HONORABLE MAYOR AND COUNCIL  
CITY OF MUSTANG**

**FROM: TIMOTHY D. ROONEY  
CITY MANAGER**

**RE: CITY MANAGER'S REPORT**

**DATE: June 6, 2023**

*"Juneteenth has never been a celebration of victory or an acceptance of the way things are. It's a celebration of progress. It's an affirmation that despite the most painful parts of our history, change is possible—and there is still so much work to do."*

*- President Barack Obama*

**MANAGERIAL:**

FY 2023-24 BUDGET – A copy of the proposed FY 2023-24 Budget was provided to the City Council at their May 2, 2023 regular meeting. The City Council conducted their Budget Workshop on Monday, May 8 2023 at 6:00 PM at Town Center.

The proposed FY 2023-24 Budget was added to the City's website following the Budget Workshop on May 9, 2023 in order to provide the public as much time as possible to review the budget prior to City Council action. The proposed FY 2023-24 Budget has been placed on the this evening's agenda for a Public Hearing and subsequent action by the City Council.

All questions asked by the City Council and the public regarding the proposed FY 2023-24 Budget, as well as the answers to those questions provided by staff, were also added to budget section of the City's website for information purposes. In addition to the proposed FY 2023-24 Budget being available on the website, a hard copy has also been available for public review at the Mustang Library.

CITY OF MUSTANG APP – Download statistics have been obtained regarding the City of Mustang's App which was pushed out to the public in late-March of this year. To date, nearly 2,000 citizens have downloaded the app.

- 1,600 have downloaded the Apple version of the app
- 387 have downloaded the Android version of the app

OMAG BOARD OF DIRECTORS – Mr. Justin Battles, Assistant City Manager for the City of Mustang, has been elected to serve on the OMAG Board of Directors by its member communities. Created in 1977, the mission of the Oklahoma Municipal Assurance Group (OMAG) is to be the primary provider of insurance and risk management solutions to help Oklahoma's cities and towns improve the quality of life of their citizens. Mr. Battles begins his three-year term on the OMAG Board of Directors on July 1, 2023. Congratulations Justin!

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MENTAL HEALTH AWARENESS MONTH – The month of May featured a focus on Mental Health Awareness by the International City/County Management Association. Its monthly professional publication – Public Management – featured an article that included an interview with Mustang Assistant City Manager, Mr. Justin Battles. In addition to the article itself, there is also a link to a video interview conducted with Justin contained within it.

Justin has been instrumental in introducing Cope Notes, not only to the City of Mustang, but also insisting that this unique program be included in the City Management Association of Oklahoma's Annual Conference. Cope Notes is a daily digital mental health support message that is received by those employees that choose to participate. Cope Notes removes the stigma that often accompanies mental health discussions. For more information on Cope Notes, go to [www.copenotes.com](http://www.copenotes.com). A copy of the article featuring Justin has been attached to this report.

HOLIDAY CLOSURES – The following is a brief review of upcoming holiday closures:

- June 19, 2023 - All City administrative offices - including the Library - will be closed on Monday, June 19, 2023 in honor of the Juneteenth holiday. The Recreation Center and the Aquatics Center will operate as normally scheduled, as will all refuse services.
- July 4, 2023 - All City administrative offices – including the Library and Recreation Center – will be closed on Tuesday July 4, 2023 in observance of the Independence Day holiday. The Aquatics Center will be open but will close at 3 PM. Refuse Service will run as normally scheduled.

MEETING DATE CHANGES – The following changes to meeting dates have occurred:

- Mustang City Council/Mustang Improvement Authority - Due to the Independence Day holiday, the regularly scheduled meeting of the Mustang City Council and Mustang Improvement Authority will occur on Tuesday, July 11, 2023 at 7:00 PM in Council Chambers adjacent to City Hall.
- Mustang Planning Commission – Due to the rescheduled City Council and MIA meeting, the Mustang Planning Commission meeting has been rescheduled to Tuesday, July 18, 2023 at 7:00 PM.
- Mustang Board of Adjustment – Due to the rescheduled City Council and MIA meeting, the Mustang Board of Adjustment meeting will be rescheduled to Tuesday, July 18, 2023 at 6:00 PM if needed.

### **ASSISTANT CITY MANAGER:**

PROJECT UPDATES – The following updates are provided for various projects, including ongoing Capital Projects:

- Sara Road Widening – The contractor has an estimated completion date of September, 2023. Southwest 59th Street running east and west at Sara Road is now open. The final traffic pattern is incomplete, but Southwest 59th Street is open in both directions. Traffic along the Mustang section of Sara Road has shifted to the detour lanes, running north and south. The traffic light cycle at State Highway 152 and Sara Road is impacted, changing the pattern of traffic release through the signal. The contractor is onsite working on the west lanes on the mile section in Mustang. The mile stretch in Mustang will become four lanes with five-lane interchanges at the section line roads. This project was included in the

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Sales Tax Extension approved by voters on August 23, 2016. For the most up-to-date information, please reference the City of Mustang website.

- Southwest 89th Street (State Highway 4 to Mustang Road) – Engineers have completed the design for the expansion of Southwest 89<sup>th</sup> Street. The project will begin once Sara Road is completed to avoid significant construction on two section line roads at the same time. The project includes all of Southwest 89th Street between Mustang Road and State Highway 4, the far south portion of Mustang Road from the railroad tracks south to Southwest 89th Street, and Southwest 89th Street just east of State Highway 4, creating a new five-lane interchange. On September 5, 2017, Mustang City Council passed a resolution for a traffic signal to be located at the intersection of State Highway 4 and Southwest 89<sup>th</sup> Street. The traffic signal will be part of the Southwest 89th Street expansion. Southwest 89th Street will become a four-lane road for the mile section and improve the intersections at each section line to five lanes. This project was included in the Sales Tax Extension approved by voters on August 23, 2016.
- Ross Terrace Widening at Highway 152 – N. Ross Terrace's Road paving is complete. The contractor will grade the right-of-way, adding striping and sod over the next few weeks.
- Frisco Road – Frisco Road overlay is complete, and driveways have been tied into the new pavement. The contractor is currently working on backfilling the shoulders along Frisco.

**COMMUNITY DEVELOPMENT:**

PLANNING COMMISSION – The Planning Commission will meet on June 13, 2023 to consider the following items:

- Preliminary Plat Application for Mustang Highlands, a Duplex Community northeast of Wal-Mart, east of Locke Supply. Twenty-Two lots on 7.71 acres for 44 dwelling units.
- Rezoning Application for 520 S Lewis Lane, Request to amend A-1 zoning to R-1.

BOARD OF ADJUSTMENT – The Board of Adjustment will not meet in June due to a lack of business items on the agenda.

TRAFFIC COMMISSION – The Traffic Commission will not meet in June due to a lack of business items on the agenda.

MONTHLY REPORTS – Reports from the Community Development Department and Code Enforcement for the month of April are attached for your information and review.

NEW BUSINESS ACTIVITY – The following is a brief overview of new business activity within the City of Mustang:

- A & R Kitchen has applied for a business license for a Vietnamese Restaurant at 1036 E State Highway 152, Suite 136.
- RKO Cages, a Batting Cage facility at 1140 S Sara Road, Suite 202 has been completed and the business license has been issued.
- Little Explorers Academy Too has applied for a business license at 1708 W State Highway 152 for a childcare center.
- Dutch Brothers Coffee is now open at 819 E State Highway 152.
- HTeaO opened on June 2, 2023.

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- Gloss Nail Studio is now open at 149 E State Highway 152.

COMMERCIAL PROJECTS – The following is a brief overview of ongoing commercial projects in Mustang:

- The Mustang Chamber of Commerce has received permits to construct their new headquarters at 1401 N Mustang Road, next to the City of Mustang's City Hall. The footing has been inspected and poured.
- Toledo's Mexican Restaurant is remodeling the building at 1200 N Mustang Road for their new location. Interior framing is done and the project is 50% complete.
- Little Explorers Academy Too has received permits to remodel the space at 1708 W State Highway 152 for a new daycare facility. Work has begun on the interior.
- Flex Space permits have been issued for 220 N Chisholm Trail Way. The site will include 12 warehouse type units on 1.4 acres. The north building has been erected and trade rough-ins are being completed. The footing has been poured for the second building.
- Empowered Church has submitted plans to connect their sanctuary building to their gymnasium building with classrooms and a gathering area. The address is 601 E State Highway 152.
- Plans have been received for Hunker Terrace Retail Shell. The building will be 10,010 square feet and include 4 lease units. It will be located at 1233 E State Highway 152 in the Mustang Marketplace Addition.
- Permits have been issued for Wondervan Pops at 408 S Symes Lane. The building will be 6000 square feet. The footing has been poured for the building, and the plumbing ground work has been inspected.
- Building Plans have been received for Panda Express Restaurant, which is going to be built in the new Mustang Marketplace Addition, just east of the Wal-Mart Property. The building itself will be approximately 1350 square feet and will include a drive-through and plenty of parking.
- Permits have been issued for Tommy's Express Car Wash at 432 E State Highway 152. Contractors are doing dirt work at this time.
- Fiestas Mexicanas has received permits for the remodel of the location at 216 N Mustang Mall Terrace. The project is 75% complete. Finals are being prepared.
- Work continues on a commercial/industrial building at 1233 E Highline Lane. One of the suites has neared completion and trade work is being finished on the others. Framing has been completed and the water and sewer lines have been inspected.
- Walmart continues work on a 30,000 square-foot addition to their drive through/pick up area at 951 E State Highway 152. The project is approximately 90% complete. The pharmacy drive through has a Certificate of Occupancy. The final project is estimated to be completed when all electrical work is completed and the robotic equipment has been installed.
- Wild Horse Storage – Civil plans have been received and are under review. The developer has installed water line and fire hydrants. Water lines have been tested and approved.
- A commercial final plat for Mustang Marketplace has been approved. It contains 5 lots on 20.47 acres just east of the Wal Mart Complex. Contractors have begun clearing the land and infrastructure improvements are nearly complete.

