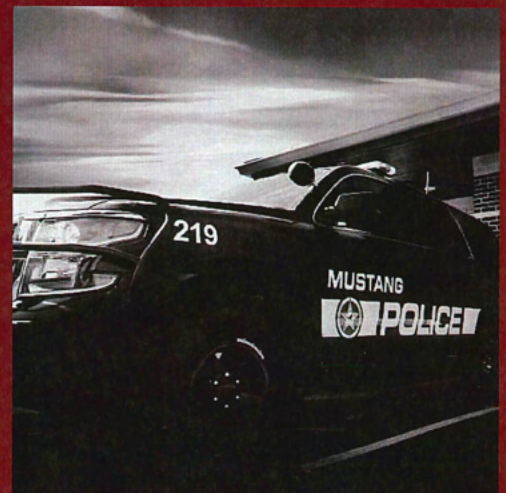
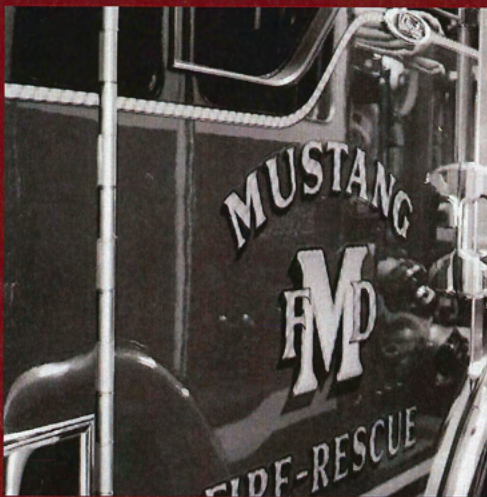
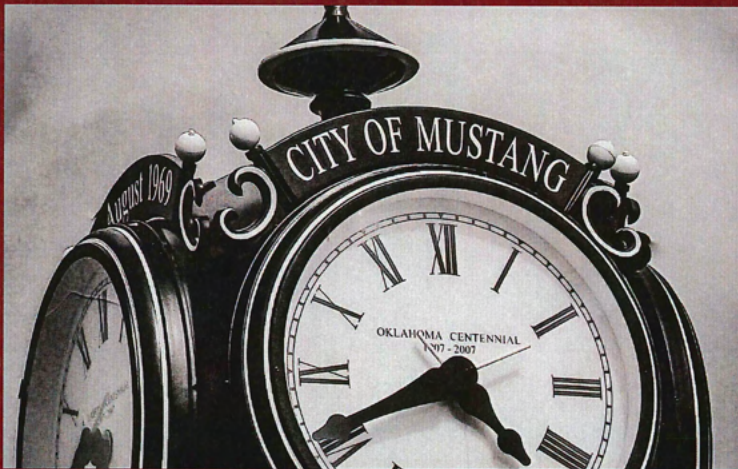


FISCAL YEAR 2021-2022 ANNUAL BUDGET

FY2022

City of Mustang
OKLAHOMA



CITY OF MUSTANG
ANNUAL BUDGET
FISCAL YEAR 2021-2022
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FISCAL YEAR 2021-2022
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CITY OF MUSTANG
LIST OF PUBLIC OFFICIALS

MAYOR AND CITY COUNCIL

Brian Grider, Mayor
Michael Ray, Ward I
Keith Teeples, Ward II
James Wald, Ward III
Terry Jones, Ward IV
Travis McKenzie, Ward V
Nathan Sholund, Ward VI

CITY STAFF

Timothy D. Rooney, City Manager
Justin Battles, Assistant City Manager
Lisa Martin, City Clerk
Laura Anderson, Human Resources Director
Julie Slupe, Library Director
Jean Heasley, Parks & Recreation Director
Janet Watts, Finance Director
Melissa Helsel, Community Development Director
Robert Groseclose, Police Chief
Craig Carruth, Fire Chief

FISCAL YEAR 2021-2022
ANNUAL BUDGET

City of Mustang
OKLAHOMA

FY2022

MESSAGE FROM THE CITY MANAGER

**Honorable Mayor and City Council, City of Mustang
Honorable Chairman and Trustees, Mustang Improvement Authority (MIA)**

Re: FY2021-22 Operating Budgets - City of Mustang, MIA, and Other Funds

Pursuant to Charter and statutory provisions, this correspondence is for transmitting operating budgets of the City of Mustang, the Mustang Improvement Authority and Other Funds for Fiscal Year 2021-22 (FY2022) for your review, consideration, and adoption as required.

The budget document contains detailed estimates of anticipated revenues and proposed expenditures for all operations and includes all funds maintained by the City of Mustang. The utilization of a consolidated approach in presenting the budget will provide the City Council and citizens a comprehensive view of the financial position of the City's government operations. This format also provides your constituents a budget document that clearly details projected revenue sources and how the City plans to spend money collected from those sources.

Adoption of an annual budget is the single-most important policy decision of the City Council. Decisions made during the development and adoption of the budget has the effect of establishing direction for our community for the next several years. The budget serves as a policy statement that charges the city's administration with the responsibility of accomplishing those goals and objectives outlined within it.

It is essential that the City maintain adequate levels of reserves to mitigate current and future risks. Fund balance reserves serve as a measurement of the financial resources available within a fund. Staff has aimed at achieving and maintaining a structurally balanced budget where recurring revenue are equal to recurring expenditures in the proposed budget. Mustangs' conservative approach to budgeting, spending, and fiscal policy have proven to be the right course of action and philosophy year after year.

The objective of any budget is to establish priorities and allocate available resources to those priorities. It is the focal point for dialogue about the future direction of our community. As the City Manager, one of my primary duties is to annually prepare and propose to the City Council a financial "business plan" for the future of the City.

During fiscal year 2020, revenue collected faced a shortfall due to a weakening economy in the oil and gas industry bust. Food purchases switched from restaurants to grocery stores due to (COVID-19 and the rise of home-prepared meals) in fiscal year 2021. The pandemic accelerated the shift towards a more digital world and triggered changes in online shopping behaviors.

During this duration, staff took proactive measures to freeze part-time staff positions except in unique circumstances. The City of Mustang was fortunate and did NOT institute a wage freeze, a reduction in staff, or unpaid furlough days. Among the more common statewide cuts, the City of Mustang did NOT postpone any capital improvement projects in fiscal year 2021.

COVID-19 will continue to have a significant impact on local government revenues and budgets throughout the nation. Fiscal and service constraints will be painful but will likewise be an opportunity for extensive public engagement and transparency around relevant data.

Along with COVID-19, a disruptive and dangerous ice storm hit in October 2020 across Oklahoma. The time of year where trees were still fully with foliage, meant the ice event was even more disruptive where ice accreted. Staff has submitted required paperwork and documentation to Federal Emergency Management Agency (FEMA) for partial reimbursement of expenses incurred by the City of Mustang – be it debris removal or any infrastructure damaged incurred or expenses incurred as a result of not having power to crucial facilities such as the wastewater reclamation facility and/or sanitary sewer lift stations. With anticipation, Mustang should be reimbursed up to 75% of the costs incurred from FEMA. It is also possible that the City of Mustang will receive up to 12.5% reimbursement from the State of Oklahoma as has occurred in prior Ice Storm events. Incurred debris removal costs totaled \$5,109,462.08 and debris removal monitoring \$352,996.05. Staff chose to draw down on emergency fund balances to address these challenges.

This budget placed before the community recognizes the critical needs and services of the citizens of Mustang. It is fiscally prudent to maintain reserves no less than 15-20% of annual revenues (less inter-fund transfers). The General Fund has maintained a reserve averaging 8.34% and Mustang Authority Fund averaging 11.85% in fiscal year 2021. Before the October 2020 ice storm hit, the General Fund maintained a reserve average of 9.23% and MIA of 13.52%.

ASSUMPTIONS:

As we developed the budget with uncertainty as to what the future will bring, the staff has made major assumptions that are key to this budget. The assumptions/policy decisions listed below for your consideration.

- Sales tax revenue remains flat, reflecting the most current data available. The budget plan keeps most appropriated dollars flat lined across the departments for fiscal year 2022.
- Dept. 501 - FY 2022 budget includes a transfer of \$120,000 from the Hotel Tax Fund to the General Fund to absorb the City Attorney's salary adjustment to full time staff effective July 1, 2021.
- Dept. 505 - The FY 2022 budget includes in-house Information Technology Director while eliminating the third party IT services for the City of Mustang.
- In the current budget, full time and eligible part time employees received a one-time stipend in December 2020. Civilian employees and IAFF (fire union) received a 4% stipend, and FOP (police union) received a 3% stipend due to their contract including a 1% COLA in FY 2021.
- FY 2022 budget includes a 10% or \$113,092 health insurance increase net effect to the budget.
- The budget includes a new Deferred Compensation Plan (DCP) Fund for a tax-deferred retirement savings and investment plan that offers full time (eligible) employees savings and tax benefits.
- Depts. 513, 518, & 519 – includes increase for PT staff hourly wages by .25 cents and Senior Center Supervisor to 30 hours per pay week. Cancelled two (2) department cell phones offset by adding cell phone allowance of \$25/month for five (5) employees.
- Dept. 515 - Based on the southwest C.P.I. for the previous calendar year per the Silver Star Construction Co., Inc. contract, a 1.0% increase to the ever-increasing cost of equipment and operation.
- Budget includes contributions of 12.36% to the Oklahoma Municipal Retirement Fund 'OkMRF', and mandatory contributions of 13% police pension and 14% fire pension funds.
- FY 2022 budget includes negotiated increases for both FOP (police union) and IAFF (Firefighter union).
- Dept. 544 – budget includes wage schedule changes to be compatible with competition to generate employment gains.
- Dept. 553 - The financial assistance from the 2017 Staffing for Adequate Fire and Emergency Response (SAFER) Grant's cost match decreased from 75% to 35% beginning February 2021. The City of Mustang absorbs 100% SAFER costs effective February 22, 2022. This program has funded three firefighters.

- The Street Improvement Fund provides \$116,000 (Resolution 16-026) for installation of a traffic light at the corner of E. Plantation Terrace/Morrel Way and Mustang Road. The City is currently appealing this decision by ODOT. The proposed budget includes \$3,600 for residential speed tables approved by Council on November 3, 2020 with additional \$16,200 funds for other speed tables, and a carryover of \$27,046 for right-of-way/utility relocation project on State Highway 152. A transfer of \$152,225 to CDBG Fund used to fund improvements in lower income areas to sidewalks and parks because of the successful CDBG grant award.
- The Limited Purpose 'Capital' Fund - The FY22 budget includes expenditures totaling \$1,573,399 exclusive of any grants received and reserving a fund balance of \$1,980,601 for next year's carryover (FY2023). Amendment of Resolution 15-058 includes a transfer for \$200,000 for personal services in the General Fund.
- One Percent Sales Tax Extension – Voters approved on August 23, 2016 to extend the 4th penny (1%) sales tax for the four (4) specific projects: Public Safety, Infrastructure, Road/Street Improvements, and Quality of Life. Fund 15 represents the collection of 10% earmarked for public safety personnel, transferred to the Police and Fire departments within the General Fund. This has funded a police officer and firefighter. Fund 64 represents the collection of 90% excess earmarked for capital projects after the 2016 and 2017 note payments. Fund 63 represents the transfer from the Mustang Improvement Authority to pay payments of the 2017 note (borrowing \$11.615m). Fund 65 represents the transfer from the Mustang Improvement Authority to pay payments of the 2016 note (borrowing of \$13.385m).
- The Mustang Improvement Fund – There will be no additional rate increase for utility services in fiscal year 2022. A mandated consumer price index (CPI) increase will be effective October 1, 2021 as published by the U.S. Department of Labor for the Southwest Region. The Mustang Improvement Authority maintains privatization contracts with Inframark, LLC (water, sewer, and meter reading) and Oklahoma Environmental Management Authority (OEMA) for the collection and disposal of residential and commercial garbage and refuse. A CPI adjustment of 3.26% reflected in the budget for contractual services.
- Water rate increase for third-party purchases. The Mustang Improvement Authority purchases some of its water from the City of Oklahoma. In the event the City of Oklahoma increases the rate charged to the MIA for water, the rates set forth increased pro rata based on the projected volume that the purchased water bears to the projected total volume of water used per Ordinance 1106, Section 5, and Chapter 118-4. The Oklahoma City increasing rates have not been passed onto the citizens every year since 2014.
- The transfer of funds for Workers Compensation covers the annual excess Workers Compensation coverage and claims. The Workers' Compensation Commission, beginning FY 2016-2017, has required that all governmental entities 'appropriate at least the entity's average amount of workers' compensation losses paid during the preceding three (3) years.

- Mustang Improvement Authority Reserve Fund - project budget of \$198,500. The capital improvement fee is restricted for water and wastewater maintenance and construction. Capital requests include \$8,500 generator service agreement, \$10,000 engineering fees, \$140,000 water & sewer repair and maintenance, and \$40,000 hydrants.

CONCLUSION, COMMENTS, APPRECIATION:

Every city is financially unable to address every area of community concern. Priorities must be set and funded and this budget is no different. It has established priorities based on the funding available and on a review of major community and organizational needs and seeks to address those needs. The department directors have been the primary resource in the assessment of needs and planning of this budget document.

It is the objective of this budget to continue to effectively address multiple priorities of a community, improve cost effectiveness of services, maintain and improve the efficiency of services, and better manage the taxpayer's resources through a commitment to the continuous improvement of those services and processes.

I take this opportunity to express my sincere appreciation to the staff members and department directors who have worked to develop this budget. All are members of the budget team and each has had an impact on this proposal. Special appreciation is noted for the work and effort made by Ms. Janet Watts without whom the quality and accuracy of this proposal would not be possible. I also appreciate the time that each member of the Council will spend evaluating the budget through its approval process. I appreciate your continued support in implementing the strategies, goals, and services contained in this budget.

As has become the practice during the last budget cycles, questions generated by the City Council prior to, during, or after the budget workshop, as well as the answers to those questions, are provided on the City's website in order to provide information to the public and full transparency. Please submit all budget questions via email to trooney@cityofmustang.org.

Following the individual zoom meetings and a budget workshop held on May 6, 2021 at 6:00 p.m., a public hearing and adoption of the FY 2021-22 Budget will be conducted on Tuesday evening, June 1, 2021 at 7:00 PM.

Respectfully submitted,



Timothy D. Rooney
City Manager

READER'S GUIDE

The City of Mustang is required by State law to adopt a budget on an annual basis. The City is also required to show three consecutive years of revenue and expenditure data. To comply with this law, the annual budget book reports the actual revenues and expenditures for FY 2019 and FY 2020 (prior year actual), the current budget including amendments for FY 2021, and the proposed annual budget for FY 2022. The annual budget for FY 2022 governs City programs and finances for the fiscal year beginning July 1, 2021 and ending June 30, 2022.

This document contains sections, separated by divider pages. Major divider pages denote the content of each section. These sections are further segmented into sub-components. For example, the General Fund has a divider page with departmental summaries presented in numerical order.

The following briefly describes the contents of each section of this year's Annual Budget book:

- The Introduction contains the City Manager's transmittal letter to the Mayor and City Council. This letter summarizes the proposed budget, links the budget process to City goals and objectives and highlights significant functional changes from the prior year. This section also includes table of contents, notice of public hearing of proposed budget, and analysis of restricted funds
- The General Fund section contains summaries of the proposed budget for each City department.
- The Other Funds section contains summaries of the proposed budget for each special revenue fund. State Law requires the City to adopt the annual budget by fund or purpose and the City has chosen to budget by fund. A fund, for the budgetary purposes, is an accounting entity used for segregating revenues and expenditures for specific purposes.
- The Capital Budget section contains summaries of the proposed capital budget.
- The Enterprise section contains funds where debt service payments are received and paid within these funds. Also included is the Mustang Improvement Authority which is used to account for business-like activities provided to the general public such as water, wastewater, sanitation and recycling.
- Glossary contains a glossary of terms and definitions utilized in this document.

CITY OF MUSTANG BUDGET POLICY

A budget policy is used to protect the interest and welfare of the citizens of Mustang, and to establish a formal process to maintain the fiscal health of the City, the following budget policies have been designed to guide the City management in the budget development, amendment and monitoring activities for the City and its public trust authorities. This policy shall be known as "The Municipal Fiscal Responsibility Policy".

The City of Mustang adopted the "Municipal Budget Act (enacted in 1979):

- Municipal Budget Act
 - Title 11, Section 17.201-218
- Estimate of Needs
 - Title 68, Section 3001 - 3033
- Public Trust (Mustang Improvement Authority) Provisions
 - Title 60, Section 176(g)

Types of Budgets

- **Annual Fiscal Year Budget** – fiscal year budget of all funds organized into the following categories
 - Operating Funds
 - General Fund
 - Mustang Public Work Authority
 - Restricted Funds
 - General Reserve
 - Impound Fee
 - Park Improvement
 - Alcohol Enforcement
 - Library
 - Traffic Enforcement
 - Employee Flex Spending
 - Park and Recreation Donation
 - Police Technology Fees
 - Street/Drainage Improvements
 - Personal Services (10% Public Safety)
 - Police Narcotics Enforcement
 - Juvenile
 - CDBG (Community Development Block Grant)
 - Debt Service Funds
 - Capital Funds
 - Limited Purpose (Capital) Fund

CITY OF MUSTANG BUDGET POLICY

- Enterprise Funds
 - 2020A Note
 - 2020 Note
 - 2017 Note
 - 4th Penny Excess (90% Capital)
 - 2016 Note
 - MIA Reserve
 - Sewer Impact Fee – 2009 OWRB Note
- Internal Service Fund

Budgetary Legal Requirements

The budget process for all City funds (excluding those of the public trust authorities) is governed by 11 O.S. Sections 17-101 through 17-216. As such, the City will comply with all legal deadlines, public hearing and budget content requirements of the law.

The budgets for the public trust authorities are governed by 60 O.S. Section 176.

Budget Responsibilities

The City Manager is responsible for preparing the annual fiscal year budget and presenting the budget to the City Council at least 30 days prior to the start of the budget year. The budget shall be in a format that complies with applicable budget law and shall present estimated resources and proposed expenditures for each fund.

The City Council is responsible for reviewing and considering the budget submitted by the City Manager and shall conduct a budget public hearing as required by law. The City Council shall be responsible for adopting the annual fiscal year budget at least 7 days prior to the start of the fiscal year.

Budgetary Basis of Accounting

The basis of accounting used for budget monitoring depends on the type of fund budgeted.

Governmental funds (such as the General Fund) shall account for revenues on the budgetary basis when received in cash and charges to appropriations will be recorded when the encumbrance or commitment is created.

Proprietary funds (such as the MIA) shall account for revenue when billed and charges to expenditure budgets will be recorded when the encumbrance or commitment is created.

CITY OF MUSTANG BUDGET POLICY

Fiduciary funds are not budgeted because, by their nature, they do not represent City spendable resources.

In accordance with state law, encumbered appropriations may remain open to pay proper claims against said appropriations until September 30 of the following fiscal year. All unencumbered appropriations remaining at year end are considered lapsed and no new encumbrances or obligations may be created subsequent to year end against these lapsed appropriations.

Legal Level of Budgetary Control

The expenditure budget for City funds (excluding public trust authorities) shall constitute legal appropriations or spending limits in accordance with applicable state law. The legal level of control (level at which charges to appropriations may not legally exceed appropriations) is the department level within a fund.

The expenditure budget for public trust authorities shall constitute a financial plan and shall not be considered legal appropriations. Charges to these expenditure accounts will be monitored for financial planning purposes, not for legal compliance purposes.

Budget Amendment Responsibilities

Transfers of appropriations or expenditure budgets between object categories and accounts within a department of a fund may be made by the City Manager without City Council approval. Any transfers of appropriations or expenditure budgets between funds will require City Council approval.

All supplemental appropriations and fund decreases in appropriations shall require approval of City Council.

A formal record of budget amendments should be maintained in the records of the Finance Director and incorporated within the accounting records by City accounting staff.

Budgetary Fund Balance Reserves

In an effort to provide fiscal stability for the City and allow City management to apply fiscal prudence in managing the budgetary condition of the City and its public trusts, desired fund balance reserve levels are established. Fund balance reserves are defined as the amount of fund balance available for appropriation at any point in time.

The desired level of reserves for the operating funds group, considered in aggregate, shall be minimum 10-15% of the annual fund revenue accruing to the fund group.

CITY OF MUSTANG BUDGET POLICY

In fiscal years when these desired reserves are not already in existence, City management and the City Council will add to the reserves when possible to attain the desired levels.

On a monthly basis, the City Finance Director will report the budget status of the operating and capital funds to the City management.

Budget Balancing Policy

It is the City's policy to appropriate no more than the current year estimated revenues, including interfund transfers, for each fund, in the original budget for a given fiscal year. Compliance or departure from this policy shall be duly noted in the Budget Message submitted by the City Manager for the following fiscal year, including an explanation as to the basis for any departure, making reference to the applicable criteria outlined in the following section, "Criteria for Use of Fund Balance Reserves".

During the fiscal year, after adoption of the original approved budget, any supplemental appropriations of available fund balance must be approved by the City Council who shall consider the basis for the proposed use of reserves as well as the adequacy of the remaining unappropriated fund balance. Actual approval of any supplemental appropriations of available fund balance shall be duly noted in the minutes, including a reference to the basis or justification for same, as outlined in the following section, entitled, "Criteria for Use of Fund Balance Reserves".

In the process of balancing the budget, interfund transfers from the MIA to the General Fund will be limited to no more than 30% of the annual estimated gross revenue for the MIA for the budget year.

Criteria for Use of Fund Balance Reserves

A central goal of this budget policy is to bring about the development and preservation of adequate fund balance reserves to ensure fiscal solvency of the municipality over the long run, as a safeguard against economic downturns, natural disasters or other catastrophic circumstances, significant budgeting or accounting errors, or possibly even adverse liability claims or legal judgments.

Caution must be exercised whenever considering budgeting reserve funds, even when actual reserve fund levels exceed desired levels, since they represent one-time monies. For example, as a general rule, municipalities should avoid using reserve funds to finance new spending initiatives, lest they find themselves unable to satisfy the new, recurring expenses.

This said, there are circumstances when it is acceptable and/or necessary to budget the use of fund balance reserves even though reserve amounts on hand already fall shy of desired levels. Municipalities will benefit, however, from adopting -- in advance --

CITY OF MUSTANG
BUDGET POLICY

written, objective criteria outlining acceptable uses of fund balance reserves, to serve as a guide for administrators and managers in their budgeting practices.

Acceptable / Permitted Supplemental Appropriations of Fund Balance Reserves Might Include:

1. Emergency expenditures for life, health, or public safety issues for which no existing appropriation exists;
2. Situations where the expenditure will yield recurring savings which offset the expense within five years;
3. Situations where the expenditure will yield a recurring stream of additional or new revenues which offset the expense within five years;
4. The expenditure of restricted resources temporarily held within fund balance reserves, pending disbursement, in accordance with restrictions imposed by the donor or granting entity;
5. Correcting results of an erroneous posting or transaction;
6. Situations where fund balance reserves exceed desired levels and the proposed use is of a non-operational nature involving capital or equipment purchases having a useful life of greater than five years;
7. Situations where fund balance reserves exceed desired levels and the proposed use is of a non-recurring nature, such as a study, or for start-up costs of a program whose ongoing costs are otherwise funded;
8. Situations where an unexpected expense arises that could not have reasonably been foreseen, for which new revenue funded appropriations are not available and transfers of existing appropriations are not considered feasible or appropriate in maintaining existing service levels throughout the City;
9. To create a new fund for a dedicated purpose;
10. To satisfy a judgment from a court of competent jurisdiction;
11. Under no circumstances should a supplemental appropriation of fund balance reserves be made for expenditure likely to recur on a multiple year or annual basis.

CITY OF MUSTANG
BUDGET POLICY

Annual Report on Status and Use of Fund Balances

Within sixty days of the close of a given fiscal year, the City's Finance Director shall produce a report for City management displaying the status of the budgetary fund balances of the City's operating funds, by fiscal year, for the fiscal year beginning July 1 through the end of the immediately preceding fiscal year.

Budget Message Content

In addition to the requirement stated above regarding budgeting of fund balance reserves, the City Manager's annual Budget Message shall include, at a minimum:

1. An explanation of the underlying assumptions on which key revenue source estimates were based, as well as the presence of any significant one-time revenue sources;
2. An explicit statement explaining any changes in tax structure, rate, or fees proposed as a part of the proposed budget;
3. A listing of new operations spending initiatives financed in the proposed budget, including – where applicable – the size of any subsequent year cost increases expected;
4. A listing of any significant capital expenditures proposed, and;
5. Where applicable, an explanation as to why fund balance reserves were budgeted.

Budget Document Content

- Budget Message
- Budget Summary - tabular listing of revenues by source and expenditures by fund and by department within each fund for the budget year.
- Fund Budgets - tabular format by department and object category. Must have three years of data on revenues and expenditures: prior year, current year, and budget year.
- Statutory Object Accounts - According to Municipal Budget Act, the following categories must be listed:
 - Personal services (salaries & benefits)
 - Materials & supplies (commodities consumed when used)
 - Other services & charges (service charges)
 - Capital outlay (acquisition of machinery, equipment, furniture, land, building, and improvements).
 - Debt service (principal payments, periodic interest or related charges)
 - Transfers (should be balanced to transfers in, comply with debt covenants)

Annual Evaluation of Revenue Sufficiency/ Rate Structure

As an integral part of the annual fiscal year budget process, City management and the City Council will evaluate the sufficiency of utility rates, taxes and other revenues in meeting the appropriation and expenditure needs, including inflationary factors, of the City and its public trusts. The City Manager's budget message will address this revenue evaluation and include any related recommendations for Council consideration.

In particular, utility rates shall be evaluated and, if necessary, adjusted on an annual basis, after reviewing the cost of operations, capital needs, budgetary transfer requirements, competitor's pricing structures, and overall economic climate to ensure rates are set at levels which will, at a minimum, cover the cost of delivery of the related services, including depreciation. Since adoption of more modest, relatively more frequent rate adjustments are more manageable for households and businesses alike, modest, more frequent adjustments are to be emphasized. Keeping rates at a sufficient level each fiscal year will prevent the necessity of relatively larger, more sudden and dramatic adjustments in any one year.

Roles in the Budget Process

Municipal Staff - Provide input on revenue estimates, expenditure requests, and assist with budget preparation, execution, and monitoring.

Chief Executive Officer (City Manager) - Overall responsibility for development of proposed budget, budget execution and monitoring, and budget amendments.

Governing Body (Council/Board) - Establish budget policies, review budget proposals, conduct public hearing, adopt final budget, approve certain amendments, monitor overall budget compliance.

Public - Participate in public hearing, provide input and oversight of governing body in regards to budget priorities and results.

