

**TO: THE HONORABLE MAYOR AND COUNCIL  
CITY OF MUSTANG**

**FROM: TIMOTHY D. ROONEY  
CITY MANAGER**

**RE: CITY MANAGER'S REPORT**

**DATE: March 31, 2023**

*"Fear is the result of overestimating your circumstances and underestimating yourself."*

*- Johnny Crowder  
Founder and CEO of Cope Notes*

**MANAGERIAL:**

**EMPLOYEES OF THE YEAR** – Employees of the Year for the Fire Department, Police Department, and Non-Uniformed Personnel will be recognized at the April 4, 2023 regular meeting of the City Council. This recognition is provided in conjunction with the Mustang Chapter of the American Legion.

**FY 2023-24 BUDGET** – This week, Ms. Watts and I concluded our individual meetings with Department Directors for the FY 2023-24 budget. A draft version of the budget should be finalized by Friday, April 13, 2023. The proposed budget will then be provided to the City Council on May 2, 2023, followed by a Budget Work Session on May 8, 2023. The Public Hearing on the proposed budget and its adoption will be conducted on June 6, 2023.

**SPRING CURBSIDE CLEAN-UP** – The final Spring Curbside Clean-Up date is Saturday, April 15, 2023 for all customers that normally receive their refuse service on Fridays. The informational flyer that contains all of the rules and regulations is attached to this report. The flyer is also mailed to every refuse customer in the City of Mustang in their utility bill, included on the website, and pushed out to social media.

**ASSISTANT CITY MANAGER:**

**PROJECT UPDATES** – The following updates are provided for various projects, including ongoing Capital Projects:

- Ross Terrace Widening at State Highway 152 – N. Ross Terrace's Road widening project began on Friday, January 27th, 2023. The construction plan is to widen 620 feet of Ross Terrace, running north off State Highway 152. The contractor has 120 days to complete all work.
- Frisco Road – Frisco Road, north of State Highway 152 to Southwest 59<sup>th</sup> Street, will be overlaid with asphalt in April 2023. Please check the City of Mustang website for the most up-to-date information on this project.

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- Sara Road Widening – The contractor has an estimated completion date of September 2023. Southwest 59th Street running east and west at Sara Road, is now open. The final traffic pattern is incomplete, but Southwest 59th Street is open both ways. Traffic along the Mustang section of Sara has shifted to the detour lanes, running north and south. The traffic light cycle at State Highway 152 and Sara Road is impacted, changing the pattern of traffic release through the signal. The contractor is onsite working on the east lanes on the mile section in Mustang. The mile stretch in Mustang will become four lanes with five-lane interchanges at the section line roads. This project was included in the Sales Tax Extension approved by voters on August 23, 2016. For the most up-to-date information, please reference the City of Mustang website.
- W. Forster Drive – Forster Drive construction is complete. A few items are required to close out the project, which includes painting the crosswalks and sod in the area.
- Southwest 89th Street (State Highway 4 to Mustang Road) – Engineers have completed the design for the expansion of Southwest 89<sup>th</sup> Street. The project will begin once Sara Road is completed to avoid significant construction on two-section line roads. The project includes all of Southwest 89th Street between Mustang Road and State Highway 4, the far south portion of Mustang Road from the railroad tracks south to Southwest 89th Street, and Southwest 89th Street just east of State Highway 4, creating a new five-lane interchange. On September 5, 2017, Mustang City Council passed a resolution for a traffic signal to be located at the intersection of State Highway 4 and Southwest 89<sup>th</sup> Street. The traffic signal will be part of the Southwest 89th Street expansion. Southwest 89th Street will become a four-lane road for the mile section and improve the intersections at each section line to five lanes. This project was included in the Sales Tax Extension approved by voters on August 23, 2016.

**COMMUNITY DEVELOPMENT:**

PLANNING COMMISSION – The Planning Commission will meet on April 11, 2023 to consider the following item:

- PUD Revision – Hutch Storage PUD - 2321 E State Highway 152, Revise to enlarge general area and revise design statement.

BOARD OF ADJUSTMENT – The Board of Adjustment will not meet in April due to a lack of business items on the agenda.

TRAFFIC COMMISSION – The Traffic Commission did not meet in April due to a lack of business items on the agenda.

MONTHLY REPORTS – Reports from the Community Development Department and Code Enforcement for the month of February are attached for your information and review.

NEW BUSINESS ACTIVITY – The following is a brief overview of new business activity within the City of Mustang:

- WEL Truck and Trailer Leasing has applied for a business license at 2107 E State Highway 152. This is just east of the new Fire Station.

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- Trader James has applied for a business license at 327 W State Highway 152, Suite 103-B. This business was previously located in the Trade Center Shopping Center. It is described as a variety store.
- Enchanted Tea Parties has opened an event space for tea parties at 106 S Castlerock Lane.
- Camelot Cleaners has applied for a business license to open a pickup shop for dry cleaning at 327 W State Highway 152, Suite 109 in the Victory Plaza Shopping Center. This is a relocation from the southwest corner of Hwy 152 and Clear Springs Road.
- Dugout 152 has opened a Batting Cages Sports Facility at 320 S Symes Lane.

COMMERCIAL PROJECTS – The following is a brief overview of ongoing commercial projects in Mustang:

- Plans for another Batting Cage facility have been received for the Commercial Complex at 1140 S Sara Road, Suite 202. Plans are currently under review by the Chief Building Official and Fire Department.
- Flex Space plans have been received for 220 N Chisholm Trail Way. The site will include 12 warehouse type units on 1.4 acres.
- Empowered Church has submitted plans to connect their sanctuary building to their gymnasium building with classrooms and a gathering area. The address is 601 E State Highway 152.
- Plans have been received for Hunker Terrace Retail Shell. The building will be 10,010 square feet and include 4 units. It will be located at 1233 E State Highway 152 in the Mustang Marketplace Addition.
- Wondervan Pops has submitted plans for a building at 408 S Symes Lane. The building will be 6000 square feet. They are a manufacturer of ice cream products for sale off premises. Plans are currently under review.
- Civil Plans have been received for Panda Express Restaurant, which is going to be built in the new Mustang Marketplace Addition, just east of the Walmart Property. The building itself will be approximately 1350 square feet and will include a drive-through and plenty of parking. We are looking forward to welcoming this restaurant to the community.
- Tommy's Express Car Wash has purchased the property at 432 E State Highway 152. A residential structure was demolished on the property and a soil disturbance permit has been issued.
- The new Dutch Brothers Coffee drive-through drink stop at 819 E State Highway 152 has been given a Certificate of Occupancy. They are currently stocking the location and training employees.
- Fiestas Mexicanas has received permits for the remodel of the location at 216 N Mustang Mall Terrace. Two plan revisions have been approved. Rough-Ins and Top-Outs are being completed.
- Braum's has started the remodel of their store at 333 N Mustang Road. They plan to enclose the outdoor seating area and add more tables. They will remodel the entryway and the drive through area.
- HTeaO, a new drive-through drink stop at 719 E State Highway 152, is almost complete. The building finals are scheduled for 3-28-23.
- Fire Station #2 has been constructed at 2091 E State Highway 152, at the corner of Ross Terrace and SH 152. The project is complete, and a temporary certificate of occupancy has been issued. The move-in date is estimated in May.

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- Work continues on a commercial/industrial building at 1233 E Highline Lane. One of the suites has neared completion and the others and trade work is being finished on the others.
- Walmart continues work on a 30,000 square-foot addition to their drive through/pick up area at 951 E State Highway 152. The robotic tracks are being installed. The project is approximately 90% complete. The pharmacy drive through has a temporary Certificate of Occupancy. The final project is estimated to be completed this Spring.
- Wild Horse Storage – Civil plans have been received and are under review. The developer has installed water line and fire hydrants. Water lines have been tested and approved.
- A commercial final plat for Mustang Marketplace has been approved. It contains 5 lots on 20.47 acres just east of the Wal Mart Complex. Contractors have begun clearing the land and infrastructure improvements will begin soon.

SUBDIVISIONS – The following is a brief overview of subdivision activity in Mustang:

- A final plat has been approved for the next phase of Hunter's Hill 5 Addition on N Clear Springs Road. The plat contains 79 residential lots. Preparation is being made to install Water and Sewer lines.
- A preliminary plat has been approved for Arbor Creek Addition on N. Morgan Road. This plat will contain a total of 207 residential lots on approximately 80 acres.
- A final plat for Wild Horse Canyon 3 has been approved by the Planning Commission. The plat contains 108 lots.
- A preliminary plat for The Vineyard has been received and is making its way through the review process.

LOT INVENTORY – A breakdown of the current lot availability within the City of Mustang is included below:

Subdivision	Available Lots	Total Number of Lots
Crystal Springs	2	118
Gabe's Crossing	19	27
Hunter's Hill 4	11	35
Hyde Park Addition	9	34
Magnolia Trace 6	3	34
Mustang Farms	0	73
Mustang Farms 2	0	68
Prairie Hills 1	11	110
Spitler Lake Estates 2	5	58
Spitler Lake Estates 3	44	50
Wild Horse Canyon	3	74
Wild Horse Canyon 2	0	45
	107	726

**FINANCE:**

FINANCIAL REPORTS - Included in the City Manager's Report are the monthly (un-audited) financial reports ending February 28, 2023, and sales tax report for March, 2023.

The General fund had a positive month of \$413,977 and a positive YTD of \$655,352. The ending balance as a percentage of annual revenues (cash reserve) was 20.26% (prudent goal is to keep this amount at no less than 10-15% of annual revenues). The Mustang Improvement Authority had a positive month of \$154,229 and a positive YTD of \$1,966,062 which excludes the construction projects. The ending balance as a percentage of annual revenues (cash reserve) was 29.10%. The construction projects (2016, 2017, 2020, and 2020A notes) are reflected towards the bottom of the financials.

Sales tax reporting for March 2023 was \$1,112,938.81 which is a positive of \$104,938.81 or a positive of 10.4% to monthly projection. Use tax reporting for March 2023 was \$145,497.15.