SUBDIVISIONS – The following is a brief overview of subdivision activity in Mustang:

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- A residential preliminary plat has been submitted for review titled Hidden Lake Estates. It contains 213 single-family lots on 75.73 acres. The area is northeast of the Wal Mart property.
- An application for a Preliminary Plat has been received for Mustang Highlands, a Duplex Community northeast of Wal-Mart, east of Locke Supply. The plat contains 22 lots on 7.71 acres for 44 dwelling units.
- A final plat has been approved for the next phase of Hunter's Hill 5 Addition on N Clear Springs Road. The plat contains 79 residential lots. Contractors are installing water and sewer lines. Mandrel testing on the sewer lines is scheduled for this week.
- A preliminary plat has been approved for Arbor Creek Addition on N. Morgan Road. This plat will contain a total of 207 residential lots on approximately 80 acres.
- A final plat for Wild Horse Canyon 3 has been approved by the Planning Commission. The plat contains 108 lots. Sewer lines have been laid for the addition and contractors are working on the water lines now.
- A preliminary plat for The Vineyard has been received and is making its way through the review process.

LOT INVENTORY – A breakdown of the current lot availability within the City of Mustang is included below:

Subdivision	Available Lots	Total Number of Lots
<b>Crystal Springs</b>	2	118
<b>Gabe's Crossing</b>	19	27
<b>Hunter's Hill 4</b>	8	35
<b>Hyde Park Addition</b>	9	34
<b>Magnolia Trace 6</b>	2	34
<b>Prairie Hills 1</b>	11	110
<b>Spitler Lake Estates 2</b>	5	58
<b>Spitler Lake Estates 3</b>	42	50
<b>Wild Horse Canyon</b>	3	74
	101	540

**FINANCE:**

FINANCIAL REPORTS - Included in the City Manager's Report are the monthly (un-audited) financial reports ending April 30, 2023, and Sales and Use Tax reports for May, 2023.

The General fund had a positive month of \$271,852 and a positive YTD of \$862,341. The ending balance as a percentage of annual revenues (cash reserve) was 20.86% (prudent goal is to keep this amount at no less than 10-15% of annual revenues).

The Mustang Improvement Authority had a positive month of \$385,486 and a positive YTD of \$2,461,295 which excludes the construction projects. The ending balance as a percentage of

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annual revenues (cash reserve) was 30.68%. The construction projects (2016, 2017, 2020, and 2020A notes) are reflected towards the bottom of the financials.

Sales Tax reporting for May, 2023 was \$1,295,251.63 which is a positive of \$40,251.63 or a positive of 3.2% to monthly projection. Use tax reporting for May, 2023 was \$226,130.17.

FISCAL NEW YEAR – The accounting system will roll forward to FY 2024 on July 1, 2023. If the product and/or service is ordered on or before June 30, 2023 (FY 2023 budget), but received on or after July 1, 2023, the expenditure will be posted to FY 2024 with an authorized carryover made by Council.

**FIRE:**

**ACTIVITIES AND EVENTS** - The following is a summary of current or recent activities and events at the Fire Department:

- Station #2/ EOC - Station #2 is moving into its final phases. Staff is still awaiting the arrival of soft supplies and furnishings. Staff is also working with vendors to put the finishing touches on station alerting and radio communications. The generator for Station #2 will be delayed. The manufacturer is estimating late June 2023. The station will open later this month.
- New Personnel - Mustang Fire Department would like to welcome recruits Ashton Houser and Brandon Bowen to the City and Fire Department family. Their official start date was May 15, 2023.
- International Association of Fire Chiefs (IAFC) - Oklahoma Vice President of the Southwestern Division of the IAFC, Chief Carruth, attended a mid-year meeting with the IAFC President and Board of Directors in Washington, D.C.
- 54th Annual Firefighters Celebration- Mustang Fire Department is set to have its 54th annual celebration June 24, 2023 at Wild Horse Park from 6:00 to 10:00 PM. The celebration is FREE to attend. A variety of food trucks will be on hand to give everyone a wide array of food options to choose from. The Fire Department will provide watermelon and water (while supplies last), and of course a fireworks show (to begin at dusk), just like in years past. Items will also be raffled off, so please come out and support the department and have a wonderful summer evening with your family. It is important to note that during this event, Wild Horse Park will be a “no fly zone” for drones, as there are scheduled aircraft flying in and out of the park during this time. Also, no fireworks by the public will be allowed in the park.

**HUMAN RESOURCES**

**EMPLOYEE ANNIVERSARIES** – The following employees achieve important employment anniversaries with the City of Mustang during the month of June:

- Daniel Drake            Police            14 years
- Norma Brown            Fire            10 years
- Lauri Diment            Parks & Rec    9 years
- Breanna Cecil            Library           8 years
- Jake Edmonds            Parks & Rec    6 years

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- Sheila Barnard           Library           4 years
- Cade Green               Fire               3 years
- Clayton Harland       Fire               3 years
- Carolyn Calloway       Parks & Rec     2 years
- Zane Gordon             Fire               2 years
- Katey Lawson            Fire               2 years
- Landon Johnson         Parks & Rec     2 years
- Cameron Stow           Parks & Rec     2 years
- Maurice Hawkins        Police            2 years
- Gabriel Davis            Parks & Rec     1 year
- Blake Brown             Parks & Rec     1 year
- Jacob McGough         Parks & Rec     1 year
- Draven Thomas         Parks & Rec     1 year
- Annette Lozano         Parks & Rec     1 year

**LIBRARY:**

ADULT PROGRAMS AND ACTIVITIES – (Adults 18+) The following is a brief overview of current, upcoming, or recently offered Adult Programs and activities at the Library. Events are on Thursdays at 6:00 PM unless otherwise noted. Register online at [www.mustangpubliclibrary.eventbrite.com](http://www.mustangpubliclibrary.eventbrite.com)

- Coffee & Crafting– Friday, June 23, 2023 at 4:00 PM. Come join us for coffee and crafts and take advantage of an assortment of craft supplies.
- Geeky Cauldron Book Club – Thursday, June 29, 2023 at 6:00 PM. A book club for adults who still love reading Young Adult books. Limited copies of books are available through the Library, so please plan accordingly. This month: *Kingdom of the Wicked* by Kerri Manicalco.

ALL AGES EVENTS – The following is a brief overview of current, upcoming, or recently offered Family Programs and activities at the Library. Events are on Saturdays unless otherwise noted. Register online at [www.mustangpubliclibrary.eventbrite.com](http://www.mustangpubliclibrary.eventbrite.com)

- Family Movie Fridays – Join us on Fridays at 11:00 AM in the month of June for a movie and popcorn.
- Lego Club – Saturday, June 10, 2023 at 11:00 AM. Put together creations based on this month's challenge: Neighborhood.
- Dancing Eagles– Tuesday, June 13, 2023 at 4:30 PM. Come enjoy Native American storytelling and dancing.
- OKC Improv – Tuesday, June 27, 2023 at 4:30 PM. Take in some storytelling hilarity this summer.

TEEN PROGRAMS AND ACTIVITIES – (Grades 6-12) The following is a brief overview of current, upcoming, or recently offered Teen Programs and activities at the Library. Events are on Thursdays at 4:30 PM unless otherwise noted. All supplies for programs are provided. Please register online at [www.mustangpubliclibrary.eventbrite.com](http://www.mustangpubliclibrary.eventbrite.com)

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- Dungeons & Dragons: – Tuesday, June 20, 2023. Take up a weapon and defeat various foes. Create your own character or utilize premade characters to join the campaign. Email [sbarnard@cityofmustang.org](mailto:sbarnard@cityofmustang.org) if interested.
- Kindness Bookmarks – June 8, 2023. We will write kind words on homemade bookmarks and place them in books in the library.
- Cosplay Creations: June 15, 2023. Melissa Kerfoot will teach us how to make mini top hats and mushroom hats.
- Art with Danny Gordon – June 22, 2023. Create a character based on traits you spin on the Mystery Character Challenge Wheel.
- Straw Hat Pirates Anime Club – June 29, 2023. Join us for our monthly anime club. Each month we will watch anime and try out Asian snacks.
- Teen After Hours – Friday, June 30, 2023 at 6:30 PM Makerspace Mayhem. Sewing, decals and buttons, oh my! Refreshments provided.

TWEEN PROGRAMS AND ACTIVITIES – (Grades 3-5) The following is a brief overview of current, upcoming, or recently offered Tween Programs and activities at the Library. Events are on Mondays at 4:30 PM. Register online at [www.mustangpubliclibrary.eventbrite.com](http://www.mustangpubliclibrary.eventbrite.com).

- Monty Harper – June 12, 2023. Join this award-winning children's songwriter and use music to learn about science, history, and more.
- Rocket Building – June 26, 2023. In this two-part class, get professional instruction on how to build a rocket. This session is 2 hours long. The second class is July 3, 2023.

ELEMENTARY PROGRAMS AND ACTIVITIES – (Grades K-2) The following is a brief overview of current, upcoming, or recently offered Elementary Programs and activities at the Library. Events are on Wednesdays at 4:30 PM unless otherwise noted. Register online at [www.mustangpubliclibrary.eventbrite.com](http://www.mustangpubliclibrary.eventbrite.com).

- Fran Stallings: Folktales – June 7, 2023. Learn folktales of all kinds of heroes and she-roes from all over the world.
- Monty Harper – June 14, 2023. Join this award-winning children's songwriter and use music to learn about science, history and more.
- Rubber Duck Decorating – June 21, 2023. Make your rubber duck your own using a variety of supplies.
- Finer Arts – June 28, 2023. Enjoy puppetry, improv, storytelling and more.

INFANT, TODDLER, & PRESCHOOL PROGRAMS AND ACTIVITIES – Children will listen to stories, enjoy songs and rhymes, and/or participate in a craft activity. All programs take place in the education room of the Library and require registration unless noted.