County Excise Board - Approval of budget and any property tax levies (only for estimate of needs budget i.e. debt service fund)

State Auditor & Inspector - Maintain file of budgets and related budget amendments, provide taxpayer access, and manage any protests within 15 days after filing. Protests may only be based on alleged illegal ad valorem tax levies of sinking funds.

CITY OF MUSTANG
BUDGET POLICY

Audit and Performance Committee

An Audit and Performance Review Committee, consisting of the municipal staff shall meet as necessary to review performance of selected City operations and to review audits and management analyses that might be conducted. Findings should be reported to the City Manager for consideration and possible action.

Budget Calendar

To ensure adequate time is provided near the end of a given fiscal year to permit thorough review by the City Council of the following year's budget proposal, a formal budget calendar containing intermediate milestones or deadlines will be adopted as follows.

- 1) Address capital plan - January
- 2) Issuance of Budget Request Instructions and Forms by Finance Director – January
- 3) Development of Initial Revenue Estimates by Finance Director – March 1st
- 4) Completion of Utility Rate Analysis - March 15th
- 5) Submission of First Draft of Budget Proposal by Finance Director to City Manager – April
- 6) Presentation of City Manager's Proposed Budget to City Council – first week of May (legal deadline June 1)
- 7) Public Hearing on Proposed Budget - June (legal deadline June 15)
- 8) Final Adoption of Approved Budget – June (legal deadline June 24)
- 9) Implementing the budget - releasing appropriation at start of fiscal year
- 10) Bidding when required prior to contracting, checking for available appropriations, committing to expend by ordering goods or services, receiving request for payment (invoice), examining and improving claim's list (governing body), paying invoices
- 11) Monitoring revenues and expenditures and amending the budget on a timely basis
- 12) File Budget with State Auditor & Inspector - (legal deadline July 31)
Public Trust (Authority) - No required budget format or legal deadlines. Must be filed with trust beneficiary.
- 13) File Estimate of Needs with County Excise Board - (legal deadline August 27)
- 14) Indebtedness Publication - provides for a claimant to file a claim or debt to be encumbered from available appropriation of the prior year until 90 days after fiscal year end, however, this does not allow a new contractual obligation to be incurred during that 90 days to be encumbered against prior year available appropriations.
- 15) Lapsing of Appropriations - (resolution required) renewal of contracts and re-issuance of POs for year-end open commitments to be honored in subsequent year. Requires supplemental appropriation in subsequent year budget. Encumbrances outstanding at year end are not treated as expenditures or charges against the just-ended fiscal year appropriations.

**APPENDIX A
CITY OF MUSTANG
PROPOSED BUDGET
FY 2021-2022**

	General Fund	Special Revenue Funds	Capital Projects Fund	Debt Service Fund	Enterprise Funds	Internal Service Fund	Total Funds
BEGINNING FUND BALANCE	\$ 4,500,000	\$ 1,788,270	\$ 2,000,000	\$ 200,000	\$ 8,885,000	\$ 560,000	\$ 17,933,270
NET WORKING CAPITAL - PROJECTED							
2016 Restricted Carryover					1,251,000		1,251,000
2017 Restricted Carryover					8,578,000		8,578,000
2020 Restricted Carryover					3,312,400		3,312,400
2020A Restricted Carryover					510,375		510,375
RESOURCES:							
Ad Valorem Taxes				294,000			294,000
Grants		152,225					152,225
Charges for Services	1,199,100				9,730,000		10,929,100
Other Fees		17,000				300,000	317,000
Tax and Franchise Fees	14,284,500				11,755,000		26,039,500
Licenses and Permits	387,781						387,781
Fines	494,000	10,000					504,000
Interest Income	25,000	16,575	15,000	3,000	55,350	6,000	120,925
Miscellaneous Revenues	470,897	54,500			90,050	3,000	618,447
Transfers	9,502,000	942,525	1,539,000		5,966,000		17,949,525
Total Resources	26,363,278	1,192,825	1,554,000	297,000	27,596,400	309,000	57,312,503
Total Available for Appropriations	30,863,278	2,981,095	3,554,000	497,000	50,133,175	869,000	88,897,548
APPROPRIATIONS:							
Admin		6,000					6,000
Mayor and Council	308,810						308,810
Information Technology	150,610						150,610
City Manager	783,968		2,000				785,968
Library	461,307	8,000	11,291				480,598
Parks and Recreation	1,281,958	96,000	210,500				1,588,458
General Government	1,685,340				703,900	285,000	2,674,240
Town Center	372,850		95,000				467,850
Ball Complex	611,770		240,000				851,770
Aquatics	297,845		127,500				425,345
Finance	792,090		5,400				797,490
Community Development	518,710		2,300				521,010
Police	3,411,103	175,540	265,469				3,852,112
Animal Welfare	147,345		140,000				287,345
Support Services	494,377						494,377
Fire	2,671,385		173,939				2,845,324
Fire SAFER Grant	212,610						212,610
Streets & Drainage Improvements	214,200	560,066					774,266
Water			100,000		3,151,700		3,251,700
Sewer					1,108,000		1,108,000
Sanitation					1,245,389		1,245,389
Water/Sewer Projects					198,500		198,500
Debt Service				291,510	4,897,280		5,188,790
2016 Construction Projects					1,251,000		1,251,000
2017 Construction Projects					8,578,000		8,578,000
2020 Construction Projects					3,312,400		3,312,400
2020A Construction Projects					510,375		510,375
Transfers	11,947,000	676,725	200,000		15,605,500		28,429,225
Total Appropriations	\$ 26,363,278	\$ 1,522,331	\$ 1,573,399	\$ 291,510	\$ 40,562,044	\$ 285,000	\$ 70,597,562
Projected Ending Fund Balance							
Net Working Capital	\$ 4,500,000	\$ 1,458,764	\$ 1,980,601	\$ 205,490	\$ 9,571,131	\$ 584,000	\$ 18,299,986

NOTICE OF PUBLIC HEARING OF PROPOSED BUDGET

A public hearing on the FY 2021-2022 City of Mustang budget will be held at 7:00 p.m. on June 1, 2021, at Mustang City Hall for the purpose of discussing the City budget for the fiscal year beginning July 1, 2021. The public hearing is open to the public and citizen comments on the proposed budget will be welcome. Copies of the proposed FY 2021-2022 budget are available for review in the Office of the City Clerk, Public Library and City's Website @ www.cityofmustang.org

**CITY OF MUSTANG
PROPOSED BUDGET
FY 2021-2022**

	General Fund	Special Revenue Funds	Capital Project Funds	Debt Service Fund	Enterprise Fund	Internal Service Fund
APPROPRIATIONS:						
Administration		6,000				
Mayor and Council	308,810					
Information Technology	150,610					
City Manager	783,968		2,000			
Library	461,307	8,000	11,291			
Parks and Recreation	1,281,958	96,000	210,500			
General Government	1,685,340				703,900	285,000
Fund Balance	4,500,000	1,458,764	1,980,601	205,490	9,571,131	584,000
Town Center	372,850		95,000			
Ball Complex	611,770		240,000			
Aquatics	297,845		127,500			
Finance	792,090		5,400			
Community Development	518,710		2,300			
Police	3,411,103	175,540	265,469			
Animal Welfare	147,345		140,000			
Support Services	494,377					
Fire	2,671,385		173,939			
Fire SAFER Grant	212,610					
Streets/Drainage/Sidewalk Constr	214,200	560,066				
General Government						
Water			100,000		3,151,700	
Sewer					1,108,000	
Sanitation					1,245,389	
Water/Sewer Projects					198,500	
Debt Service				291,510	4,897,280	
2016 Construction Projects					1,251,000	
2017 Construction Projects					8,578,000	
2020 Construction Projects					3,312,400	
2020A Construction Projects					510,375	
Transfers	11,947,000	676,725	200,000		15,605,500	
<i>Total Appropriations</i>	<u>\$ 30,863,278</u>	<u>\$ 2,981,095</u>	<u>\$ 3,554,000</u>	<u>\$ 497,000</u>	<u>\$ 50,133,175</u>	<u>\$ 869,000</u>
<i>Summary</i>						<u><u>\$ 88,897,548</u></u>

City of Mustang
Special Revenue Fund Summary
Fiscal Year 2021-2022

	General Reserve	Impound	Park	Alcohol	Library	Traffic	Employee	Park & Recreation	Police	Street	Personal Services (10% Public Safety)	Police Narcotics	Juvenile	Deferred Compensation	CDISC	Totals
Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	
BEGINNING FUND BALANCE/	\$140,000	\$37,000	\$50,000	\$8,200	\$20,000	\$60,000	\$7,000	\$50,000	\$75,000	700,000	80,000	40,000	16,000	500,000	5,070	\$1,788,270
NET WORKING CAPITAL - PROJECTED																
RESOURCES:																
Fires & Other					10,000											10,000
Grant																152,225
Park Development Fees			17,000													17,000
Interest Income	125	50	200	20	200	200	10	100	100	4,000		50	20	10,000	1,500	16,575
Miscellaneous Revenues	70,000	20,000	66,000	2,300		55,000	4,000	50,500	70,000	175,000	296,000	18,000	18,000		152,225	942,525
Totals	70,125	20,050	83,200	2,320	10,200	55,200	4,010	50,600	70,100	179,000	296,000	18,050	18,020	10,000	305,990	1,192,825
Total Resources	70,125	20,050	83,200	2,320	10,200	55,200	4,010	50,600	70,100	179,000	296,000	18,050	18,020	10,000	305,990	1,192,825
Total Available for Appropriations	210,125	57,050	133,200	10,520	30,200	115,200	11,010	100,600	145,100	879,000	376,000	58,050	34,020	510,000	311,020	2,081,095
APPROPRIATIONS:																
Admin	6,000															6,000
Library					8,000											8,000
Parks and Recreation			47,000													47,000
General Government																
Police		14,500		4,000		63,560			60,060							139,120
Fire																
Streets & Drainage Projects																
Totals	120,000	14,500	47,000	4,000	8,000	63,560	4,000	49,200	60,060	152,225	296,000	33,420	4,500	100,000	306,020	560,066
Total Appropriations	120,000	14,500	47,000	4,000	8,000	63,560	4,000	49,200	60,060	152,225	296,000	33,420	4,500	100,000	306,020	560,066
Projected Ending Fund Balances/																
Net Working Capital	\$84,125	\$42,550	\$86,200	\$6,520	\$22,200	\$51,640	\$7,010	\$51,400	\$85,040	\$472,729	\$80,000	\$24,630	\$29,520	\$410,000	\$5,000	\$1,458,764

City of Mustang
Capital Project Fund Summary
Fiscal Year 2021-2022

	<u>Limited Purpose</u>
BEGINNING FUND BALANCE/ NET WORKING CAPITAL - PROJECTED	<u>\$2,000,000</u>
RESOURCES:	
Interest Income	15,000
Transfers	1,539,000
<i>Total Resources</i>	<u>1,554,000</u>
Total Available for Appropriations	<u>3,554,000</u>
APPROPRIATIONS:	
City Manager	2,000
Library	11,291
Parks and Recreation	210,500
Transfers	200,000
Town Center	95,000
Ball Complex	240,000
Aquatic	127,500
Finance	5,400
Community Development	2,300
Police	265,469
Animal Welfare	140,000
Fire	173,939
Water	100,000
<i>Total Appropriations</i>	<u>1,573,399</u>
Projected Ending Fund Balance/ Net Working Capital (Reserved for FY2022)	<u><u>\$1,980,601</u></u>

Fund 61	Fund 62	Fund 63	Fund 64	Fund 65	Fund 67	Fund 68	Fund 70	Fund 82
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City of Mustang
ANALYSIS OF RESTRICTED FUNDS - OASB 34
Fiscal Year 2022

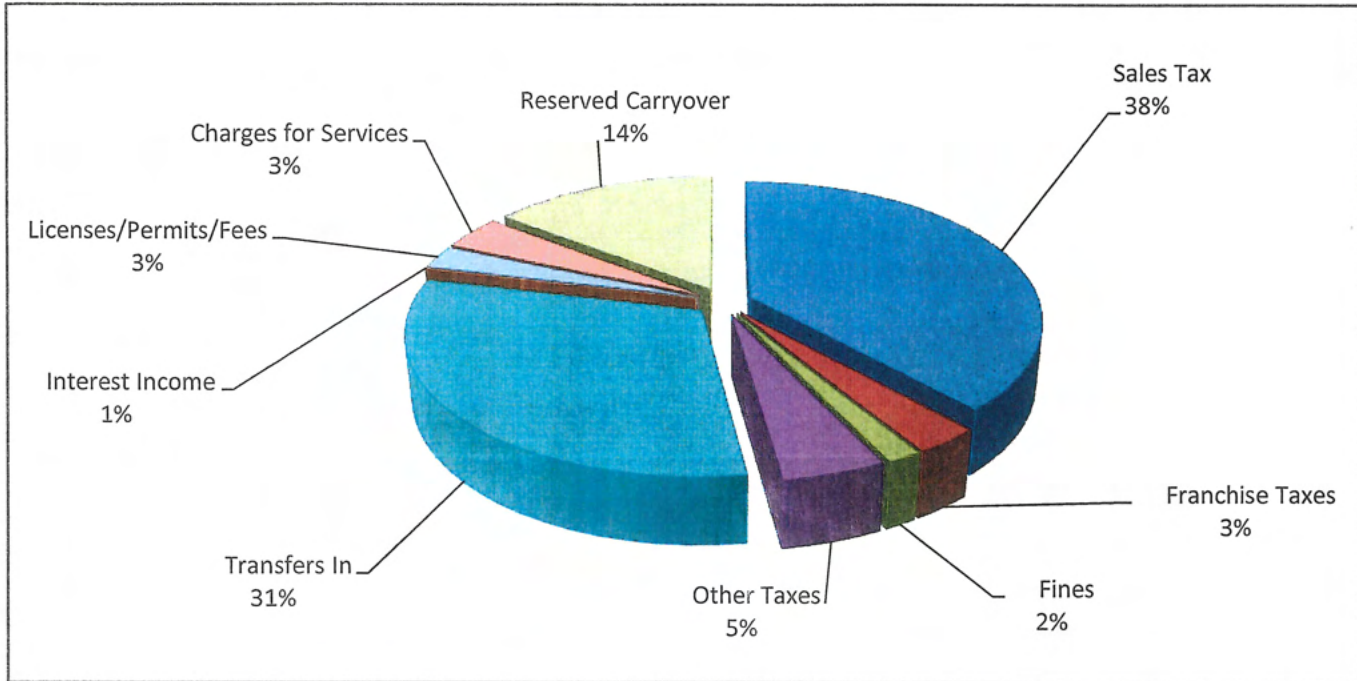
Fund	Revenue Source	Enabling Legislation (i.e. law, levy)	Contractual restriction	State Statute	Ordinance	Board Resolution
01 General Fund	Jail Fees	Restricted - State	Reimbursement for jail cost		Ordinance #932	
	Commercial Vehicle Tax	Restricted - State	Improvements of lighting of streets and alleys, construction, maintenance and repair of streets			
	911 Fees	Restricted - State	Costs associated with operation of emergency telephone service	62 O.S. § 28-11-28.21		Res #10-040
	Donations	Restricted (donor)	Per donor request			
	Inventories	Nontransferable	Concessions office supplies			
02 General Reserve	Interest income	Assigned	Maintenance of city facilities, infrastructure & other capital items			Res #06-017
			All hotel taxes collected shall be deposited to the general fund. The city council shall determine the use on an annual basis.			
03 Court	Transfer from General Fund	Committed (Council)	Assessor Fund - no budget required		Ordinance #105	
	Police fines and fees	NA	\$100 impound fee used for dispatch, jail records clerks, training, and enforcement of traffic safety.			
04 Impound Fees	Impound Vehicle Fees	Restricted (enabling legislation)			Ordinance #102	
	Investment income	Assigned				
05 Park Improvement	Park development fees	Restricted (enabling legislation)	Purchase of park land for improvement, development, and maintenance of park and recreational programs.		Ordinance #708	Res #05-013
	Count cost assessed for parks	Assigned				
	Business license	Assigned	\$15 per business license			
	Investment income	Restricted			Ordinance #708	
06 Alcohol Enforcement	Police fines and fees	Restricted (enabling legislation)	Fines and fees relating to intoxicating substances and traffic related offenses involving alcohol.		Ordinance #1087	
	Investment income	Assigned				
07 Library	Grants	Restricted - State (Grant Agreements) - External	Library operations, programs, and capital			
	Library State Aid	Restricted - State (Grant Agreements)	Library capital or programs			
	Fines & fees (library)	Assigned				
	Interest income	Assigned				
	Miscellaneous - donations	Restricted (donor)				
08 Traffic Enforcement	Police fines and fees	Restricted (enabling legislation)	Capital and training expenses related to traffic enforcement. All associated costs for vehicle accident programs & citizen violations & accidents		Ordinance #920	
	Miscellaneous - class fees	Assigned				
10 Employee Pkx	Investment income	Assigned	Employee health savings account	Title 74		
11 Park & Rec Donation	Employee payroll deduction	NA	Used for park and recreation purposes			
	Private donations	Restricted - State				
13 Police Technology Fees	Police fines and fees	Restricted (enabling legislation)	Police equipment, officer training, and programs to enforce state and local laws		Ordinance #1146	
14 Street/Drainage	Investment income	Assigned				
	Miscellaneous	Assigned				
	Grants	Restricted (State Grants - ODOT/ODOC) - External	Street grants			
	Transfers from MIA	Restricted - Sanitation Contract (OSBMA)	Sanitation franchise fees			
15 Personal Service (10% Public Safety)	4th penny sales tax (10% of extended penny)	Restricted	Public Safety - Personnel Services		Ordinance #1139	Res #17-021/17-022
16 Police Narcotics Enforcement	Police fines and fees	Restricted (enabling legislation)	Purchase and maintenance of equipment and drug testing kit. Education, training, and scientific development of police & canine development		Ordinance #1161	
17 Juvenile	Police fines and fees	Assigned	Fines paid must be used to fund local programs which address problems of juvenile crime, administrative costs related to problems of juvenile crime. Tax-deferred retirement savings and investment plan that offers eligible employees savings and tax benefits.			Res 19-029
18 Deferred Compensation Plan	Matching agency contribution	Assigned	Improvements in lower income areas to sidewalks and parks			
25 CDRC (Community Development Block Grant)	50% Street Build/50% Adair Small Cities	Assigned				
27 Debt Service	Ad Valorem Taxes	Restricted (CDBG Grant) - External	Debt payments on GO Bonds	Am. 10 § 9, 10, & 35 OK Constitution: 62 O.S. § 361.5		
39 Limited Purpose	Investment income	Assigned	Capital outlay and improvements			Res #05-027
	Transfer from GF	Assigned	Capital outlay and improvements			
	Restricted External (7rd penny remaining sales tax)	Assigned				
	Taxes collected in excess of debt payments are not used for early retirement of notes.	Assigned	Capital outlay and improvements			
	Transfer from MIA	Assigned				

GENERAL FUND

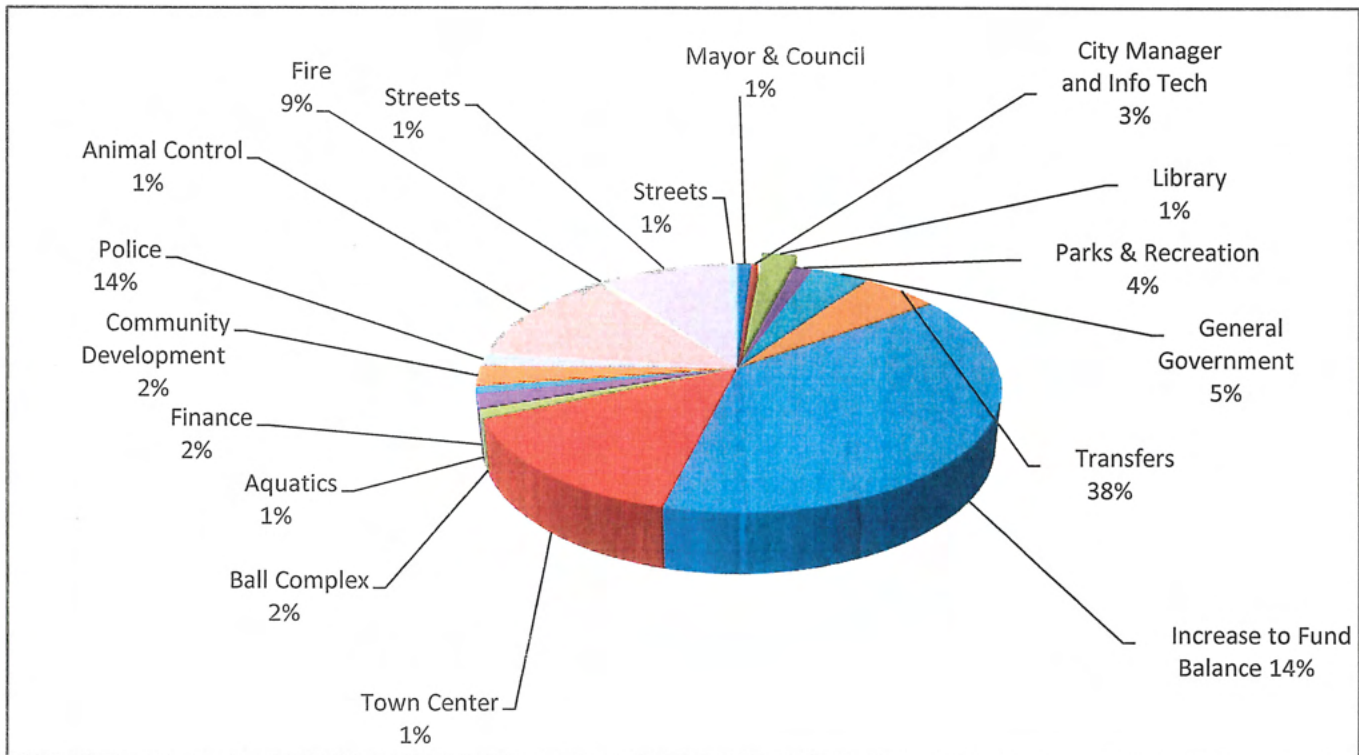
Primary operating fund of the City.

Used to account for all activities except those legally or administratively required to be accounted for in other funds.

GENERAL FUND REVENUES - 2022 FISCAL YEAR



GENERAL FUND EXPENDITURES - 2022 FISCAL YEAR



CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>					
SERVICES	844,476.11	779,574.01	1,225,500.00	654,213.59	1,199,100.00
TAXES & FRANCHISE	13,604,580.10	14,244,545.17	14,769,000.00	11,466,648.56	14,284,500.00
FEES	337,884.50	295,566.99	318,900.00	235,879.73	387,781.00
FINES	504,284.24	390,395.78	504,335.00	297,950.31	494,000.00
MISCELLANEOUS REVENUE	436,891.06	763,732.95	3,819,342.00	879,898.34	4,995,897.00
TRANSFERS	<u>8,551,167.12</u>	<u>8,446,644.49</u>	<u>9,503,700.00</u>	<u>5,642,479.01</u>	<u>9,502,000.00</u>
*** TOTAL REVENUES ***	<u>24,279,283.13</u>	<u>24,920,459.39</u>	<u>30,140,777.00</u>	<u>19,177,069.54</u>	<u>30,863,278.00</u>
<u>EXPENDITURE SUMMARY</u>					
MAYOR AND COUNCIL	254,580.36	187,761.22	302,180.00	197,683.72	308,810.00
INFORMATION TECHNOLOGY	0.00	0.00	23,100.00	0.00	150,610.00
CITY MANAGER	572,330.67	681,645.17	789,095.00	584,295.48	783,968.00
LIBRARY	436,949.37	406,736.05	462,877.00	331,620.02	461,307.00
PARKS AND RECREATION	1,162,802.60	1,097,363.02	1,325,977.00	861,835.26	1,281,958.00
GENERAL GOVERNMENT	1,538,805.40	1,547,734.54	2,175,332.00	1,598,979.04	1,685,340.00
TRANSFERS	11,614,662.38	11,745,949.15	12,493,000.00	9,338,583.17	11,947,000.00
INCREASE TO FUND BALANCE	0.00	0.00	2,569,855.00	0.00	4,500,000.00
TOWN CENTER	386,560.19	359,300.98	382,515.00	225,942.76	372,850.00
BALL COMPLEX	537,145.67	471,003.89	663,840.00	391,952.36	611,770.00
AQUATICS	255,506.77	194,655.58	282,095.00	115,643.26	297,845.00
FINANCE	650,068.93	681,130.43	855,998.00	618,199.55	792,090.00
COMMUNITY DEVELOPMENT	492,945.70	484,920.39	545,755.00	402,216.68	518,710.00
POLICE	2,994,208.42	3,093,759.11	3,435,736.00	2,500,920.15	3,411,103.00
ANIMAL WELFARE	103,243.96	104,504.43	165,035.00	92,476.28	147,345.00
SUPPORT SERVICES	403,046.03	363,284.95	451,215.00	328,510.01	494,377.00
FIRE	2,375,076.42	2,381,485.43	2,795,007.00	1,956,165.57	2,671,385.00
FIRE SAFER GRANT	58,640.36	158,690.17	209,965.00	156,608.63	212,610.00
STREETS	<u>207,432.96</u>	<u>202,861.17</u>	<u>212,200.00</u>	<u>142,742.56</u>	<u>214,200.00</u>
*** TOTAL EXPENDITURES ***	<u>24,044,006.19</u>	<u>24,162,785.68</u>	<u>30,140,777.00</u>	<u>19,844,374.50</u>	<u>30,863,278.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>235,276.94</u>	<u>757,673.71</u>	<u>0.00</u>	<u>(667,304.96)</u>	<u>0.00</u>

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>SERVICES</u>					
41174 LIBRARY ROOM RENTALS	445.00	670.00	1,000.00	0.00	500.00
41175 AQUATIC PROGRAMMING	64,765.00	36,319.50	75,000.00	18,695.00	75,000.00
41176 AQUATIC PARTIES	25,582.00	17,119.00	30,000.00	10,147.50	30,000.00
41177 AQUATIC GATE FEES	120,378.15	110,507.75	130,000.00	52,310.25	130,000.00
41178 CONCESSIONS (ALL)	45,678.82	42,932.19	274,000.00	221,974.19	300,000.00
41179 RECREATIONAL PROGRAMS	48,198.58	46,159.66	55,000.00	9,463.50	55,000.00
41182 MSA GATE FEES	9,550.00	7,739.00	15,000.00	1,826.00	15,000.00
41184 MYB GATE FEES	18,817.00	7,724.00	24,000.00	8,374.00	24,000.00
41185 ADULT LEAGUE	37,458.80	31,403.67	40,000.00	19,465.00	40,000.00
41186 SPORTS MERCHANDISE SALES	2,750.00	2,105.00	6,000.00	1,099.00	3,000.00
41187 AEROBIC FEES	32,349.40	36,324.00	40,000.00	24,258.30	40,000.00
41188 COMMUNITY CENTER LEAGUE FEE	7,991.00	6,620.00	10,000.00	4,120.00	10,000.00
41189 TOWN CENTER ROOM RENTALS	64,414.38	51,937.50	83,000.00	31,287.50	70,000.00
41190 ASP (AFTER SCHOOL)	31,659.50	21,370.00	30,000.00	9,741.00	30,000.00
41191 MEMBERSHIPS	198,216.90	228,976.90	270,000.00	161,783.00	240,000.00
41192 PERSONAL TRAINER FEES	36,514.50	27,887.75	40,000.00	18,945.00	40,000.00
41193 CAMPS (SUMMER/OTHER)	78,146.50	73,505.75	90,000.00	52,375.00	85,000.00
41194 TOWN CENTER CONCESSIONS	10,722.05	19,887.24	0.00	0.00	0.00
41195 YOUTH SCOREBOARD - REV SHAR	0.00	0.00	500.00	0.00	100.00
41197 OTHER TOURNAMENTS	10,550.50	10,172.60	11,000.00	8,062.75	11,000.00
41198 VENDOR FEES	288.03	212.50	1,000.00	286.60	500.00
TOTAL SERVICES	844,476.11	779,574.01	1,225,500.00	654,213.59	1,199,100.00

41174 LIBRARY ROOM RENTALS PERMANENT NOTES:
\$60 (4 hour rental)

41175 AQUATIC PROGRAMMING PERMANENT NOTES:
COVID HIT FEBRUARY 2020.

41195 YOUTH SCOREBOARD - REV SHAPERMANENT NOTES:
License agreement signed 2/5/19 with Youth Scoreboards, LLC
for video boards at baseball & softball complex.
Per the agreement Article 5, 5.2 Revenue Sharing - (within
30 days of end of calendar year) the City will receive 20%
of advertising revenue.