SMARTPHONE-BASED MANUAL METER READING – The smartphone devices were rolled out earlier in March. I am happy to report that the new devices only had 70 low audits in its first month. This was due to the previous readings having a rollover digit that was not calculated. The meter readers are forced to take photos combined with a good GPS. Accounting adjustments have declined substantially.

ACCOUNTS PAYABLE POSITION – Ms. Rebecca Croft has announced that she will be moving to North Dakota to follow her husband's employment. Her last day has been scheduled for April 12, 2023. Rebecca has done an incredible job in the Utility Billing division and later transferred as the Accounts Payable Clerk. Please join me in thanking Rebecca on a job well done, and wishing her all the best for the journey ahead.

Ms. Teresa Terry has accepted the offer of the new Accounts Payable Clerk, and will begin employment on April 10, 2023.

**FIRE:**

ACTIVITIES AND EVENTS - The following is a summary of current or recent activities and events at the Fire Department:

- Station #2/ EOC - Station #2 continues to move forward. We are about 98% percent complete with construction. Staff is still working on completing low-voltage installation. Radio, station alerting, AV, access control and storm siren components are still being installed. Staff is still awaiting the arrival of soft supplies and furnishings. The generator for Station #2 will unfortunately be delayed. The manufacturer is estimating June 2023 for the arrival of the generator. The station is set to open later this spring.
- Lexipol - Staff is currently working on migrating all policies and procedures over to Lexipol's Knowledge Management System (KMS). This system ensures all policies and procedures have been vetted against federal and state law. The system also ensures all policies and procedures stay up to date and are trained on regularly.

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- Incident Command System (ICS 400) - Mustang Fire Department hosted ICS 400. Numerous members from Mustang attended, as well as, members from other departments across the state.
- EMS Skills Refresher - All members of the Fire Department completed their annual EMS Skills Refresher. Every member had to demonstrate their ability to competently perform each skill they have been individually approved to administer in the pre-hospital setting. Fire Department members must pass each skill within their respective scope of practice in order to maintain their licensure and privileges.

**HUMAN RESOURCES**

EMPLOYEE ANNIVERSARIES – The following employees achieve important employment anniversaries with the City of Mustang during the month of April:

- |                  |                       |          |
|------------------|-----------------------|----------|
| • Melissa Helsel | Community Development | 21 years |
| • Jana Brence    | Police                | 16 years |
| • Jacob Baker    | Police                | 4 years  |
| • Paige Hesse    | Library               | 2 years  |
| • Dakota Norman  | Police                | 2 years  |
| • Ava Richtal    | Parks & Recreation    | 2 years  |
| • Ryan Conner    | Community Development | 1 year   |

**LIBRARY:**

ADULT PROGRAMS AND ACTIVITIES – (Adults 18+) The following is a brief overview of current, upcoming, or recently offered Adult Programs and activities at the Library. Events are on Thursdays at 6:00 PM unless otherwise noted. Register online at [www.mustangpubliclibrary.eventbrite.com](http://www.mustangpubliclibrary.eventbrite.com)

- Easy Smoothies\* – Monday, April 3, 2023 at 10:30 AM. Join us in the 55+ Center to learn how to make healthy and delicious smoothies.
- Let's Talk About It – Tuesday, April 4, 2023 at 6 PM. Join our scholar, Harbour Winn, to discuss *Cozy: A Stanley Hastings Mystery* by Parnell Hall. Copies of the book are available at the front desk. This program is brought to you by Oklahoma Humanities.
- Geeky Cauldron Book Club – Thursday, April 27, 2023 at 6:00 PM A book club for adults who still love reading Young Adult books. Limited copies of books are available through the library, so please plan accordingly. This month: *Keeping the Castle* by Patrice Kindl.

ALL AGES EVENTS – The following is a brief overview of current, upcoming, or recently offered Family Programs and activities at the Library. Events are on Saturdays unless otherwise noted. Register online at [www.mustangpubliclibrary.eventbrite.com](http://www.mustangpubliclibrary.eventbrite.com)

- Lego Club – Saturday, April 8, 2023 at 11:00 AM. Put together creations based on this month's challenge: Free Build.
- Puzzlepalooza – Thursday, April 13, 2023 at 6:00 P.M. Bring the family and choose a puzzle from the library's collection to put together.

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- Chess Club – Saturday, April 22, 2023 at 11:00 AM. Come and enjoy this come-and-go event. We will have chess boards out for anyone to play. All ages and experience levels are welcome.
- Dig In for Earth Day/Green House Grand Opening\* - Saturday, April 22, 2023 at 1:00 PM. Celebrate Earth Day with soil experiments and more.

TEEN PROGRAMS AND ACTIVITIES – (Grades 6-12) The following is a brief overview of current, upcoming, or recently offered Teen Programs and activities at the Library. Events are on Thursdays at 4:30 PM unless otherwise noted. All supplies for programs are provided. Please register online at [mustangpubliclibrary.eventbrite.com](http://mustangpubliclibrary.eventbrite.com)

- Dungeons & Dragons: – April 6, 2023 and Tuesday, April 18, 2023. Take up a weapon and defeat various foes. Create your own character or utilize premade characters to join the campaign. Email [sbarnard@cityofmustang.org](mailto:sbarnard@cityofmustang.org) if interested.
- Fruit Sushi\* – April 13, 2023. Join Donna Jung from OSU OKC Extension Office and learn how to make a tasty and healthy treat.
- Snap Circuits – April 20, 2023. Learn basic engineering, electronics, and circuitry concepts by using building components with snaps to assemble electronic circuits on a simple “rows-and-columns” base grid.
- Straw Hat Pirates Anime Club – April 27, 2023. Join us for our monthly anime club. Each month we will watch anime and try out Asian snacks.
- Teen After Hours – Friday, April 28, 2023 at 6:30 PM Kindergarten Night. Enjoy a throwback to your kindergarten days. Storytime, snacks, and more.

TWEEN PROGRAMS AND ACTIVITIES – (Grades 3-5) The following is a brief overview of current, upcoming, or recently offered Tween Programs and activities at the Library. Events are on Mondays at 4:30 PM. Register online at [www.mustangpubliclibrary.eventbrite.com](http://www.mustangpubliclibrary.eventbrite.com).

- Brainy Builders – April 3, 2023. We will make catapults to launch Peeps.
- Fruit Sushi\* – April 10, 2023. Join Donna Jung from OSU OKC Extension Office and learn how to make a tasty and healthy treat.
- Snap Circuits – April 17, 2023. Learn basic engineering, electronics, and circuitry concepts by using building components with snaps to assemble electronic circuits on a simple “rows-and-columns” base grid.
- Where the Wild Books Are Book Club – April 24, 2023. A genre-based book club for tweens with activities and a guided discussion. Theme: Weather. Please contact [sbarnard@cityofmustang.org](mailto:sbarnard@cityofmustang.org) at the library for additional information.

ELEMENTARY PROGRAMS AND ACTIVITIES – (Grades K-2) The following is a brief overview of current, upcoming, or recently offered Elementary Programs and activities at the Library. Events are on Wednesdays at 4:30 PM unless otherwise noted. Register online at [www.mustangpubliclibrary.eventbrite.com](http://www.mustangpubliclibrary.eventbrite.com).

- S.T.E.A.M Team – April 5, 2023. Explore topics in Science, Technology, Engineering, Art, and Math every month through hands-on activities or experiments. This month: Easter Egg Rockets

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- Paper Bag Kites – April 12, 2023. Let's Go fly a kite...after you make your own out of paper bags.
- Frozen Fruit Bark\* – April 19, 2023. Learn how to make this frozen, healthy snack.
- Fiction Fanatics – April 26, 2023. Learn about birds and make birdfeeders.

INFANT, TODDLER, & PRESCHOOL PROGRAMS AND ACTIVITIES – Children will listen to stories, enjoy songs and rhymes, and/or participate in a craft activity. All programs take place in the education room of the Library and require registration unless noted.

- Preschool Story Time – Mondays at 9:30 AM & 11:00 AM
- Mother Goose – Wednesdays at 9:30 AM, 10:30 AM & 11:30 AM
- Music & Movement\* – Tuesday, April 11, 2023 at 10:00 AM & 11:00 AM
- Process Art: Bugs and Flowers – Tuesday, April 25, 2023 at 11:00 AM
- Baby Goose – Thursday, April 6 & April 20, 2023 at 10:00 AM
- Bilingual Preschool Story Time – Monday, April 24, 2023 at 9:30 AM

*NOTE: All programs marked with an \* are provided in conjunction with Healthy Literacy Grant money provided by the Oklahoma Department of Libraries and the Institute of Museum and Libraries Services.*

LIBRARY BOARD – The next meeting of the Mustang Library Board will be conducted on Thursday, April 27, 2023 at 5:15 in the library meeting room. As always, the public is invited to attend.

LIBRARY DISPLAY – Come see our Hug Your Dog display for the month of April.

### **PARKS:**

DEPARTMENT ACTIVITIES – The following is a brief overview of activities occurring within the Parks and Recreation Department:

- Eggstravaganza – TOMORROW – The Annual Eggstravaganza will be held from 10:00 AM to 12:30 PM and is a FREE event for all. There will be designated egg hunts, balloon twisting, inflatables, prize drawings, and meet the Easter Bunny. Prize drawing will be held after all egg hunts have ended and winners do not have to be present to win. Also, joining Eggstravaganza this year is Cuddle Buddies where you can make your very own Cuddle Buddy to take home for an additional fee
- Doggy Easter Egg Hunt – TOMORROW – This free event will begin with the large dog (30+ lbs) hunt at 1:00 PM and small dog (29 lbs or less) hunt at 1:30 PM. There will also be special sections for elderly / disabled dogs at both time slots. Owners will need to bring their own Easter baskets and cameras. The Easter bunny will be present between 12:30-2:00 PM for free photos. There will also be free nail trims from Pawlished Grooming Salon and free goodie bags from Pawtopia. There is no need to register for this event. Dogs will need to remain leashed during the egg hunt. For more information call 405-376-1297 or email [apatten@cityofmustang.org](mailto:apatten@cityofmustang.org)
- Splash Pad – The splash pad will open in early April, weather permitting.