- Preschool Story Time – Mondays at 9:30 AM & 11:00 AM. On June 12 – Tammi Sauer Author Visit.
- Mother Goose – Wednesdays at 9:30 AM, 10:30 AM & 11:30 AM. Held in the Community Banquet Hall.
- Music & Movement – Tuesday, June 13, 2023 at 10:00 AM & 11:00 AM
- Process Art: Mud Pies – Tuesday, June 27, 2023 at 11:00 AM



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- Baby Goose – Thursday, June 15, 2023 at 10:00 AM
- Ready to Learn – June 13, 20, 27, 2023 at 1:00 PM

GRANTS – The following is a brief overview of grants recently received by the Library:

- \$3,500 from the Oklahoma Electric Cooperative Operation Roundup.
- \$3,500 from CKenergy Electric Foundation to fund the Library's 2023 Summer Reading Program.
- \$1,788 in matching funds for art programs this summer were received from the Oklahoma Arts Council.
- \$10,152.00 in eRate funds from Universal Service Administrative Company to provide Internet use for FY2024.
- \$25,075 from the Canadian County Commissioners for needed programs, supplies and equipment.

LIBRARY BOARD – The Mustang Public Library Board will meet on Thursday, June 15, 2023 at 5:15 PM.

LIBRARY DISPLAY – Come see the Summer Reading Program display for the month of June.

RESOURCES – The following is a review of unique resources available to the public through the Mustang Public Library:

- Do you know an adult that would like to earn a high school diploma? For adults age 25 or older that have completed at least 8<sup>th</sup> grade. Contact the library for more information at (405) 376-2226.
- Up your career game with thousands of on-demand video courses for the most in-demand career skills across business, tech, and more. Access Gale Presents: Udemy from our library's website.

### **PARKS:**

DEPARTMENT ACTIVITIES – The following is a brief overview of activities occurring within the Parks and Recreation Department:

- Food Truck Friday – June 9, 2023 – Every month throughout the summer, Mustang Parks and Recreation will be hosting Food Truck Friday featuring a Movie in the Park. This month's Food Truck Friday will be June 9, 2023 with trucks beginning to serve at 6:00 PM. Food trucks that will be in attendance are Wild Bill's BBQ, Alvie's, and Pah's on a Roll. June's Movie in the Park will feature *Thor: For Love and Thunder* beginning at dusk.
- Pirate Party – June 23, 2023 – Ahoy there Mateys! The Annual Pirate Party will be hosted at Mustang Aquatic Center on Friday, June 23, 2023 from 6:30 - 8:30 PM. Families are invited to enjoy an evening of swimming, activities, and snacks. Don't forget to grab your Official Pirate Certificate as you leave. Cost is \$5 per participant and everyone attending must purchase a ticket. Tickets can be purchased at [www.cityofmustang.org/parksrec](http://www.cityofmustang.org/parksrec) or by calling (405) 376-3411.
- Splash Pad – Splash pad operating hours are 9:00 AM – 8:30 PM daily.

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RECREATION CENTER – The following is an overview of the Recreation Center operations:

- The Recreation Center was visited 17,982 times during the month of April 2023.
- Open Pickleball
  - Mondays 10:00 AM – 1:00 PM
  - Wednesdays and Fridays 9:00 AM - 12:00 PM
  - Sundays 1:00 – 5:00 PM
- Open Volleyball
  - Youth Volleyball - Tuesdays 4:00 - 6:15 PM
  - Adult Volleyball – Thursdays 6:00 – 8:30 PM and Saturdays 9:00 AM – 5:45 PM
- Pick Up Basketball Games
  - 9 – 14 year-olds Mondays 5:00 – 8:00 PM
  - 15 years and up Wednesdays and Fridays 5:00 – 8:00 PM
- Rock Wall – Hours
  - Mon – Fri 5:00 – 8:00 PM
  - Sat 9:00 AM – 5:00 PM
  - Sun 2:00 – 5:00 PM
- Personal Training
  - Personal Training sessions are available at the Recreation Center for \$30 per session. For an additional \$10 you can bring a buddy. Call 376-3411 to reserve a spot.
- Drop-in Childcare – Drop-in Childcare is offered for children from 6 months to 8 years of age at the Recreation Center. Please see the website for hours. [www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks)
- Fitness
  - Fitness Classes in April had 3,410 attendees.

ADULT PROGRAMS – The following is an overview of adult programming activities and services:

- Baby Mobile – June 28, 2023 – The Baby Mobile will be in the south parking lot on June 28, 2023 from 10:00 AM to 2:00 PM. Parents can receive services up to four times a year from birth until the baby's fourth birthday. At every visit, babies and toddlers up to 48 months old can receive a week's supply of formula, food, diapers, clothing, and other necessities to help them grow up healthy instead of hungry. The initial visit will involve a small amount of paperwork. This is a come and go event, therefore there is no registration.
- Active Adults Center 55+
  - Aging Services Food Service serves lunch for ages 60+, with a suggested \$2.00 donation. To reserve a meal, contact Aging Services at 405-376-9874. Meal reservations are due the business day before, by noon. Copies of the lunch menu are available in the Active Adult Center or to have one emailed contact [apatten@cityofmustang.org](mailto:apatten@cityofmustang.org)
  - In May, the Active Adult Center served 1,086 people for lunch provided by Aging Services.
  - Over 3,797 Active Adults participated in a variety of activities including music, games and group activities.

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- The Active Adult Center for 55+ goes on a variety of trips each month. These trips include museums, restaurants, craft shows, music shows, and more. A calendar of these trips can be obtained at <https://5il.co/1t91h> or via email by contacting Ashley Patten at [apatten@cityofmustang.org](mailto:apatten@cityofmustang.org)
- A Veteran's Service Representative from the Oklahoma Department of Veterans Affairs will be on site on Mondays from 8:30 AM – 4:00 PM. Representative Allen Jacobson can advise and aid veterans and families to obtain state and federal benefits. No appointment necessary.

For a complete list of programs and activities at the Active Adult Center 55+ go to [www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks) or email [clyman@cityofmustang.org](mailto:clyman@cityofmustang.org) for a calendar.

SPORTS COMPLEX AND FACILITIES – The following is a brief overview of the sports complex and facilities:

- Softball & Baseball Complex
  - Triple Crown Sports conducted a fastpitch tournament June 3 - 5, 2023.
  - Triple Crown Sports conducted a softball camp on June 2, 2023 for Division 1 softball players.
- Mustang Youth Baseball and Softball
  - Leagues for baseball and softball continue as scheduled.
  - Mustang Youth Sports will host a Fastpitch America Softball Association Qualifying tournament June 9 - 11, 2023. For more information go to [www.playfasa.com](http://www.playfasa.com)
  - Mustang Youth Sports will also host their annual Firecracker Classic tournament June 23 - 25, 2023. Teams are welcome to stay after Saturday night's games and watch the huge Firefighters Freedom Celebration fireworks display. Prizes will be given for the most patriotic uniforms on Saturday. For tournament information go to [www.mustangyouthsports.com/tournaments](http://www.mustangyouthsports.com/tournaments)
- Adult Sports
  - Spring League season continues as scheduled.
  - Summer league adult softball will begin Sunday, June 18, 2023 and Wednesday, June 21, 2023 respectively.

For more information about sports go to [www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks) or email Blake Dickson at [bdickson@cityofmustang.org](mailto:bdickson@cityofmustang.org)

YOUTH AND FAMILY PROGRAMS – The following is a brief overview of youth and family programs and services:

- Summer Camp – Summer Camp began on June 5, 2023 and will be held through August 4, 2023 from 7:30 AM – 5:45 PM. There will be no summer camp during the week of July 3 – 7, 2023.

UPCOMING AQUATIC EVENTS – The following is a brief overview of upcoming events offered by the Mustang Aquatics Center:

- Aquatic Center Hours – The Aquatic Center operating hours will be 11:30 AM to 6:00 PM Monday through Saturday and 1:00 – 6:00 PM on Sunday. Swimming Lessons, Swim Team, Junior Guard, and Aquacise will began June 5, 2023.
- Aquacise – Aquacise is our seasonal fitness class at the Aquatics Center. Classes are held Monday through Thursday at 6:00 PM. Participants may not enter the water until the class begins. This class is included in the fitness passes available at the Recreation Center or by purchasing a day pass or a punch pass. Mondays and Wednesdays are High Impact and taught by April. Tuesdays and Thursdays are Low Impact taught by Laura. There is no child care for this class and please wear attire appropriate for the water. If the class gets cancelled, notification will be posted on Facebook. If you have any questions, please email Ashley at [apatten@cityofmustang.org](mailto:apatten@cityofmustang.org) or call at 376-1297.
- Swim Meet – Mustang Aquatic Center will host swim meets on June 10 and 24, 2023 at 8:00 AM.
- World's Largest Swimming Lesson – June 22, 2023 - The Aquatic Center will be taking part in the Annual World's Largest Swimming Lesson in order to build awareness about the vital importance of teaching kids to swim to help prevent drowning. In conjunction with the regular swimming lessons, staff will be handing out safety information and providing water safety talks to help educate Mustang and the surrounding communities.
- Firefighter's Freedom Celebration Hours – June 24, 2023 – In preparation for the annual Firefighter's Freedom Celebration, the Aquatic Center will be open from 11:30 AM – 3:00 PM.

UPCOMING PARK PROJECTS - The following is a brief overview of upcoming events offered by the Parks and Recreation Department:

- Brittany's Play Adventure – Construction for the new bathroom facility has begun and the slab has been poured.
- Aquatics Pavilion – The new aquatics pavilion has been completed and is a new addition to the Aquatic Center.
- Town Center Storage – The slab has been poured for the new storage facility at Town Center.
- Centennial Park – Details have been finalized for new playground equipment at the park and installation should begin in mid-June.

For more information on any of the upcoming events and activities, please check out the city website at [www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks) , call 376-3411, or follow Mustang Parks & Recreation Special Events on Facebook at [www.facebook.com/mustangokparks](https://www.facebook.com/mustangokparks)

**Discover the Fun!**

**POLICE:**

PERSONNEL - The following is a brief overview of personnel transitions within the Police Department:

*City Manager's Report*

*June 6, 2023*

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- Recruit Jazreale Wright has completed phase 1 of Field Training.