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>TAXES & FRANCHISE</u>					
42101 ALCOHOL BEVERAGE TAX	103,917.25	125,978.84	143,000.00	106,157.10	141,000.00
42121 CADDO FRANCHISE	56,899.60	59,563.25	60,000.00	47,443.37	60,000.00
42123 OEC FRANCHISE	72,139.48	69,271.44	71,500.00	46,115.23	72,000.00
42125 OG & E FRANCHISE	300,506.16	312,068.32	320,000.00	241,344.99	320,000.00
42127 ONG FRANCHISE	88,516.50	78,112.77	70,000.00	61,292.27	90,000.00
42128 OTHER GAS FRANCHISE	552.75	4,012.09	500.00	410.15	500.00
42129 TELEPHONE FRANCHISE	8,347.14	9,169.93	7,000.00	5,801.27	9,000.00
42131 CABLE TV FRANCHISE	260,766.58	249,446.24	251,000.00	172,126.81	255,000.00
42133 GASOLINE EXCISE TAX	38,582.51	38,737.66	40,000.00	29,448.12	40,000.00
42149 MOTOR VEHICLE TAX	150,553.06	152,806.51	157,000.00	121,046.14	162,000.00
42172 CIG/TOBACCO TAX	99,094.58	109,828.03	110,000.00	86,989.68	125,000.00
42173 SALES TAX (4%)	11,437,794.31	11,771,963.90	11,755,000.00	9,221,053.62	11,755,000.00
42174 CITY USE TAX (4%)	935,881.22	1,198,081.12	1,700,000.00	1,289,570.99	1,185,000.00
42175 HOTEL TAX (5%)	51,028.96	65,505.07	84,000.00	37,848.82	70,000.00
TOTAL TAXES & FRANCHISE	13,604,580.10	14,244,545.17	14,769,000.00	11,466,648.56	14,284,500.00

42101	ALCOHOL BEVERAGE TAX	PERMANENT NOTES: Based on census population. Levy occupation tax upon each person, firm, or corporation engaged within the City. Chapter 42. Section 42.6 of Charter. Occupation tax on manufacturers and sellers of alcoholic beverages such as brewer \$1,000; distiller \$2,500; winemaker \$500; wholesaler \$2,000; package store \$400.
42121	CADDO FRANCHISE	PERMANENT NOTES: Monthly remittance. City receives % of gross receipts for transmission services.
42123	OEC FRANCHISE	PERMANENT NOTES: Monthly remittance.
42125	OG & E FRANCHISE	PERMANENT NOTES: Quarterly remittance. City receives % of gross receipts from residential and commercial sales levied on all businesses furnishing electricity.
42127	ONG FRANCHISE	PERMANENT NOTES: Monthly remittance. City receives % of gross receipts from residential and commercial sales levied on all businesses furnishing gas.
42128	OTHER GAS FRANCHISE	PERMANENT NOTES: Monthly remittance. Constellation New Energy.
42129	TELEPHONE FRANCHISE	PERMANENT NOTES:

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
		Monthly remittance. Various telephone franchises. City receives % of gross revenues for exchange telephone transmission services.			
42131	CABLE TV FRANCHISE	PERMANENT NOTES: Monthly remittance. City receives % of gross revenues for cable transmission services.			
42133	GASOLINE EXCISE TAX	PERMANENT NOTES: Monthly remittance. Based on gasoline usage (per gallon used) not price of gallons. Failure to publish notice of availability for public inspection (11 O.S., 517-105-113) of audit, could cause tax to be given to county within two years of fiscal year close.			
42149	MOTOR VEHICLE TAX	PERMANENT NOTES: Oklahoma Statutes Title 47. Chapter 74. Section 1104 - Oklahoma Vehicle License and Registration Act. Fees, taxes and penalties collected by OTC. City receives 1.24% beginning July 1, 2002 and all subsequent years after. Calculated based on population census.			
42172	CIG/TOBACCO TAX	PERMANENT NOTES: Monthly remittance. Excise tax on all tobacco sales. Revenue designed to be used to pay for tobacco prevention programs.			
42173	SALES TAX (4%)	PERMANENT NOTES: Sales tax is the main operating tax for the City. Under State Statutes, the City cannot levy a property tax for operations. Sales tax must be approved by the voters. The City levies a four-cent sales tax on taxable sales within the City. The tax is collected by the Oklahoma Tax Commission. (City 4%, County 0.35%, State 4.5% = 8.85%)			
42174	CITY USE TAX (4%)	PERMANENT NOTES: A type of excise tax levied upon tangible personal property purchased by a resident of the assessing state for use, storage, or consumption in that state (not for resale), regardless of where the purchase took place. If a resident of a state makes a purchase within his home state, full sales tax is paid at the time of the transaction. The use tax applies when a resident of the assessing state purchases an item that is not subject to his home state's sales tax. Usually, this is due to out-of-state purchases, as well as ordering items through the mail, by phone, or over the Internet from other states. The use tax is assessed at the			

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
same rate as the sales tax residence.						
42175	HOTEL TAX (5%)	PERMANENT NOTES: Luxury & Hampton Inns				
<u>FEES</u>						
43110	TRAP, NEUTER, & RELEASE PRO	3,758.00	2,064.50	3,000.00	1,567.50	4,000.00
43145	BUSINESS/CONTRACTOR LIC.	87,924.90	77,802.50	90,000.00	66,232.45	90,000.00
43146	SURETY BOND LICENSE REGISTR	320.00	80.00	300.00	40.00	100.00
43150	INSPECTION FEES	42,820.43	38,791.05	58,000.00	51,378.29	60,000.00
43155	DEEDS/PLATS/SPLITS	4,993.00	4,100.50	5,500.00	5,419.38	6,000.00
43160	CONSTRUCTION PERMITS	186,453.62	150,763.90	135,000.00	96,034.38	200,000.00
43161	STATE PERMIT FEE	6,986.10	6,433.00	7,500.00	3,906.00	9,000.00
43165	OIL AND GAS INSPECTIONS	0.00	0.00	3,000.00	0.00	1,581.00
43167	RETURN CHECK FEES	50.00	25.00	100.00	0.00	100.00
43175	CONVENIENCE FEE	4,578.45	15,506.54	16,500.00	11,301.73	17,000.00
TOTAL FEES		337,884.50	295,566.99	318,900.00	235,879.73	387,781.00
43145	BUSINESS/CONTRACTOR LIC.	PERMANENT NOTES: Chapter 42.6.b - Charter (fees) - \$20 per year where beer is sold for consumption on the premises; or \$10 per year where beer is sold for consumption off of premises.				
43150	INSPECTION FEES	PERMANENT NOTES: Final plat fees.				
43155	DEEDS/PLATS/SPLITS	PERMANENT NOTES: Charter Section 42-106 fee for application for vacation of unrecorded plat \$25. Recorded plat \$25. Preliminary Plats: For developments with lots two acres or greater: \$250 plus \$4.00 per lot developments up to 50 lots, and \$2.00 per lot for each lot over 50 lots. Approval of Final Plats: Developments with lots two acres or greater \$350 plus \$4.00 per lot for developments up to 50 lots, and \$2.00 per lot for each lot over 50 lots. Developments less than 2 acres: \$350, plus \$3.00 per lot for developments up to 50 lots, and \$2.00 per lot for each lot over 50 lots. Deed approval \$25.00. Subdivision approval \$75.00. Subdivision inspection fees: 2 1/2% of first \$100,000 of engineering estimate. 2% of all over \$100,000, not to exceed \$200,000. 1 1/2% over \$200,000.				
43160	CONSTRUCTION PERMITS	PERMANENT NOTES: Charter Section 42-18 Residential building permit \$20.00 plus square footage \$.05; electrical \$.06 sq ft; plumbing \$.06; mechanical \$.05. Driveway permits new \$30.00; repair \$40.				

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
		Commercial building permit \$50 plus \$.06 sq ft. Manufactured homes \$140 building permit.				
43167	RETURN CHECK FEES	PERMANENT NOTES: \$25 fee				
<u>FINES</u>						
44116	JUVENILE PROGRAM	21,828.00	5,890.00	13,000.00	0.00	0.00
44117	FINES - MUNICIPAL COURT	444,109.36	351,617.87	450,000.00	282,996.75	450,000.00
44118	FINES - STATE JAIL FEES	9,545.92	10,421.63	12,000.00	4,348.29	12,000.00
44119	FINES - LOCAL JAIL FEES	5,553.46	6,467.10	6,335.00	2,644.80	7,000.00
44125	LIBRARY FINES	23,247.50	15,999.18	23,000.00	7,960.47	25,000.00
TOTAL FINES		504,284.24	390,395.78	504,335.00	297,950.31	494,000.00
44116	JUVENILE PROGRAM	PERMANENT NOTES: Signed inter-local agreement 3-5-19 to transfer fines related to juveniles to the Juvenile Fund.				
44118	FINES - STATE JAIL FEES	PERMANENT NOTES: 01-44118/44119 ties to 01-541-5624				
44125	LIBRARY FINES	PERMANENT NOTES: \$.05 per day late fee.				
<u>MISCELLANEOUS REVENUE</u>						
45100	DONATIONS - OTHER	0.00	0.00	1,000.00	0.00	1,000.00
45103	DONATIONS - ANIMAL WELFARE	19,489.36	1,900.60	2,000.00	1,390.00	2,000.00
45111	GRANTS - OTHER	15,329.06	1,195.59	16,600.00	15,680.00	0.00
45113	POLICE REIMBURSEMENT	181,886.16	237,562.22	227,310.00	205,550.68	245,000.00
45114	SAFER (FIRE) GRANT	39,373.65	124,520.67	119,845.00	89,075.85	50,300.00
45115	CAF RELIEF	0.00	9,879.02	1,463,400.00	419,302.00	0.00
45120	911 COMMUNICATIONS	43,371.66	41,406.02	45,000.00	32,486.97	45,000.00
45121	EVIDENCE ROOM	0.00	0.00	4,980.00	4,979.68	0.00
45141	INTEREST ON INVESTMENTS	30,300.38	34,650.89	32,900.00	12,829.32	25,000.00
45147	SURPLUS ASSETS	0.00	0.00	3,000.00	0.00	3,000.00
45150	OKLAHOMA PREMIUM ASSISTANCE	0.00	29,768.73	25,000.00	11,608.28	16,000.00
45193	MISCELLANEOUS	65,612.97	144,053.85	39,500.00	23,655.57	55,000.00
45194	INSURANCE REIMBURSEMENT	39,756.82	138,242.36	99,852.00	62,274.35	51,197.00
45195	CPR TRAINING CLASSES	1,572.00	228.00	1,000.00	324.00	2,000.00
45196	OTHER FORFEITURES-CRIMINAL	199.00	325.00	900.00	741.64	400.00
45199	RESERVED CARRYOVER	0.00	0.00	1,737,055.00	0.00	4,500,000.00
TOTAL MISCELLANEOUS REVENUE		436,891.06	763,732.95	3,819,342.00	879,898.34	4,995,897.00
45113	POLICE REIMBURSEMENT	PERMANENT NOTES: No longer service Union City beginning July 1, 2018 \$29,542.56 revenue. Mustang Public Schools 2/3rd costs of 3 school resource				

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
		officers Mental Health reimbursement				
45114	SAFER (FIRE) GRANT	PERMANENT NOTES: Year 1 - grant covers 75% (fy20) 2/19 thru 2/20 Year 2 - grant covers 75% 35% (fy21) 2/21 thru 2/22 Year 3 - grant covers 35% 0% (fy22) 2/22 thru 2/23 then 0%				
45120	911 COMMUNICATIONS	PERMANENT NOTES: 01-541-5622 (offset) ACOG board of Directors authorized 9-1-1 ACOG to refund to member entity 18 cents of the 67 to 68.5 net cents of 9-1-1 service fees from Oklahoma Tax Commission from January 1, 2017 through January 31, 2018.				
45193	MISCELLANEOUS	PERMANENT NOTES: Copies of police reports; weeds & abatements; pension reimbursements; fireworks city; cleet admin; and court transfers.				
45194	INSURANCE REIMBURSEMENT	PERMANENT NOTES: Retirees insurance reimbursements.				
45199	RESERVED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year). Economic development agreements; accrued comp absences; contracts and other commitments;emergency/commodity increases.				
<u>TRANSFERS</u>						
46802	TRANSFER FROM GENERAL RESER	0.00	0.00	120,000.00	16,000.00	120,000.00
46810	TRANSFER FROM EE FLEX SPEND	0.00	0.00	4,000.00	0.00	4,000.00
46815	TRANSFER FROM PERSONAL SER	286,452.61	289,180.99	296,000.00	230,526.34	296,000.00
46817	TRANSFER FROM JUVENILE FUND	662.44	3,843.82	4,200.00	2,425.86	4,500.00
46818	TRANSFER FROM THIFT SAVINGS	0.00	0.00	0.00	0.00	0.00
46839	TRANSFER FROM LIMITED PURPO	0.00	0.00	200,000.00	108,000.00	200,000.00
46867	TRANSFER FROM MIA OPERATING	2,535,000.00	2,370,000.00	3,000,000.00	675,000.00	3,000,000.00
46868	TRANSFER FROM MIA SALES TAX	5,729,052.07	5,783,619.68	5,877,500.00	4,610,526.81	5,877,500.00
46869	TRANSFER FROM RISK MGE	0.00	0.00	2,000.00	0.00	0.00
TOTAL TRANSFERS		8,551,167.12	8,446,644.49	9,503,700.00	5,642,479.01	9,502,000.00
46839	TRANSFER FROM LIMITED PURP	CURRENT YEAR NOTES: Amended Res. 05-027 to transfer capital funding for personal services due to oil & gas industry and COVID19.				
46868	TRANSFER FROM MIA SALES TA	PERMANENT NOTES:				

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
Transfer of two cent sales tax back from MIA. Three cents transferred to the MIA as required by revenue note indenture, with two cents transferred back to the General Fund for operations. Any portion of the one cent retained by the MIA not used for debt payments is restricted for water & sewer infrastructure & capital purchases in the Limited Purpose Fund. Four cents is transferred to the MIA for the 2016 & 2017 note payments, then to the 90% excess Fund 64.				
*** TOTAL REVENUES ***	24,279,283.13	24,920,459.39	30,140,777.00	19,177,069.54
	=====	=====	=====	=====
				30,863,278.00
				=====

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND
MAYOR AND COUNCIL
DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
<u>PERSONAL SERVICES</u>						
501-5101	FULL TIME SALARIES	0.00	0.00	7,060.00	0.00	139,100.00
501-5103	PART TIME	135,030.20	82,845.10	122,560.00	96,239.74	0.00
501-5105	EDUCATION INCENTIVE	0.00	0.00	770.00	0.00	770.00
501-5108	SOCIAL SECURITY (FICA)	8,058.43	6,135.19	10,620.00	6,811.10	10,700.00
501-5111	RETIREMENT	0.00	4,565.80	15,705.00	11,324.68	17,290.00
501-5112	INSURANCE	5,848.99	12,268.68	11,630.00	9,315.51	15,485.00
501-5113	UNEMPLOYMENT INSURANCE	181.00	187.00	300.00	240.00	420.00
501-5114	WORKERS COMP	330.00	875.00	1,000.00	850.00	500.00
TOTAL PERSONAL SERVICES		149,448.62	106,876.77	169,645.00	124,781.03	184,265.00
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501-5101	FULL TIME SALARIES	CURRENT YEAR NOTES: FY21 included 4% stipend (amended original budget).				
501-5111	RETIREMENT	PERMANENT NOTES: Amended City Attorney contract to include retirement benefits 2-5-19.				
501-5112	INSURANCE	PERMANENT NOTES: Amended City Attorney contract to include health insurance benefits 2-5-19.				
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<u>OTHER SERVICES & CHARGES</u>						
501-5310	EDUCATION AND TRAINING	566.17	0.00	685.00	0.00	685.00
501-5326	TRAVEL REIMBURSEMENT	0.00	0.00	40.00	0.00	0.00
501-5327	PROFESSIONAL SERVICES	19,875.00	20,255.00	23,300.00	21,116.25	16,800.00
501-5335	OTHER ATTORNEY SERVICES & F	5,164.28	2,901.47	9,500.00	1,105.83	9,000.00
501-5336	CITY ENGINEER	36,136.86	15,021.94	50,000.00	11,378.52	50,000.00
501-5337	MUNICIPAL JUDGE	19,200.00	19,600.00	20,400.00	16,800.00	20,400.00
501-5341	PRINTING	138.05	0.00	150.00	25.25	150.00
501-5350	CITY ATTY LIABILITY INSURAN	0.00	0.00	2,600.00	0.00	2,600.00
501-5352	YOUTH & FAMILY SERVICES	5,000.00	5,000.00	5,000.00	5,000.00	5,000.00
501-5353	OTHER SERVICES AND CHARGES	522.00	135.00	800.00	250.00	500.00
501-5355	MEETING EXPENSES	0.00	0.00	35.00	0.00	35.00
501-5392	MEMBERSHIPS & SUBSCRIPTIONS	357.10	655.00	1,915.00	300.00	1,675.00
501-5397	CHAMBER OF COMMERCE	15,000.00	15,000.00	15,000.00	15,000.00	15,000.00
TOTAL OTHER SERVICES & CHARGES		101,959.46	78,568.41	129,425.00	70,975.85	121,845.00
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501-5310	EDUCATION AND TRAINING	PERMANENT NOTES: New official training.				
501-5327	PROFESSIONAL SERVICES	PERMANENT NOTES: Sinking fund schedule of needs(\$400). Fiscal year 2021 contract (\$16,400 Anne Elfrink & Associates, LLC).				

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND
MAYOR AND COUNCIL
DEPARTMENT EXPENDITURES

		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
501-5335	OTHER ATTORNEY SERVICES & PERMANENT NOTES: Per IRS requirement City hired Jon Miller as FT employee January 17, 2017. Moved to 01-501-51xx accounts.					
501-5336	CITY ENGINEER PERMANENT NOTES: EST Engineering and Meshek & Associates reviews subdivisions; general projects; and surveys.					
501-5337	MUNICIPAL JUDGE PERMANENT NOTES: Judge Huddleston (\$19,200) Alternate Judge Chris Box (\$1,200) (3x @ 400)					
501-5352	YOUTH & FAMILY SERVICES PERMANENT NOTES: Annual Youth & Family Service contract of \$5,000.					
501-5353	OTHER SERVICES AND CHARGES PERMANENT NOTES: Council Chamber beverages; ethics packets; and portraits. Opt Tech Annual renewal \$272					
501-5355	MEETING EXPENSES PERMANENT NOTES: Council meeting expenses such as workshops including refreshments; meals; and receptions.					
501-5392	MEMBERSHIPS & SUBSCRIPTION PERMANENT NOTES: Mayor Council of Oklahoma Membership \$305 Membership dues for City Prosecutor \$350					
501-5397	CHAMBER OF COMMERCE PERMANENT NOTES: Agreement for services rendered by Chamber of Commerce. \$15,000 annual fee.					
<u>MATERIALS AND SUPPLIES</u>						
501-5610	OTHER SUPPLIES	1,358.07	218.10	1,010.00	306.18	700.00
	TOTAL MATERIALS AND SUPPLIES	1,358.07	218.10	1,010.00	306.18	700.00
501-5610	OTHER SUPPLIES PERMANENT NOTES: Council packets; binders; name plates; plaques and certificates.					

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

MAYOR AND COUNCIL

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR -----		PROPOSED BUDGET
			ACTUAL BUDGET	YEAR TO DATE ACTUAL	

BONDS

501-5755	COUNTY VISUAL BUDGET INSPEC	1,814.21	2,097.94	2,100.00	1,620.66	2,000.00
	TOTAL BONDS	1,814.21	2,097.94	2,100.00	1,620.66	2,000.00

501-5755 COUNTY VISUAL BUDGET INSPEPERMANENT NOTES:

The law requires that municipalities assess real property taxes based on fair market value (Oct 1). Market value changes over time. Shifts tax burden to proper home owners.

TOTAL MAYOR AND COUNCIL

254,580.36	187,761.22	302,180.00	197,683.72	308,810.00
=====	=====	=====	=====	=====

2021 - 2022 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY22 BUDGET
01	City Council & City Attorney	501		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
5310	Education and Training		\$685	\$685
	Official Training	\$385		
	OAMA Spring and Fall Conferences - City Attorney	\$300		
5327	Professional Services		\$16,800	\$16,800
	Auditing services. Annual Sinking Fund Schedules.			
5335	Attorney Fees & Services		\$9,000	\$9,000
	Expert attorney expenses			
5336	City Engineer		\$50,000	\$50,000
	Engineering fees. Includes GIS services.			
5337	Municipal Judge		\$20,400	\$20,400
	Court appearances			
5341	Printing		\$150	\$150
	Name plates and business cards for Council			
5350	Professional Liability Insurance		\$2,600	\$2,600
	City Attorney insurance			
5352	Youth & Family Services		\$5,000	\$5,000
	Annual contract			
5353	Other Services & Fees		\$500	\$500
	Opt technical renewal			
5355	Meeting Expenses		\$35	\$35
5392	Membership & Subscriptions		\$1,675	\$1,675
	Mayor Council of Oklahoma. City Prosecutor dues.	\$655		
	City Attorney - Oklahoma Bar Association	\$275		
	City Attorney - Oklahoma Court Rules & Procedures (State & Federal)	\$295		
	City Attorney - Full admission Oklahoma Association of Municipal Attorneys	\$350		
	City Attorney - Full admission Canadian County Bar Association	\$100		
5397	Chamber of Commerce		\$15,000	\$15,000
	Annual contract			
5610	Other Supplies		\$700	\$700
	Candy for Western Days, plaques & awards			
5755	County Visual Budget Inspection		\$2,000	\$2,000
	Annual inspection of budget			
Grand Total			\$124,545	\$124,545

Prepared By: Jon Miller, City Attorney/Janet Watts, Finance Director

**2021 - 2022 FISCAL BUDGET
REQUEST FOR TRAVEL**

FUND NO.		DEPARTMENT											
01		501 - City Council											
Position	Reason for Trip	Dates	Location	Airfare	Mileage	Hotel	Meals	Conference	Other	Total			
City Attorney	OAMA Spring and Fall Conferences	Varies	Varies	\$0	\$0	\$0	\$0	\$300	\$0	\$300			
City Council	Official Training	Varies	Varies	\$0	\$0	\$0	\$0	\$385	\$0	\$385			
				\$0	\$0	\$0	\$0	\$685	\$0	\$685			
Prepared By:		City Management											

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND
INFORMATION TECHNOLOGY
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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PERSONAL SERVICES

505-5101 FULL TIME SALARIES	0.00	0.00	16,200.00	0.00	107,020.00
505-5105 EDUCATION INCENTIVE	0.00	0.00	0.00	0.00	0.00
505-5108 SOCIAL SECURITY (FICA)	0.00	0.00	1,240.00	0.00	8,190.00
505-5111 RETIREMENT	0.00	0.00	2,000.00	0.00	13,230.00
505-5112 INSURANCE	0.00	0.00	3,240.00	0.00	21,350.00
505-5113 UNEMPLOYMENT INSURANCE	0.00	0.00	420.00	0.00	420.00
505-5114 WORKERS COMP	0.00	0.00	0.00	0.00	400.00
TOTAL PERSONAL SERVICES	0.00	0.00	23,100.00	0.00	150,610.00

505-5101 FULL TIME SALARIES

CURRENT YEAR NOTES:
Cancelled ImageNet Consulting to hire new I.T. Director.

TOTAL INFORMATION TECHNOLOGY	0.00	0.00	23,100.00	0.00	150,610.00
	=====	=====	=====	=====	=====

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

CITY MANAGER

DEPARTMENT EXPENDITURES

TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
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PERSONAL SERVICES

511-5101 FULL TIME SALARIES	378,413.23	439,510.65	503,940.00	384,617.16	510,120.00
511-5102 OVERTIME/HOLIDAY PAY	84.58	101.34	0.00	0.00	0.00
511-5103 PART TIME/TEMPORARY	5,013.06	2,683.40	3,800.00	3,760.25	0.00
511-5105 EDUCATION INCENTIVE	2,070.00	2,070.00	2,070.00	2,070.00	2,720.00
511-5108 SOCIAL SECURITY (FICA)	26,831.95	32,461.60	36,075.00	26,036.45	36,480.00
511-5111 RETIREMENT	42,154.92	49,893.35	63,095.00	45,345.69	55,355.00
511-5112 INSURANCE	33,898.56	76,026.00	75,120.00	57,202.94	83,035.00
511-5113 UNEMPLOYMENT INSURANCE	812.37	1,102.55	980.00	939.39	2,100.00
511-5114 WORKERS COMP	830.00	1,000.00	1,000.00	850.00	1,000.00
TOTAL PERSONAL SERVICES	490,108.67	604,848.89	686,080.00	520,821.88	690,810.00

511-5101 FULL TIME SALARIES CURRENT YEAR NOTES:
FY21 included 4% stipend (amended original budget).

511-5112 INSURANCE PERMANENT NOTES:
Includes retirees premiums up to \$30k.