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- Citywide Garage Sale – Weekend of April 22, 2023 – Having a garage sale at your house during citywide? Email [lhuff@cityofmustang.org](mailto:lhuff@cityofmustang.org) to have the address to the Citywide Map. Need someplace to hold your garage sale? Rent two parking spaces at Mustang Town Center on Saturday, April 22 from 8:00 AM to 2:00 PM for only \$10. Register online at [www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks) Citywide Garage Sale maps will be available online, at Mustang Parks & Recreation Special Events Facebook page and at the Recreation Center front desk.
- Gaga Ball Pit – Skyler Fair has recently installed a Gaga Ball Pit in Wild Horse Park as an Eagle Scout project. Gaga is a fast paced, high-energy sport played in an octagonal pit. The more players the better. Dubbed a kinder gentler version of dodge ball, the game is played with a soft foam ball, and combines the skills of dodging, striking, running, and jumping, while trying to hit opponents with a ball below the knees. Players need to keep moving to avoid getting hit by the ball. Fun and easy, everyone gets a serious workout. The Gaga Pit is located west of Town Center between the Softball and Baseball Complexes. Players will need to provide their own ball.

For information on all Parks and Recreation events, please go to  
[www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks)

RECREATION CENTER – The following is an overview of the Recreation Center operations:

- The Recreation Center was visited 21,904 times during the month of February 2023.
- Open Pickleball
  - Mondays 10:00 AM – 1:00 PM
  - Wednesdays and Fridays 9:00 AM - 12:00 PM
  - Sundays 1:00 – 5:00 PM
- Open Volleyball
  - Youth Volleyball - Tuesdays 4:00 - 6:15 PM
  - Adult Volleyball – Thursdays 6:00 – 8:30 PM and Saturdays 9:00 AM – 5:45 PM
- Pick Up Basketball Games
  - 9 – 14 year-olds Mondays 5:00 – 8:00 PM
  - 15 years and up Wednesdays and Fridays 5:00 – 8:00 PM
- Rock Wall – Hours
  - Mon – Fri 5:00 – 8:00 PM
  - Sat 9:00 AM – 5:00 PM
  - Sun 2:00 – 5:00 PM
- Personal Training
  - Personal Training sessions are available at the Recreation Center for \$30 per session. For an additional \$10 you can bring a buddy. Call 376-3411 to reserve a spot.
- Drop-in Childcare – Drop-in Childcare is offered for children from 6 months to 8 years of age at the Recreation Center. Please see the website for hours.  
[www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks)
- Fitness
  - Fitness Classes in February had 2,899 attendees.

ADULT PROGRAMS – The following is an overview of adult programming activities and services:

- Epoxy Resin Classes – See website for dates and times. Participants can enroll in either a coasters class or a create your own art project class. Epoxy Resin is the process of combining 2 liquid components that harden to form a solid plastic. This class will be a total of \$30 - \$24 payable to the instructor the day of class and \$6 to register. The instructor takes payment forms of check, cash, paypal, venmo, and zelle. The \$6 registration fee at the time you sign up is check, cash, or credit card. Please sign up at our Parks and Recreation front desk, by calling 405-376-3411 or online at [www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks)
- AARP Drivers Safety Course – April 1, 2023 – This course will be held from 8:00 – 3:30 PM with lunch on your own. Cost of the course is \$20 for AARP members and \$25 for non-AARP members with the fee paid to the instructor the day of the class. There are no physical or written tests for this course. This course reviews rules of the road and contains safety driving tips for all drivers. Completion of the class entitles some to a discount on their insurance. Check with your insurance company for details. You will need to register for the class because class size is limited. To register or for questions you can contact 405-376-1297, [apatten@cityofmustang.org](mailto:apatten@cityofmustang.org) or [www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks)
- Active Adults Center 55+
  - Aging Services Food Service serves lunch for ages 60 and over with a suggested \$2.00 donation. To reserve a meal, contact Aging Services at 405-376-9874. Copies of the lunch menu are available in the Active Adult Center or to have one emailed contact [apatten@cityofmustang.org](mailto:apatten@cityofmustang.org)
  - In March, the Active Adult Center served 888 people for lunch from Aging Services.
  - Over 2,156 Active Adults participated in a variety of activities including music, games and group activities.
  - A Veteran's Service Representative from the Oklahoma Department of Veterans Affairs will be on site on Mondays from 8:30 AM – 4:00 PM. Representative Allen Jacobson can advise and aid veterans and families to obtain state and federal benefits. No appointment necessary.

For a complete list of programs and activities at the Active Adult Center 55+ go to [www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks) or email [clyman@cityofmustang.org](mailto:clyman@cityofmustang.org) for a calendar.

SPORTS COMPLEX AND FACILITIES – The following is a brief overview of the sports complex and facilities:

- Mustang Youth Baseball and Softball
  - Spring League seasons have begun.
  - Warriors for Freedom Tournament – May 5-7, 2023
- Adult Sports
  - Spring League season has begun.

For more information about sports go to [www.cityofmustang.org/o/parks](http://www.cityofmustang.org/o/parks) or email Blake Dickson at [bdickson@cityofmustang.org](mailto:bdickson@cityofmustang.org)

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YOUTH AND FAMILY PROGRAMS – The following is a brief overview of youth and family programs and services:

- One Day Activity – April 14, 2023 – There will be a one-day activity, while Mustang Public Schools are out, from 7:45 AM to 5:30 PM. Age requirements are 5 – 11. Pre-registration is required and space is limited. Registration fee is \$25 per participant.

UPCOMING AQUATIC EVENTS – The following is a brief overview of upcoming events offered by the Mustang Aquatics Center:

- Swimming Lesson Registration – April 3, 2023 – Registration for summer swimming lessons will begin on Monday, April 3 at 9:00 AM. All swimming lesson sessions will be held for two weeks, Monday through Thursday for 30 minutes a day. There will be four sessions of swimming lessons to choose from: Session 1 from June 5 to June 15, Session 2 from June 19 to June 29, Session 3 from July 10 to July 20, and Session 4 from July 24 to August 3. Swimming Lessons are \$50 per participant; however, Early Bird pricing includes a \$5 discount until April 8, 2023.
- Swim Team and Junior Guard Registration – April 3, 2023 – Registration for Swim Team and Junior Guard will begin on Monday, April 3 at 9 AM. Swim Team practice is held throughout the summer starting June 5 on Monday, Wednesday, and Friday mornings at 8:00 AM for advanced swimmers and 9:00 AM for beginners. Registration is either \$100 per participant for the entire summer or \$30 sign-up fee and then \$40 per month. Junior Guard is a program where participants learn the same lifesaving skills as lifeguards and have the opportunity to compete showing those skills. Practice for Junior Guard is held on Tuesday and Thursday mornings from 8:00 to 10:00 AM throughout the summer. The registration fee is \$100 per participant for the entire month.
- Pool Party Reservations – April 3, 2023 – Reservations for Open Swim and Private Pool Parties begin on Monday, April 3 at 9:00 AM. Open Swim Parties are held on Saturdays at 12:00 PM, 2:00 PM, and 4:00 PM – Sundays 1:00 PM and 4:00 PM – Mondays 7:30 PM and are \$150 for up to 15 children and includes drinks, ice cream cups, and picnic tables for 2 hours (a cake or cupcakes can be brought in). Private Parties are \$350 for Tuesday through Thursday parties and \$400 for Friday and Saturday parties. Private parties include up to 100 people and are closed to the public.

For more information on any of the upcoming events and activities, please check out the city website at [www.cityofmustang.com/parksrec](http://www.cityofmustang.com/parksrec) , or call 376-3411, or follow Mustang Parks & Recreation Special Events on Facebook at [www.facebook.com/mustangokparks](http://www.facebook.com/mustangokparks).

UPCOMING PARK PROJECTS - The following is a brief overview of upcoming events offered by the Parks and Recreation Department:

- Brittany's Play Adventure – Construction for the new bathroom facility will begin soon.
- Centennial Park – Details are being finalized for new playground equipment at the park.

For more information on any of the upcoming events and activities, please check out the city website at [www.cityofmustang.com/parksrec](http://www.cityofmustang.com/parksrec) , call 376-3411, or follow Mustang Parks & Recreation Special Events on Facebook at [www.facebook.com/mustangokparks](http://www.facebook.com/mustangokparks).

***Discover the Fun!***

**POLICE:**

PERSONNEL - The following is a brief overview of personnel transitions within the Police Department:

- Recruit Jazreale Wright successfully completed firearms training and started law enforcement driver training this week.

TRAINING - The following is a brief overview of training within the Police Department:

- Chief Groseclose assisted with instruction of the firearms block in the Moore Norman Tech Centers Basic Police Academy. During this same academy, Sgt. Roecker completed his final phase of firearms instructor school. Costs associated with Recruit Wright and Fire Marshal Halter's attendance of this academy were defrayed by our two instructors teaching.
- Officer Collinson served as a peer at an emergency responders critical incident seminar, hosted by the Emergency Responders Assistance Program
- Sgt. Hunt attended a combined active assailant response training with staff from the Mustang Fire Department.
- Detective Connolly attended the U.S. Department of Justice basic financial investigations training.
- Support Services specialists Baker, Cannon, Matthis and Mitchell attended active assailant for communications training.
- Sgt. Brauer attended the Institute of Police Technology and Management's event data recorder use in traffic collision reconstruction training.

SPECIAL PROJECTS - The following is a brief overview of special projects within the Police Department:

- Staff took delivery of the final 2 of the 10 new Tahoes ordered early 2022. They have been delivered to Stolz Telecom awaiting installation of all emergency equipment. Staff expect them to be complete over the next couple of months.

MONTHLY POLICE STATISTICS – The Call Report for FY 2022-23 through February is included on the next page, as well as a comparison to the previous year.