TRAINING - The following is a brief overview of training within the Police Department:

- Sgt. Ben Brauer successfully completed phases 2-5 of CLEET firearms instructor school.
- Chief Groseclose attended the General Motors fleet summit.
- Officer Jeremy Collinson attended CLEET basic instructor development.
- Officer Dakota Norman and Officer Brock Childs attended OMAG de-escalation training.
- Both sessions of our annual mini-academy have been scheduled for June and will focus on active shooter/breaching training.
- Staff hosted the Emergency Responders Assistance Programs peer mentor training held at Town Center followed by a day of advanced EMDR training for licensed mental health professionals who are focused on treatment of the first responder community.
- Lt. Meadows and Sgt. Hunt attended the active shooter training held by the Fire Department.
- Lt. Carpenter and Captain Collins attended a fact-finding orientation hosted by the Oklahoma State Bureau of Investigation.

SPECIAL PROJECTS - The following is a brief overview of special projects within the Police Department:

- As reported last month, staff took delivery of the first 7 Police Tahoes from Stolz telecom. The first 3 have been put into service as staff awaits completion of the remaining 3.

MONTHLY POLICE STATISTICS – The Call Report for FY 2022-23 through April is included on the next page, as well as a comparison to the previous year.

FY 23	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Totals
Collisions	29	32	33	76	30	26	24	18	31	29	328
Calls	1,439	1,552	1,646	1,370	1,299	1,298	1,451	1,311	1,527	1,402	14,295
Incidents	180	176	195	162	174	168	204	158	204	197	1,818
Arrests	99	81	101	76	77	101	116	84	110	118	963
Citations	315	262	315	223	253	306	285	268	333	240	2,800
ACO Calls	27	80	40	26	17	35	29	25	41	33	353
ACO Incidents	-	-	-	-	4	5	3	2	7	6	27
ACO Arrests	-	-	-	-	-	-	3	2	-	1	6
ACO Citations	2	-	1	2	18	4	17	5	6	14	69

FY 22	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Totals
Collisions	24	33	25	23	22	30	26	23	19	19	244
Calls	1540	1704	1618	1919	1491	1495	1433	1452	1568	1679	15,899
Incidents	158	185	186	182	143	147	137	143	153	169	1,603
Arrests	81	93	102	103	85	78	71	74	91	85	863
Citations	371	412	324	413	284	329	281	303	347	381	3,445
ACO Calls	24	107	18	22	30	29	21	26	83	34	394
ACO Incidents	1	0	0	0	3	1	0	0	0	0	5
ACO Arrests	0	0	0	0	0	0	0	0	0	0	-
ACO Citations	5	3	1	1	5	0	3	0	5	4	27

*City Manager's Report*  
*June 6, 2023*  
*Page 14 of 14*

**ATTACHMENTS:**

1. Mental Health Article from Public Management Magazine featuring Mr. Battles.
2. Community Development Monthly Report for April, 2023.
3. Code Enforcement Monthly Report for April, 2023.
4. Financial Reports for Period Ending April 30, 2023 and Sales Tax for May, 2023.

*The next City Manager's Report will be available on or before July 7, 2023*

Mental Health  
Awareness Month**Justin Battles**Assistant City Manager  
Mustang, Oklahoma  
ICMA Member Since 2016**Making an Impact on  
Mental Health**

We were looking for mental health resources that could really have a direct impact straight to the individual, whether that be an employee or resident. ICMA promotes a mental health service called Cope Notes, which sends daily text messages, providing peer support and positive psychology directly to a user's phone. It has generated some good conversation, specifically among staff. We often sit down at the lunch table and say, "Did you did you get that message today?" and really dive into the psychological aspects of our daily lives.

We all typically have the normal employee assistance program (EAP), but it's often underutilized. We want to provide a service that folks will use. ICMA has done an excellent job showing us how to have that conversation in our community, how to take away the stigma, and that the well-being of our residents is of vast importance.

**Advice for Other Communities**

Mental health can seem like it's not our responsibility, but ultimately, it is. It starts with one person at a time. Don't be afraid to ask your peers for advice and look for resources in your community. I think you'll be surprised at some of the resources that may be there. Whatever you choose to do, just begin the conversation and watch it build.

**"I Realized I Wasn't on an Island."**

Throughout your career, you hit these peaks and valleys. There were times I found myself in the middle of the pandemic just really in a depressive state, and I began to look at my why: "Why am I doing what I do?" Although it's very rewarding, this is a difficult job. Throughout my journey of navigating these struggles, I began to find articles on the ICMA website that made me realize that I wasn't on an island. I wasn't the only one going through this. ICMA has provided me with so many resources and fantastic peer-to-peer contact. I'm very thankful for that.



Scan here to check out this video interview and other ICMA member spotlight videos.

**CITY OF MUSTANG  
COMMUNITY DEVELOPMENT**

**SUMMARY OF PERMITS/INSPECTIONS/DEPOSITS FOR APRIL 2023**

INSPECTIONS COMPLETED	TOTAL INSPECTIONS	CASH COLLECTION SUMMARY	TOTAL DEPOSITS
COMMERCIAL BUILDING	3	ANIMAL LICENSES / FEES	\$222.00
RESIDENTIAL BUILDING	67	LICENSES	\$4,174.03
DRIVEWAY	25	INSPECTION FEES	\$1,300.00
CONSTRUCTION	17	DEEDS/PLATS/SPLITS/VARIANCES	\$600.00
ELECTRICAL	104	PERMITS	\$14,831.29
MECHANICAL	41	STATE PERMIT FEES	\$508.50
PLUMBING	105	DONATIONS - ANIMAL SHELTER	\$0.00
BUSINESS LICENSE	7	GENERAL FUND MISCELLANEOUS	\$79.20
SIGN	6	CPR TRAINING CLASSES	\$0.00
ROW/ EASEMENT	1	PARK DEVELOPMENT FEES	\$150.00
TOTAL	376	CONVENIENCE FEE	\$287.50
		WATER METER FEE	\$2,770.00
		WATER / SEWER INSTALL FEE	\$3,510.00
		WATER / SEWER CONNECT FEES	\$3,205.00
		MIA MISCELLANEOUS	\$8,000.00
		SEWER IMPACT FEE	\$8,000.00
		UTILITY DEPOSITS	\$825.00
		<b>GRAND TOTAL</b>	<b>\$48,462.52</b>
		<b>PERMIT FEES COLLECTED</b>	<b>TOTAL DEPOSITS</b>
RESIDENTIAL BUILDING PERMITS	3	COMMERCIAL BUILDING	\$9,230.94
RESIDENTIAL PLUMBING PERMITS	27	RESIDENTIAL BUILDING	\$4,760.05
RESIDENTIAL MECHANICAL PERMITS	10	CONSTRUCTION	\$1,903.30
RESIDENTIAL ELECTRICAL PERMITS	30	DEMOLITION	\$74.50
COMMERCIAL BUILDING PERMITS	5	DRIVEWAY	\$280.00
COMMERCIAL PLUMBING PERMITS	6	COMMERCIAL ELECTRICAL	\$1,012.50
COMMERCIAL MECHANICAL PERMITS	1	RESIDENTIAL ELECTRICAL	\$3,096.22
COMMERCIAL ELECTRICAL PERMITS	5	ROW / EASEMENT	\$100.00
FIRE PROTECTION SYSTEM PERMITS	1	COMMERCIAL MECHANICAL	\$54.50
SWIMMING POOL PERMITS	0	RESIDENTIAL MECHANICAL	\$948.90
STORM SHELTER PERMITS	9	COMMERCIAL PLUMBING	\$1,437.00
OTHER BUILDING PERMITS	16	RESIDENTIAL PLUMBING	\$2,608.40
OCCUPANCY PERMIT	15	SEPTIC	\$700.00
BUSINESS LICENSE	9	SIGN	\$35.00
BEVERAGE LICENSE	1	WATER METER	\$7,108.00
CONTRACTORS LICENSE	25	WATER WELL	\$0.00
SECURITY ALARM	0	<b>TOTAL</b>	<b>\$33,349.31</b>
SEMI TRACTOR PERMIT	0		
SPECIAL EVENT PERMIT	0		
SOLICITORS LICENSE	1		
MOBILE FOOD VENDOR	3		
<b>TOTAL PERMITS ISSUED</b>	<b>167</b>		





**CITY OF MUSTANG**  
**COMMUNITY DEVELOPMENT OFFICE**  
1501 N. MUSTANG RD.  
MUSTANG, OK 73064  
(405) 376-9873

May 30, 2023

**CODE ENFORCEMENT COMPLAINTS FILED FOR April 2023**

<u>COMPLAINT</u>	<u>COMPLAINTS FILED</u>	<u>COMPLETED</u>	<u>PENDING</u>
GRASS/WEEDS	9	5	4
TRASH	56	43	13
INOPERABLE VEHICLE	6	3	3
PARKED ON FRONT LAWN	1	1	0
OTHER	4	2	2
<b>TOTAL</b>	<b>76</b>	<b>54</b>	<b>22</b>