OTHER SERVICES & CHARGES

511-5310 EDUCATION AND TRAINING	9,012.00	7,065.00	5,664.00	5,575.00	2,714.00
511-5322 CLEANING SERVICES	8,100.00	8,100.00	8,100.00	6,750.00	8,100.00
511-5323 LABOR RELATIONS	550.00	0.00	550.00	0.00	550.00
511-5325 MILEAGE REIMBURSEMENT	0.00	0.00	300.00	0.00	300.00
511-5326 TRAVEL	7,577.10	5,643.36	880.00	295.95	1,460.00
511-5327 PROFESSIONAL FEES	5,783.22	19,581.72	19,562.00	7,082.70	19,762.00
511-5329 CITY PROSECUTOR	9,889.10	6,406.06	8,700.00	5,568.00	8,603.00
511-5331 ADVERTISING & LEGALS	3,809.55	2,376.95	2,000.00	643.60	2,000.00
511-5341 PRINTING	0.00	0.00	100.00	0.00	100.00
511-5351 BFAC CONNECT/WEBSITE	3,100.00	(3,100.00)	3,100.00	3,100.00	3,100.00
511-5353 OTHER SERVICES & FEES	20,038.17	19,118.21	37,030.00	24,826.60	27,680.00
511-5371 SERVICES/MACHINERY-EQUIPMEN	0.00	0.00	200.00	157.76	0.00
511-5392 MEMBERSHIPS & SUBSCRIPTIONS	5,207.63	788.67	7,099.00	3,205.07	8,139.00
TOTAL OTHER SERVICES & CHARGES	73,066.77	65,979.97	93,285.00	57,204.68	82,508.00

511-5327 PROFESSIONAL FEES CURRENT YEAR NOTES:
TCP \$8,000 (conversion to cloud)

511-5353 OTHER SERVICES & FEES PERMANENT NOTES:
Agenda Management Software \$11.4k (fy21)

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

CITY MANAGER

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<u>MATERIALS AND SUPPLIES</u>				
511-5601 OFFICE SUPPLIES	576.56	263.96	440.00 69.99	1,000.00
511-5610 OTHER SUPPLIES	59.70	137.43	150.00 18.95	150.00
511-5613 FUEL, OIL & LUBRICANTS	363.35	4.81	60.00 59.49	0.00
511-5618 EMPLOYEE RELATIONS	<u>5,952.48</u>	<u>7,751.64</u>	<u>6,080.00</u>	<u>9,500.00</u>
TOTAL MATERIALS AND SUPPLIES	6,952.09	8,157.84	6,730.00 4,885.32	10,650.00
<u>CAPITAL</u>				
511-5971 SERVICES/EQUIPMENT/CAPITAL	<u>2,203.14</u>	<u>2,658.47</u>	<u>3,000.00</u>	<u>0.00</u>
TOTAL CAPITAL	2,203.14	2,658.47	3,000.00 1,383.60	0.00
<hr/>				
TOTAL CITY MANAGER	572,330.67	681,645.17	789,095.00 584,295.48	783,968.00
	=====	=====	=====	=====

2021 - 2022 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY22 BUDGET
01	City Manager	511		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5310	Education and Training (See <u>Travel</u> Form-Conference & Other)		\$4,814	\$2,714
5322	Cleaning Services		\$8,100	\$8,100
	Monthly cleaning services.			
5323	Labor Relations		\$550	\$550
	Annual fee renewal.			
5325	Mileage Reimbursement		\$300	\$300
	See details on <u>'Travel'</u> form.			
5326	Travel Reimbursement		\$6,010	\$1,460
	See details on <u>'Travel'</u> form			
5327	Professional Services		\$19,762	\$19,762
	County Clerk filing fees & Post Office Certified Mail. Paycor \$7,176 & TCP-Cloud \$8,000.			
5329	City Prosecutor		\$8,603	\$8,603
	Legal services (monthly)			
5331	Advertising/Legal		\$2,000	\$2,000
	Publication notices(Mustang News; Mustang Times; Journal Records)			
5341	Printing		\$100	\$100
5351	BFAC Connect		\$3,100	\$3,100
	Annual contract (mobile app solution).			
5353	Other Services & Fees		\$27,680	\$27,680
	Municipal Code Supplement; Municipal Code Annual Web Hosting for Online Code;			
	Municipal Code Admin Fee & Agenda Management			
5392	Membership & Subscriptions		\$8,139	\$8,139
	See details on <u>'Memberships'</u> form.			
Sub-Total			\$89,158	\$82,508

Prepared By: City Management

2021 - 2022 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL	INCLUDED IN
01	City Manager	511	REQUEST	FY22 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5601 Office Supplies		\$1,000		\$1,000
	Supplies used for work sessions and council meetings.			
5610 Other Supplies		\$150		\$150
	Miscellaneous supplies			
5618 Employee Relations		\$9,500		\$9,500
	Total	\$10,650		\$10,650
	Grand Total	\$99,808		\$93,158

Prepared By: City Management

**2021 - 2022 FISCAL BUDGET
REQUEST FOR TRAVEL**

2021 - 2022 FISCAL BUDGET REQUEST FOR TRAVEL										
FUND NO.		DEPARTMENT								
01		511 - City Manager								
Position	Reason for Trip	Dates	Location	Airfare	Mileage	Hotel	Meals	Conference	Other	Total
All Positions	Business Meetings/Misc.	Varies	Varies	\$0	\$100	\$0	\$800	\$200	\$0	\$1,100
City Manager	OML Conference	September	Oklahoma City	\$0	\$0	\$0	\$0	\$150	\$0	\$150
City Manager	CMAO Conference	Fall & Spring	TBD	\$0	\$200	\$300	\$120	\$1,000	\$0	\$1,620
Assistant City Manager	OML Conference	September	Oklahoma City	\$0	\$0	\$0	\$0	\$150	\$0	\$150
	OMCTFOA fall pre-conference & conference	Oct. 12-15th	Norman	\$0	\$0	\$0	\$40	\$229	\$0	\$269
City Clerk	OMCT Institute - Spring (1-day)	March	Stillwater	\$0	\$0	\$0	\$0	\$120	\$0	\$120
City Clerk	OML - OMCT training (book, update, & attendance)	Varies	Varies	\$0	\$0	\$0	\$0	\$65	\$0	\$65
City Clerk	OML Conference	September	Oklahoma City	\$0	\$0	\$0	\$0	\$300	\$0	\$300
HR Director	OML Fall Human Resource Seminar	November	TBD	\$0	\$0	\$0	\$0	\$100	\$0	\$100
HR Director	State HR Conference - CE	April	TBD	\$0	\$0	\$200	\$0	\$400	\$0	\$600
				\$0	\$300	\$500	\$960	\$2,714	\$0	\$4,474
Prepared By: City Management										

**2021 - 2022 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FUND NO. 01 - General Fund

DEPARTMENT 511 - City Manager

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Oklahoma Municipal Management Services	Management Services (Steve Whitlock)	Membership	\$ 5,000
Timothy Rooney, City Manager	ICMA	Membership	800
Timothy Rooney, City Manager	NPELRA	Membership	175
Timothy Rooney, City Manager	City Manager Association of Oklahoma	Membership	640
Timothy Rooney, City Manager	OML	Membership for City Manager, HR Director, City Clerk	150
Justin Battles, Asst. City Manager	City Manager Association of Oklahoma	Membership	540
Laura Anderson, HR Director	Society of Human Resource Management	HR Professional	219
Laura Anderson, HR Director	Oklahoma City Human Resources Society	Local HR Group	75
Lisa Martin, City Clerk	Oklahoma Statute Supplement Books	Oklahoma Statute Supplement	300
Lisa Martin, City Clerk	OMCTFOA Dues	Professional Organization to obtain national certification	65
Lisa Martin, City Clerk	International Institute of Municipal Clerks	Professional Organization to obtain national certification through IIMC	175
Lisa Martin, City Clerk	City Management		
PREPARED BY:			TOTAL COSTS: \$ 8,139

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

LIBRARY

DEPARTMENT EXPENDITURES

TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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PERSONAL SERVICES

512-5101	FULL TIME SALARIES	194,962.31	167,518.41	198,520.00	149,471.60	178,955.00
512-5103	PART TIME/TEMPORARY	82,424.54	73,794.49	102,005.00	70,918.55	114,995.00
512-5105	EDUCATION INCENTIVE	2,540.00	2,190.00	1,540.00	1,540.00	1,540.00
512-5108	SOCIAL SECURITY (FICA)	21,304.80	18,497.27	23,115.00	15,857.88	22,605.00
512-5111	RETIREMENT	23,585.54	21,526.71	25,490.00	17,880.73	22,310.00
512-5112	INSURANCE	35,227.93	30,066.38	31,860.00	23,768.77	37,280.00
512-5113	UNEMPLOYMENT INSURANCE	1,680.64	1,537.54	1,760.00	1,145.22	5,015.00
512-5114	WORKERS COMP	100.00	75.00	80.00	50.00	100.00
	TOTAL PERSONAL SERVICES	361,825.76	315,205.80	384,370.00	280,632.75	382,800.00

512-5101 FULL TIME SALARIES

CURRENT YEAR NOTES:

FY21 included 4% stipend (amended original budget).

OTHER SERVICES & CHARGES

512-5310	EDUCATION AND TRAINING	2,548.40	1,504.12	1,979.00	0.00	2,210.00
512-5311	POSTAGE	5.50	59.05	100.00	0.00	100.00
512-5326	TRAVEL	760.53	397.96	1,400.00	(397.96)	1,400.00
512-5327	PROFESSIONAL SERVICES	3,677.49	2,588.05	3,700.00	3,405.20	3,700.00
512-5353	OTHER SERVICES & FEES	1,016.48	10.00	1,050.00	0.00	1,050.00
512-5357	REFUNDS	0.00	0.00	200.00	85.00	200.00
512-5360	COMPUTER MAINTENANCE	6,340.48	0.00	600.00	453.79	600.00
512-5371	SERVICES/MACHINERY-EQUIPMEN	220.00	140.00	1,000.00	0.00	1,000.00
512-5391	MISC CONTRACTUAL SERVICES	10,978.00	11,853.61	12,473.00	12,135.84	12,210.00
512-5392	MEMBERSHIPS & SUBSCRIPTIONS	184.00	148.00	322.00	193.00	322.00
	TOTAL OTHER SERVICES & CHARGES	25,730.88	16,700.79	22,824.00	15,874.87	22,792.00

MATERIALS AND SUPPLIES

512-5601	OFFICE SUPPLIES	5,219.40	4,115.06	4,600.00	3,012.99	4,600.00
512-5602	PERIODICAL SUBSCRIPTIONS	2,294.12	1,619.64	2,468.00	856.31	2,500.00
512-5603	LIBRARY BOOKS	30,883.89	22,270.86	35,000.00	22,587.40	35,000.00
512-5604	AUDIO VISUAL	8,571.63	7,186.80	10,000.00	8,647.72	10,000.00
512-5610	OTHER SUPPLIES	1,187.62	102.33	1,415.00	0.00	1,415.00
512-5617	PROGRAMS	999.07	884.77	1,800.00	7.98	1,800.00
512-5631	SMALL TOOLS EQUIPMENT	237.00	0.00	400.00	0.00	400.00
	TOTAL MATERIALS AND SUPPLIES	49,392.73	36,179.46	55,683.00	35,112.40	55,715.00

512-5603 LIBRARY BOOKS

PERMANENT NOTES:

Requirement of ODL grant funding.

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

LIBRARY

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
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CAPITAL

512-5971 SERVICES/EQUIPMENT/CAPITAL	0.00	38,650.00	0.00	0.00	0.00
TOTAL CAPITAL	0.00	38,650.00	0.00	0.00	0.00

TOTAL LIBRARY	436,949.37	406,736.05	462,877.00	331,620.02	461,307.00
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2021 - 2022 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY22 BUDGET
01	Library	512		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
5310	Education and Training ALA and Oklahoma Library Association(OLA) annual conference registration for library director; Tuition Reimbursement for staff.		\$2,210	\$2,210
5311	Postage For items requiring return receipts, delivery confirmation, for grant applications, grant reports, ODL reports, etc.; postage and insurance for books in the Let's Talk About It, Oklahoma program.		\$100	\$100
5312	Telephone & Internet State and federal grants paid Internet access in FY 2021; including the monthly modem charge. Library Director has applied for FY 2022 grants. Grants are expected to cover all costs.		\$0	\$0
5326	Travel Reimbursement See details on 'Travel' Form 3		\$1,400	\$1,400
5327	Professional Services Building and maintenance services.		\$3,700	\$3,700
5353	Other Services & Fees Volunteer recognition dinner for library board, Friends of the Library board, volunteers and spouses, & supplies for board meetings.		\$1,050	\$1,050
5357	Refunds (Meeting Rooms)		\$200	\$200
5360	Computer Maintenance To cover contingencies for installation of replacement computer workstations which is not covered by contract with Information Technologies, along with replacement keyboards, mouse(s), backup drives, etc. for computer equipment.		\$600	\$600
5371	Services/Machinery-Equipment Contingency for telephone repair or replace, handicapped door, network printer repair, uninterrupted power supply devices for electrical equipment, barcode scanners, safe combination, people counter at front door, etc.		\$1,000	\$1,000
5391	Misc. Contractual Services Faronics (software computer protection) annual maintenance, TLC automatic software, TechLogic RFID/self-check.		\$12,210	\$12,210
5392	Membership & Subscriptions See details on 'Memberships' Form 4.		\$322	\$322
5601	Office Supplies Printer cartridges, CD/DVD cleaning supplies, book processing labels and barcode supplies, and library cards.		\$4,600	\$4,600
5602	Periodical Subscriptions Amazon periodical subscription service, Daily Oklahoman (including Sunday), Chronicles of Oklahoma, Outdoor Oklahoma, Oklahoma Today, Wall Street Journal, Mustang News, Mustang Times, Tuttle Times, Oklahoma Observer, Yukon Review, & Journal Record.		\$2,500	\$2,500
5603	Library Books Books, including eBooks, for children, teens and adults.		\$35,000	\$35,000
5604	Audio Visual Audio books and DVDs for children, teens and adults.		\$10,000	\$10,000
5610	Other Supplies General office supplies.		\$1,415	\$1,415
5617	Programs Program presenters and supplies. For oil changes and minor repairs on library van.		\$1,800	\$1,800
5631	Small Tools and Equipment Paper cutters, pencil sharpeners, staplers, etc.		\$400	\$400
Totals:			<u>\$78,507</u>	<u>\$78,507</u>
Prepared By: Julie Slupe, Library Director				

**2021 - 2022 FISCAL BUDGET
REQUEST FOR TRAVEL**

Form No. 3

FUND NO. 01 **DEPARTMENT** 512 - Library

Position	Reason for Trip	Dates	Location	Airfare	Misc.	Mileage	Hotel	Per Diem	Medis	Conference	Total
Director	ALA Conference	Jun-21	Washington DC	\$ 400	\$ -	\$ -	\$ 610	\$ 160	\$ 80	\$ -	\$1,170
Director	OLA Conference	TBD	Tulsa, OK	0	0	0	150			0	230
Prepared By: Julie Slupe, Library Director				\$400	\$0	\$0	\$760	\$240		\$0	\$1,400

**2021 - 2022 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FORM 4

FUND NO. 01 - General Fund
DEPARTMENT 512 - Library

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Julie Slupe/Director	Oklahoma Library Association	Library Professional Organization for Oklahoma	\$112
Julie Slupe/Director	American Library Association and Public Library Association (joint membership)	National professional organizations with emphasis on library management. Interact with peers and stay current with best practices to serve community.	210
PREPARED BY: Julie Slupe, Library Director			TOTAL COSTS: \$322

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND-

PARKS AND RECREATION

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>PERSONAL SERVICES</u>					
513-5101 FULL TIME SALARIES	382,061.79	340,066.63	381,930.00	289,634.40	363,060.00
513-5102 OVERTIME/HOLIDAY PAY	530.13	144.11	900.00	695.61	0.00
513-5103 PART TIME/TEMPORARY	410,845.35	409,185.69	506,920.00	321,235.03	501,080.00
513-5105 EDUCATION INCENTIVE	1,420.00	1,420.00	1,420.00	1,420.00	1,420.00
513-5108 SOCIAL SECURITY (FICA)	60,414.64	56,461.76	67,730.00	44,037.60	66,215.00
513-5111 RETIREMENT	46,071.26	41,478.69	54,120.00	37,076.78	45,050.00
513-5112 INSURANCE	71,169.84	65,690.34	72,350.00	53,787.18	103,685.00
513-5113 UNEMPLOYMENT INSURANCE	4,527.74	4,634.45	5,950.00	3,544.65	7,175.00
513-5114 WORKERS COMP	1,490.00	1,325.00	1,325.00	1,100.00	1,275.00
TOTAL PERSONAL SERVICES	978,530.75	920,406.67	1,092,645.00	752,531.25	1,088,960.00

513-5101 FULL TIME SALARIES

CURRENT YEAR NOTES:

FY21 included 4% stipend (amended original budget).

OTHER SERVICES & CHARGES

513-5301 ADULT PROGRAM	8,783.35	9,463.80	15,400.00	2,743.49	7,000.00
513-5302 SPECIAL EVENTS	11,180.59	12,891.65	12,000.00	7,372.75	9,000.00
513-5303 CLASSES AND ACTIVITIES	5,786.75	1,964.08	2,566.00	1,325.95	1,450.00
513-5309 EDUCATION/TRAINING IN HOUSE	0.00	1,119.43	3,090.00	1,459.00	1,200.00
513-5310 EDUCATION AND TRAINING	4,432.59	4,397.00	1,765.00	1,135.00	2,764.00
513-5326 TRAVEL	3,544.17	4,493.20	400.00	0.00	5,270.00
513-5327 PROFESSIONAL SERVICES	12,853.22	22,481.40	31,279.00	29,463.91	25,939.00
513-5341 PRINTING	326.80	750.00	1,300.00	190.47	1,000.00
513-5353 OTHER SERVICES & FEES	7,467.52	6,911.22	7,869.00	6,556.85	7,500.00
513-5357 REFUNDS	7,046.10	11,420.00	3,240.00	2,455.00	1,000.00
513-5360 COMPUTER MAINTENANCE	22,530.84	14,485.35	22,500.00	11,541.71	23,500.00
513-5362 ELECTRICITY	46,231.73	37,599.07	48,000.00	26,067.27	48,000.00
513-5371 SERVICES/MACHINERY-EQUIP	1,736.80	5,725.30	1,160.00	600.00	5,000.00
513-5392 MEMBERSHIPS & SUBSCRIPTIONS	1,675.11	1,475.00	1,950.00	1,595.68	1,925.00
TOTAL OTHER SERVICES & CHARGES	133,595.57	135,176.50	152,519.00	92,507.08	140,548.00

MATERIALS AND SUPPLIES

513-5601 OFFICE SUPPLIES	4,776.98	3,888.72	4,200.00	1,654.60	6,000.00
513-5605 PARK SUPPLIES	0.00	0.00	2,500.00	2,000.76	1,500.00
513-5610 OTHER SUPPLIES	5,573.72	4,724.27	5,900.00	3,957.22	6,000.00
513-5611 UNIFORMS	750.00	750.00	250.00	(2.57)	750.00
513-5613 FUEL, OIL & LUBRICANTS	6,832.19	3,391.19	5,510.00	283.93	8,000.00
513-5615 CHILDCARE	0.00	225.00	500.00	349.96	500.00
513-5617 YOUTH PROGRAMS	13,826.77	14,113.69	15,850.00	5,775.11	16,000.00
513-5618 SENIOR PROGRAMS	10,602.33	3,592.23	4,000.00	1,026.92	4,000.00
513-5619 INDOOR SPORTS	2,937.07	2,302.50	3,500.00	1,751.00	4,000.00
513-5621 VEHICLE REPAIR & MAINT	3,213.24	8,091.15	4,500.00	0.00	5,000.00
513-5631 SMALL TOOLS & EQUIPMENT	2,163.98	701.10	700.00	0.00	700.00
TOTAL MATERIALS AND SUPPLIES	50,676.28	41,779.85	47,410.00	16,796.93	52,450.00

C I T Y O F M U S T A N G
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2021

01 -GENERAL FUND
 PARKS AND RECREATION
 DEPARTMENT EXPENDITURES

		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<hr/>					
<u>CAPITAL</u>					
513-5971	SERVICES/EQUIPMENT/CAPITAL	0.00	0.00	33,403.00	0.00
	TOTAL CAPITAL	0.00	0.00	33,403.00	0.00
<hr/>					
TOTAL PARKS AND RECREATION		1,162,802.60	1,097,363.02	1,325,977.00	861,835.26
		=====	=====	=====	=====
					1,281,958.00
					=====

2021 - 2022 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO.	DEPARTMENT	DEPARTMENTAL REQUEST	INCLUDED IN FY 22 BUDGET
01	Parks and Recreation		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST	
5301	Adult Programs Health and Fitness Fair, Mystery Dinner, adult classes, stroller class, Personal Trainer, fitness courses supplies & equipment, Couch to 5k classes, Fun Run and 5k.	\$ 9,000	\$ 7,000
5302	Special Events Dad and Daughter Dance, Seussville, Easter Event & Egg Hunts, Mother Daughter Movie in the Park, Spooktacular, Tree Fest & other events.	\$ 12,000	\$ 9,000
5303	Classes and Activities ARC Babysitting course and CPR classes.	\$ 1,450	\$ 1,450
5309	Education/Training In House Customer service training DHS Training for for childcare workers, and department training.	\$ 1,200	\$ 1,200
5310	Education and Training: Ref. Travel Form NRPA Conference, ORPS Conference.	\$ 2,764	\$ 2,764
5326	Travel Reimbursement: Ref. Travel Form NRPA Conference for Assistant Director, Parks and Sports Coordinator reimbursement for local training mileage.	\$ 5,270	\$ 5,270
5327	Professional Services Cable television for fitness equipment, hanging of Christmas lights for gazebo, building, and Tree for Christmas, Software for signage on television.	\$ 25,939	\$ 25,939
5341	Printing and Advertising Flyers/inserts, contracts, forms, brochure 1x per year printing costs.	\$ 1,000	\$ 1,000
5353	Other Services Western Days portable toilets rentals, coffee, storage for youth programs .	\$ 7,500	\$ 7,500
5357	Refunds Room rental and program refunds.	\$ 1,000	\$ 1,000
5360	Computer Maintenance Recreation management software, 'When to Work' Software for signage on television software, 'Hippo Maintenance' software, 'Canvas Form' software.	\$ 23,500	\$ 23,500
5362	Electricity Electricity for parks.	\$ 48,000	\$ 48,000
5371	Services/Machinery Miscellaneous service game room, signs, fitness equipment agreement & repairs.	\$ 5,000	\$ 5,000
5392	Membership ORPS, NRPA memberships, Kid check subscription.	\$ 1,925	\$ 1,925
Sub-total		\$ 145,548	\$ 140,548

5601	Office Supplies Key scans cards, ID cards, binders, laminating supplies, card stock, sign boards, posters, and banners.	\$	6,000	\$	6,000
5605	Park supplies	\$	1,500	\$	1,500
5610	Other Supplies Babysitting room, department first aid supplies, game room items, Rock wall rope, harness, and basketballs.	\$	6,000	\$	6,000
5611	Uniforms T-shirts for part-time/full-time staff and badges.	\$	750	\$	750
5613	Fuel, Oil, Lubricants Department vehicles such as after school van, senior van and department car.	\$	8,000	\$	8,000
5615	Childcare Programs	\$	500	\$	500
5617	Youth Programs Field trips, supplies (crafts, balls, etc.), camp and staff shirts, whistles/lanyards, bus costs, crafts, snacks, cups, cell phones, mini-camp supplies, one-day activities, and break camps.	\$	16,000	\$	16,000
5618	Senior Programs Coffee, trips, pizza day, music programs, door prizes, special events and misc. supplies.	\$	4,000	\$	4,000
5619	Indoor Sports Basketball leagues, volleyball, programs, and youth basketball.	\$	4,000	\$	4,000
5621	Vehicle Repair & Maintenance Tires, upkeep and repairs.	\$	5,000	\$	5,000
5631	Small Tools & Equipment Cable, walkie talkies, step stools, and climbing wall.	\$	700	\$	700
	Grand Total	\$	197,998	\$	192,998

Prepared By: Jean Heasley , Parks & Recreation Director

**2021 - 2022 FISCAL BUDGET
REQUEST FOR TRAVEL**

Form No. 3

FUND NO. 01
DEPARTMENT 513 - Parks & Recreation

Position	Reason for Trip	Dates	Location	Airfare	Mileage	Hotel	Meals	Conference	Other	Total
Director	NRPA Conference	9/21-9/23	Nashville, TN	\$ -	\$ 400	\$ 1,000	\$ 250	\$ 450	\$ -	2,100
Assistant Director	NRPA Conference	9/21-9/23	Nashville, TN	-	400	1,000	250	450	-	2,100
Recreation Fitness Specialist	Athletic Business Conference	10/27-10/29	San Antonio, TX	-	200	250	120	299	-	869
Staff	ORPS Conference	TBD	TBD	-	-	1,150	250	1,565	-	2,965
				\$0	\$1,000	\$3,400	\$870	\$2,764	\$0	\$8,034

Prepared By: Jean Heasley, Parks & Recreation Director

2021 - 2022 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS

FORM 4

FUND NO. 01 - General Fund
DEPARTMENT 513 - Parks & Recreation

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Staff	Oklahoma Recreation and Park Association	State Association	\$ 300
Staff	National Parks and Recreation Association	National Association	675
Staff	Kid Check	Check-in system for Child Care Areas	950
PREPARED BY: Jean Heasley, Parks & Recreation Director		TOTAL COSTS:	\$ 1,925