*City Manager's Report  
 March 31, 2023  
 Page 13 of 13*

<b>FY 23</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Totals</b>
Collisions	29	32	33	76	30	26	24	18	<b>268</b>
Calls	1,439	1,552	1,646	1,370	1,299	1,298	1,451	1,311	<b>11,366</b>
Incidents	180	176	195	162	174	168	204	158	<b>1,417</b>
Arrests	99	81	101	76	77	101	116	84	<b>735</b>
Citations	315	262	315	223	253	306	285	268	<b>2,227</b>
ACO Calls	27	80	40	26	17	35	29	25	<b>279</b>
ACO Incidents	-	-	-	-	4	5	3	2	<b>14</b>
ACO Arrests	-	-	-	-	-	-	3	2	<b>5</b>
ACO Citations	2	-	1	2	18	4	17	5	<b>49</b>

<b>FY 22</b>	<b>July</b>	<b>Aug</b>	<b>Sept</b>	<b>Oct</b>	<b>Nov</b>	<b>Dec</b>	<b>Jan</b>	<b>Feb</b>	<b>Totals</b>
Collisions	24	33	25	23	22	30	26	23	<b>206</b>
Calls	1540	1704	1618	1919	1491	1495	1433	1452	<b>12,652</b>
Incidents	158	185	186	182	143	147	137	143	<b>1,281</b>
Arrests	81	93	102	103	85	78	71	74	<b>687</b>
Citations	371	412	324	413	284	329	281	303	<b>2,717</b>
ACO Calls	24	107	18	22	30	29	21	26	<b>277</b>
ACO Incidents	1	0	0	0	3	1	0	0	<b>5</b>
ACO Arrests	0	0	0	0	0	0	0	0	<b>-</b>
ACO Citations	5	3	1	1	5	0	3	0	<b>18</b>

**ATTACHMENTS:**

1. Spring Curbside Clean-Up flyer.
2. Community Development Monthly Report for February, 2023
3. Code Enforcement Monthly Report for February, 2023
4. Financial Reports for Period Ending February 28, 2023 and Sales Tax for March, 2023.

*The next City Manager's Report will be available on or before April 28, 2023*

# SPRING CLEAN-UP

The City of Mustang will be holding Spring Clean-up in April/May for all **residential** sanitation customers. You may begin placing items at the curb, in an orderly fashion, **one week** prior to your scheduled pickup. **ONLY ONE PASS THROUGH PER STREET WILL BE MADE**  
**ITEMS MUST BE AT THE CURB BY 7:00 A.M.**

(Turning trucks around in the neighborhoods is not a pass through)  
**PLEASE READ and FOLLOW REGULATIONS ON BACK CAREFULLY**

The clean-up schedule is as follows:

If your regular trash pickup day is:	Your Clean-up day is:
MONDAY	SATURDAY, MARCH 11, 2023
TUESDAY	SATURDAY, MARCH 18, 2023
THURSDAY	SATURDAY, MARCH 25, 2023
FRIDAY	SATURDAY, APRIL 15, 2023

Sanitation drivers WILL NOT assist you with your debris.  
Sanitation drivers WILL NOT wait for you to move your debris to the curb. You can begin moving your debris to the curb one(1) week prior to your pickup date.

If you have a portable basketball goal or any other items that are not debris and it is at the curb on your pickup day – You are subject for that item being removed. Please keep it away from the curb and separate from the debris.  
**OEMA nor the City will be responsible!**

**Polycarts will  
not be picked up**

For additional  
information call  
**376-4521**

# REGULATIONS

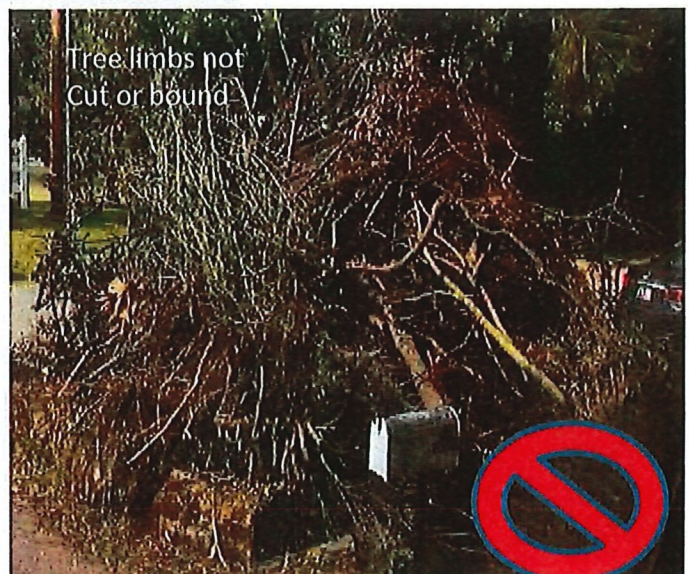
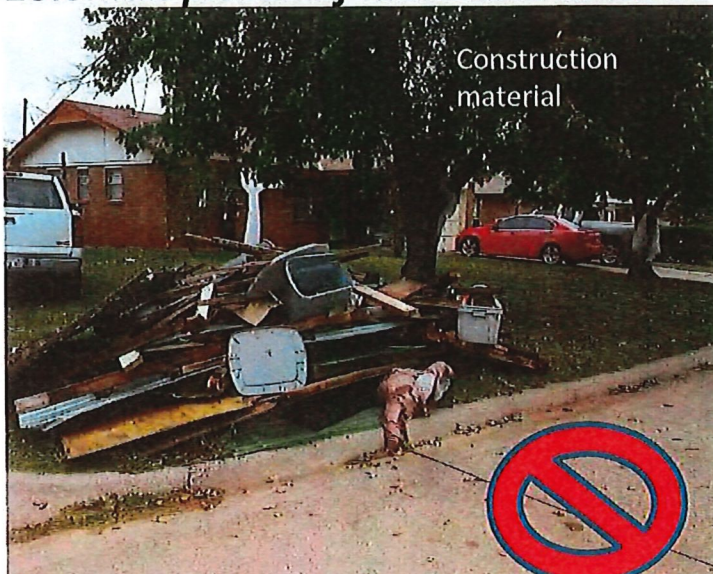
All Regulations must be followed. If residents' debris does not follow the listed regulations IT WILL NOT BE PICKED UP.

No notification will be given.

**LOOSE DEBRIS/TRASH OR ITEMS PLACED NEXT TO MAILBOXES, FENCES, ANY/ALL UTILITY METERS OR OTHER STRUCTURES WILL NOT BE PICKED UP!**

## You must follow the listed regulations

1. Refrigerators, freezers, air conditioners, etc., **will be accepted.**
2. Brush, tree limbs, lumber, decking, fence panels, etc., **must be cut to lengths of four(4) feet (or shorter) and bundled with rope or cord** in order to guarantee pickup.
3. Flooring (of any kind) must be in 4'x4' bundled and tied.
4. **No** pieces of concrete, rocks or bricks.
5. **No** construction or demolition materials to include any/all Commercial business debris.
6. **No** hazardous waste materials: batteries, paints, tires, oils or hazardous liquid substances.
7. **No** dead animals.
8. **No** large tree stumps – must be cut to 4' length x 12" dia
9. Jacuzzi's, pools, etc – must be cut to 4'x4' pieces
10. ***Small pieces of materials must be in containers***



**CITY OF MUSTANG  
COMMUNITY DEVELOPMENT**

**SUMMARY OF PERMITS/INSPECTIONS/DEPOSITS FOR FEBRUARY 2023**

INSPECTIONS COMPLETED	TOTAL INSPECTIONS	CASH COLLECTION SUMMARY	TOTAL DEPOSITS
COMMERCIAL BUILDING	6	ANIMAL LICENSES / FEES	\$350.00
RESIDENTIAL BUILDING	52	LICENSES	\$3,705.00
DRIVEWAY	47	INSPECTION FEES	\$1,400.00
CONSTRUCTION	15	PERMITS	\$10,437.94
ELECTRICAL	85	STATE PERMIT FEES	\$517.50
MECHANICAL	51	DONATIONS - ANIMAL SHELTER	\$0.00
PLUMBING	105	GENERAL FUND MISCELLANEOUS	\$0.00
SIGN	2	CPR TRAINING CLASSES	\$0.00
<b>TOTAL</b>	<b>363</b>	PARK DEVELOPMENT FEES	\$400.00

PERMITS ISSUED	TOTAL PERMITS		
RESIDENTIAL BUILDING PERMITS	8	WATER / SEWER INSTALL FEE	\$3,900.00
RESIDENTIAL PLUMBING PERMITS	34	WATER / SEWER CONNECT FEES	\$3,225.00
RESIDENTIAL MECHANICAL PERMITS	17	MIA MISCELLANEOUS	\$0.00
RESIDENTIAL ELECTRICAL PERMITS	30	SEWER IMPACT FEE	\$8,000.00
COMMERCIAL BUILDING PERMITS	0	UTILITY DEPOSITS	\$600.00
COMMERCIAL PLUMBING PERMITS	0	<b>GRAND TOTAL</b>	<b>\$34,477.94</b>
COMMERCIAL MECHANICAL PERMITS	3		

PERMITS ISSUED	TOTAL PERMITS	PERMIT FEES COLLECTED	TOTAL DEPOSITS
COMMERCIAL ELECTRICAL PERMITS	1	RESIDENTIAL BUILDING	\$12,546.80
FIRE PROTECTION SYSTEM PERMITS	0	CONSTRUCTION	\$1,389.50
SWIMMING POOL PERMITS	1	DRIVEWAY	\$290.00
STORM SHELTER PERMITS	6	COMMERCIAL ELECTRICAL	\$54.50
OTHER BUILDING PERMITS	14	RESIDENTIAL ELECTRICAL	\$3,419.16
OCCUPANCY PERMIT	22	COMMERCIAL MECHANICAL	\$163.50
BUSINESS LICENSE	10	RESIDENTIAL MECHANICAL	\$1,466.00
BEVERAGE LICENSE	1	COMMERCIAL PLUMBING	\$109.00
CONTRACTORS LICENSE	14	RESIDENTIAL PLUMBING	\$3,205.50
SECURITY ALARM	2	SEPTIC	\$0.00
SEMI TRACTOR PERMIT	0	SIGN	\$0.00
SPECIAL EVENT PERMIT	0	SOIL DISTURBANCE	\$50.00
SOLICITORS LICENSE	0	WATER METER	\$6,800.00
MOBILE FOOD VENDOR	1		
<b>TOTAL PERMITS ISSUED</b>	<b>164</b>	<b>TOTAL</b>	<b>\$29,493.96</b>