**PROPERTIES ABATED – 0**

**PROPERTIES POSTED – 24**

**CITATIONS ISSUED – 0**

**ILLEGAL SIGNS PULLED – 94**

**City of Mustang  
Code Enforcement Log**

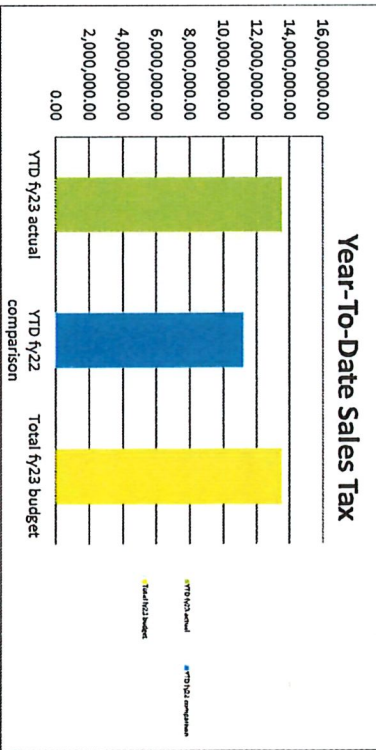
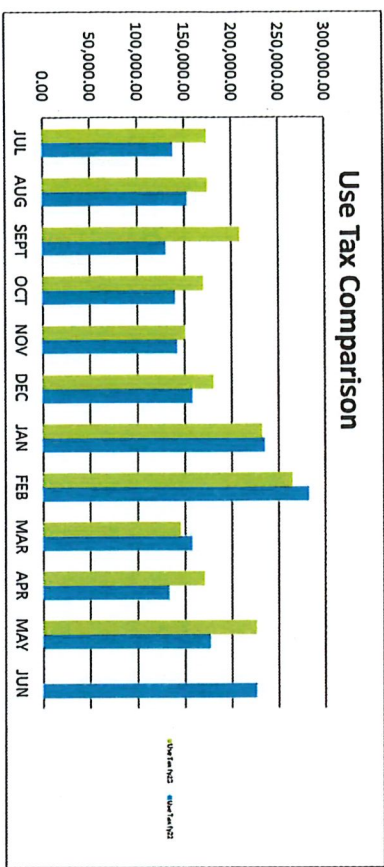
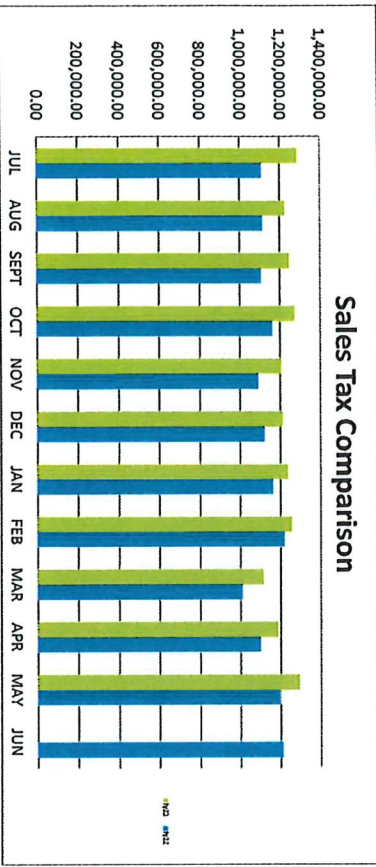
April 2023

DATE	ADDRESS	GRASS COMP	TRASH COMP	INOP VEH	PARKED ON FRONT LAWN	OTHER COMPLAINTS	ACTION	DATE COMPLETED
04/06/2023	623 E Highway 152	1	1				Property mowed. Trash removed.	05/01/2023
04/06/2023	202 S OWEN DR					too many goats and dogs		
04/06/2023	128 S Silver Dr		1					
04/06/2023	1907 W Cedar Ridge Dr		1					
04/06/2023	407 W GREENWOOD DR	1	1	1				
04/06/2023	1109 W Griggs Way	1	1	1				
04/10/2023	411 S Morgan Rd		1					
04/10/2023	1209 N. Storybrook Ter				1			
04/10/2023	716 S MORGAN RD	1	1	1				
04/11/2023	2337 E JOYCE TER		1					
04/11/2023	202 S OWEN DR		1					
04/11/2023	723 N Canadian Ter		1					
04/11/2023	1151 N Mae Ter					multiple box trucks at property		
04/12/2023	1129 S OAKY CT DR	1					YARD MOWED	4/18/2023
04/16/2023	417 E Magnolia Ter		1					04/30/2023
04/17/2023	1605 E Lily Ln		1					04/30/2023
04/17/2023	1525 Streeter Ln		1					04/30/2023
04/17/2023	1441 E Persimmon Ln		1					04/30/2023
04/17/2023	1501 E Persimmon Ln		1					04/30/2023
04/17/2023	112 E Juniper Ln		1					04/30/2023
04/17/2023	722 S Jones Ln		1					04/30/2023
04/17/2023	115 E Forster Ln		1					04/30/2023
04/17/2023	107 E Forster Ln		1					04/30/2023
04/17/2023	128 E Carson Ln		1					04/30/2023

04/17/2023	927 S LEWIS LN		1						04/30/2023
04/17/2023	407 W GREENWOOD DR			1				VEHICLE RESTORED TO OPERATION	04/18/2023
04/17/2023	620 E KATELYN LN					LIMBS ON FENCE		COURTESY LETTER TO OWNER	04/20/2023
04/17/2023	713W DORCHESTER WAY	1						YARD MOWED	04/20/2023
04/17/2023	916 S LARIAT DR	1	1						
04/18/2023	612 S LEWIS LN		1						04/30/2023
04/18/2023	527 S Lewis Ln		1						04/30/2023
04/18/2023	616 S Brookview Ln		1						04/30/2023
04/18/2023	507 S Brookview Ln		1						04/30/2023
04/18/2023	400 S Brookview Ln		1						04/30/2023
04/18/2023	209 S Meadow Ln		1						04/30/2023
04/18/2023	217 S MEADOW LN		1						04/30/2023
04/19/2023	221 S Meadow Ln		1						04/30/2023
04/19/2023	315 S Meadow Ln		1						04/30/2023
04/19/2023	409 S Meadow Ln		1						04/30/2023
04/19/2023	414 S Meadow Ln		1						04/30/2023
04/19/2023	422 S Meadow Ln		1						04/30/2023
04/19/2023	416 E CARSON Ln		1						04/30/2023
04/19/2023	440 E CARSON Ln		1						04/30/2023
04/19/2023	2236 E Kellan Court Ter	1	1					MOWED AND TRASH REMOVED	05/02/2023
04/20/2023	415 E Meadow Ct Ln		1						04/30/2023
04/20/2023	326 E LINDEN LN		1						04/30/2023
04/20/2023	711 S LINDEN CT LN		1						04/30/2023
04/20/2023	728 S BROOKVIEW LN		1						04/30/2023
04/20/2023	733 S GLENN LN		1						04/30/2023
04/20/2023	417 E HILLCREST LN		1						04/30/2023
04/20/2023	726 N LUDY WAY		1						
04/21/2023	544 E Katelyn LN		1						04/30/2023
04/21/2023	600 S CASTLERIDGE LN		1						04/30/2023
04/21/2023	1417 S MORGAN RD		1						04/30/2023

04/21/2023	701 E Victoria Ter		1				04/30/2023
04/21/2023	801 E Victoria Ter		1				04/30/2023
04/21/2023	435 E PLANTATION		1				04/30/2023
04/21/2023	1637 E LILY LN		1				04/30/2023
04/21/2023	1908 E MOHR LN		1				04/30/2023
04/21/2023	700 E LYDIA TER		1				04/30/2023
04/24/2023	403 S WOODLAND DR		1			TRASH REMOVED	05/05/2023
04/24/2023	635 W SHEPHERD DR	1					
04/24/2023	1021 S APPALOSSA LN				NOISY ANIMAL	CONTACTED OWNER - NOISE STOPP	05/02/2023
04/24/2023	506 N CANADIAN TER			1			
04/24/2023	1409 N SAVANNAH TER			1			
04/25/2023	723 N Canadian Ter		1			TRASH REMOVED.	04/20/2023
04/28/2023	631 W FORSTER DR		1			TRASH REMOVED	05/02/2023

# Mustang's Revenue Comparison May 2023



CITY OF MUSTANG  
GENERAL FUND  
FISCAL YEAR 2022-2023  
Statement of Revenues & Expenditures  
As of April 30, 2023

	<u>MONTH TO-DATE</u>	<u>YEAR TO-DATE</u>	<u>BUDGET</u>	<u>PERCENT OF BUDGET</u>
<b>REVENUES:</b>				
Charges for Services	\$ 134,170	\$ 1,021,440	\$ 1,459,400	69.99%
Taxes and Franchise	1,525,145	15,441,170	18,882,000	81.78%
Licenses and Permits	23,761	241,169	380,300	63.42%
Fines	40,574	264,716	410,335	64.51%
Miscellaneous	60,068	511,896	643,345	79.57%
Reserved Carryover	-	-	1,697,921	0.00%
<b>TOTAL REVENUES</b>	<u>1,783,717</u>	<u>17,480,392</u>	<u>23,473,301</u>	<u>74.47%</u>
<b>EXPENDITURES:</b>				
City Attorney	24,547	279,045	370,827	75.25%
Information Technology	11,882	131,813	166,455	79.19%
City Manager	55,592	679,134	883,773	76.84%
Library	32,135	378,423	488,972	77.39%
Parks and Recreation	82,986	1,006,678	1,329,700	75.71%
General Government	29,225	1,277,370	1,751,529	72.93%
Increase to Fund Balance	-	-	2,862,468	0.00%
Town Center	18,250	264,777	425,690	62.20%
Ball Complex	53,440	528,190	730,975	72.26%
Aquatics	4,196	243,538	361,525	67.36%
Finance	56,609	668,231	875,324	76.34%
Community Development	44,871	502,687	656,138	76.61%
Police	248,395	2,937,926	3,821,862	76.87%
Animal Welfare	13,912	172,306	271,756	63.40%
Support Services	43,192	480,924	633,210	75.95%
Fire	207,916	2,468,952	3,387,797	72.88%
Streets	1,306	149,591	224,300	66.69%
<b>TOTAL EXPENDITURES</b>	<u>928,454</u>	<u>12,169,585</u>	<u>19,242,301</u>	<u>63.24%</u>
<b>REVENUES OVER EXPENDITURES</b>	<u>855,264</u>	<u>5,310,806</u>	<u>4,231,000</u>	<u>125.52%</u>
<b>TRANSFERS IN (OUT):</b>				
Transfers in	622,622	8,054,502	11,155,000	72.21%
Transfers out	(1,206,034)	(12,502,967)	(15,386,000)	81.26%
<b>TOTAL TRANSFERS</b>	<u>(583,411)</u>	<u>(4,448,465)</u>	<u>(4,231,000)</u>	<u>105.14%</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>271,852</u>	<u>862,341</u>	<u>-</u>	
<b>FUND BALANCE (GAAP Basis)</b>				
Beginning Balance (Audited)		4,676,343		
Ending Balance		<u>\$ 5,538,684</u>		
<b>FUND BALANCE (Budgetary Basis)</b>				
Beginning Balance		6,359,588	5,000,000	
Ending Balance		<u>\$ 7,221,929</u>	<u>\$ 5,000,000</u>	