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

GENERAL GOVERNMENT

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>OTHER SERVICES & CHARGES</u>					
515-5311 POSTAGE	57,802.40	30,642.89	45,400.00	27,974.91	55,000.00
515-5312 TELEPHONE/INTERNET	82,419.89	97,814.36	94,100.00	74,698.86	95,000.00
515-5313 COPIER	30,765.59	27,623.40	32,000.00	17,226.25	30,000.00
515-5317 ELECTIONS	3,019.81	0.00	7,000.00	0.00	5,000.00
515-5318 ACOG	10,577.00	11,065.00	12,000.00	11,091.00	12,000.00
515-5323 OKLAHOMA MUNICIPAL LEAGUE	14,052.27	14,742.20	15,635.00	15,568.43	15,600.00
515-5327 PROFESSIONAL SERVICES	3,499.00	6,050.00	9,000.00	6,150.00	9,000.00
515-5341 PRINTING	3,052.34	1,063.48	4,000.00	0.00	4,000.00
515-5350 GENERAL LIABILITY INSURANCE	82,567.00	82,600.00	91,665.00	82,236.00	87,000.00
515-5351 AUTO INSURANCE	23,288.75	0.00	28,000.00	0.00	26,000.00
515-5353 OTHER SERVICES & FEES	49,087.64	32,771.72	50,000.00	22,630.38	50,000.00
515-5355 BUILDING & PROPERTY INSUR	70,873.25	107,833.00	110,800.00	110,794.00	110,000.00
515-5356 PUBLIC OFFICIALS LIAB	769.38	769.38	850.00	590.50	850.00
515-5358 INNOVATION FUND	0.00	0.00	22,500.00	7,500.00	10,000.00
515-5360 ADMINISTRATIVE COMPUTER	56,942.77	57,050.21	152,683.00	121,363.51	9,140.00
515-5361 NATURAL GAS/PROPANE	2,127.50	2,060.90	2,400.00	1,306.35	2,400.00
515-5362 ELECTRICITY	12,067.63	12,962.48	12,000.00	6,643.85	13,000.00
515-5371 SERVICES/MACHINERY-EQUIPMEN	968.92	2,100.00	700.00	(1,400.00)	500.00
515-5390 SPAYED/NEUTERED REFUND	0.00	0.00	50.00	0.00	50.00
515-5391 MISC CONTRACTUAL SERVICES	1,596.00	1,593.00	1,800.00	1,385.00	1,800.00
515-5395 SILVER STAR CONTRACT PAYABL	893,364.13	906,579.82	980,000.00	644,765.88	1,010,000.00
515-5396 SALES TAX PAYABLE	18,754.87	17,846.47	25,000.00	13,121.85	20,000.00
515-5397 SNOW/ICE STORM EXPENSES	0.00	314.60	364,000.00	352,996.05	10,000.00
515-5398 ECONOMIC DEV INCENTIVE	91,118.93	94,142.97	71,500.00	61,410.42	60,000.00
515-5399 RESERVE EMERGENCY & SHORTFA	0.00	0.00	0.00	0.00	10,000.00
TOTAL OTHER SERVICES & CHARGES	1,508,715.07	1,507,625.88	2,133,083.00	1,578,053.24	1,646,340.00

515-5311	POSTAGE	PERMANENT NOTES: Bulk postage/postage machine refills/certified mailings.
515-5312	TELEPHONE/INTERNET	PERMANENT NOTES: Cox telephone and internet services.
515-5313	COPIER	PERMANENT NOTES: Lease agreements with Stanley Systems on City Hall copiers.
515-5317	ELECTIONS	PERMANENT NOTES: Primary and general elections.
515-5318	ACOG	PERMANENT NOTES: ACOG annual assessment fees & transportation
515-5323	OKLAHOMA MUNICIPAL LEAGUE	PERMANENT NOTES: OML annual service fees. Services calculated on a formula

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND
GENERAL GOVERNMENT
DEPARTMENT EXPENDITURES

		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
					that involves municipalities population and sales tax obtained from OTC. Provide legislature and state agencies a unified collective municipal voice.
515-5327	PROFESSIONAL SERVICES				PERMANENT NOTES: Disclosure certificates; actuarial study; field testing, web hosting & support (Cowan Group), and other professional services.
515-5341	PRINTING				PERMANENT NOTES: Citation & budget books, employee forms, letterhead & envelopes.
515-5350	GENERAL LIABILITY INSURANCE				PERMANENT NOTES: Oklahoma Municipal Assurance Group
515-5351	AUTO INSURANCE				PERMANENT NOTES: Oklahoma Municipal Assurance Group
515-5353	OTHER SERVICES & FEES				PERMANENT NOTES: Synchrony Bank annual membership, barricades for Western Days, Christmas lighting, Code of Ordinances, inmate labor, OK one call membership services, pest control service, SAM'S membership, & other services.
515-5355	BUILDING & PROPERTY INSUR				PERMANENT NOTES: Oklahoma Municipal Assurance Group
515-5356	PUBLIC OFFICIALS LIAB				PERMANENT NOTES: Public Official & Notary Bonding for the City Manager (\$50,000), Finance Director (\$50,000), City Clerk (\$25,000), City Treasurer (\$25,000), all public official (\$250), & others (\$10,000).
515-5358	INNOVATION FUND				PERMANENT NOTES: To build effective innovation within the team.
515-5360	ADMINISTRATIVE COMPUTER				PERMANENT NOTES: Eliminated managed IT service agreement (IT Guys) Incode - annual maintenance agreement, host website, court online component, and gate license.
515-5360	ADMINISTRATIVE COMPUTER				CURRENT YEAR NOTES: New Information Technology Director 5-3-21.
515-5391	MISC CONTRACTUAL SERVICES				PERMANENT NOTES: Storage rental \$147/mo (unit 508)

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND
GENERAL GOVERNMENT
DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
515-5395 SILVER STAR CONTRACT PAYAB	PERMANENT NOTES: Silver Star base proposal plus maintenance caps.				
515-5395 SILVER STAR CONTRACT PAYAB	CURRENT YEAR NOTES: Mustang Service Fee Adjustment Summary for FY21/22 1.0% change.				
515-5396 SALES TAX PAYABLE	PERMANENT NOTES: Sales tax payable on merchandise sold at ball fields, aquatic center and town center (concession stands).				
515-5397 SNOW/ICE STORM EXPENSES	PERMANENT NOTES: FY21 Debris Tech tree limb removal monitoring due to October 2020 ice storm.				
515-5398 ECONOMIC DEV INCENTIVE	PERMANENT NOTES: The City may enter into sales tax rebate agreements with local businesses as allowed in the Oklahoma State Constitution, Article 10, Section 14. The sales tax rebate program allows a retail store business or developer to receive rebated sales tax in an amount up to the amount of sales tax collected on a specific retailer.				
515-5398 ECONOMIC DEV INCENTIVE	CURRENT YEAR NOTES: Cash Saver Atwoods estimated opening March 2022.				
MATERIALS AND SUPPLIES					
515-5601 OFFICE SUPPLIES	12,360.57	20,796.86	16,000.00	6,736.83	18,000.00
515-5610 OTHER SUPPLIES	1,575.91	2,494.49	2,409.00	963.85	2,000.00
515-5612 CLEANING SUPPLIES	1,219.68	982.73	1,600.00	1,549.97	1,000.00
515-5664 BUILDING MAINT/REPAIRS	14,934.17	15,834.58	22,240.00	11,675.15	18,000.00
TOTAL MATERIALS AND SUPPLIES	30,090.33	40,108.66	42,249.00	20,925.80	39,000.00
515-5601 OFFICE SUPPLIES	PERMANENT NOTES: City-wide office supplies				
515-5664 BUILDING MAINT/REPAIRS	PERMANENT NOTES: Plumbing services, change out ballast, and \$13,100 HVAC maintenance.				
TOTAL GENERAL GOVERNMENT	1,538,805.40	1,547,734.54	2,175,332.00	1,598,979.04	1,685,340.00

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

TRANSFERS

DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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TRANSFERS						
516-5802	TRANSFER TO GENERAL RESERVE	51,028.96	65,505.07	84,000.00	0.00	70,000.00
516-5803	TRANSFER TO COURT FUND	7,509.07	9,262.76	8,000.00	4,451.55	8,000.00
516-5805	TRANSFER TO PARK IMPROVEMEN	5,115.00	5,580.00	6,000.00	5,130.00	6,000.00
516-5818	TRANSFER TO DEFERRED CONTRI	0.00	0.00	500,000.00	0.00	0.00
516-5839	TRANSFER TO LIMITED PURPOSE	92,905.21	98,361.96	133,000.00	101,052.67	108,000.00
516-5868	TRANSFER TO MIA SALES TAX	11,458,104.14	11,567,239.36	11,755,000.00	9,221,053.62	11,755,000.00
516-5869	TRANSFER TO RISK MANAGEMENT	0.00	0.00	7,000.00	6,895.33	0.00
TOTAL TRANSFERS		11,614,662.38	11,745,949.15	12,493,000.00	9,338,583.17	11,947,000.00
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516-5802	TRANSFER TO GENERAL RESERV	PERMANENT NOTES: July 15, 2014 City Council approved Ordinance No. 1105 adding a new article VI, hotel tax, sections 106-181 thru 106-209, providing for the levying on the rental of hotel and motel rooms within the city limits, a tax of five percent (5.0%) of the room rental rate. Sections 106-202: state that all taxes collected pursuant to this article shall be deposited into the General Fund. At the close of the fiscal year end, a transfer shall be made to earmark the funds in the General Reserve Fund.				
516-5803	TRANSFER TO COURT FUND	PERMANENT NOTES: Transfer to Court Fund to cover bank and merchant fees on credit card transactions.				
516-5805	TRANSFER TO PARK IMPROVEME	PERMANENT NOTES: Transfer to Park Improvement Fund of \$15 for per business permits remitted to city.				
516-5839	TRANSFER TO LIMITED PURPOS	PERMANENT NOTES: 10% overage of \$800,000 on sales tax Res. 15-058				
516-5868	TRANSFER TO MIA SALES TAX	PERMANENT NOTES: The city levies a four cent sales tax on taxable sales within the city. The entire sales tax is recorded as revenue within the General Fund. Transfer four cents of sales tax to the Mustang Improvement Authority as required by revenue indenture. Two cents transferred back to the General Fund for daily operations.				
516-5869	TRANSFER TO RISK MANAGEMEN	PERMANENT NOTES: RM transfer via 01-5xx-5114				
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TOTAL TRANSFERS		11,614,662.38	11,745,949.15	12,493,000.00	9,338,583.17	11,947,000.00
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CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

INCREASE TO FUND BALANCE

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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INCREASE TO FUND BALANCE

517-5555 F.B. RESERVED FOR EMERGENCY	0.00	0.00	2,569,855.00	0.00	4,500,000.00
517-5556 F.B. RESERVED FOR DEF CONTR	0.00	0.00	0.00	0.00	0.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	2,569,855.00	0.00	4,500,000.00

517-5555 F.B. RESERVED FOR EMERGENCPERMANENT NOTES:

Compliance with Article 10, section 26 of Oklahoma Constitution. Article 10, does not allow a city to create a new financial obligation after the beginning of the fiscal year.

Fund balance carryover reserved for accrued comp absences; contracts grant match; emergencies; and commodity increases.

TOTAL INCREASE TO FUND BALANCE	0.00	0.00	2,569,855.00	0.00	4,500,000.00
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CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

TOWN CENTER

DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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<u>PERSONAL SERVICES</u>						
518-5101	FULL TIME SALARIES	43,125.09	44,339.61	53,470.00	38,625.55	47,075.00
518-5103	PART TIME/TEMPORARY	6,074.34	2,279.94	5,950.00	0.00	6,450.00
518-5105	EDUCATION INCENTIVE	770.00	770.00	770.00	770.00	770.00
518-5108	SOCIAL SECURITY (FICA)	3,685.99	3,260.11	4,615.00	2,475.34	4,155.00
518-5111	RETIREMENT	5,240.42	5,456.28	6,710.00	4,668.55	5,915.00
518-5112	INSURANCE	19,723.58	15,619.00	19,500.00	11,133.00	17,675.00
518-5113	UNEMPLOYMENT INSURANCE	253.07	209.79	250.00	97.49	810.00
518-5114	WORKERS COMP	265.00	250.00	250.00	200.00	250.00
TOTAL PERSONAL SERVICES		79,137.49	72,184.73	91,515.00	57,969.93	83,100.00
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518-5101	FULL TIME SALARIES	CURRENT YEAR NOTES:				
		FY21 included 4% stipend (amended original budget).				
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<u>OTHER SERVICES & CHARGES</u>						
518-5322	CLEANING EXPENSE	57,289.00	51,581.00	52,000.00	37,045.00	52,000.00
518-5353	OTHER SERVICES AND FEES	1,846.17	696.64	2,000.00	391.50	1,000.00
518-5361	NATURAL GAS	9,066.14	6,205.47	14,500.00	9,107.49	9,500.00
518-5362	ELECTRICITY	120,586.18	124,456.37	115,000.00	63,654.64	115,000.00
518-5371	SERVICES/MACHINERY AGREEMENTS	19,686.67	23,729.93	15,000.00	6,894.95	16,750.00
TOTAL OTHER SERVICES & CHARGES		208,474.16	206,669.41	198,500.00	117,093.58	194,250.00
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<u>MATERIALS AND SUPPLIES</u>						
518-5610	JANITORIAL SUPPLIES	33,004.36	29,976.20	32,000.00	20,809.33	35,000.00
518-5631	SMALL TOOLS & EQUIPMENT	633.72	414.00	1,000.00	502.36	1,000.00
518-5664	FACILITY MAINTENANCE	65,310.46	50,056.64	59,500.00	29,567.56	59,500.00
TOTAL MATERIALS AND SUPPLIES		98,948.54	80,446.84	92,500.00	50,879.25	95,500.00
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TOTAL TOWN CENTER		386,560.19	359,300.98	382,515.00	225,942.76	372,850.00
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2021 - 2022 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL	INCLUDED IN
01	Town Center	518	REQUEST	FY 22 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
5322	Cleaning Expense: Monthly cleaning company expense, carpet cleaning, strip & wax floors 2x per year, and deep clean restrooms.		\$52,000	\$52,000
5353	Other Services: Miscellaneous services for the facility.		\$2,000	\$1,000
5361	Natural Gas: Utilities		\$9,500	\$9,500
5362	Electricity: Facility and grounds.		\$115,000	\$115,000
5371	Services/Machines Agreements Fire monitoring & inspections, elevator maintenance contract and state license, state law (annual fire inspection), miscellaneous facility service, HVAC PMA.		\$16,750	\$16,750
5610	Janitorial Supplies: Monthly janitorial supplies, mops, buckets, toilet paper, paper towels, soap, disinfectant wax, buffer pads, trash/vacuum bags, brooms, and light bulbs.		\$35,000	\$35,000
5631	Small Tools & Equipment: Vacuums, extension cords, ladders, stools, carpet cleaner, wall mounts, tools and supplies, shower curtains, paint and supplies, corner covers, and miscellaneous tools.		\$1,000	\$1,000
5664	Facility Maintenance: Electrical, plumbing, HVAC, other miscellaneous repairs, handicap door repairs, video/audio, partition repairs, kitchen repairs, fire alarm, and partition inspection.		\$59,500	\$59,500
Grand Total			\$290,750	\$289,750

Prepared By: Jean Heasley , Parks & Recreation Director

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

BALL COMPLEX

DEPARTMENT EXPENDITURES

		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>PERSONAL SERVICES</u>						
519-5101	FULL TIME SALARIES	78,465.57	70,493.74	96,500.00	70,911.52	86,480.00
519-5102	OVERTIME/HOLIDAY PAY	1,261.97	685.00	2,500.00	2,073.78	2,000.00
519-5103	PART TIME SALARIES	124,562.30	116,589.35	182,805.00	88,836.75	209,020.00
519-5105	EDUCATION INCENTIVES	470.00	470.00	470.00	470.00	470.00
519-5108	SOCIAL SECURITY (FICA)	15,005.49	14,292.37	24,330.00	11,498.93	22,795.00
519-5111	RETIREMENT	8,503.87	8,545.53	11,265.00	8,476.82	10,750.00
519-5112	INSURANCE	28,658.96	23,768.30	24,120.00	13,756.96	30,015.00
519-5113	UNEMPLOYMENT INSURANCE	1,626.83	1,589.40	1,405.00	999.54	3,540.00
519-5114	WORKERS COMP	655.00	600.00	575.00	500.00	1,000.00
	TOTAL PERSONAL SERVICES	259,209.99	237,033.69	343,970.00	197,524.30	366,070.00

519-5101 FULL TIME SALARIES

CURRENT YEAR NOTES:

FY21 included 4% stipend (amended original budget).

OTHER SERVICES & CHARGES

519-5309	EDUCATION - IN HOUSE	0.00	0.00	350.00	0.00	350.00
519-5310	EDUCATION AND TRAINING	0.00	0.00	600.00	0.00	600.00
519-5326	TRAVEL	0.00	0.00	500.00	0.00	500.00
519-5327	PROFESSIONAL SERVICES	4,747.00	2,343.50	5,500.00	2,610.00	5,500.00
519-5340	SANCTION FEES	0.00	450.00	1,260.00	0.00	2,000.00
519-5353	OTHER SERVICES & FEES	4,189.00	6,137.73	6,000.00	2,209.52	6,000.00
519-5362	ELECTRICITY	35,227.94	28,933.37	36,000.00	25,452.49	36,000.00
519-5381	EQUIPMENT RENTAL	0.00	100.00	250.00	0.00	250.00
519-5391	MISC CONTRACTUAL SERVICES	1,750.00	4,523.00	4,000.00	3,254.00	4,000.00
	TOTAL OTHER SERVICES & CHARGES	45,913.94	42,487.60	54,460.00	33,526.01	55,200.00

MATERIALS AND SUPPLIES

519-5610	OTHER SUPPLIES	6,837.30	6,721.50	9,400.00	4,228.18	7,000.00
519-5612	JANITORIAL SUPPLIES	7,671.44	8,280.72	10,000.00	6,252.63	9,500.00
519-5613	FUEL, OIL, & LUBRICANTS	3,000.00	3,123.76	5,000.00	2,468.83	4,000.00
519-5615	RESALE ITEMS	7,952.96	6,564.03	5,000.00	1,402.26	3,500.00
519-5616	CONCESSION SUPPLIES	147,879.24	128,804.00	177,500.00	117,550.32	107,500.00
519-5617	CONCESSION EQ, REP, & RENTA	4,516.70	4,243.73	6,900.00	3,902.42	7,000.00
519-5621	EQUIP, REPAIR AND MAINT.	8,328.80	8,866.41	12,521.00	5,313.34	13,000.00
519-5663	FIELD MAINTENANCE SUPPLIES	22,090.30	24,878.45	27,730.00	11,590.11	39,000.00
	TOTAL MATERIALS AND SUPPLIES	208,276.74	191,482.60	254,051.00	152,708.09	190,500.00

519-5663

FIELD MAINTENANCE SUPPLIES

CURRENT YEAR NOTES:
\$11,000 increase due to light repairs.

C I T Y O F M U S T A N G
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

BALL COMPLEX

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<u>CAPITAL</u>				
519-5971 SERVICES/EQUIPMENT/CAPITAL	23,745.00	0.00	11,359.00	0.00
TOTAL CAPITAL	23,745.00	0.00	11,359.00	0.00
 TOTAL BALL COMPLEX	 537,145.67	 471,003.89	 663,840.00	 391,952.36
	=====	=====	=====	=====
				611,770.00

2021 - 2022 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY 22 BUDGET
01	Ball Complex	519		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
5309	Education in House		\$350	\$350
5310	Education and Training State Conference for full time staff (Reference Form 3-Travel)		\$600	\$600
5326	Travel State Conference for full time staff (Reference Form 3-Travel)		\$500	\$500
5327	Professional Services: UIC fee's for softball and football, POS software, training, and annual support.		\$5,500	\$5,500
5340	Sanction Fees: softball, flag football, and basketball		\$2,000	\$2,000
5353	Other Services/Fees: winterize WHP concessions, restrooms, de-winterize, ice machine service, miscellaneous concession/restroom repairs, and 'When to Work' website		\$6,000	\$6,000
5362	Electricity: baseball & softball fields		\$36,000	\$36,000
5381	Equipment Rental: sod cutter rental		\$250	\$250
5391	Misc. Contract Services: scoreboards, irrigation, laser leveling & lip removal.		\$4,000	\$4,000
5610	Other Supplies: outdoor sports: trophies, T-shirts, chalk, and logo painting.		\$10,000	\$7,000
5612	Janitorial Supplies: for concessions.		\$10,500	\$9,500
5613	Fuel, Oil, Lubricants: four wheelers, ground covering vehicles.		\$5,000	\$4,000
5615	Resale Items: softballs & equipment		\$3,500	\$3,500
5616	Concession Supplies: food and beverages.		\$107,500	\$107,500
5617	Concession Equipment Repairs & Rentals: electrical and freezer repairs winterize ice machines.		\$7,000	\$7,000
5621	Equipment Repair/Maintenance: scoreboard parts, John Deere parts, weed eaters, blowers, water jugs, fence/gate hinges, irrigation, and miscellaneous repairs.		\$13,000	\$13,000
5663	Field Maintenance Supplies: Softball lights repair, soccer/WHP fertilizer, infield products, mound covers, miscellaneous supplies (hand tools, water hoses, zip ties), chemicals, paint and other.		\$41,800	\$39,000
Grand Total			253,500	\$245,700
Prepared By: <u>Jean Heasley, Parks & Recreation Director</u>				

**2021 - 2022 FISCAL BUDGET
REQUEST FOR TRAVEL**

Form No. 3

FUND NO. 01
DEPARTMENT 519 - Ball Complex

Position	Reason for Trip	Dates	Location	Airfare	Mileage	Hotel	Meals	Conference	Other	Total
Concession Manager	State Conference	October 2021		\$0	\$0	\$250	\$0	\$300	\$0	\$550
Adult & Facility Manager	State Conference	October 2021		\$0	\$0	\$250	\$0	\$300	\$0	\$550
				\$0	\$0	\$500	\$0	\$600	\$0	\$1,100

Prepared By: Jean Heasley, Parks & Recreation Director

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

AQUATICS

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<u>PERSONAL SERVICES</u>				
520-5101 FULL TIME SALARIES	24,139.05	11,485.34	0.00	0.00
520-5102 OVERTIME/HOLIDAY PAY	310.55	570.58	2,500.00	174.15
520-5103 PART TIME/TEMPORARY	149,605.65	119,665.28	172,650.00	81,063.15
520-5108 SOCIAL SECURITY	13,247.88	10,761.28	17,130.00	6,180.92
520-5111 RETIREMENT	2,896.20	2,544.72	3,630.00	0.00
520-5112 INSURANCE	12,474.00	6,292.78	19,475.00	0.00
520-5113 UNEMPLOYMENT INSURANCE	1,866.09	1,348.40	2,130.00	770.81
520-5114 WORKERS COMP	395.00	375.00	350.00	300.00
TOTAL PERSONAL SERVICES	204,934.42	153,043.38	217,865.00	88,489.03
<u>OTHER SERVICES & CHARGES</u>				
520-5302 SPECIAL EVENTS	259.78	0.00	500.00	0.00
520-5309 EDUCATION/IN HOUSE TRAINING	0.00	0.00	1,000.00	0.00
520-5310 EDUCATION AND TRAINING	981.05	835.00	950.00	80.00
520-5326 TRAVEL	380.60	627.60	970.00	525.00
520-5353 OTHER SERVICES AND FEES	5,281.66	2,637.63	6,225.00	1,959.50
520-5360 COMPUTER MAINTENANCE	0.00	1,490.00	1,490.00	1,490.00
520-5362 ELECTRICITY	11,662.61	10,493.71	11,000.00	5,893.63
520-5371 SERVICES AND MACHINERY	11,514.55	11,582.55	22,545.00	9,905.00
TOTAL OTHER SERVICES & CHARGES	30,080.25	27,666.49	44,680.00	19,853.13
<u>MATERIALS AND SUPPLIES</u>				
520-5610 OTHER SUPPLIES - CHEMICALS	15,864.20	12,305.02	14,000.00	6,741.61
520-5611 UNIFORMS	599.93	1,252.33	750.00	0.00
520-5613 FUEL, OIL, LUBRICANTS	0.00	0.00	50.00	0.00
520-5614 CLEANING SUPPLIES	359.43	388.36	1,750.00	559.49
520-5619 T-SHIRTS & TROPHIES	500.00	0.00	500.00	0.00
520-5631 SMALL TOOLS/EQUIPMENT	3,168.54	0.00	2,500.00	0.00
TOTAL MATERIALS AND SUPPLIES	20,492.10	13,945.71	19,550.00	7,301.10
TOTAL AQUATICS	255,506.77	194,655.58	282,095.00	115,643.26

2021 - 2022 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY22 BUDGET
01	Aquatics	520		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5302	Special Events: late night swim, junior guard events, and Monday nights.		\$700	\$700
5309	Education/In House Training : In service speakers, materials and dvds. Rental of facility for Lifeguard training.		\$1,500	\$1,500
5310	Education and Training: For managers, training and conference. <u>See Form 3 'Travel'.</u>		\$600	\$600
5326	Travel Reimbursement: Aquatic conference <u>See Form 3 'Travel'.</u>		\$840	\$840
5353	Other Services & Fees: OK State License, rental of facility for training, lifeguard games registration, pre-season repairs, scheduling and splash radio.		\$6,225	\$5,000
5360	Computer Maintenance:		\$1,490	\$1,490
5362	Electricity: pool utilities.		\$11,000	\$11,000
5371	Services and Machinery: pump repairs, opening and winterizing of plumbing and concession, umbrella repairs, misc. small repairs, opening of pool, and inspection of slide.		\$15,000	\$15,000
5610	Other Supplies - Chemicals: chlorine, acid, & testing supplies.		\$14,000	\$14,000
5611	Uniforms: shirts and whistles for pool staff.		\$750	\$750
5613	Fuel: transportation of concession supplies.		\$50	\$50
5614	Cleaning Supplies: hoses, nozzles, brushes, sprayers, first aid squeegees, & brooms.		\$1,750	\$1,750
5619	Program Supplies: swim team medals, ribbons, & caps.		\$750	\$750
5631	Small Tools and Equipment: rescue tubs, safety ropes, deck paint, supplies for opening, swim lesson equipment, life jackets signage, and table umbrella replacement .		\$2,500	\$1,500
Prepared By: Jean Heasley, Parks & Recreation Director			<u>\$57,155</u>	<u>\$54,930</u>

**2021 - 2022 FISCAL BUDGET
REQUEST FOR TRAVEL**

Form No. 3

FUND NO.
01

DEPARTMENT
520 - Aquatics

Position	Reason for Trip	Dates	Location	Airfare	Mileage	Hotel	Meals	Conference	Other	Total
Aquatic & Special Event Manager	State Conference	Oct. 2021	TBD	\$0	\$50	\$200	\$50	\$150	\$0	\$450
Aquatic & Special Event Manager	Aquatic Conference	Feb. 2022	TBD	0	0	0	120	225	0	\$345
Program Manager	Aquatic Conference	Feb. 2022	TBD	0	50	250	120	225	0	\$645
Prepared By:	Jean Heasley, Parks & Recreation Director			\$0	\$100	\$450	\$290	\$600	\$0	\$1,440

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

FINANCE

DEPARTMENT EXPENDITURES

TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
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PERSONAL SERVICES

521-5101	FULL TIME SALARIES	428,238.65	474,323.96	584,085.00	443,460.62	518,300.00
521-5103	PART TIME/TEMPORARY	1,256.80	0.00	0.00	0.00	0.00
521-5105	EDUCATION INCENTIVE	2,240.00	2,240.00	2,890.00	2,890.00	2,890.00
521-5108	SOCIAL SECURITY (FICA)	32,235.17	34,960.92	43,760.00	31,732.81	39,875.00
521-5111	RETIREMENT	50,926.67	55,637.73	71,705.00	52,710.08	64,420.00
521-5112	INSURANCE	65,084.99	62,691.87	79,390.00	52,043.36	76,430.00
521-5113	UNEMPLOYMENT INSURANCE	1,286.97	1,535.46	1,495.00	1,143.92	3,360.00
521-5114	WORKERS COMP	555.00	500.00	500.00	400.00	500.00
	TOTAL PERSONAL SERVICES	581,824.25	631,889.94	783,825.00	584,380.79	705,775.00

521-5101 FULL TIME SALARIES

CURRENT YEAR NOTES:

FY21 included 4% stipend (amended original budget).