**CITY OF MUSTANG**  
**COMMUNITY DEVELOPMENT OFFICE**  
**1501 N. MUSTANG RD.**  
**MUSTANG, OK 73064**  
**(405) 376-9873**

March 27, 2023

**CODE ENFORCEMENT COMPLAINTS FILED FOR February 2023**

<u>COMPLAINT</u>	<u>COMPLAINTS FILED</u>	<u>COMPLETED</u>	<u>PENDING</u>
GRASS/WEEDS	16	0	0
TRASH	22	11	12
INOPERABLE VEHICLE	1	1	0
PARKED ON FRONT LAWN	1	1	0
OTHER	3	3	0
<b>TOTAL</b>	<b>43</b>	<b>16</b>	<b>27</b>

**PROPERTIES ABATED – 0**

**PROPERTIES POSTED – 2**

**CITATIONS ISSUED – 0**

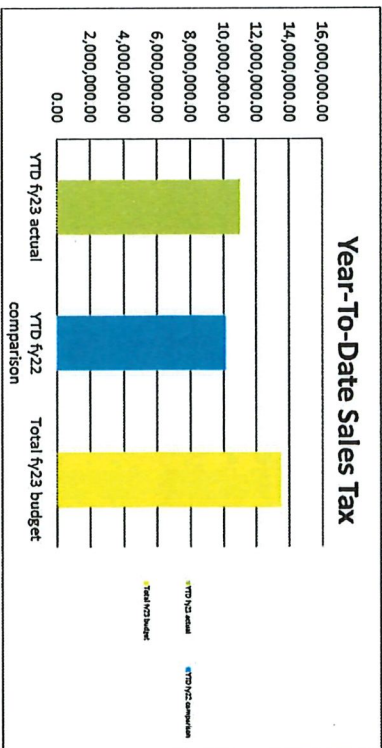
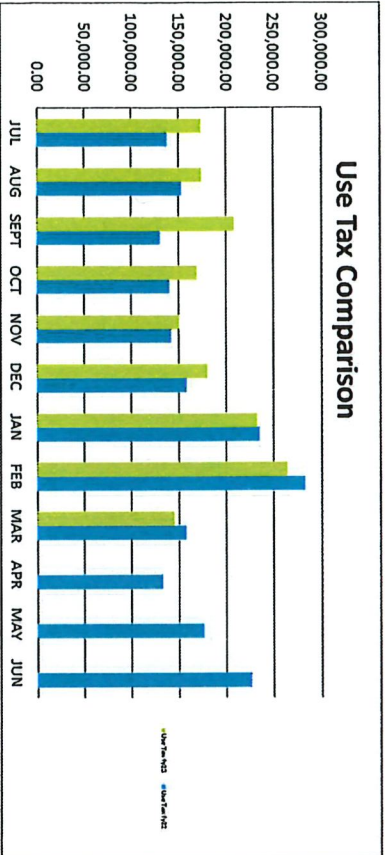
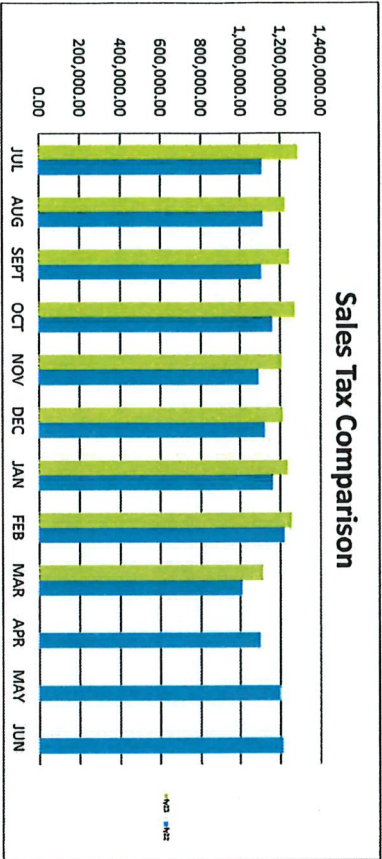
**ILLEGAL SIGNS PULLED – 62**

City of Mustang  
Code Enforcement Log  
February 2023

<u>DATE</u>	<u>ADDRESS</u>	<u>GRASS COMP</u>	<u>TRASH COMP</u>	<u>INOP VEH</u>	<u>OTHER COMPLAINTS</u>	<u>ACTION</u>	<u>DATE COMPLETED</u>
02/02/2023	120 S Silver Dr				pool in back yard with a 4 ft fence	above ground pool removed from prop	02/22/2023
02/13/2023	620 E Juniper Ln		1			trash removed from property	02/22/2023
02/15/2023	809 S Castle Rock Ln		1				
02/15/2023	440 E Linden Ln		1				
02/15/2023	430 E Hillcrest Ln			1			
02/15/2023	738 S Glen			1			
02/15/2023	429 E Hillcrest Ln			1			02/28/2023
02/15/2023	Meadow Ln Ct & Meadow Ln				tree in median obstructing view of dr	tree in median trimmed back by city	02/28/2023
02/23/2023	1424 W Whipporwill Way				report of persons residing in RV	evidence of use as a residence	02/27/2023
02/23/2023	516 E Linden Ln		1	1			
02/23/2023	520 E Linden Ln		1	1			
02/23/2023	524 E Linden Ln		1	1			
02/24/2023	532 E Linden Ln		1	1			
02/24/2023	536 E Linden Ln		1	1			
02/24/2023	540 E Linden Ln		1	1			
02/24/2023	616 E Linden Ln		1	1			
02/24/2023	620 E Linden Ln		1	1			
02/24/2023	640 E Linden Ln		1	1			
02/24/2023	644 E Linden Ln		1	1			
02/24/2023	704 E Linden Ln		1	1			
02/24/2023	712 E Linden Ln		1	1			
02/24/2023	717 S Castlerock Ln		1	1			
02/24/2023	809 S Castle Rock Ln		1	1			
02/27/2023	527 E Linden Ln			1		vehicle removed from property	02/27/2023

02/27/2023	305 N Chisolm Trail Way		1				
02/28/2023	806 S Meadow Ln		1				

# Mustang's Revenue Comparison March 2023



CITY OF MUSTANG  
GENERAL FUND  
FISCAL YEAR 2022-2023  
Statement of Revenues & Expenditures  
As of February 28, 2023

	<u>MONTH TO-DATE</u>	<u>YEAR TO-DATE</u>	<u>BUDGET</u>	<u>PERCENT OF BUDGET</u>
<b>REVENUES:</b>				
Charges for Services	\$ 77,411	\$ 783,986	\$ 1,452,400	53.98%
Taxes and Franchise	1,635,505	12,584,020	18,827,000	66.84%
Licenses and Permits	18,290	199,312	380,300	52.41%
Fines	25,655	194,452	410,335	47.39%
Miscellaneous	28,795	330,404	583,145	56.66%
Reserved Carryover	-	-	1,820,121	0.00%
<b>TOTAL REVENUES</b>	<u>1,785,657</u>	<u>14,092,174</u>	<u>23,473,301</u>	<u>60.03%</u>
<b>EXPENDITURES:</b>				
City Attorney	29,953	230,615	368,712	62.55%
Information Technology	11,642	108,289	166,455	65.06%
City Manager	55,157	566,258	883,773	64.07%
Library	32,905	305,562	488,972	62.49%
Parks and Recreation	78,730	831,157	1,356,700	61.26%
General Government	98,487	1,056,980	1,750,168	60.39%
Increase to Fund Balance	-	-	2,912,376	0.00%
Town Center	20,114	223,968	431,690	51.88%
Ball Complex	42,926	411,141	712,975	57.67%
Aquatics	10,732	235,577	361,525	65.16%
Finance	55,372	550,695	875,324	62.91%
Community Development	44,627	411,668	656,138	62.74%
Police	251,218	2,403,035	3,785,862	63.47%
Animal Welfare	13,656	138,529	264,974	52.28%
Support Services	42,195	394,209	633,210	62.26%
Fire	211,889	2,037,172	3,369,147	60.47%
Streets	9,239	112,357	224,300	50.09%
<b>TOTAL EXPENDITURES</b>	<u>1,008,843</u>	<u>10,017,212</u>	<u>19,242,301</u>	<u>52.06%</u>
<b>REVENUES OVER EXPENDITURES</b>	<u>776,814</u>	<u>4,074,961</u>	<u>4,231,000</u>	<u>96.31%</u>
<b>TRANSFERS IN (OUT):</b>				
Transfers in	916,236	6,747,587	11,155,000	60.49%
Transfers out	<u>(1,279,073)</u>	<u>(10,167,196)</u>	<u>(15,386,000)</u>	<u>66.08%</u>
<b>TOTAL TRANSFERS</b>	<u>(362,837)</u>	<u>(3,419,609)</u>	<u>(4,231,000)</u>	<u>80.82%</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>413,977</u>	<u>655,352</u>	-	
<b>FUND BALANCE (GAAP Basis)</b>				
Beginning Balance (Audited)		<u>4,676,343</u>		
Ending Balance		<u>\$ 5,331,695</u>		
<b>FUND BALANCE (Budgetary Basis)</b>				
Beginning Balance		<u>6,359,588</u>	<u>5,000,000</u>	
Ending Balance		<u>\$ 7,014,940</u>	<u>\$ 5,000,000</u>	

CITY OF MUSTANG  
GENERAL FUND  
FISCAL YEAR 2022-2023  
Balance Sheet  
As of February 28, 2023

Notes:

	<u>YEAR TO-DATE</u>	
<b>ASSETS:</b>		
Cash	\$ 3,634,174	Cash on hand
Petty Cash	850	Discretionary funds for expenditures not sensible to process check
Cash on Hand	3,350	Cash drawers
Investments	3,213,355	Certificate of deposits
		Sales & use tax, and other intergovernmental shared revenues measurable at year-end.
Due from Other Governments	2,214,235	Collectible within 60 days after 6/30)
		Franchise tax (alcohol, utilities, excise, motor vehicle, tobacco) revenue accruals measurable at year-end
Franchise Tax Receivables	164,053	
Municipal Court Receivables	401,294	Municipal court revenue (fines) accruals measurable at year-end
Inventory	61,799	Year-end inventory on-hand (office supplies, concessions-aquatic/ball fields, Silver Star)
Other Receivables	3,496	Grant and miscellaneous accruals at year-end
<b>TOTAL ASSETS</b>	<u>9,696,606</u>	
<b>LIABILITIES:</b>		
Prepaid License & Permits	16,082	Prepayment of licenses/permits received by contractors (deferred revenue)
Accounts Payable	155,066	Money owed by City to its suppliers
Payroll Payable	377,741	Payroll deductions, tax expenses, and benefits owed
Deferred Revenue Court	321,854	Court revenue received yet judge has not ruled
Escrow Payable	9,152	Escrow holding for Symes Detention Pond
Escrow Payable	937	Escrow holding for Wildhorse Sidewalk
<b>TOTAL LIABILITIES</b>	<u>880,832</u>	
<b>CAPITAL:</b>		
Reserve for Encumbrance	268,444	Encumbrance recognized towards budget - Cash Savers Incentive
Reserve for Encumbrance	300,000	Encumbrance recognized towards budget - Atwoods Incentive
Fund Balance	7,591,978	Fund Balance Equity
<b>TOTAL CAPITAL</b>	<u>8,160,422</u>	
<b>EXCESS REVENUES OVER EXPENSES:</b>	<u><u>655,352</u></u>	Gain or Loss

**CITY OF MUSTANG, OKLAHOMA  
GENERAL FUND  
EIGHT MONTHS ENDED FEBRUARY 28, 2023**

	GENERAL FUND		
	BUDGET	YTD ACTUAL	% OF BUDGET
<b>BEGINNING FUND BALANCE</b>	\$ 5,000,000	\$ 6,359,588	
<b>REVENUES</b>	\$ 23,473,301	\$ 14,092,174	60%
<b>EXPENDITURES</b>	\$ (19,242,301)	\$ (10,017,212)	52%
<b>REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS</b>	\$ 4,231,000	\$ 4,074,962	
<b>TRANSFERS IN</b>	\$ 11,155,000	\$ 6,747,587	60%
<b>TRANSFERS OUT</b>	\$ (15,386,000)	\$ (10,167,196)	66%
<b>NET TRANSFERS</b>	\$ (4,231,000)	\$ (3,419,609)	
<b>INCREASE (DECREASE) TO BEGINNING FUND BALANCE</b>	\$ -	\$ 655,352	
<b>ENDING FUND BALANCE</b>	\$ 5,000,000	\$ 7,014,940	
<b>ENDING BALANCE AS A PERCENTAGE OF ANNUAL REVENUES</b>	14.44%	20.26%	

Amount of unrestricted and unobligated cash and investments carried over from the end of the prior year.

GENERAL FUND

The end of February 2023 represents 66.67% of the fiscal year. This % is a basic measure of where the Fund should be year to date

Indicates the current budget, as amended, plans on spending more than it takes in; thereby, increasing the fund balance by the end of the fiscal year by this amount.

This represents the amount by which fund revenues exceed expenditures prior to net transfers (subsidies) from/to other funds.

This indicates the Fund has received revenues and transfers to date that exceeds

This amount is considered the Fund's unappropriated cash reserves. Fiscally prudent goal is to keep this amount at no less than 15-20% of annual revenues.

This amount reflects the uncommitted fund balance at the end of the month. This amount should never go below \$0 per State law.

MUSTANG IMPROVEMENT AUTHORITY - OPERATING FUND  
 FISCAL YEAR 2022-2023  
 Statement of Revenues & Expenses  
 As of February 28, 2023

	<u>MONTH TO-DATE</u>	<u>YEAR TO-DATE</u>	<u>BUDGET</u>	<u>PERCENT OF BUDGET</u>
<b>OPERATING REVENUES:</b>				
Sales Tax	1,255,351	9,977,154	15,000,000	66.51%
Water	317,462	3,065,595	4,730,000	64.81%
Wastewater	218,504	1,718,771	2,600,000	66.11%
Sanitation	227,883	1,776,604	2,654,000	66.94%
Sanitation-Restricted	1,109	8,641	15,000	57.60%
Recycling	6,204	49,330	76,000	64.91%
Tree Limb Removal	805	9,265	20,000	46.32%
Ambulance	32,258	257,829	385,000	66.97%
Other fees	63,188	554,178	896,000	61.85%
Interest & other	39,843	251,699	416,750	60.40%
Reserved Carryover	-	-	4,303,846	0.00%
Auction Surplus	-	-	200	0.00%
<b>TOTAL OPERATING REVENUES</b>	<b>2,162,607</b>	<b>17,669,066</b>	<b>31,096,796</b>	<b>56.82%</b>
<b>OPERATING EXPENSES:</b>				
General Government	90,893	480,670	919,050	52.30%
Fund Balance Reserve	-	-	5,925,814	0.00%
Water	226,749	1,816,951	3,117,316	58.29%
Sewer	81,341	556,993	1,009,600	55.17%
Sanitation	112,551	924,458	1,413,000	65.43%
<b>TOTAL OPERATING EXPENSES</b>	<b>511,534</b>	<b>3,779,072</b>	<b>12,384,780</b>	<b>30.51%</b>
<b>REVENUES OVER EXPENSES</b>	<b>1,651,073</b>	<b>13,889,994</b>	<b>18,712,016</b>	
<b>TRANSFERS IN (OUT)</b>				
Transfers in	-	-	200,000	0.00%
Transfers out	(1,496,844)	(11,923,932)	(18,912,016)	63.05%
<b>TOTAL TRANSFERS</b>	<b>(1,496,844)</b>	<b>(11,923,932)</b>	<b>(18,712,016)</b>	<b>63.72%</b>
<b>NET INCOME (LOSS)</b>	<b>154,229</b>	<b>1,966,062</b>	<b>-</b>	
<b>WORKING CAPITAL - Beginning Balance</b>		<b>7,140,477</b>		
<b>WORKING CAPITAL - Ending Balance</b>		<b>9,106,539</b>		
<b>2016 CONSTRUCTION LOAN</b>				
Restricted Carryover (2016 Note)	-	-	1,135,854	0.00%
Expenditures of 2016 Projects	-	-	(1,135,854)	0.00%
<b>TOTAL 2016 REVENUE NOTES</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>2017 CONSTRUCTION LOAN</b>				
Restricted Carryover (2017 Note)	-	-	2,430,010	0.00%
Expenditures of 2017 Projects	(60,564)	(1,556,512)	(2,430,010)	64.05%
<b>TOTAL 2017 REVENUE NOTES</b>	<b>(60,564)</b>	<b>(1,556,512)</b>	<b>-</b>	
<b>2020 PROCEEDS AND EXPENDITURES</b>				
Restricted Carryover (2020 Note)	-	-	2,011,618	0.00%
Expenditures of 2020 Projects	-	(613,467)	(2,011,618)	30.50%
<b>TOTAL 2020 REVENUE NOTES</b>	<b>-</b>	<b>(613,467)</b>	<b>-</b>	
<b>2020A REFINANCING 2014B AND EXPENDITURES</b>				
Restricted Carryover (2020A Note)	-	-	248,172	0.00%
Expenditures of 2020A Projects	-	(108,374)	(248,172)	43.67%
<b>TOTAL 2020 REVENUE NOTES</b>	<b>-</b>	<b>(108,374)</b>	<b>-</b>	
<b>TOTAL NET INCOME (LOSS) - INCLUDES NOTES</b>	<b>93,665</b>	<b>(312,291)</b>	<b>-</b>	



CITY OF MUSTANG  
MUSTANG IMPROVEMENT AUTHORITY  
FISCAL YEAR 2022-2023  
Balance Sheet  
As of February 28, 2023

Notes:

	<u>YEAR TO-DATE</u>	
<b>ASSETS:</b>		
Cash	\$ 4,847,350	Cash on hand
Petty Cash	600	Discretionary funds for expenditures not sensible to process check
Depository Cash	1,250	Cash in depository account (Imprest account)
Utility Billing ACH	100	ACH utility payments
2016 Construction Fund	1,146,252	2016 construction fund (project account) - EOC land (partial), street impv (partial), playground, TC exp (partial), WWTP C&D
2017 Construction Fund	900,974	2017 construction fund (project account) - EOC construction (partial), upgrade dispatch system, public safety vehicles/equipment, widening Sara Rd, 89th widening (partial), overlay residential streets, splash pad, animal shelter, lighting (2) soccer fields, market place
2020 Construction Fund	1,414,556	2020 construction fund (project account) - Sewer lift station, belt filter press, sewer basin, sewer line project, arsenic treatment skids, county line water tower improvements and drainage projects
2020A Construction Fund	231,254	2020A construction fund (refinancing of 2014B project account) - S. Mustang Road
Accounts Receivable	578,509	Utility services rendered to customers for payment
Unbilled Receivables - Audit	729,294	Utility accounts receivables earned at year-end and not yet received
Allowance for Doubtful Accounts	(7,808)	Allowance for uncollectible accounts receivable at year end
A/R - Unapplied Credits	(38,318)	Unapplied transactions on customer A/R waiting to be applied i.e. customer paying more than what is owed
Investments	3,750,274	Certificate of deposits
Property, Plant and Equipment	60,856,647	Long-term operating assets used by Authority. The City's capitalization threshold is \$5,000
Accumulated Depreciation	(27,492,222)	Represents the expired value of an asset
Construction in Progress	3,545,518	Costs of construction work, not yet recorded
Inventory	80,449	Year-end inventory on-hand (public works)
Other Receivables	40,725	Grant and miscellaneous accruals at year-end
Deferred Outflow - ARO	2,652,680	GASB 83 – WWTP Retirement Obligation
<b>TOTAL ASSETS</b>	<u>53,238,084</u>	
<b>LIABILITIES:</b>		
Accounts Payable	276,937	Money owed by Authority to its suppliers
Asset Retirement Obligation	<u>2,765,560</u>	GASB 83 – WWTP Retirement Obligation
<b>TOTAL LIABILITIES:</b>	<u>3,042,497</u>	
<b>CAPITAL:</b>		
Contributed Capital	1,495,189	Capital assets donated to the Authority
Fund Balance	49,012,690	Equity
<b>TOTAL CAPITAL</b>	<u>50,507,879</u>	
<b>EXCESS REVENUES OVER EXPENSES:</b>	<u><u>(312,291)</u></u>	