CITY OF MUSTANG  
GENERAL FUND  
FISCAL YEAR 2022-2023  
Balance Sheet  
As of April 30, 2023

Notes:

	<u>YEAR TO-DATE</u>	
<b>ASSETS:</b>		
Cash	\$ 3,423,831	Cash on hand
Petty Cash	850	Discretionary funds for expenditures not sensible to process check
Cash on Hand	3,350	Cash drawers
Investments	3,521,952	Certificate of deposits
		Sales & use tax, and other intergovernmental shared revenues measurable at year-end.
Due from Other Governments	2,214,235	Collectible within 60 days after 6/30)
		Franchise tax (alcohol, utilities, excise, motor vehicle, tobacco) revenue accruals measurable at year-end
Franchise Tax Receivables	164,053	
Municipal Court Receivables	401,294	Municipal court revenue (fines) accruals measurable at year-end
Inventory	61,799	Year-end inventory on-hand (office supplies, concessions-aquatic/ball fields, Silver Star)
Other Receivables	3,496	Grant and miscellaneous accruals at year-end
<b>TOTAL ASSETS</b>	<u>9,794,860</u>	
<b>LIABILITIES:</b>		
Prepaid License & Permits	16,082	Prepayment of licenses/permits received by contractors (deferred revenue)
Accounts Payable	46,331	Money owed by City to its suppliers
Payroll Payable	377,741	Payroll deductions, tax expenses, and benefits owed
Deferred Revenue Court	321,854	Court revenue received yet judge has not ruled
Escrow Payable	9,152	Escrow holding for Symes Detention Pond
Escrow Payable	937	Escrow holding for Wildhorse Sidewalk
<b>TOTAL LIABILITIES</b>	<u>772,097</u>	
<b>CAPITAL:</b>		
Reserve for Encumbrance	268,444	Encumbrance recognized towards budget - Cash Savers Incentive
Reserve for Encumbrance	300,000	Encumbrance recognized towards budget - Atwoods Incentive
Fund Balance	7,591,978	Fund Balance Equity
<b>TOTAL CAPITAL</b>	<u>8,160,422</u>	
<b>EXCESS REVENUES OVER EXPENSES:</b>	<u><u>862,341</u></u>	Gain or Loss

**CITY OF MUSTANG, OKLAHOMA  
GENERAL FUND  
TEN MONTHS ENDED APRIL 30, 2023**

	GENERAL FUND		
	BUDGET	YTD ACTUAL	% OF BUDGET
<b>BEGINNING FUND BALANCE</b>	\$ 5,000,000	\$ 6,359,588	
<b>REVENUES</b>			
Amount of unrestricted and unobligated cash and investments carried over from the end of the prior year.	\$ 23,473,301	\$ 17,480,392	74%
<b>EXPENDITURES</b>			
Indicates the current budget, as amended, plans on spending more than it takes in; thereby, increasing the fund balance by the end of the fiscal year by this amount.	\$ (19,242,301)	\$ (12,169,585)	63%
<b>REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS</b>	\$ 4,231,000	\$ 5,310,806	
<b>TRANSFERS IN</b>	\$ 11,155,000	\$ 8,054,502	72%
<b>TRANSFERS OUT</b>	\$ (15,386,000)	\$ (12,502,967)	81%
<b>NET TRANSFERS</b>	\$ (4,231,000)	\$ (4,448,465)	
<b>INCREASE (DECREASE) TO BEGINNING FUND BALANCE</b>	\$ -	\$ 862,341	
<b>ENDING FUND BALANCE</b>	\$ 5,000,000	\$ 7,221,929	
<b>ENDING BALANCE AS A PERCENTAGE OF ANNUAL REVENUES</b>	\$ 5,000,000	\$ 7,221,929	
	14.44%	20.86%	

The end of April 2023 represents 83.33% of the fiscal year. This % is a basic measure of where the Fund should be year to date compared to budget.

This represents the amount by which fund revenues exceed expenditures prior to net transfers (subsidies) from/to other funds.

This indicates the Fund has received revenues and transfers to date that exceeds

This amount reflects the uncommitted fund balance at the end of the month. This amount should never go below \$0 per State law.

This amount is considered the Fund's unappropriated cash reserves. Fiscally prudent goal is to keep this amount at no less than 15-20% of annual revenues.



MUSTANG IMPROVEMENT AUTHORITY - OPERATING FUND  
FISCAL YEAR 2022-2023  
Statement of Revenues & Expenses  
As of April 30, 2023

	MONTH TO-DATE	YEAR TO-DATE	BUDGET	PERCENT OF BUDGET
<b>OPERATING REVENUES:</b>				
Sales Tax	1,185,947	12,276,040	15,000,000	81.84%
Water	288,863	3,640,723	4,730,000	76.97%
Wastewater	194,484	2,107,503	2,600,000	81.06%
Sanitation	229,362	2,234,641	2,699,000	82.80%
Sanitation-Restricted	1,114	10,867	15,000	72.45%
Recycling	6,265	61,820	76,000	81.34%
Tree Limb Removal	1,338	11,103	20,000	55.51%
Ambulance	32,243	322,491	385,000	83.76%
Other fees	69,094	690,868	896,000	77.11%
Interest & other	25,712	352,158	516,750	68.15%
Reserved Carryover	-	-	4,158,846	0.00%
Auction Surplus	-	-	200	0.00%
<b>TOTAL OPERATING REVENUES</b>	<b>2,034,422</b>	<b>21,708,213</b>	<b>31,096,796</b>	<b>69.81%</b>
<b>OPERATING EXPENSES:</b>				
General Government	33,356	560,405	919,050	60.98%
Fund Balance Reserve	-	-	5,925,814	0.00%
Water	199,722	2,265,165	3,117,316	72.66%
Sewer	65,814	689,790	1,009,600	68.32%
Sanitation	113,402	1,157,404	1,413,000	81.91%
<b>TOTAL OPERATING EXPENSES</b>	<b>412,293</b>	<b>4,672,764</b>	<b>12,384,780</b>	<b>37.73%</b>
<b>REVENUES OVER EXPENSES</b>	<b>1,622,129</b>	<b>17,035,449</b>	<b>18,712,016</b>	
<b>TRANSFERS IN (OUT)</b>				
Transfers in	-	-	200,000	0.00%
Transfers out	(1,236,643)	(14,574,154)	(18,912,016)	77.06%
<b>TOTAL TRANSFERS</b>	<b>(1,236,643)</b>	<b>(14,574,154)</b>	<b>(18,712,016)</b>	<b>77.89%</b>
<b>NET INCOME (LOSS)</b>	<b>385,486</b>	<b>2,461,295</b>	<b>-</b>	
<b>WORKING CAPITAL - Beginning Balance</b>		<b>7,140,477</b>		
<b>WORKING CAPITAL - Ending Balance</b>		<b>9,601,772</b>		
<b>2016 CONSTRUCTION LOAN</b>				
Restricted Carryover (2016 Note)	-	-	1,135,854	0.00%
Expenditures of 2016 Projects	-	-	(1,135,854)	0.00%
<b>TOTAL 2016 REVENUE NOTES</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>2017 CONSTRUCTION LOAN</b>				
Restricted Carryover (2017 Note)	-	-	2,430,010	0.00%
Expenditures of 2017 Projects	(23,621)	(1,643,641)	(2,430,010)	67.64%
<b>TOTAL 2017 REVENUE NOTES</b>	<b>(23,621)</b>	<b>(1,643,641)</b>	<b>-</b>	
<b>2020 PROCEEDS AND EXPENDITURES</b>				
Restricted Carryover (2020 Note)	-	-	2,011,618	0.00%
Expenditures of 2020 Projects	(46,023)	(665,542)	(2,011,618)	33.08%
<b>TOTAL 2020 REVENUE NOTES</b>	<b>(46,023)</b>	<b>(665,542)</b>	<b>-</b>	
<b>2020A REFINANCING 2014B AND EXPENDITURES</b>				
Restricted Carryover (2020A Note)	-	-	248,172	0.00%
Expenditures of 2020A Projects	(62,639)	(238,873)	(248,172)	96.25%
<b>TOTAL 2020 REVENUE NOTES</b>	<b>(62,639)</b>	<b>(238,873)</b>	<b>-</b>	
<b>TOTAL NET INCOME (LOSS) - INCLUDES NOTES</b>	<b>253,203</b>	<b>(86,762)</b>	<b>-</b>	

CITY OF MUSTANG  
MUSTANG IMPROVEMENT AUTHORITY  
FISCAL YEAR 2022-2023  
Balance Sheet  
As of April 30, 2023

Notes:

	<u>YEAR TO-DATE</u>	
<b>ASSETS:</b>		
Cash	\$ 4,837,446	Cash on hand
Petty Cash	600	Discretionary funds for expenditures not sensible to process check
Depository Cash	1,250	Cash in depository account (imprest account)
Utility Billing ACH	100	ACH utility payments
2016 Construction Fund	1,157,162	2016 construction fund (project account) - EOC land (partial), street impv (partial), playground, TC exp (partial), WWTP C&D
2017 Construction Fund	838,013	2017 construction fund (project account) - EOC construction (partial), upgrade dispatch system, public safety vehicles/equipment, widening Sara Rd, 89th widening (partial), overlay residential streets, splash pad, animal shelter, lighting (2) soccer fields, market place
2020 Construction Fund	1,422,997	2020 construction fund (project account) - Sewer lift station, belt filter press, sewer basin, sewer line project, arsenic treatment skids, county line water tower improvements and drainage projects
2020A Construction Fund	71,244	2020A construction fund (refinancing of 2014B project account) - S. Mustang Road
Accounts Receivable	486,365	Utility services rendered to customers for payment
Unbilled Receivables - Audit	729,294	Utility accounts receivables earned at year-end and not yet received
Allowance for Doubtful Accounts	(3,586)	Allowance for uncollectible accounts receivable at year end
A/R - Unapplied Credits	(45,371)	Unapplied transactions on customer A/R waiting to be applied i.e. customer paying more than what is owed
Investments	4,255,115	Certificate of deposits
Property, Plant and Equipment	60,856,647	Long-term operating assets used by Authority. The City's capitalization threshold is \$5,000
Accumulated Depreciation	(27,492,222)	Represents the expired value of an asset
Construction in Progress	3,545,518	Costs of construction work, not yet recorded
Inventory	80,449	Year-end inventory on-hand (public works)
Other Receivables	40,725	Grant and miscellaneous accruals at year-end
Deferred Outflow - ARO	2,652,680	GASB 83 - WWTP Retirement Obligation
<b>TOTAL ASSETS</b>	<u>53,434,425</u>	
<b>LIABILITIES:</b>		
Accounts Payable	247,748	Money owed by Authority to its suppliers
Asset Retirement Obligation	2,765,560	GASB 83 - WWTP Retirement Obligation
<b>TOTAL LIABILITIES:</b>	<u>3,013,308</u>	
<b>CAPITAL:</b>		
Contributed Capital	1,495,189	Capital assets donated to the Authority
Fund Balance	49,012,690	Equity
<b>TOTAL CAPITAL</b>	<u>50,507,879</u>	
<b>EXCESS REVENUES OVER EXPENSES:</b>	<u>(86,762)</u>	