OTHER SERVICES & CHARGES

521-5310	EDUCATION AND TRAINING	1,694.00	1,421.00	1,683.00	285.00	1,215.00
521-5325	MILEAGE REIMBURSEMENT	0.00	0.00	80.00	0.00	80.00
521-5326	TRAVEL	1,175.45	176.79	1,160.00	243.05	1,160.00
521-5327	PROFESSIONAL SERVICES	4,056.79	2,323.75	13,000.00	1,992.50	20,500.00
521-5331	ADVERTISING/LEGALS	0.00	0.00	50.00	0.00	50.00
521-5341	PRINTING	5,283.18	690.42	5,000.00	240.13	5,000.00
521-5353	OTHER SERVICES & FEES	16,868.26	17,219.63	25,000.00	17,340.93	25,000.00
521-5355	BANK FEES	18,666.01	16,951.70	19,000.00	10,970.01	20,000.00
521-5371	SERVICES/MACHINERY-EQUIPMEN	13,935.68	3,689.31	1,850.00	598.98	8,000.00
521-5392	MEMBERSHIPS & SUBSCRIPTIONS	1,069.99	1,630.00	1,900.00	1,335.00	1,560.00
	TOTAL OTHER SERVICES & CHARGES	62,749.36	44,102.60	68,723.00	33,005.60	82,565.00

521-5327 PROFESSIONAL SERVICES

CURRENT YEAR NOTES:

Crawford & Associates extended services.

MATERIALS AND SUPPLIES

521-5601	OFFICE SUPPLIES	997.22	51.47	1,000.00	71.01	1,000.00
521-5610	OTHER SUPPLIES	0.00	323.20	400.00	95.50	400.00
521-5613	FUEL, OIL & LUBRICANTS	157.94	111.76	300.00	16.67	300.00
521-5621	VEHICLE REPAIR & MAINT	105.78	0.00	300.00	0.00	300.00
521-5631	SMALL TOOLS/EQUIPMENT	654.39	425.78	700.00	29.99	1,000.00
	TOTAL MATERIALS AND SUPPLIES	1,915.33	912.21	2,700.00	213.17	3,000.00

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

FINANCE

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<u>CAPITAL</u>				
521-5971 SERVICES/EQUIPMENT/CAPITAL	<u>3,579.99</u>	<u>4,225.68</u>	<u>750.00</u>	<u>750.00</u>
TOTAL CAPITAL	<u>3,579.99</u>	<u>4,225.68</u>	<u>750.00</u>	<u>750.00</u>
 TOTAL FINANCE	 <u>650,068.93</u>	 <u>681,130.43</u>	 <u>855,998.00</u>	 <u>618,199.55</u>
	<u>792,090.00</u>			

01	Finance	521	REQUEST	FY22 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
5310	Education and Training (Conferences) Payroll Law Seminar; mandatory OMCTFOA Conference; OMC&T Academy; & OMCCA (Court); other training. See details on 'Travel' form.		\$1,215	\$1,215
5325	Mileage Reimbursement See details on 'Travel' form.		\$80	\$80
5326	Travel Reimbursement See details on 'Travel' form (certification only)		\$1,160	\$1,160
5327	Professional Services CAFR review; GASB compliance and financial consulting (new regulations); GASB 75 actuarial study; check signing service agreement, auditor comfort opinion (\$500 from attorney), & interpreter court services.		\$20,500	\$20,500
5331	Advertising/Legal Publication notices (legal ads)		\$50	\$50
5341	Printing Letterhead, business cards, fall/spring clean up flyers, citation books & envelopes, cash receipts, compliance notices, 1099/W2 forms & checks.		\$5,000	\$5,000
5353	Other Services & Fees Annual maintenance for handhelds; Incode annual software maintenance (all modules); GFOA application, document shredding, technical SW support, & SW installs		\$25,000	\$25,000
5355	Bank Fees Merchant statement fees, analysis fees, check orders, and stop pays. Incode forced 3rd party gateway to OpenEdge.		\$20,000	\$20,000
5371	Services/Machinery-Equipment Sorter/insert billing leases; SUV vehicle repairs repairs; maintenance on receipt printers/copiers. Repairs to computers, receipt machines, surge protectors, printers, copiers, data lines, check signer and hand-held's.		\$8,000	\$8,000
5392	Membership & Subscriptions See details on 'Memberships' form.		\$1,560	\$1,560
5601	Office Supplies Supplies used for day-to-day operations.		\$1,000	\$1,000
5610	Other Supplies Payroll and other checks; self-inking stamps; and shredder oil.		\$400	\$400
5613	Fuel, Oil & Lubricants Fuel for departmental vehicle		\$300	\$300
5621	Vehicle Repair & Maintenance Repairs & maintenance		\$300	\$300
5631	Small Tools/Equipment Replacement of small tools		\$1,000	\$1,000
5971	Equipment Replacement of machinery & equipment		\$750	\$750
Grand Total			\$86,315	\$86,315
Prepared By: <u>Janet Watts, Finance Director</u>				

**2021 - 2022 FISCAL BUDGET
REQUEST FOR TRAVEL**

Form No. 3

FUND NO.
01

DEPARTMENT
521 - Finance

Position	Reason for Trip	Dates	Location	Airfare	Misc.	Mileage	Hotel	Per Diem	Conference	Total
City Treasurer	Payroll Law Seminar	Varies	Oklahoma City	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Court Clerk	OMCCA Court - Spring (4-day) . Training for New Clerk	June	Stillwater, OK	0	0	40	400	160	150	\$150
Court Clerk	Workshops for OMCCA	Varies	Varies	0	0	0	0	0	225	825
Deputy Court Clerk	Workshops for OMCCA	Varies	Varies	0	0	0	0	0	140	140
Finance Director	OMCTFOA Conference - Fall (4-day) - Required for Certification/Serves as Past President on State Board	October	Stillwater, OK	0	0	40	400	160	200	200
Finance Director	OMCT Institute - Spring (1-day) - Required for Certification	March	Stillwater, OK	0	0	0	0	0	230	830
Finance Staff	Pike pass	Varies	NA	0	40	0	0	0	120	120
UB Coordinator	Customer Service Seminar	Varies	Oklahoma City	0	0	0	0	0	0	40
				\$0	\$40	\$80	\$800	\$320	\$1,215	\$2,455

Prepared By: Janet Watts, Finance Director

**2021 - 2022 Fiscal Budget
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FUND NO. 01 - General Fund
DEPARTMENT 521 - Finance

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Janet Watts/Finance Director	Association of Public Treasurers US & Canada	Maintain CPFA certification	185
Tammi Noblitt/City Treasurer	Association of Public Treasurers US & Canada	Membership dues	100
City of Mustang	Government Finance Officers Association	Annual requirement to receive GFOA Award	190
City of Mustang	Government Finance Officers Association	Annual GFOA achievement award application	530
Janet Watts/Finance Director	OAPT US & Canada Membership	Maintain CPFA certification	25
Janet Watts/Finance Director	Oklahoma Municipal Clerks/Treasurer Financial Officers Association	Annual dues for certification	50
Tammi Noblitt/City Treasurer	Oklahoma Municipal Clerks/Treasurer Financial Officers Association	Annual dues for certification	50
Gayla Early/Court Clerk	Oklahoma Municipal Court Clerk Association	Membership for certification	55
Andrea Robertson/Deputy Court Clerk	Oklahoma Municipal Court Clerk Association	Membership for certification	55
Angela Hall/Deputy Court Clerk	Oklahoma Municipal Court Clerk Association	Membership for certification	55
Finance Department	Sam's Club	Membership for purchasing - department only	45
Andrea Robertson/Deputy Court Clerk	Secretary of State - Every 3 years - 2022 renewal	Notary publication fee	110
Angela Hall/Deputy Court Clerk	Secretary of State - Every 3 years - 2022 renewal (name change)	Notary publication fee	110
PREPARED BY: <u>Janet Watts, Finance Director</u>			TOTAL COSTS: \$ 1,560

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND
COMMUNITY DEVELOPMENT
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>PERSONAL SERVICES</u>					
531-5101 FULL TIME SALARIES	312,367.16	330,617.34	375,565.00	289,310.69	348,300.00
531-5102 OVERTIME/HOLIDAY PAY	0.00	0.00	1,635.00	0.00	940.00
531-5103 PART TIME/TEMPORARY	7,441.75	1,092.50	3,000.00	0.00	3,000.00
531-5105 EDUCATION INCENTIVE	2,360.00	2,360.00	2,360.00	2,360.00	2,360.00
531-5108 SOCIAL SECURITY (FICA)	23,876.64	24,614.85	28,125.00	20,659.40	27,130.00
531-5111 RETIREMENT	36,979.11	39,107.30	47,465.00	34,578.66	43,460.00
531-5112 INSURANCE	70,692.98	57,986.13	51,455.00	38,682.17	62,230.00
531-5113 UNEMPLOYMENT INSURANCE	1,354.77	1,118.44	1,105.00	771.95	2,270.00
531-5114 WORKERS COMP	830.00	775.00	750.00	650.00	900.00
TOTAL PERSONAL SERVICES	455,902.41	457,671.56	511,460.00	387,012.87	490,590.00

531-5101 FULL TIME SALARIES CURRENT YEAR NOTES:
FY21 included 4% stipend (amended original budget).

<u>OTHER SERVICES & CHARGES</u>					
531-5310 EDUCATION/TRAINING	4,754.49	2,406.00	2,400.00	1,719.23	2,400.00
531-5312 CELL PHONE	2,129.83	2,163.10	2,300.00	1,509.76	2,300.00
531-5326 TRAVEL	330.04	1,289.96	1,250.00	0.00	210.00
531-5330 MOWING SERVICES	5,336.00	7,746.00	7,500.00	2,606.00	3,500.00
531-5341 PRINTING	1,915.82	735.90	1,200.00	399.51	1,200.00
531-5353 OTHER SERVICES & FEES	8,388.00	6,010.84	9,555.00	4,934.94	9,000.00
531-5371 SERVICES/MACHINERY-EQUIPMEN	0.00	0.00	500.00	0.00	300.00
531-5392 MEMBERSHIPS & SUBSCRIPTIONS	932.00	995.00	1,240.00	830.00	1,060.00
TOTAL OTHER SERVICES & CHARGES	23,786.18	21,346.80	25,945.00	11,999.44	19,970.00

531-5353 OTHER SERVICES & FEES PERMANENT NOTES:
Reference 01-43161 state permit fee (offset).

<u>MATERIALS AND SUPPLIES</u>					
531-5601 OFFICE SUPPLIES	3,598.62	1,376.81	2,000.00	887.89	1,800.00
531-5609 PUBLICATIONS	519.10	456.12	600.00	222.60	600.00
531-5610 OTHER SUPPLIES	278.21	19.24	500.00	0.00	250.00
531-5611 UNIFORMS	978.98	659.99	750.00	149.99	1,000.00
531-5613 FUEL, OIL & LUBRICANTS	4,360.99	2,548.61	3,000.00	1,470.96	3,000.00
531-5621 VEHICLE REPAIR & MAINT	3,406.69	681.96	1,000.00	156.13	1,000.00
531-5631 SMALL TOOLS/EQUIPMENT	114.52	0.00	500.00	316.80	500.00
TOTAL MATERIALS AND SUPPLIES	13,257.11	5,742.73	8,350.00	3,204.37	8,150.00

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND
COMMUNITY DEVELOPMENT
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<u>CAPITAL</u>				
531-5971 SERVICES/EQUIPMENT/CAPITAL	0.00	159.30	0.00	0.00
TOTAL CAPITAL	0.00	159.30	0.00	0.00
 TOTAL COMMUNITY DEVELOPMENT	 492,945.70	 484,920.39	 545,755.00	 402,216.68
	=====	=====	=====	=====
				518,710.00

2021 - 2022 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY22 BUDGET
01	Community Development	531		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5310	Education/Training Various fees for the classes, seminars and workshops that allow department personnel to earn the continuing education units necessary to retain OCIB, ODEQ, APA, OWRB and ODOC licensing and accreditation.		\$10,000	\$2,400
5312	Telephone Funds cover department's mobile phones (4) and field internet service.		\$2,300	\$2,300
5326	Travel Reimbursement <u>See details on 'Travel' form.</u>		\$210	\$210
5330	Mowing Services Includes ALL abatement costs (mowing, trash removal and more)		\$3,500	\$3,500
5341	Printing Cost of printing business forms, cards, etc.		\$1,200	\$1,200
5353	Other Services & Fees This account funds fees paid to the OUBCC.		\$9,000	\$9,000
5371	Services/Machinery - Equipment This will provide equipment for our inspectors		\$300	\$300
5392	Memberships & Subscriptions <u>See details on 'Membership & Subscriptions' form.</u>		\$1,060	\$1,060
5601	Office Supplies Printer cartridges, paper, envelopes, etc.		\$1,800	\$1,800
5609	Publications Required public notices are paid from this account.		\$600	\$600
5610	Other Supplies For uncategorized expenses.		\$250	\$250
5611	Uniforms Annual allowance to outfit 4 field personnel, 1 clerk		\$1,000	\$1,000
5613	Fuel, Oil & Lubricants Fuel, oil, coolant and other fluids for fleet maintenance.		\$3,000	\$3,000
5621	Vehicle Repair & Maintenance Parts, labor and supplies		\$1,000	\$1,000
5631	Small Tools/Equipment Various tools and equipment used for office work and inspection operations.		\$500	\$500
Grand Total			\$35,720	\$28,120

Prepared By: Melissa Helsel, Community Development Director

**2021 - 2022 FISCAL BUDGET
REQUEST FOR TRAVEL**

Form No. 3

FUND NO. 01 **DEPARTMENT** 531 - Community Development

Position	Reason for Trip	Dates	Location	Airfare	Mileage	Hotel	Meals	Misc.	Total
Code Enforcement Officer	OK Code Enforcement Association Spring Conference	Apr-22	Norman	\$0	\$0	\$0	\$0	\$60	\$60
Building Inspectors	Building Code Conferences	Apr-22	Yukon	\$0	\$0	\$0	\$0	\$60	\$60
Building Inspectors	Building Code Conferences	Oct-21	Yukon	\$0	\$0	\$0	\$0	\$60	\$60
Director	Oklahoma Planning Association Workshop	Nov-21	TBD	\$0	\$0	\$0	\$0	\$0	\$0
City Planner	Oklahoma Planning Association Workshop	Nov-21	TBD	\$0	\$0	\$0	\$0	\$0	\$0
Director	OWRB Floodplain Training	TBD	TBD	\$0	\$0	\$0	\$30	\$0	\$30
CDD Staff	National Planning Conference	May-22	Virtual	\$0	\$0	\$0	\$0	\$0	\$0
Director	National Planning Conference	May-22	Virtual	\$0	\$0	\$0	\$0	\$0	\$0
				\$0	\$0	\$0	\$30	\$180	\$210

Prepared By: Melissa Helsel, Community Development Director

**2021 - 2022 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FORM 4

FUND NO. 01 - General Fund
DEPARTMENT 531 - Community Development

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Justin Goodwin	Oklahoma Code Enforcement Association	Professional Membership	\$ 60
Wayne Blethrow	SW Construction Codes Council	Inspector Certification	100
Meilissa Helsel	American Planning Association	Professional Membership	440
Morgan Shepard	American Planning Association	Professional Membership	360
Ron Harness	SW Construction Codes Council	Inspector Certification	100

PREPARED BY: Meilissa Helsel, Community Development Director

TOTAL COSTS: \$ 1,060

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

POLICE

DEPARTMENT EXPENDITURES

TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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PERSONAL SERVICES

541-5101	FULL TIME SALARIES	1,800,701.85	1,977,276.87	2,200,235.00	1,703,445.11	2,133,340.00
541-5102	OVERTIME/HOLIDAY PAY	56,524.14	52,581.91	56,750.00	44,312.80	52,000.00
541-5105	EDUCATION INCENTIVE	1,300.00	1,300.00	10,330.00	1,300.00	9,560.00
541-5108	SOCIAL SECURITY (FICA)	138,671.70	150,802.96	172,850.00	124,740.49	167,910.00
541-5111	RETIREMENT	225,171.84	246,398.45	273,290.00	192,879.31	284,460.00
541-5112	INSURANCE	347,192.93	283,348.09	296,015.00	210,285.59	349,785.00
541-5113	UNEMPLOYMENT INSURANCE	5,705.31	5,393.42	5,185.00	4,694.05	6,350.00
541-5114	WORKERS COMP	8,500.00	8,000.00	8,120.00	6,750.00	9,000.00
	TOTAL PERSONAL SERVICES	2,583,767.77	2,725,101.70	3,022,775.00	2,288,407.35	3,012,405.00

541-5101 FULL TIME SALARIES

CURRENT YEAR NOTES:

Includes 1% COLA @ 7/1/21 for FOP employees.

FY21 included (3% FOP) and (4% non-union) stipend amended original budget.

OTHER SERVICES & CHARGES

541-5310	EDUCATION & TRAINING	8,716.77	7,100.00	11,000.00	2,312.00	10,000.00
541-5322	CLEANING SERVICES	16,025.00	16,025.00	19,351.00	12,950.00	21,383.00
541-5326	TRAVEL	5,047.70	5,226.80	4,835.00	(147.21)	3,085.00
541-5327	PROFESSIONAL SERVICES	4,059.96	0.00	1,325.00	1,066.99	1,325.00
541-5338	LABOR RELATIONS	195.28	48.04	200.00	0.00	0.00
541-5341	PRINTING	905.17	580.31	2,200.00	661.89	3,700.00
541-5353	OTHER SERVICES & FEES	12,665.90	14,559.69	17,324.00	13,260.46	16,970.00
541-5360	COMPUTER MAINTENANCE	20,031.20	28,297.30	21,855.00	15,640.28	24,650.00
541-5361	NATURAL GAS	6,466.90	4,997.75	7,000.00	5,503.40	7,000.00
541-5362	ELECTRICITY	46,074.18	45,463.98	49,000.00	29,133.49	49,000.00
541-5371	SERVICES/MACHINERY-EQUIPMEN	59,986.79	55,712.09	76,675.00	58,408.67	77,925.00
541-5392	MEMBERSHIPS & SUBSCRIPTIONS	5,513.00	5,445.99	5,567.00	4,368.30	6,300.00
	TOTAL OTHER SERVICES & CHARGES	185,687.85	183,456.95	216,332.00	143,158.27	221,338.00

MATERIALS AND SUPPLIES

541-5601	OFFICE SUPPLIES	1,499.87	1,433.91	1,500.00	225.09	1,500.00
541-5610	OTHER SUPPLIES	13,396.82	12,356.06	12,664.00	4,956.26	11,930.00
541-5611	UNIFORMS	13,714.94	7,335.46	17,620.00	9,626.04	12,295.00
541-5612	UNIFORM CLEANING	3,512.00	3,173.00	4,000.00	2,058.00	4,000.00
541-5613	FUEL, OIL & LUBRICANTS	55,864.17	51,822.31	44,000.00	31,613.99	44,000.00
541-5621	VEHICLE REPAIR & MAINT	24,777.29	27,990.62	30,000.00	13,649.26	30,000.00
541-5622	911 COMMUNICATIONS	7,499.20	0.00	7,550.00	0.00	7,550.00
541-5624	STATE/LOCAL JAIL	11,879.10	11,365.07	24,018.00	3,763.76	18,335.00
541-5626	AMMUNITION/RANGE	20,565.43	19,766.87	23,250.00	75.00	23,250.00
541-5627	RESERVE OFFICER PROGRAM	0.00	0.00	2,500.00	0.00	1,000.00
541-5628	TACTICAL TEAM	5,205.73	5,312.34	11,527.00	1,977.86	5,500.00
541-5664	BUILDING MAINTENANCE	15,742.25	31,846.93	18,000.00	1,409.27	18,000.00
	TOTAL MATERIALS AND SUPPLIES	173,656.80	172,402.57	196,629.00	69,354.53	177,360.00

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

POLICE

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
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541-5624	STATE/LOCAL JAIL	PERMANENT NOTES: Reconciles to state and local jail revenues.		
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CAPITAL

541-5971	SERVICES/EQUIPMENT/CAPITAL	51,096.00	12,797.89	0.00	0.00	0.00
	TOTAL CAPITAL	51,096.00	12,797.89	0.00	0.00	0.00

TOTAL POLICE		2,994,208.42	3,093,759.11	3,435,736.00	2,500,920.15	3,411,103.00
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2021 - 2022 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY 22 BUDGET
01	Police	541		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
5310	Training and Education		\$10,000	\$10,000
	Training Courses	\$1,600		
	Tuition Reimbursement for College Courses (4 x \$2100)	\$8,400		
5322	Cleaning Services		\$21,383	\$21,383
	Annual Professional Cleaning Services	\$18,478		
	Incidental Cleaning Costs- Strip and Wax tile floors	\$905		
	Outside / Inside Window Cleaning Quarterly	\$2,000		
5326	Travel		\$4,835	\$3,085
	See attached <u>Form 3</u> . Travel costs associated with training and seminars.			
5327	Professional Services		\$1,325	\$1,325
	Psychologists Fee	\$200		
	Required MMPI Testing	\$100		
	Polygraph Fee	\$275		
	Pension Physical	\$750		
5341	Printing		\$3,700	\$3,700
	Business Cards	\$1,050		
	Letterhead, Envelopes & Business Forms	\$750		
	Department Christmas Cards	\$250		
	E-Citation paper	\$1,500		
	General Printing Costs	\$150		
5353	Other Services & Fees		\$16,970	\$16,970
	Wireless Data Charges (new Zuercher tablets & CAD)	\$13,000		
	Cellular Phone	\$600		
	Photo-Video Costs	\$530		
	Court Filing Fee's	\$290		
	Notary Fee's (2x\$80 renewal plus 2x\$95 new)	\$350		
	Christmas Lights	\$2,100		
	Pike Pass Fees	\$100		
5360	Computer Maintenance-CPS, Access Data, etc.		\$24,650	\$24,650
	Zuercher Annual Maintenance - Ref. Fund 08	\$0		
	Avtec	\$7,500		
	LogMeIn Annual Fee	\$400		
	Radio License Fees	\$1,500		
	Replace Hard Drives, Printers, Mouse's, Key Boards, etc.	\$3,500		
	Network and Phone Repairs	\$1,000		
	Idemia - Fingerprint Machine Annual Maintenance	\$2,700		
	VistaCom Eventide Audio Logger Support	\$3,850		
	Badge Pass Annual License	\$450		
	Annual Licenses for New Computer Switches and Server Backup Software	\$1,500		
	TeamViewer Subscription - Remote support for tablets	\$600		
	Ink ribbon & laminate for ID card printer	\$850		
	Annual Maintenance fee for VPN	\$800		
5361	Natural Gas / Propane		\$7,000	\$7,000
5362	Electricity		\$49,000	\$49,000

5371	Services/Machinery-Equipment-etc.		\$77,925	\$77,925
	Radio Maintenance Agreement with Oklahoma City Best guess as to Oklahoma City's rate increases.	\$26,000		
	Heat, Air and Boiler Maintenance Agreement	\$22,000		
	Generator Maintenance Agreement	\$1,000		
	Service Agreement For Battery Backup System	\$5,750		
	Fire Suppression System-Extinguishers Inspection Agreement	\$1,500		
	Annual Termite Inspection and Treatment Agreement	\$475		
	Hand Held Radio Batteries, Communication System Devices	\$1,000		
	Annual Radar Recertification	\$1,200		
	Taser Assurance Plan	\$16,000		
	Other Equipment Replacement and Repair (Intoxilyzer Disposables, Radar Units, Etc.)	\$3,000		
5381	Rental of Equipment (OLETS) *Ref Fund 08		\$0	\$0
	OLETS User Fee	\$0		
	Mobile terminals	\$0		
	Monthly fee to the Oklahoma Law Enforcement Telecommunications System for the use of the NCIC/OLETS computer system.			
5392	Memberships and Subscriptions		\$6,300	\$6,300
	See Attached Form # 4, Proposed Membership Subscriptions			
5601	Office Supplies		\$1,500	\$1,500
5610	Other Supplies		\$11,930	\$11,930
	Misc. Work and Building Supplies (listed below)	\$2,030		
	Misc. Video Supplies (data storage, thumb drives, external hd, etc.)	\$1,500		
	Community Relations Supplies	\$1,400		
	Paper Towels, Cups, Janitorial Items etc.	\$3,000		
	First Choice service/Ice and water dispenser	\$4,000		
5611	Uniforms & Equipment		\$12,295	\$12,295
	General Uniform Needs	\$3,750		
	Damaged Equipment Replacement	\$2,000		
	Officer Uniforms & Equipment	\$4,250		
	Ballistic Vests (Per F.O.P. Contract) less 50% per grant x 6 quantity	\$2,295		
5612	Uniform Cleaning		\$4,000	\$4,000
	Dry Cleaning for Sworn & Civilian Uniforms REQUIREMENT OF F.O.P.AGREEMENT: 10 ITEMS CLEANED/PAY PERIOD.			
5613	Fuel, Oil & Lubricants		\$44,000	\$44,000
5621	Vehicle Repair & Maintenance		\$30,000	\$30,000
5622	911 Communications		\$7,550	\$7,550
	Misc. 911 and Communications Equipment	\$7,550		
	<u>These funds are reimbursed from revenue collected and distributed to Mustang by ACOG. Revenue is earmarked by state law to be spent only on 911 communication enhancements and communication upgrades. These funds</u>			
5624	State / Local Jail Fund		\$18,335	\$18,335
	Prisoner Meals	\$4,750		
	Refill First Aid Kit	\$840		
	Blood Borne Pathogen Protection Gloves	\$1,500		
	Jail Cleaning (blankets, etc.) Changed to a laundry service to reduce liability and man hours.	\$3,500		
	Hep-B Vaccine & Annual TB Testing for Employees	\$2,285		
	Jail Repairs	\$3,150		
	Canadian County Sheriff's Office daily housing fees.	\$735		
	Jail Clothing, Shoes, Misc. Expenses	\$800		
	Contingency Fund	\$775		
	Funded through reimbursement from prisoner incarceration fees.			