**CITY OF MUSTANG, OKLAHOMA  
MUSTANG IMPROVEMENT AUTHORITY  
EIGHT MONTHS ENDED FEBRUARY 28, 2023**

	MUSTANG IMPROVEMENT AUTHORITY FUND		
	BUDGET	YTD ACTUAL	% OF BUDGET
<p>Amount of unrestricted and unobligated cash and investments carried over from the end of the prior year.</p>	\$ 6,185,847	\$ 7,140,477	
REVENUES	\$ 31,096,796	\$ 17,669,066	57%
EXPENDITURES	\$ (12,384,780)	\$ (3,779,072)	31%
REVENUES OVER (UNDER) EXPENDITURES BEFORE TRANSFERS	\$ 18,712,016	\$ 13,889,994	
TRANSFERS IN	\$ 200,000	\$ -	0%
TRANSFERS OUT	\$ (18,912,016)	\$ (11,923,932)	63%
NET TRANSFERS	\$ (18,712,016)	\$ (11,923,932)	
INCREASE (DECREASE) TO BEGINNING FUND BALANCE	\$ -	\$ 1,966,062	
ENDING FUND BALANCE	\$ 6,185,847	\$ 9,106,539	
ENDING BALANCE AS A PERCENTAGE OF ANNUAL REVENUES	19.77%	29.10%	
2016, 2017, 2020, & 2020A RESTRICTED	\$ 5,825,653	\$ -	
2016, 2017, 2020 & 2020A PROJECT EXPENDITURES	\$ (5,825,653)	\$ (2,278,353)	
TOTAL NET INCOME (LOSS) - INCLUDES CONSTR NOTES	\$ 6,185,847	\$ (312,291)	

The end of February 2023 represents 66.67% of the fiscal year. This % is a basic measure of where the Fund should be year to date compared to budget.

This represents the amount by which fund revenues exceed expenditures prior to net transfers (subsidies) from/to other funds.

This indicates the Fund has received revenues and transfers to date that exceeds

This amount reflects the uncommitted fund balance at the end of the month. This amount should never go below \$0 per State law.

Indicates the current budget, as amended, plans on spending more than it takes in, thereby, increasing the fund balance by the end of the fiscal year by this amount.

This amount is considered the Fund's unappropriated cash reserves. Fiscally prudent goal is to keep this amount at no less than 15-20% of annual revenues.

## MONTHLY OPERATING STATEMENT

For the Month Ending February 28, 2023

Mustang Improvement Authority  
1501 N. Mustang Road  
Mustang, OK 73064

### Operating Revenue:

Water sales	317,462
Wastewater treatment charges	218,504
Refuse and recycle sales	235,196
Tree Limb Removal	805
Ambulance	32,258
Other fees	63,188
Auction Surplus	-
<b>TOTAL OPERATING REVENUE</b>	<b>867,413</b>

### Operating Expenses:

Operating & maintenance	193,892
General & administrative	297,391
Purchased water	80,815
Capital outlay	-
<b>TOTAL OPERATING EXPENSES</b>	<b>572,098</b>

**NET OPERATING INCOME (LOSS)** **295,315**

### Non-operating income (expenses):

Interest income	28,612
Sales tax	1,255,351
Miscellaneous	11,231
Transfers In	-
<b>TOTAL NON-OPERATING INCOME</b>	<b>1,295,194</b>

**NET INCOME BEFORE OPERATING TRANSFERS** **1,590,509**

Operating transfers out **1,496,844**

**NET INCOME (LOSS)** **93,665**

### Monthly Debt Payments: \*Included in transfers

Oklahoma Water Resources Board - 2009	21,519	*
Revenue Note 2016	98,963	*
Revenue Note 2017	88,852	*
Revenue Note 2020	12,630	*
Revenue Note 2020A	92,239	*
<b>TOTAL MONTHLY DEBT PAYMENTS</b>	<b>314,203</b>	

City of Mustang  
 Monthly Sales Tax Revenues  
 Five Year Comparison

	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019
Jul	\$ 1,288,315.31	\$ 1,109,162.30	\$ 1,126,293.44	\$ 976,001.89	\$ 1,019,149.78
Aug	1,227,397.16	1,114,534.20	1,110,574.08	1,001,708.05	956,031.94
Sep	1,245,616.92	1,105,675.97	1,045,197.54	975,436.60	929,413.01
Oct	1,272,688.74	1,162,800.86	945,785.37	969,534.14	962,754.66
Nov	1,207,197.00	1,091,410.06	1,107,171.22	953,160.17	895,602.53
Dec	1,213,212.51	1,122,514.50	919,427.87	955,393.06	889,905.77
Jan	1,267,375.22	1,163,230.73	1,013,662.47	977,207.87	1,009,774.80
Feb	1,255,351.39	1,219,286.13	976,014.57	962,627.48	959,067.40
Mar	1,112,938.81	1,009,468.36	976,927.06	857,802.11	880,531.25
Apr		1,099,212.34	935,320.71	870,971.55	925,822.66
May		1,194,667.26	1,216,057.50	1,006,840.75	980,710.12
Jun		1,212,457.66	1,157,286.40	1,060,555.68	1,049,340.22
	<u>\$ 11,090,093.06</u>	<u>\$ 13,604,420.37</u>	<u>\$ 12,529,718.23</u>	<u>\$ 11,567,239.35</u>	<u>\$ 11,458,104.14</u>
AVG	1,232,232.56	1,122,009.23	1,044,143.19	963,936.61	954,842.01
% increase	9.82%	7.46%	8.32%	0.95%	7.09%

City of Mustang  
Sales Tax Report  
Budget to Actual Comparison  
March 8, 2023

	Actual Collections		Budget Projections		Over (Under) Projection	
	Amount	Percent	Amount	Percent	Amount	Percent
Jul	\$ 1,288,315.31	9.5%	\$ 1,109,000	8.2%	\$ 179,315.31	16.2%
Aug	1,227,397.16	9.1%	1,112,000	8.2%	115,397.16	10.4%
Sep	1,245,616.92	9.2%	1,105,000	8.2%	140,616.92	12.7%
Oct	1,272,688.74	9.4%	1,120,000	8.3%	152,688.74	13.6%
Nov	1,207,197.00	8.9%	1,091,000	8.1%	116,197.00	10.7%
Dec	1,213,212.51	9.0%	1,121,000	8.3%	92,212.51	8.2%
Jan	1,267,375.22	9.4%	1,163,000	8.6%	104,375.22	9.0%
Feb	1,255,351.39	9.3%	1,218,000	9.0%	37,351.39	3.1%
Mar	1,112,938.81	8.2%	1,008,000	7.5%	104,938.81	10.4%
Apr						
May						
Jun						
Totals	<u>\$ 11,090,093.06</u>	<u>82.1%</u>	<u>\$ 10,047,000</u>	<u>74.4%</u>	<u>\$ 1,043,093.06</u>	<u>10.4%</u>
Average	\$14,786,791		\$13,500,000			

City of Mustang  
Sales Tax Report  
Two Year Comparison  
March 8, 2023

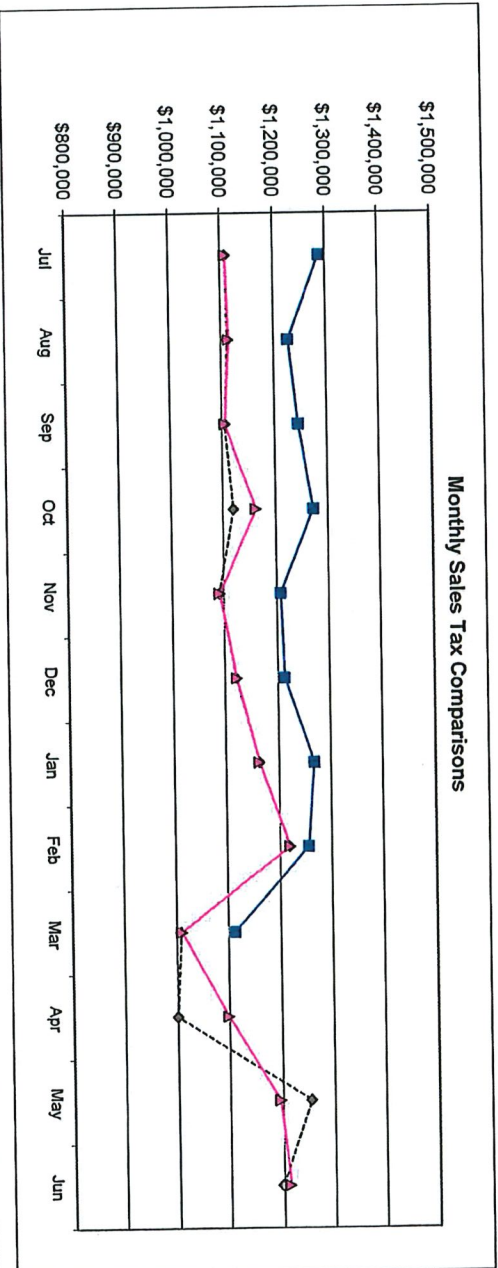
	Fiscal 2022-23		Fiscal 2021-22		Increase or (Decrease)	
	Amount	Percent of Budget	Amount	Percent of Budget	Amount	Percent
Jul	\$ 1,288,315.31	9.5%	\$ 1,109,162.30	8.2%	\$ 179,153.01	16.2%
Aug	1,227,397.16	9.1%	1,114,534.20	8.3%	112,862.96	10.1%
Sep	1,245,616.92	9.2%	1,105,675.97	8.2%	139,940.95	12.7%
Oct	1,272,688.74	9.4%	1,162,800.86	8.6%	109,887.88	9.5%
Nov	1,207,197.00	8.9%	1,091,410.06	8.1%	115,786.94	10.6%
Dec	1,213,212.51	9.0%	1,122,514.50	8.3%	90,698.01	8.1%
Jan	1,267,375.22	9.4%	1,163,230.73	8.6%	104,144.49	9.0%
Feb	1,255,351.39	9.3%	1,219,286.13	9.0%	36,065.26	3.0%
Mar	1,112,938.81	0.08	1,009,468.36	7.5%	103,470.45	10.2%
Apr						
May						
Jun						
Totals	<u>\$ 11,090,093.06</u>	<u>82.1%</u>	<u>\$ 10,098,083.11</u>	<u>85.9%</u>	<u>\$ 992,009.95</u>	<u>9.8%</u>