**CITY OF MUSTANG, OKLAHOMA  
MUSTANG IMPROVEMENT AUTHORITY  
TEN MONTHS ENDED APRIL 30, 2023**

	MUSTANG IMPROVEMENT AUTHORITY FUND		
	BUDGET	YTD ACTUAL	% OF BUDGET
BEGINNING FUND BALANCE	\$ 6,185,847	\$ 7,140,477	
REVENUES	\$ 31,096,796	\$ 21,708,213	70%
EXPENDITURES	\$ (12,384,780)	\$ (4,672,764)	38%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ 18,712,016	\$ 17,035,449	
TRANSFERS IN	\$ 200,000	\$ -	0%
TRANSFERS OUT	\$ (18,912,016)	\$ (14,574,154)	77%
NET TRANSFERS	\$ (18,712,016)	\$ (14,574,154)	
INCREASE (DECREASE) TO BEGINNING FUND BALANCE	\$ -	\$ 2,461,295	
ENDING FUND BALANCE	\$ 6,185,847	\$ 9,601,772	
ENDING BALANCE AS A PERCENTAGE OF ANNUAL REVENUES	19.77%	30.68%	
2016, 2017, 2020, & 2020A RESTRICTED	\$ 5,825,654	\$ -	
2016, 2017, 2020 & 2020A PROJECT EXPENDITURES	\$ (5,825,654)	\$ (2,548,057)	
TOTAL NET INCOME (LOSS) - INCLUDES CONSTR NOTES	\$ 6,185,847	\$ (86,762)	

Amount of unrestricted and unobligated cash and investments carried over from the end of the prior year.

Indicates the current budget, as amended, plans on spending more than it takes in; thereby, increasing the fund balance by the end of the fiscal year by this amount.

The end of April 2023 represents 83.33% of the fiscal year. This % is a basic measure of where the Fund should be year to date compared to budget.

This represents the amount by which fund revenues exceed expenditures prior to net transfers (subsidiaries) from/to other funds.

This indicates the Fund has received revenues and transfers to date that exceeds

This amount reflects the uncommitted fund balance at the end of the month. This amount should never go below \$0 per State law.

This amount is considered the Fund's unappropriated cash reserves. Fiscally prudent goal is to keep this amount at no less than 15-20% of annual revenues.

## MONTHLY OPERATING STATEMENT

For the Month Ending April 30, 2023

Mustang Improvement Authority  
1501 N. Mustang Road  
Mustang, OK 73064

### Operating Revenue:

Water sales	288,863
Wastewater treatment charges	194,484
Refuse and recycle sales	236,741
Tree Limb Removal	1,338
Ambulance	32,243
Other fees	69,094
Auction Surplus	-
TOTAL OPERATING REVENUE	<u>822,763</u>

### Operating Expenses:

Operating & maintenance	225,238
General & administrative	247,788
Purchased water	71,550
Capital outlay	-
TOTAL OPERATING EXPENSES	<u>544,576</u>

NET OPERATING INCOME (LOSS) 278,187

### Non-operating income (expenses):

Interest income	15,516
Sales tax	1,185,947
Miscellaneous	10,196
Transfers In	-
TOTAL NON-OPERATING INCOME	<u>1,211,659</u>

NET INCOME BEFORE OPERATING TRANSFERS 1,489,846

Operating transfers out 1,236,643

NET INCOME (LOSS) 253,203

### Monthly Debt Payments: \*Included in transfers

Oklahoma Water Resources Board - 2009	21,519	*
Revenue Note 2016	99,034	*
Revenue Note 2017	88,942	*
Revenue Note 2020	12,630	*
Revenue Note 2020A	92,239	*
TOTAL MONTHLY DEBT PAYMENTS	<u><u>314,364</u></u>	

City of Mustang  
 Monthly Sales Tax Revenues  
 Five Year Comparison

	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019
Jul	\$ 1,288,315.31	\$ 1,109,162.30	\$ 1,126,293.44	\$ 976,001.89	\$ 1,019,149.78
Aug	1,227,397.16	1,114,534.20	1,110,574.08	1,001,708.05	956,031.94
Sep	1,245,616.92	1,105,675.97	1,045,197.54	975,436.60	929,413.01
Oct	1,272,688.74	1,162,800.86	945,785.37	969,534.14	962,754.66
Nov	1,207,197.00	1,091,410.06	1,107,171.22	953,160.17	895,602.53
Dec	1,213,212.51	1,122,514.50	919,427.87	955,393.06	889,905.77
Jan	1,267,375.22	1,163,230.73	1,013,662.47	977,207.87	1,009,774.80
Feb	1,255,351.39	1,219,286.13	976,014.57	962,627.48	959,067.40
Mar	1,112,938.81	1,009,468.36	976,927.06	857,802.11	880,531.25
Apr	1,185,947.39	1,099,212.34	935,320.71	870,971.55	925,822.66
May	1,295,251.63	1,194,667.26	1,216,057.50	1,006,840.75	980,710.12
Jun		1,212,457.66	1,157,286.40	1,060,555.68	1,049,340.22
	<u>\$ 13,571,292.08</u>	<u>\$ 13,604,420.37</u>	<u>\$ 12,529,718.23</u>	<u>\$ 11,567,239.35</u>	<u>\$ 11,458,104.14</u>
AVG	1,233,753.83	1,126,542.06	1,044,143.19	963,936.61	954,842.01
% increase	9.52%	7.89%	8.32%	0.95%	7.09%

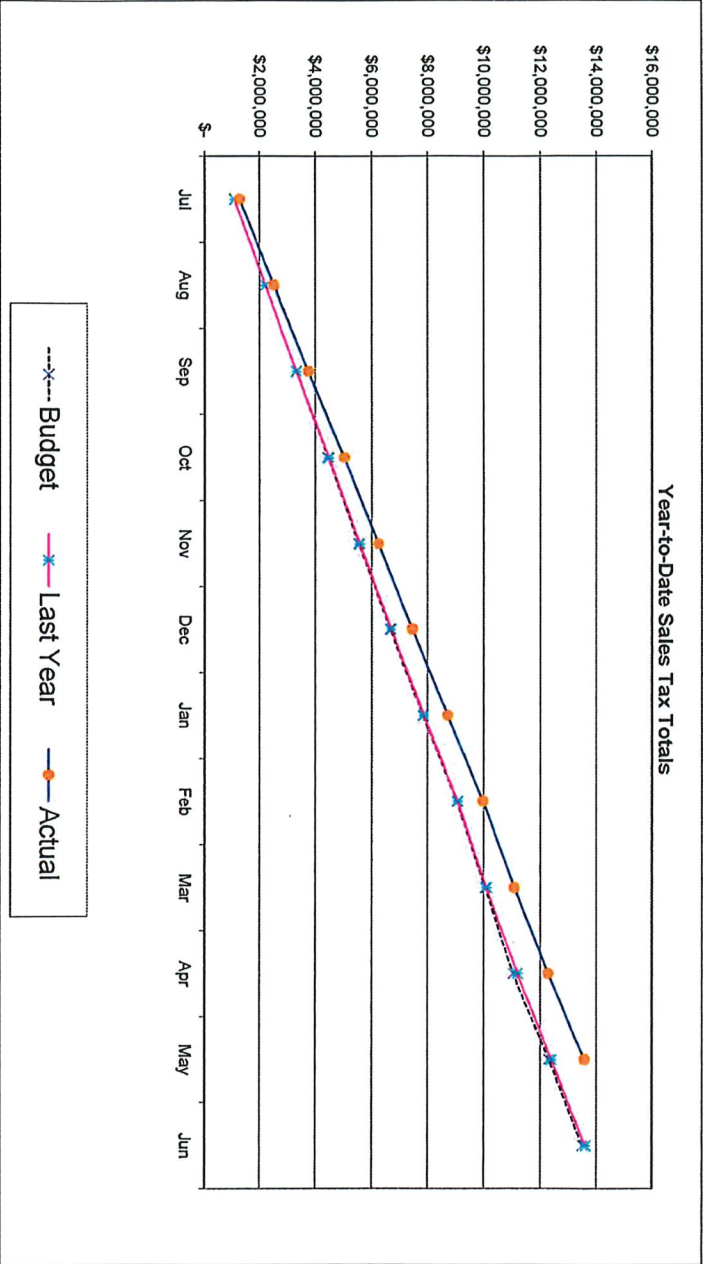
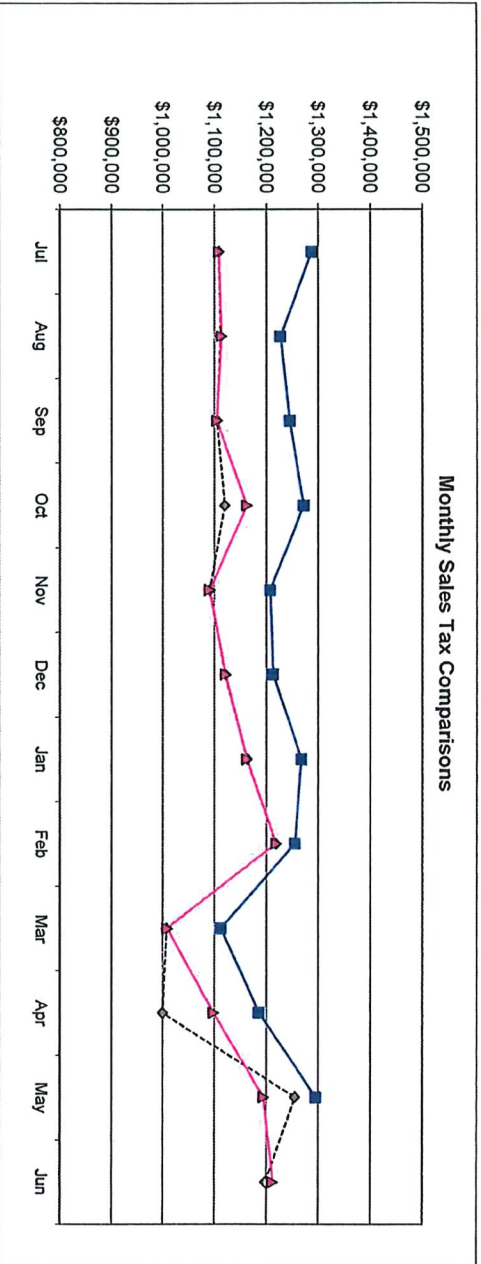
City of Mustang  
Sales Tax Report  
Budget to Actual Comparison  
May 5, 2023