5626	Ammunition/Range-firearms training, range rental, etc.		\$23,250	\$23,250
	Contractual Practice, Qualification & Duty Ammunition	\$8,000		
	Shotgun, Rifle Ammunition *increased cost of ammunition	\$8,000		
	Range Equipment and Targets	\$850		
	Taser Expendables & Training Cartridges	\$2,750		
	Rental of Range (\$75.00 X 12)	\$900		
	Weapon Replacement Parts	\$1,000		
	Training Equipment	\$1,750		
	Contractual obligations to provide 300 rounds of ammunition and training for each officer.			
5627	Reserve Officer Program		\$2,500	\$1,000
5628	Tactical Team		\$9,000	\$5,500
	Tactical Team continuing education	\$1,000		
	Ammunition (practice and qualification) *increased cost of ammunition	\$3,000		
	Less lethal munitions and distraction devices	\$500		
	Misc. Equipment (protective vest, breaching tools, etc.)	\$1,000		
	Cost of one replacement vest is \$3,500.	\$3,500		
5664	Building Maintenance		\$18,000	\$18,000
	Grand Total		\$405,448	\$398,698
Prepared By:	<u>Robert Groseclose, Police Chief</u>			

**2021 - 2022 FISCAL BUDGET
REQUEST FOR TRAVEL**

Form No. 3

FUND NO. **DEPARTMENT**

Position	Reason for Trip	Dates	Location	Airfare	Mileage	Hotel	Meals	Misc.	Total
Chief / Deputy Chief	OACP	3 nights	TBA	\$0	\$0	\$1,000	\$320	\$100	\$1,420
Technology Representative	Central Square (Zuercher)	3 nights	TBA	\$550	\$0	\$1,115	\$0	\$0	\$1,665
				\$0	\$0	\$1,000	\$320	\$100	\$3,085

Prepared By: Robert Groseclose, Police Chief

**2021 - 2022 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FORM 4

FUND NO. 01 - General Fund
DEPARTMENT 541 - Police

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Police Chief/Deputy Chief/Captains	Oklahoma Association of Chief of Police	Professional Organization	\$ 450
Police Chief/Deputy Chief	IACP	Professional Organization	\$ 380
CID	Leads Online	Investigative Research Tool	\$ 2,258
Department	CLEAR Investigative Tool	Investigative Research Tool	\$ 2,525
Support Services LT	APCO	Association of Public Communication	\$ 92
Supervisors	FB-LEEDA Renewals	Professional Organization	\$ 550
Admin	Sam's Club	Discount Club	\$ 45
PREPARED BY: <u>Robert Groseclose, Police Chief</u>			TOTAL COSTS: \$ <u>6,300</u>

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

ANIMAL WELFARE

DEPARTMENT EXPENDITURES

TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
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PERSONAL SERVICES

542-5101	FULL TIME SALARIES	61,847.98	63,415.39	73,880.00	56,382.43	66,215.00
542-5102	OVERTIME/HOLIDAY PAY	280.83	407.09	2,000.00	292.72	2,000.00
542-5108	SOCIAL SECURITY (FICA)	4,783.36	5,017.87	5,625.00	4,230.03	5,220.00
542-5111	RETIREMENT	7,303.45	7,570.60	9,965.00	6,713.50	8,435.00
542-5112	INSURANCE	13,568.40	12,201.34	12,690.00	9,619.02	14,530.00
542-5113	UNEMPLOYMENTINSURANCE	390.85	395.85	375.00	185.98	840.00
542-5114	WORKERS COMP	160.00	150.00	150.00	100.00	200.00
	TOTAL PERSONAL SERVICES	88,334.87	89,158.14	104,685.00	77,523.68	97,440.00

542-5101 FULL TIME SALARIES

CURRENT YEAR NOTES:

FY21 included 4% stipend (amended original budget).

OTHER SERVICES & CHARGES

542-5310	EDUCATION & TRAINING	575.00	0.00	750.00	0.00	750.00
542-5322	CLEANING SERVICES	0.00	0.00	2,000.00	0.00	7,000.00
542-5326	TRAVEL	0.00	0.00	280.00	0.00	0.00
542-5327	PROFESSIONAL SERVICES	1,080.00	598.00	2,000.00	135.00	2,000.00
542-5339	COMMUNITY RELATIONS	0.00	1,547.15	19,842.00	5,911.06	0.00
542-5341	PRINTING	0.00	0.00	430.00	0.00	440.00
542-5353	OTHER SERVICES & FEES	3,127.58	3,323.23	5,060.00	2,591.54	3,060.00
542-5360	COMPUTER MAINTENANCE	24.00	0.00	500.00	0.00	500.00
542-5361	NATURAL GAS/PROPANE	0.00	0.00	1,500.00	1,470.35	2,000.00
542-5362	ELECTRICITY	0.00	0.00	7,000.00	785.95	10,000.00
542-5371	SERVICES/MACHINERY EQUIPMEN	750.00	4.99	6,138.00	0.00	6,050.00
542-5381	RENTAL OF EQUIPMENT (OLETS)	20.00	150.00	120.00	30.00	120.00
542-5392	MEMBERSHIP & SUBSCRIPTIONS	375.00	390.00	480.00	0.00	485.00
	TOTAL OTHER SERVICES & CHARGES	5,951.58	6,013.37	46,100.00	10,923.90	32,405.00

MATERIALS AND SUPPLIES

542-5601	OFFICE SUPPLIES	424.02	86.60	500.00	124.11	1,500.00
542-5610	OTHER SUPPLIES	4,167.73	5,338.64	3,750.00	830.55	8,000.00
542-5611	UNIFORMS	500.00	0.00	1,000.00	0.00	1,000.00
542-5613	FUEL, OIL & LUBRICANTS	2,819.54	3,008.18	4,000.00	1,751.58	4,000.00
542-5621	VEHICLE REPAIR & MAINT	658.67	644.50	2,000.00	1,198.46	2,000.00
542-5664	BUILDING MAINT	387.55	255.00	3,000.00	124.00	1,000.00
	TOTAL MATERIALS AND SUPPLIES	8,957.51	9,332.92	14,250.00	4,028.70	17,500.00

TOTAL ANIMAL WELFARE	103,243.96	104,504.43	165,035.00	92,476.28	147,345.00
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**2021 - 2022 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES**

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY 22 BUDGET
01	Animal Welfare	542		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5310	Training and Education		\$750	\$750
	OACA Spring Seminar	\$175		
	OACA Fall Seminar	\$175		
	Misc. Training	\$400		
5322	Cleaning Services (cleaning 3 x per week)		\$7,000	\$7,000
5327	Professional Services - Veterinary		\$2,000	\$2,000
	Veterinary medical associated costs.			
	FOMAS is no longer providing vaccinations. The cost of spay and neuter for TNR Program (Trap Neuter & Release) has increased from \$5 each to \$30.			
5341	Printing		\$440	\$440
	Metal Animal License Tags	\$100		
	Door Hangers for Contact Notification	\$250		
	Business cards	\$90		
5353	Other Services & Fees		\$3,060	\$3,060
	Cell phone service	\$1,260		
	Mobile Data Terminal	\$1,000		
	Rabies Vaccinations (Employee and booster if required).	\$800		
5360	Computer Maintenance		\$500	\$500
5361	Natural Gas		\$2,000	\$2,000
5362	Electricity		\$10,000	\$10,000
5371	Services/Machinery-Equipment		\$6,050	\$6,050
	Fire Suppression System-Extinguishers Inspection Agreement	\$800		
	Animal Shelter equipment maintenance & repairs.	\$5,250		
5381	OLETS		\$120	\$120
	OLETS Monthly User Fees .			
5392	Memberships and Subscriptions		\$485	\$485
	See form 4.			
5601	Office Supplies *Initial order		\$1,500	\$1,500
5610	Other Supplies		\$8,000	\$8,000
	Laundry Supplies	\$2,000		
	Janitorial supplies	\$2,000		
	Miscellaneous cleaning supplies, disposal bags and other needed items.	\$4,000		
5611	Uniforms		\$1,000	\$1,000
	Misc. uniform items			
5613	Fuel, Oil and Lubricants		\$4,000	\$4,000
	Expectation of operating two Animal Welfare vehicles.			
5621	Vehicle Repair & Maintenance		\$2,000	\$2,000
	To repair fleet.			
5664	Building Maintenance		\$3,000	\$1,000
Grand Total			\$51,905	\$49,905

Prepared By: Robert Groseclose, Police Chief

**2021 - 2022 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FORM 4

FUND NO. 01 - General Fund
DEPARTMENT 542 - Animal Welfare

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
Animal Control Officer	NACA Membership	National Organization with publication and online resources	\$ 75
Animal Control Officer	OACA Membership	State level Organization with publication and online resources	\$ 70
Shelter	Shelter Manager Software Subscription	Software to manage animals	\$ 340
PREPARED BY: <u>Robert Groseclose, Police Chief</u>			TOTAL COSTS: \$ <u>485</u>

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

SUPPORT SERVICES

DEPARTMENT EXPENDITURES

TWO YEARS
PRIOR
ACTUAL

ONE YEAR
PRIOR
ACTUAL

----- CURRENT YEAR -----
: ACTUAL YEAR TO DATE
BUDGET ACTUAL

PROPOSED
BUDGET

PERSONAL SERVICES

544-5101	FULL TIME SALARIES	262,809.60	237,210.46	294,130.00	213,516.26	328,477.00
544-5102	OVERTIME/HOLIDAY PAY	24,327.16	26,766.81	40,000.00	28,764.89	28,000.00
544-5105	EDUCATION INCENTIVE	1,120.00	470.00	940.00	940.00	940.00
544-5108	SOCIAL SECURITY (FICA)	20,242.74	19,493.54	25,300.00	17,252.90	27,345.00
544-5111	RETIREMENT	32,602.60	31,051.38	39,400.00	28,968.86	44,180.00
544-5112	INSURANCE	59,968.97	46,235.47	49,535.00	37,798.32	61,795.00
544-5113	UNEMPLOYMENT INSURANCE	1,249.96	1,407.29	1,310.00	768.78	2,940.00
544-5114	WORKERS COMP	725.00	650.00	600.00	500.00	700.00
	TOTAL PERSONAL SERVICES	403,046.03	363,284.95	451,215.00	328,510.01	494,377.00

544-5101 FULL TIME SALARIES

CURRENT YEAR NOTES:

FY21 included 4% stipend (amended original budget).

TOTAL SUPPORT SERVICES

403,046.03	363,284.95	451,215.00	328,510.01	494,377.00
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CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

FIRE DEPARTMENT EXPENDITURES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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<u>PERSONAL SERVICES</u>						
551-5101	FULL TIME SALARIES	1,468,588.12	1,544,088.02	1,806,210.00	1,359,114.04	1,678,610.00
551-5102	OVERTIME/HOLIDAY PAY	79,484.47	62,472.57	86,000.00	43,563.47	50,000.00
551-5103	PART TIME/TEMPORARY	15,716.02	4,398.21	8,625.00	1,529.50	8,625.00
551-5105	EDUCATION INCENTIVE	4,590.00	5,710.00	4,590.00	4,590.00	5,530.00
551-5108	SOCIAL SECURITY (FICA)	25,228.85	25,087.32	36,925.00	20,737.40	35,390.00
551-5111	RETIREMENT	207,705.96	216,635.88	265,015.00	183,735.69	249,320.00
551-5112	INSURANCE	295,135.52	243,587.40	254,115.00	180,362.03	307,890.00
551-5113	UNEMPLOYMENT INSURANCE	4,293.30	3,762.75	3,930.00	3,591.59	8,820.00
551-5114	WORKERS COMP	10,165.00	9,600.00	9,500.00	7,900.00	8,000.00
TOTAL PERSONAL SERVICES		2,110,907.24	2,115,342.15	2,474,910.00	1,805,123.72	2,352,185.00
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551-5101	FULL TIME SALARIES	CURRENT YEAR NOTES: FY21 included 4% stipend (amended original budget). Includes 1% COLA @ 7/1/21 for IAFF employees.				
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<u>OTHER SERVICES & CHARGES</u>						
551-5310	EDUCATION AND TRAINING	26,467.57	16,894.13	24,105.00	14,872.10	29,305.00
551-5322	CLEANING SERVICES	375.00	0.00	750.00	0.00	750.00
551-5326	TRAVEL	4,189.95	5,715.54	7,500.00	1,760.92	5,000.00
551-5327	PROFESSIONAL SERVICES	23,067.97	18,618.61	30,000.00	11,758.99	38,020.00
551-5341	PRINTING	345.00	242.27	400.00	0.00	400.00
551-5353	OTHER SERVICES & FEES	10,373.72	9,940.47	12,000.00	5,068.93	12,000.00
551-5361	NATURAL GAS	3,006.33	2,090.50	3,000.00	2,227.14	3,000.00
551-5362	ELECTRICITY	11,082.38	11,261.96	13,000.00	7,283.12	13,000.00
551-5371	SERVICES/MACHINERY-EQUIPMEN	2,325.00	6,078.45	2,325.00	960.19	2,325.00
551-5392	MEMBERSHIPS & SUBSCRIPTIONS	3,847.00	2,084.00	4,000.00	1,972.00	4,000.00
TOTAL OTHER SERVICES & CHARGES		85,079.92	72,925.93	97,080.00	45,903.39	107,800.00
<hr/>						
<u>MATERIALS AND SUPPLIES</u>						
551-5601	OFFICE SUPPLIES	882.12	378.80	689.00	191.67	600.00
551-5602	COVID19	0.00	62.38	400.00	147.51	0.00
551-5603	FIREWORKS	10,000.00	10,000.00	10,000.00	0.00	10,000.00
551-5604	BEAN SUPPER	4,521.51	885.00	5,000.00	0.00	5,000.00
551-5608	EMS SUPPLIES	13,363.72	10,409.85	15,573.00	8,622.18	15,000.00
551-5609	TRAINING SUPPLIES	6,312.28	1,981.49	6,108.00	2,770.52	6,000.00
551-5610	OTHER SUPPLIES	477.72	470.04	1,000.00	328.05	1,000.00
551-5611	UNIFORMS	18,426.39	15,417.32	19,146.00	15,850.37	19,400.00
551-5612	UNIFORM CLEANING	151.00	108.25	250.00	121.70	250.00
551-5613	FUEL, OIL & LUBRICANTS	14,763.82	12,173.01	15,000.00	8,639.39	15,000.00
551-5614	CLEANING/JANITORIAL SUPPLIE	1,389.61	2,875.63	3,000.00	2,541.03	3,250.00
551-5615	PERSONAL PROTECTIVE EQUIPME	22,651.19	5,963.75	32,712.00	7,773.55	25,800.00
551-5616	RADIO REPAIR/REPLACEMENT	17,047.72	18,349.08	20,000.00	13,372.94	21,100.00
551-5617	STORM WARNING SIREN MAINTEN	1,500.00	6,675.00	6,185.00	3,909.00	3,000.00
551-5620	FIRE PREVENTION	2,235.77	1,615.73	3,000.00	950.00	3,000.00

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

FIRE

DEPARTMENT EXPENDITURES

		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
551-5621	VEHICLE REPAIR & MAINT	31,632.63	26,507.27	43,114.00	24,508.20	37,000.00
551-5626	FIRE HOSE/NOZZLES/APPLIANCE	7,196.22	2,625.00	10,000.00	0.00	10,000.00
551-5631	SMALL TOOLS/EQUIPMENT	6,000.30	3,913.04	6,000.00	4,015.97	6,000.00
551-5664	BUILDING MAINTENANCE	20,537.26	72,806.71	25,840.00	11,396.38	30,000.00
	TOTAL MATERIALS AND SUPPLIES	179,089.26	193,217.35	223,017.00	105,138.46	211,400.00
<hr/>						
TOTAL FIRE		2,375,076.42	2,381,485.43	2,795,007.00	1,956,165.57	2,671,385.00
		=====	=====	=====	=====	=====

2021 - 2022 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY22 BUDGET
01	Fire Department	551		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5310	Education and Training Used to fund tuition and workshop fees for fire department members.		\$34,305	\$29,305
5322	Cleaning Services Monthly tile floor buffing/waxing and carpet cleaning by a professional cleaning service. Personnel provide general facility cleaning.		\$750	\$750
5326	Travel Reimbursement See details on 'Travel' Form 3.		\$7,500	\$5,000
5327	Professional Services Equipment testing and software maintenance contracts.		\$38,020	\$38,020
5341	Printing Stationary, envelopes, business cards & various forms.		\$400	\$400
5353	Other Services & Fees Shop towel service, coffee & meeting refreshments, infection control & immunizations. Added air cards for new tablets.		\$14,400	\$12,000
5361	Natural Gas/Propane		\$4,000	\$3,000
5362	Electricity		\$16,000	\$13,000
5371	Services/Machinery Miscellaneous equipment, replacement and repair.		\$2,325	\$2,325
5392	Membership & Subscriptions See details on 'Memberships' Form 4.		\$4,000	\$4,000
Sub-total			<u>\$121,700</u>	<u>\$107,800</u>

Prepared By: Craig Carruth, Fire Chief

**2021 - 2022 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES**

Form No. 2

FUND NO.	DEPARTMENT	DEPT #	DEPARTMENTAL REQUEST	INCLUDED IN FY22 BUDGET
01	Fire Department	551		
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5601	Office Supplies		\$600	\$600
5603	Fireworks		\$10,000	\$10,000
5604	Bean Supper		\$5,000	\$5,000
5608	EMS Supplies		\$15,000	\$15,000
	Medical supplies are necessary so that front-line fire apparatus are equipped for basic life support responses. Includes Medical Oxygen Cylinder lease & supply.			
5609	Training Supplies		\$6,000	\$6,000
	Used to update the training library and obtain other training aids.			
5610	Other Supplies		\$1,000	\$1,000
	Light bulbs, paint, batteries, and miscellaneous			
5611	Uniforms		\$19,400	\$19,400
	Officer, dress uniforms, supplies, name tags, badges & collar brass			
5612	Uniform Cleaning		\$250	\$250
5613	Fuel, Oil & Lubricants		\$15,000	\$15,000
	Purchase motor oil and grease for vehicle maintenance in bulk. Fuel prices are subject to fluctuate.			
5614	Cleaning/Janitorial Supplies		\$3,250	\$3,250
5615	Personal Protective Equipment		\$25,800	\$25,800
	Bunker gear (coat/pant), helmet, boots, and gloves			
5616	Radio Repair/Replacement		\$21,100	\$21,100
	Repair and maintain radio system, including handheld batteries. Used to install radios in vehicles, annual maintenance & user agreement with the City of Oklahoma City for the public safety radio system. Replace radio in old ladder to new ladder			
5617	Storm Warning Siren Maintenance		\$3,000	\$3,000
	Repair and maintain the City's storm warning siren system. Replacing all batteries			
5620	Fire Prevention		\$3,000	\$3,000
	Fire prevention programs which include puppets, stage material, and fire education supplies such as pencils, stickers, etc. Includes GETAC tablet for fire prevention vehicle			
5621	Vehicle Repair & Maintenance		\$37,000	\$37,000
5626	Fire Hose/Nozzles/Appliances		\$10,000	\$10,000
	Replacement program is an annual activity with hose and equipment purchased every year.			
5631	Small Tools/Equipment		\$6,000	\$6,000
	Miscellaneous items such as hand tools, drills/bits, nuts & bolts, parts, etc. Fire hydrant paint and brushes. Includes Stand Pipe Bag and Decon Unit			
5664	Building Maintenance		\$30,000	\$30,000
	Maintenance for the fire facility, new furnishings such as office desks, book shelves,			
	Sub-total		\$211,400	\$211,400
	Previous page		\$121,700	\$107,800
	Grand Total		\$333,100	\$319,200

Prepared By: Craig Carruth, Fire Chief

**2021 - 2022 Fiscal Budget
REQUEST FOR TRAVEL**

Form No. 3

FUND NO. 01
DEPARTMENT 551

Position	Reason for Trip	Dates	Location	Airfare	Mileage	Hotel	Meals	Misc.	Total
All FD members	National Fire Academy	TBD	TBD	\$1,000		\$0	\$1,000	\$0	\$2,000
Firefighter	State Firefighter Convention	TBD	TBD	0	0	300	120	0	420
Chief/Deputy Chief	Chiefs Winter Workshop	TBD	TBD	0	0	400	160	0	560
Fire Chief	OK Fire Chiefs Conference	TBD	TBD	0	0	400	120	0	520
Fire Chief	Fire Rescue International	TBD	TBD	500	0	900	120	0	1,520
Fire Prevention Officer	OK Fire Marshals Conference	TBD	TBD	0	0	375	120	0	495
All FD members	Funding of Tuition	TBD	TBD	0	0	0	0	26,805	26,805
All FD members	Hotel and Meads for Free Education	TBD	TBD	0	0	1,000	985	0	1,985
				\$1,500	\$0	\$3,375	\$2,625	\$26,805	\$34,305

Prepared By: Craig Carruth, Fire Chief

**2021 - 2022 FISCAL BUDGET
REQUEST FOR MEMBERSHIPS AND SUBSCRIPTIONS**

FORM 4

FUND NO. 01 - General Fund

DEPARTMENT 551 - Fire

NAME/TITLE	ORGANIZATION/ SUBSCRIPTION	REASON FOR MEMBERSHIP	COST
All Firefighters	Ok State Firefighters Association	Professional Organization	\$1,425
Chief Officers, Shift Captains	Ok Fire Chiefs Association	Professional Organization	150
Deputy/Asst. Chief	Metro Chief	Area Organization	20
Fire Chaplain	Federation of Fire Chaplains	Professional Organization	100
Fire Chief	International Fire Chiefs Association	Professional Organization	250
Fire Chief	National Fire Protection Association	Professional Organization	200
Fire Chief, Deputy/Asst. Chief	Ok Emergency Management Association	Professional Organization	80
Fire Department	National Fire Code Subscription	Subscription	1,500
Fire Paramedics	Okla. Emergency Medical Technician Association	Professional Organization	250
Fire Prevention Officer	Fire Marshals Assoc. of Oklahoma	Professional Organization	25
PREPARED BY:	<u>Craig Carruth, Fire Chief</u>	TOTAL COSTS:	<u>\$4,000</u>

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

FIRE SAFER GRANT

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ,ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
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PERSONAL SERVICES

553-5101	FULL TIME SALARIES	41,864.08	115,916.76	152,725.00	116,585.43	150,825.00
553-5105	EDUCATION INCENTIVE	0.00	650.00	650.00	650.00	650.00
553-5108	SOCIAL SECURITY	491.94	1,604.84	2,555.00	1,587.96	2,200.00
553-5111	RETIREMENT	4,979.86	15,372.99	19,795.00	15,350.15	21,210.00
553-5112	INSURANCE	10,927.74	23,675.51	32,875.00	21,301.37	35,465.00
553-5113	UNEMPLOYMENT	376.74	645.07	565.00	483.72	1,260.00
553-5114	WORKERS COMP	0.00	825.00	800.00	650.00	1,000.00
	TOTAL PERSONAL SERVICES	58,640.36	158,690.17	209,965.00	156,608.63	212,610.00

553-5101 FULL TIME SALARIES

CURRENT YEAR NOTES:

Includes 1% COLA @ 7/1/21 for IAFF employees.
SAFER Grant - from 75% to 35% eligibility 2/22/21 thru
2/22/22.
FY21 included 4% stipend (amended original budget).

TOTAL FIRE SAFER GRANT	58,640.36	158,690.17	209,965.00	156,608.63	212,610.00
	=====	=====	=====	=====	=====

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

01 -GENERAL FUND

STREETS

DEPARTMENT EXPENDITURES

TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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OTHER SERVICES & CHARGES

561-5312 TELEPHONE/INTERNET	1,510.21	1,960.05	2,200.00	1,455.84	2,200.00
561-5362 STREET LIGHTING/MAINT BUILD	204,162.78	200,901.12	210,000.00	141,286.72	210,000.00
TOTAL OTHER SERVICES & CHARGES	205,672.99	202,861.17	212,200.00	142,742.56	212,200.00

561-5312 TELEPHONE/INTERNET

PERMANENT NOTES:
Telephone/internet at streets maintenance building.

CAPITAL

561-5971 SERVICES/EQUIPMENT	1,759.97	0.00	0.00	0.00	2,000.00
TOTAL CAPITAL	1,759.97	0.00	0.00	0.00	2,000.00

TOTAL STREETS	207,432.96	202,861.17	212,200.00	142,742.56	214,200.00
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*** TOTAL EXPENDITURES ***	24,044,006.19	24,162,785.68	30,140,777.00	19,844,374.50	30,863,278.00
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C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

02 -GENERAL RESERVE

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	41.26	7,766.35	120,310.00	74.31	140,125.00
TRANSFERS	<u>51,028.96</u>	<u>65,505.07</u>	<u>84,000.00</u>	<u>0.00</u>	<u>70,000.00</u>
*** TOTAL REVENUES ***	<u>51,070.22</u>	<u>73,271.42</u>	<u>204,310.00</u>	<u>74.31</u>	<u>210,125.00</u>
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>16,150.37</u>	<u>19,958.35</u>	<u>204,310.00</u>	<u>16,000.00</u>	<u>210,125.00</u>
*** TOTAL EXPENDITURES ***	<u>16,150.37</u>	<u>19,958.35</u>	<u>204,310.00</u>	<u>16,000.00</u>	<u>210,125.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>34,919.85</u>	<u>53,313.07</u>	<u>0.00</u>	(15,925.69)	<u>0.00</u>

GENERAL RESERVE

Established by Resolution 06-017. Original funding deposited from other funds for maintenance of City facilities, infrastructure, and other capital purchases.

Ordinance No. 1105, approved on July 15, 2015 to levy a tax of five percent (5%) on the rental of hotel and motel rooms within the city limits. All taxes collected shall be deposited into the City's General Fund.

Use of funds for the purpose of encouraging, promoting, and fostering economic development, convention, tourism, and parks & recreation for the City. The funds may be used for the employment of personnel, purchase or lease of assets, pledge for indebtedness or to fund contracts for services as the city council deem appropriate.

The City Council shall determine on a yearly basis the use of the room tax funds.