Budget 2023  
\$ 13,500,000

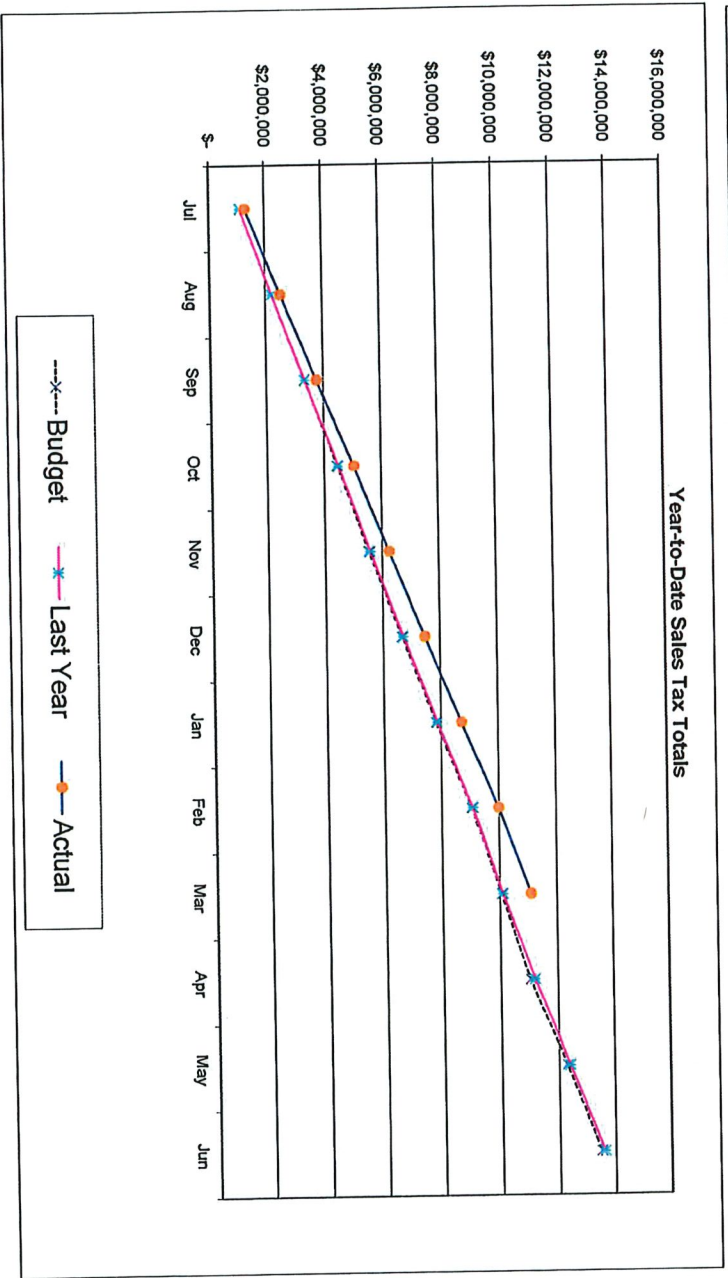
Budget 2022  
\$ 11,755,000

# City of Mustang FY 2022-2023

Monthly Sales Tax Comparisons

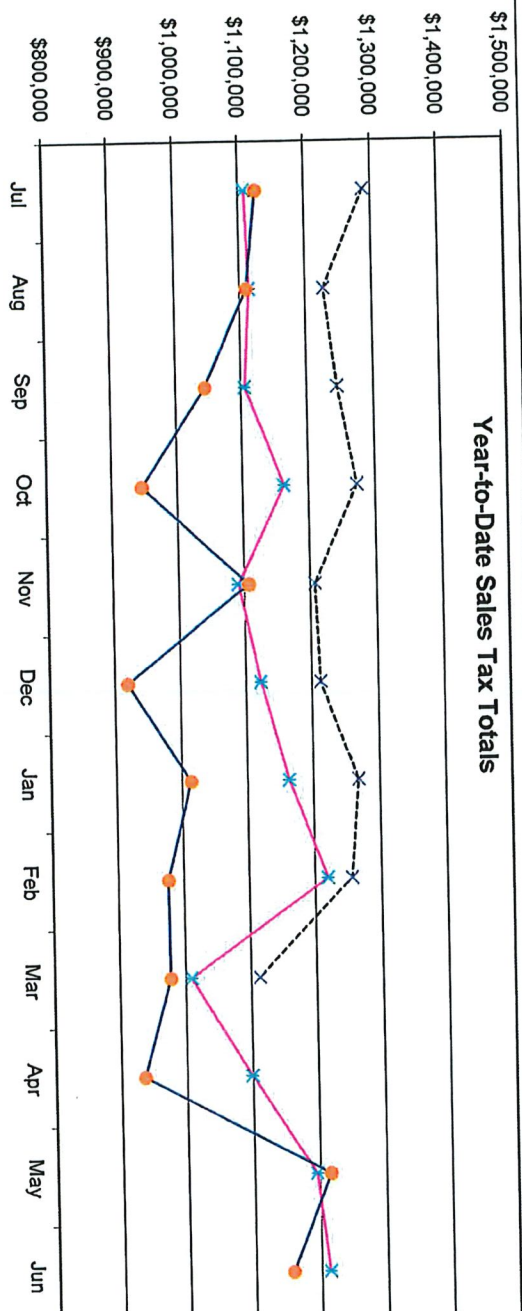


Year-to-Date Sales Tax Totals



# City of Mustang

## Year-to-Date Sales Tax Totals



---x--- FY23

---\*--- FY22

---o--- FY21



City of Mustang  
 Monthly Use Tax Revenues  
 Five Year Comparison

	2022-2023	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
Jul	\$174,259.95	\$138,480.67	\$129,525.03	\$67,991.57	\$46,352.33	\$39,173.48
Aug	174,582.80	153,000.26	123,154.11	83,175.36	58,249.77	46,574.89
Sep	208,867.44	130,491.41	124,268.95	103,700.12	70,768.23	46,167.76
Oct	169,891.28	140,866.53	117,777.12	79,538.21	60,915.71	35,133.54
Nov	150,463.53	142,718.87	127,789.33	79,755.20	65,960.67	37,917.58
Dec	180,122.13	158,087.26	141,693.70	83,929.71	84,826.57	48,483.77
Jan	232,402.69	235,231.83	167,113.69	102,776.70	94,669.58	64,845.81
Feb	264,437.32	282,869.85	211,614.37	152,547.53	134,129.03	46,135.91
Mar	145,497.15	157,699.63	146,634.69	62,614.89	57,443.91	45,776.88
Apr		133,087.96	118,505.72	87,561.08	71,987.12	43,695.59
May		176,586.23	183,150.66	95,062.29	81,095.70	46,567.77
Jun		226,366.07	142,461.82	117,905.62	75,380.57	44,830.76
	<u>\$1,700,524.29</u>	<u>\$2,075,486.57</u>	<u>\$1,733,689.19</u>	<u>\$1,116,558.28</u>	<u>\$901,779.19</u>	<u>\$545,303.74</u>

Note: Fiscal Year 2023 Use Tax Budget is \$1,500,000

avg mo	\$188,947.14	\$171,049.59	\$144,474.10	\$93,046.52	\$75,148.27	\$45,441.98
% increase	10.46%	18.39%	55.27%	23.82%	65.37%	16.56%

City of Mustang  
 Use Tax Report  
 Budget to Actual Comparison  
 March 8, 2023

	Actual Collections		Budget Projections		Over (Under) Projection	
	Amount	Percent	Amount	Percent	Amount	Percent
Jul	\$ 174,259.95	11.6%	\$ 125,000	8.3%	\$ 49,259.95	39.4%
Aug	174,582.80	11.6%	125,000	8.3%	49,582.80	39.7%
Sep	208,867.44	13.9%	125,000	8.3%	83,867.44	67.1%
Oct	169,891.28	11.3%	125,000	8.3%	44,891.28	35.9%
Nov	150,463.53	10.0%	125,000	8.3%	25,463.53	20.4%
Dec	180,122.13	12.0%	125,000	8.3%	55,122.13	44.1%
Jan	232,402.69	15.5%	125,000	8.3%	107,402.69	85.9%
Feb	264,437.32	17.6%	125,000	8.3%	139,437.32	111.5%
Mar	145,497.15	9.7%	125,000	8.3%	20,497.15	16.4%
Apr						
May						
Jun						
Totals	<u>\$ 1,700,524.29</u>	<u>113.4%</u>	<u>\$ 1,125,000.00</u>	<u>75.0%</u>	<u>\$ 575,524.29</u>	<u>38.4%</u>

AVG 2,267,366 BUDGET 1,500,000