	Actual Collections		Budget Projections		Over (Under) Projection	
	Amount	Percent	Amount	Percent	Amount	Percent
Jul	\$ 1,288,315.31	9.5%	\$ 1,109,000	8.2%	\$ 179,315.31	16.2%
Aug	1,227,397.16	9.1%	1,112,000	8.2%	115,397.16	10.4%
Sep	1,245,616.92	9.2%	1,105,000	8.2%	140,616.92	12.7%
Oct	1,272,688.74	9.4%	1,120,000	8.3%	152,688.74	13.6%
Nov	1,207,197.00	8.9%	1,091,000	8.1%	116,197.00	10.7%
Dec	1,213,212.51	9.0%	1,121,000	8.3%	92,212.51	8.2%
Jan	1,267,375.22	9.4%	1,163,000	8.6%	104,375.22	9.0%
Feb	1,255,351.39	9.3%	1,218,000	9.0%	37,351.39	3.1%
Mar	1,112,938.81	8.2%	1,008,000	7.5%	104,938.81	10.4%
Apr	1,185,947.39	8.8%	1,000,000	7.4%	185,947.39	18.6%
May	1,295,251.63	9.6%	1,255,000	9.3%	40,251.63	3.2%
Jun						
Totals	<u>\$ 13,571,292.08</u>	<u>100.5%</u>	<u>\$ 12,302,000</u>	<u>91.1%</u>	<u>\$ 1,269,292.08</u>	<u>10.3%</u>
Average	\$14,805,046		\$13,500,000			

City of Mustang  
Sales Tax Report  
Two Year Comparison  
May 5, 2023

	Fiscal 2022-23		Fiscal 2021-22		Increase or (Decrease)	
	Amount	Percent of Budget	Amount	Percent of Budget	Amount	Percent
Jul	\$ 1,288,315.31	9.5%	\$ 1,109,162.30	8.2%	\$ 179,153.01	16.2%
Aug	1,227,397.16	9.1%	1,114,534.20	8.3%	112,862.96	10.1%
Sep	1,245,616.92	9.2%	1,105,675.97	8.2%	139,940.95	12.7%
Oct	1,272,688.74	9.4%	1,162,800.86	8.6%	109,887.88	9.5%
Nov	1,207,197.00	8.9%	1,091,410.06	8.1%	115,786.94	10.6%
Dec	1,213,212.51	9.0%	1,122,514.50	8.3%	90,698.01	8.1%
Jan	1,267,375.22	9.4%	1,163,230.73	8.6%	104,144.49	9.0%
Feb	1,255,351.39	9.3%	1,219,286.13	9.0%	36,065.26	3.0%
Mar	1,112,938.81	0.08	1,009,468.36	7.5%	103,470.45	10.2%
Apr	1,185,947.39	0.09	1,099,212.34	8.1%	86,735.05	7.9%
May	1,295,251.63	0.10	1,194,667.26	8.8%	100,584.37	8.4%
Jun						
Totals	\$ 13,571,292.08	100.5%	\$ 12,391,962.71	105.4%	\$ 1,179,329.37	9.5%
Budget 2023	\$ 13,500,000		Budget 2022	\$ 11,755,000		

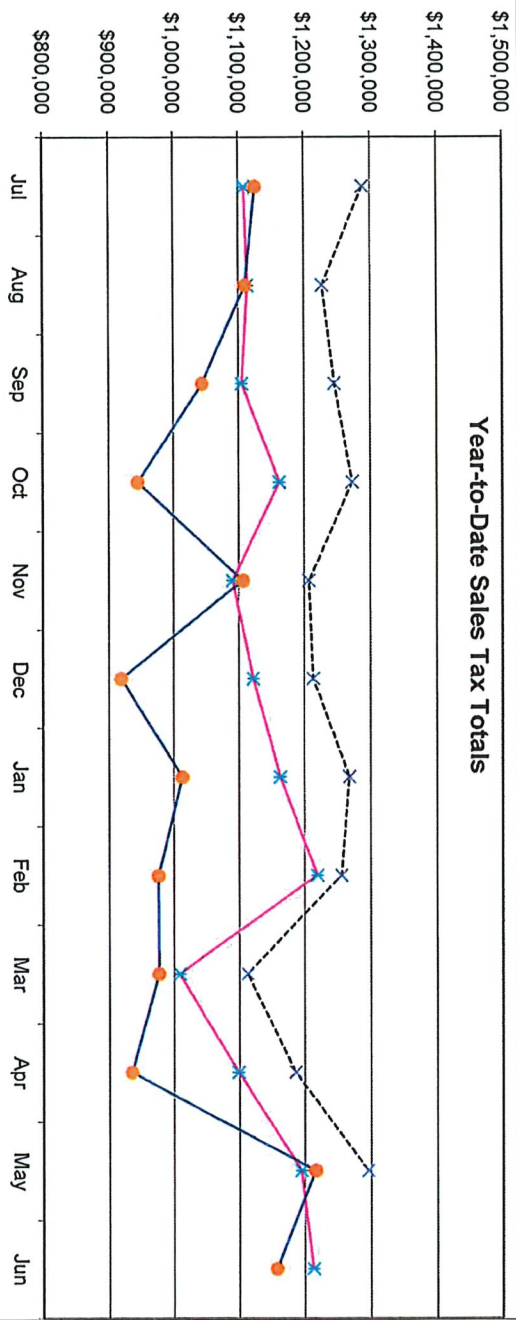
# City of Mustang FY 2022-2023





# City of Mustang

## Year-to-Date Sales Tax Totals



---x--- FY23

---\*--- FY22

---o--- FY21

City of Mustang  
 Monthly Use Tax Revenues  
 Five Year Comparison

	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
Jul	\$174,259.95	\$138,480.67	\$129,525.03	\$67,991.57	\$46,352.33	\$39,173.48
Aug	174,582.80	153,000.26	123,154.11	83,175.36	58,249.77	46,574.89
Sep	208,867.44	130,491.41	124,268.95	103,700.12	70,768.23	46,167.76
Oct	169,891.28	140,866.53	117,777.12	79,538.21	60,915.71	35,133.54
Nov	150,463.53	142,718.87	127,789.33	79,755.20	65,960.67	37,917.58
Dec	180,122.13	158,087.26	141,693.70	83,929.71	84,826.57	48,483.77
Jan	232,402.69	235,231.83	167,113.69	102,776.70	94,669.58	64,845.81
Feb	264,437.32	282,869.85	211,614.37	152,547.53	134,129.03	46,135.91
Mar	145,497.15	157,699.63	146,634.69	62,614.89	57,443.91	45,776.88
Apr	170,384.72	133,087.96	118,505.72	87,561.08	71,987.12	43,695.59
May	226,130.17	176,586.23	183,150.66	95,062.29	81,095.70	46,567.77
Jun		226,366.07	142,461.82	117,905.62	75,380.57	44,830.76
	<u>\$2,097,039.18</u>	<u>\$2,075,486.57</u>	<u>\$1,733,689.19</u>	<u>\$1,116,558.28</u>	<u>\$901,779.19</u>	<u>\$545,303.74</u>

Note: Fiscal Year 2023 Use Tax Budget is \$1,500,000

avg mo	\$190,639.93	\$168,101.86	\$144,474.10	\$93,046.52	\$75,148.27	\$45,441.98
% Increase	13.41%	16.35%	55.27%	23.82%	65.37%	16.56%

City of Mustang  
 Use Tax Report  
 Budget to Actual Comparison  
 May 5, 2023

	Actual Collections		Budget Projections		Over (Under) Projection	
	Amount	Percent	Amount	Percent	Amount	Percent
Jul	\$ 174,259.95	11.6%	\$ 125,000	8.3%	\$ 49,259.95	39.4%
Aug	174,582.80	11.6%	125,000	8.3%	49,582.80	39.7%
Sep	208,867.44	13.9%	125,000	8.3%	83,867.44	67.1%
Oct	169,891.28	11.3%	125,000	8.3%	44,891.28	35.9%
Nov	150,463.53	10.0%	125,000	8.3%	25,463.53	20.4%
Dec	180,122.13	12.0%	125,000	8.3%	55,122.13	44.1%
Jan	232,402.69	15.5%	125,000	8.3%	107,402.69	85.9%
Feb	264,437.32	17.6%	125,000	8.3%	139,437.32	111.5%
Mar	145,497.15	9.7%	125,000	8.3%	20,497.15	16.4%
Apr	170,384.72	11.4%	125,000	8.3%	45,384.72	36.3%
May	226,130.17	15.1%	125,000	8.3%	101,130.17	80.9%
Jun						
Totals	\$ 2,097,039.18	139.8%	\$ 1,375,000.00	91.7%	\$ 722,039.18	48.1%

AVG 2,287,679 BUDGET 1,500,000