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

02 -GENERAL RESERVE

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	39.37	164.93	300.00	66.90	125.00
45193	MISCELLANEOUS	1.89	7,601.42	260.00	7.41	0.00
45199	RESERVED CARRYOVER	0.00	0.00	119,750.00	0.00	140,000.00
TOTAL MISCELLANEOUS REVENUE		41.26	7,766.35	120,310.00	74.31	140,125.00
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45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly interest earnings.				
45193	MISCELLANEOUS	PERMANENT NOTES: ATM that Cornerstone owned at the Mustang Town Center was removed.				
45199	RESERVED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year). Restricted by Ordinance 1105 'monies shall be determined on a yearly basis the apportionment and use of the room tax funds'.				
<hr/>						
<u>TRANSFERS</u>						
46801	TRANSFER FROM GENERAL FUND	51,028.96	65,505.07	84,000.00	0.00	70,000.00
TOTAL TRANSFERS		51,028.96	65,505.07	84,000.00	0.00	70,000.00
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46801	TRANSFER FROM GENERAL FUND	PERMANENT NOTES: July 15, 2014 City Council approved Ordinance No. 1105 adding a new article VI, hotel tax, Sections 106-181 thru 106-209, providing for the levying on the rental of hotel and motel rooms within the city limits, a tax of five percent (5.0%) of the room rental rate. Sections 106-202: state that all taxes collected pursuant to this article shall be deposited into the General Fund. At the close of the fiscal year end, a transfer shall be made to earmark the funds in the General Reserve Fund.				
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***	TOTAL REVENUES ***	51,070.22	73,271.42	204,310.00	74.31	210,125.00
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CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

02 -GENERAL RESERVE

ADMINISTRATION

DEPARTMENT EXPENDITURES

TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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OTHER SERVICES & CHARGES

500-5301 SHARE-A-FARE RIDE SUBSIDY	0.00	0.00	6,000.00	0.00	6,000.00
500-5302 SPECIAL EVENTS	0.00	15,458.35	0.00	0.00	0.00
TOTAL OTHER SERVICES & CHARGES	0.00	15,458.35	6,000.00	0.00	6,000.00

500-5301 SHARE-A-FARE RIDE SUBSIDY PERMANENT NOTES:

EMBARK's Share-A-Fare ride subsidy program to Mustang residents. Share-A-Fare is available to individuals who are 60 years of age or older, or who have a documented disability. This program provides a critical service to transportation disadvantaged populations and allows seniors who no longer drive to age in place while still being able to attend social events, medical appointments, and access needed services.

INCREASE TO FUND BALANCE

500-5555 INCREASE TO FUND BALANCE	0.00	0.00	78,310.00	0.00	84,125.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	78,310.00	0.00	84,125.00

500-5555 INCREASE TO FUND BALANCE PERMANENT NOTES:

Monies shall be determined on a yearly basis the apportionment and use of the room tax funds per Ordinance No. 1105.

MATERIALS AND SUPPLIES

500-5610 OTHER SUPPLIES	16,150.37	4,500.00	0.00	0.00	0.00
TOTAL MATERIALS AND SUPPLIES	16,150.37	4,500.00	0.00	0.00	0.00

TRANSFERS

500-5801 TRANSFER TO GENERAL FUND	0.00	0.00	120,000.00	16,000.00	120,000.00
TOTAL TRANSFERS	0.00	0.00	120,000.00	16,000.00	120,000.00

500-5801 TRANSFER TO GENERAL FUND PERMANENT NOTES:

Subsidize City Attorney salary and benefits.

TOTAL ADMINISTRATION	16,150.37	19,958.35	204,310.00	16,000.00	210,125.00
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*** TOTAL EXPENDITURES ***	16,150.37	19,958.35	204,310.00	16,000.00	210,125.00
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IMPOUND FEE

**Established by Ordinance
No.1102 on May 8, 2014
amending Chapter 114,
Article IX to
“Impoundment of
Vehicles”.**

**\$100 fee to remove a vehicle
from any street, highway,
private or public property
to a storage facility.**

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

04 -IMPOUND FEE

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>				
MISCELLANEOUS REVENUE	98.74	135.55	45,210.00	37,050.00
TRANSFERS	<u>21,800.00</u>	<u>15,214.00</u>	<u>20,000.00</u>	<u>20,000.00</u>
*** TOTAL REVENUES ***	<u>21,898.74</u>	<u>15,349.55</u>	<u>65,210.00</u>	<u>57,050.00</u>
<u>EXPENDITURE SUMMARY</u>				
IMPOUND FEES	<u>4,985.96</u>	<u>705.00</u>	<u>65,210.00</u>	<u>57,050.00</u>
*** TOTAL EXPENDITURES ***	<u>4,985.96</u>	<u>705.00</u>	<u>65,210.00</u>	<u>57,050.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>16,912.78</u>	<u>14,644.55</u>	<u>0.00</u>	<u>0.00</u>

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

04 -IMPOUND FEE

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	95.37	130.70	200.00	23.74	50.00
45193	MISCELLANEOUS	3.37	4.85	10.00	6.71	0.00
45199	RESTRICTED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>45,000.00</u>	<u>0.00</u>	<u>37,000.00</u>
TOTAL MISCELLANEOUS REVENUE		98.74	135.55	45,210.00	30.45	37,050.00
<hr/>						
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Interest earnings.				
45193	MISCELLANEOUS	PERMANENT NOTES: ATM that Cornerstone owned at the Mustang Town Center was removed.				
45199	RESTRICTED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
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<u>TRANSFERS</u>						
46803	TRANSFER FROM COURT	<u>21,800.00</u>	<u>15,214.00</u>	<u>20,000.00</u>	<u>8,200.00</u>	<u>20,000.00</u>
TOTAL TRANSFERS		21,800.00	15,214.00	20,000.00	8,200.00	20,000.00
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46803	TRANSFER FROM COURT	PERMANENT NOTES: Approved Ordinance No. 1102 on May 8, 2014 amending chapter 114, article IX, renaming article IX to "Impoundment of Vehicles". Sections 114-568c states for vehicles impounded under the authority of Sections 114-566 (4) through (10), such order of release shall be conditioned upon the payment of \$100 by the person to whom the release is issued.				
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***	TOTAL REVENUES ***	21,898.74	15,349.55	65,210.00	8,230.45	57,050.00
		=====	=====	=====	=====	=====

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

04 -IMPOUND FEE

IMPOUND FEES

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	
<u>OTHER SERVICES & CHARGES</u>					
541-5310 EDUCATION AND TRAINING	1,434.68	250.00	2,250.00	0.00	2,250.00
541-5326 TRAVEL	1,170.00	0.00	0.00	0.00	0.00
541-5360 COMPUTER MAINTENANCE	0.00	0.00	3,000.00	0.00	3,000.00
541-5371 SERVICES/MACHINERY-EQUIPMEN	0.00	0.00	22,150.00	19,994.00	2,250.00
TOTAL OTHER SERVICES & CHARGES	2,604.68	250.00	27,400.00	19,994.00	7,500.00
<u>INCREASE TO FUND BALANCE</u>					
541-5555 RESTRICTED FUND BALANCE	0.00	0.00	30,810.00	0.00	42,550.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	30,810.00	0.00	42,550.00
<u>MATERIALS AND SUPPLIES</u>					
541-5610 OTHER SUPPLIES	2,381.28	455.00	5,000.00	0.00	5,000.00
TOTAL MATERIALS AND SUPPLIES	2,381.28	455.00	5,000.00	0.00	5,000.00
<u>CAPITAL</u>					
541-5971 SERVICES/EQUIPMENT	0.00	0.00	2,000.00	0.00	2,000.00
TOTAL CAPITAL	0.00	0.00	2,000.00	0.00	2,000.00
TOTAL IMPOUND FEES	4,985.96	705.00	65,210.00	19,994.00	57,050.00
*** TOTAL EXPENDITURES ***	4,985.96	705.00	65,210.00	19,994.00	57,050.00

2021 - 2022 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO. 04	DEPARTMENT Police - Impound Fee	DEPT # 541	DEPARTMENTAL REQUEST	INCLUDED IN FY 22 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5310	Education and Training	\$	2,250	\$ 2,250
5360	Computer Maintenance	\$	3,000	\$ 3,000
5371	Services/Machinery/Equipment	\$	2,250	\$ 2,250
5555	Increase to Fund Balance	\$	42,550	\$ 42,550
5610	Other Supplies	\$	5,000	\$ 5,000
5971	Services/Equipment-Capital	\$	2,000	\$ 2,000
Grand Total			\$57,050	\$57,050
Prepared By: <u>Robert Groseclose, Police Chief</u>				

PARK IMPROVEMENT

Used to account for the revenue received from business licenses (\$15 per license) required by ordinance; court costs assessed for parks; and park fees from subdivisions. (Resolution 05-013).

Restricted for improvements to and development of the park system.

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

05 -PARK IMPROVEMENT

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>				
FEES	11,000.00	14,400.00	16,000.00	17,000.00
MISCELLANEOUS REVENUE	231.04	290.83	40,420.00	50,200.00
TRANSFERS	<u>63,362.76</u>	<u>57,804.98</u>	<u>66,000.00</u>	<u>66,000.00</u>
*** TOTAL REVENUES ***	<u>74,593.80</u>	<u>72,495.81</u>	<u>122,420.00</u>	<u>133,200.00</u>
<u>EXPENDITURE SUMMARY</u>				
ADMINISTRATION	<u>41,490.16</u>	<u>75,609.05</u>	<u>122,420.00</u>	<u>133,200.00</u>
*** TOTAL EXPENDITURES ***	<u>41,490.16</u>	<u>75,609.05</u>	<u>122,420.00</u>	<u>133,200.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>33,103.64</u>	<u>(3,113.24)</u>	<u>0.00</u>	<u>0.00</u>

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

05 -PARK IMPROVEMENT

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
<u>FEES</u>						
43155	PARK DEVELOPMENT FEES	11,000.00	14,400.00	16,000.00	12,450.00	17,000.00
TOTAL FEES		11,000.00	14,400.00	16,000.00	12,450.00	17,000.00
43155	PARK DEVELOPMENT FEES	PERMANENT NOTES: Purchase of park land for improvement, development, and maintenance of park and recreational programs (Ordinance No.708).				
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	222.40	279.94	400.00	54.34	200.00
45193	MISCELLANEOUS	8.64	10.89	20.00	5.84	0.00
45199	RESERVED CARRY-OVER	0.00	0.00	40,000.00	0.00	50,000.00
TOTAL MISCELLANEOUS REVENUE		231.04	290.83	40,420.00	60.18	50,200.00
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly interest earnings.				
45193	MISCELLANEOUS	PERMANENT NOTES: ATM that Cornerstone owned at the Mustang Town Center was removed.				
45199	RESERVED CARRY-OVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<u>TRANSFERS</u>						
46801	TRANSFER FROM GENERAL FUND	5,115.00	5,580.00	6,000.00	5,130.00	6,000.00
46803	TRANSFER FROM COURT	58,247.76	52,224.98	60,000.00	33,337.03	60,000.00
TOTAL TRANSFERS		63,362.76	57,804.98	66,000.00	38,467.03	66,000.00
46801	TRANSFER FROM GENERAL FUND	PERMANENT NOTES: Transfer \$15 per business license. Approximately 400 business licenses.				
46803	TRANSFER FROM COURT	PERMANENT NOTES: Resolution 01.020 \$10 per fines/bonds collected. <u>Amended Resolution 05.013 to \$20.</u>				
***	TOTAL REVENUES ***	74,593.80	72,495.81	122,420.00	50,977.21	133,200.00
		<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

05 -PARK IMPROVEMENT

ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
INCREASE TO FUND BALANCE				
500-5555 RESTRICTED FUND BALANCE	0.00	0.00	23,720.00	0.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	23,720.00	0.00
MATERIALS AND SUPPLIES				
500-5610 PARK IMPROVEMENTS	41,490.16	75,609.05	98,700.00	40,739.63
TOTAL MATERIALS AND SUPPLIES	41,490.16	75,609.05	98,700.00	40,739.63
500-5610 PARK IMPROVEMENTS				
			CURRENT YEAR NOTES:	
			\$10,000 signage at parks and directional in WHP	
			\$ 7,000 sod and mulch	
			\$20,000 sprinkler and landscaping	
			\$10,000 crosswalks and lights @ Brittany's Play Adventure	
TOTAL ADMINISTRATION	41,490.16	75,609.05	122,420.00	40,739.63
*** TOTAL EXPENDITURES ***	41,490.16	75,609.05	122,420.00	40,739.63

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 05 - Park Improvement
DEPARTMENT 500 - Park Improvement

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Signage at Parks Directional Signage at WHP		\$ -	\$ -	\$ 10,000
					<u>\$ 10,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to
to be generated.

JUSTIFICATION:
Directional signs at WHP and signs at various parks.

PREPARED BY: Jean Heasley , Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 05 - Park Improvement
DEPARTMENT 500 - Park Improvement

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Sod and Mulch		\$ -	\$ -	\$ 7,000
					<u>\$ 7,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to
to be generated.

JUSTIFICATION:
Sod and mulch for playgrounds to keep playground safe.

PREPARED BY: Jean Heasley , Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 05 - Park Improvement
DEPARTMENT 500 - Park Improvement

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Sprinkler and Landscaping		\$ -	\$ -	\$ 20,000
					<u>\$ 20,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to
to be generated.

JUSTIFICATION:
Landscaping and sprinklers system installs in various parks.

PREPARED BY: Jean Heasley , Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 05 - Park Improvement
DEPARTMENT 500 - Park Improvement

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Crosswalks and Lights		\$ -	\$ -	\$ 10,000
					<u>\$ 10,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to
to be generated.

JUSTIFICATION:
Crosswalks at Brittany play adventure and other locations as needed.

PREPARED BY: Jean Heasley , Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

ALCOHOL ENFORCEMENT

The Alcohol Enforcement Fund is used to account for fines and fees generated as a result of intoxicating substances and traffic related offences (Ordinance No. 1087, Title 11 Oklahoma Statutes 14-111C).

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

06 -ENFORCE OF ALCOHOL LAWS

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	20.75	22.27	7,035.00	6.04	8,220.00
TRANSFERS	<u>1,810.00</u>	<u>1,475.00</u>	<u>1,500.00</u>	<u>1,394.00</u>	<u>2,300.00</u>
*** TOTAL REVENUES ***	<u>1,830.75</u>	<u>1,497.27</u>	<u>8,535.00</u>	<u>1,400.04</u>	<u>10,520.00</u>
<u>EXPENDITURE SUMMARY</u>					
POLICE ENFORCEMENT	<u>124.00</u>	<u>276.00</u>	<u>8,535.00</u>	<u>264.00</u>	<u>10,520.00</u>
*** TOTAL EXPENDITURES ***	<u>124.00</u>	<u>276.00</u>	<u>8,535.00</u>	<u>264.00</u>	<u>10,520.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>1,706.75</u>	<u>1,221.27</u>	<u>0.00</u>	<u>1,136.04</u>	<u>0.00</u>

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

06 -ENFORCE OF ALCOHOL LAWS

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
MISCELLANEOUS REVENUE						
45141	INTEREST ON INVESTMENTS	20.00	21.46	30.00	5.48	20.00
45193	MISCELLANEOUS	0.75	0.81	5.00	0.56	0.00
45199	RESERVED CARRYOVER	0.00	0.00	7,000.00	0.00	8,200.00
TOTAL MISCELLANEOUS REVENUE		20.75	22.27	7,035.00	6.04	8,220.00
<hr/>						
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Interest earnings.				
45193	MISCELLANEOUS	PERMANENT NOTES: ATM that Cornerstone owned at the Mustang Town Center was removed.				
45199	RESERVED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
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TRANSFERS						
46803	TRANSFER FROM COURT	1,810.00	1,475.00	1,500.00	1,394.00	2,300.00
TOTAL TRANSFERS		1,810.00	1,475.00	1,500.00	1,394.00	2,300.00
<hr/>						
46803	TRANSFER FROM COURT	PERMANENT NOTES: Fines and fees relating to intoxicating substances and traffic related offense involving alcohol (Ordinance No.1087).				
<hr/>						
***	TOTAL REVENUES ***	1,830.75	1,497.27	8,535.00	1,400.04	10,520.00
		=====	=====	=====	=====	=====

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

06 -ENFORCE OF ALCOHOL LAWS
POLICE ENFORCEMENT
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	
<u>OTHER SERVICES & CHARGES</u>					
541-5310 EDUCATION AND TRAINING	124.00	276.00	1,000.00	264.00	1,000.00
541-5353 OTHER SERVICES AND FEES	0.00	0.00	1,000.00	0.00	1,000.00
541-5371 SERVICES/MACHINERY - EQUIP	0.00	0.00	1,000.00	0.00	1,000.00
TOTAL OTHER SERVICES & CHARGES	124.00	276.00	3,000.00	264.00	3,000.00
<u>INCREASE TO FUND BALANCE</u>					
541-5555 RESTRICTED FUND BALANCE	0.00	0.00	4,535.00	0.00	6,520.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	4,535.00	0.00	6,520.00
<u>MATERIALS AND SUPPLIES</u>					
541-5610 OTHER SUPPLIES	0.00	0.00	1,000.00	0.00	1,000.00
TOTAL MATERIALS AND SUPPLIES	0.00	0.00	1,000.00	0.00	1,000.00
<hr/>					
TOTAL POLICE ENFORCEMENT	124.00	276.00	8,535.00	264.00	10,520.00
<hr/>					
*** TOTAL EXPENDITURES ***	124.00	276.00	8,535.00	264.00	10,520.00
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LIBRARY

Used to account for restricted state grant agreements and fines generated as a result of overdue library materials.

Funds are used for library operations, local programs, and capital purchases.

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

07 -LIBRARY

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>					
SERVICES	2,337.61	1,761.55	2,500.00	787.00	2,000.00
FINES	3,992.00	2,541.73	4,000.00	1,078.73	2,000.00
MISCELLANEOUS REVENUE	<u>64,525.69</u>	<u>46,415.71</u>	<u>68,339.00</u>	<u>48,520.10</u>	<u>26,200.00</u>
*** TOTAL REVENUES ***	<u>70,855.30</u>	<u>50,718.99</u>	<u>74,839.00</u>	<u>50,385.83</u>	<u>30,200.00</u>
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>49,197.30</u>	<u>51,293.31</u>	<u>74,839.00</u>	<u>24,103.74</u>	<u>30,200.00</u>
*** TOTAL EXPENDITURES ***	<u>49,197.30</u>	<u>51,293.31</u>	<u>74,839.00</u>	<u>24,103.74</u>	<u>30,200.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>21,658.00</u>	<u>(574.32)</u>	<u>0.00</u>	<u>26,282.09</u>	<u>0.00</u>

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

07 -LIBRARY

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
<u>SERVICES</u>						
41160	BEVERAGE SALES	2,337.61	1,761.55	2,500.00	787.00	2,000.00
TOTAL SERVICES		2,337.61	1,761.55	2,500.00	787.00	2,000.00
 <u>FINES</u>						
44150	FINES & FEES	3,992.00	2,541.73	4,000.00	1,078.73	2,000.00
TOTAL FINES		3,992.00	2,541.73	4,000.00	1,078.73	2,000.00
44150	FINES & FEES	PERMANENT NOTES: Lost book fines.				
 <u>MISCELLANEOUS REVENUE</u>						
45100	DONATIONS	14,840.69	5,346.29	8,000.00	3,536.24	6,000.00
45110	LIBRARY MEMORIAL	1.00	0.00	0.00	0.00	0.00
45111	GRANTS - OTHER	27,210.08	32,682.68	16,088.00	16,085.59	0.00
45112	STATE AID GRANT	21,989.55	8,278.37	28,131.00	28,871.63	0.00
45141	INTEREST ON INVESTMENTS	274.31	104.64	300.00	24.09	200.00
45190	CASH OVER/SHORT	0.00	0.00	0.00	0.00	0.00
45193	MISCELLANEOUS	210.06	3.73	10.00	2.55	0.00
45199	RESERVED CARRY-OVER	0.00	0.00	15,810.00	0.00	20,000.00
TOTAL MISCELLANEOUS REVENUE		64,525.69	46,415.71	68,339.00	48,520.10	26,200.00
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly interest earnings.				
45193	MISCELLANEOUS	PERMANENT NOTES: ATM that Cornerstone owned at the Mustang Town Center was removed.				
45199	RESERVED CARRY-OVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
*** TOTAL REVENUES ***		70,855.30	50,718.99	74,839.00	50,385.83	30,200.00

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

07 -LIBRARY
ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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INCREASE TO FUND BALANCE

507-5555 FUND BALANCE CARRYOVER	0.00	0.00	13,488.00	0.00	22,200.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	13,488.00	0.00	22,200.00

MATERIALS AND SUPPLIES

507-5610 MISCELLANEOUS	16,166.72	3,659.53	17,622.00	3,561.03	8,000.00
507-5611 GRANT - OTHER	32,075.82	33,883.47	15,598.00	11,528.75	0.00
507-5630 STATE AID GRANT	954.76	13,750.31	28,131.00	9,013.96	0.00
TOTAL MATERIALS AND SUPPLIES	49,197.30	51,293.31	61,351.00	24,103.74	8,000.00

TOTAL ADMINISTRATION	49,197.30	51,293.31	74,839.00	24,103.74	30,200.00
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*** TOTAL EXPENDITURES ***	49,197.30	51,293.31	74,839.00	24,103.74	30,200.00
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TRAFFIC ENFORCEMENT

Used to account for fines and fees restricted for capital and training expenses related to traffic enforcement (Ordinance No. 920).

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

08 -PD TRAFFIC ENFORCEMENT

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	240.14	384.90	120,520.00	128.36	60,200.00
TRANSFERS	<u>55,551.09</u>	<u>50,391.84</u>	<u>60,000.00</u>	<u>31,960.18</u>	<u>55,000.00</u>
*** TOTAL REVENUES ***	<u>55,791.23</u>	<u>50,776.74</u>	<u>180,520.00</u>	<u>32,088.54</u>	<u>115,200.00</u>
<u>EXPENDITURE SUMMARY</u>					
POLICE ENFORCEMENT	<u>8,851.50</u>	<u>13,224.24</u>	<u>180,520.00</u>	<u>9,640.00</u>	<u>115,200.00</u>
*** TOTAL EXPENDITURES ***	<u>8,851.50</u>	<u>13,224.24</u>	<u>180,520.00</u>	<u>9,640.00</u>	<u>115,200.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>46,939.73</u>	<u>37,552.50</u>	<u>0.00</u>	<u>22,448.54</u>	<u>0.00</u>

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

08 -PD TRAFFIC ENFORCEMENT

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<u>MISCELLANEOUS REVENUE</u>				
45141 INTEREST ON INVESTMENTS	233.31	373.83	500.00	200.00
45193 MISCELLANEOUS	6.83	11.07	20.00	0.00
45199 RESTRICTED CARRYOVER	0.00	0.00	120,000.00	60,000.00
TOTAL MISCELLANEOUS REVENUE	240.14	384.90	120,520.00	60,200.00
45141 INTEREST ON INVESTMENTS	PERMANENT NOTES: Interest earnings.			
45193 MISCELLANEOUS	PERMANENT NOTES: ATM that Cornerstone owned at the Mustang Town Center was removed.			
45199 RESTRICTED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).			
<u>TRANSFERS</u>				
46803 TRANSFER FROM COURT	55,551.09	50,391.84	60,000.00	55,000.00
TOTAL TRANSFERS	55,551.09	50,391.84	60,000.00	55,000.00
46803 TRANSFER FROM COURT	PERMANENT NOTES: Ordinance No. 920 traffic offenses excluding traffic tickets to assists in enforcing traffic laws.			
*** TOTAL REVENUES ***	55,791.23	50,776.74	180,520.00	115,200.00

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

08 -PD TRAFFIC ENFORCEMENT
POLICE ENFORCEMENT
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>OTHER SERVICES & CHARGES</u>					
541-5310 EDUCATION AND TRAINING	552.00	595.00	3,000.00	0.00	0.00
541-5326 TRAVEL	2,554.82	0.00	3,000.00	600.00	0.00
541-5360 COMPUTER MAINTENANCE	501.59	0.00	48,500.00	0.00	52,500.00
541-5371 SERVICES/MACHINERY - EQUIP	2,961.39	10,349.28	5,000.00	0.00	5,000.00
541-5381 RENTAL OF EQUIPMENT (OLETS)	0.00	0.00	6,060.00	2,840.00	6,060.00
TOTAL OTHER SERVICES & CHARGES	6,569.80	10,944.28	65,560.00	3,440.00	63,560.00
541-5360 COMPUTER MAINTENANCE	PERMANENT NOTES: Computer maintenance \$6,500 Zuercher annual computer maintenance \$46,000				
<u>INCREASE TO FUND BALANCE</u>					
541-5555 RESTRICTED FUND BALANCE	0.00	0.00	108,460.00	0.00	51,640.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	108,460.00	0.00	51,640.00
<u>MATERIALS AND SUPPLIES</u>					
541-5610 OTHER SUPPLIES	2,281.70	2,279.96	6,500.00	6,200.00	0.00
TOTAL MATERIALS AND SUPPLIES	2,281.70	2,279.96	6,500.00	6,200.00	0.00
TOTAL POLICE ENFORCEMENT	8,851.50	13,224.24	180,520.00	9,640.00	115,200.00
*** TOTAL EXPENDITURES ***	8,851.50	13,224.24	180,520.00	9,640.00	115,200.00

2021 - 2022 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO. 08	DEPARTMENT Police - Traffic Enforcement	DEPT # 541	DEPARTMENTAL REQUEST	INCLUDED IN FY 22 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
5310	Education and Training		\$ 3,000	\$ -
5326	Travel		\$ 3,000	\$ -
5360	Computer Maintenance		\$ 52,500	\$ 52,500
	Computer Maintenance	\$ 6,500		
	Zuercher Annual Maintenance (including 7 Field Ops)	\$ 46,000		
5371	Services/Machinery-Equipment- etc.		\$ 5,000	\$ 5,000
5381	Rental of Equipment (OLETS)			
	OLETS User Fee	\$ 4,200	\$ 6,060	\$ 6,060
	Mobile Terminals	\$ 1,860		
	Telecommunications System for NCIC/OLETS Computer System.			
5555	Increase to Fund Balance		\$ 81,265	\$ 51,640
5610	Other Supplies		\$ 6,500	\$ -
Grand Total			\$157,325	\$115,200
Prepared By: <u>Robert Groseclose, Police Chief</u>				

EMPLOYEE FLEX SPENDING

The City offers its employees a Flexible Spending Program, which is allowable under Internal Revenue Code, Section 125.

The program allows employees to deposit a portion of their pre-tax income into the account maintained for health care expenditures.

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

10 -EMPLOYEE FLEX SPENDING

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	<u>2,049.27</u>	<u>17.47</u>	<u>11,010.00</u>	<u>3.56</u>	<u>11,010.00</u>
*** TOTAL REVENUES ***	<u>2,049.27</u>	<u>17.47</u>	<u>11,010.00</u>	<u>3.56</u>	<u>11,010.00</u>
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	115.96	(1,849.60)	7,010.00	0.00	7,010.00
TRANSFERS	<u>0.00</u>	<u>0.00</u>	<u>4,000.00</u>	<u>0.00</u>	<u>4,000.00</u>
*** TOTAL EXPENDITURES ***	<u>115.96</u>	<u>(1,849.60)</u>	<u>11,010.00</u>	<u>0.00</u>	<u>11,010.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>1,933.31</u>	<u>1,867.07</u>	<u>0.00</u>	<u>3.56</u>	<u>0.00</u>

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

10 -EMPLOYEE FLEX SPENDING

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<u>MISCELLANEOUS REVENUE</u>				
45141 INTEREST ON INVESTMENTS	0.00	17.47	10.00	10.00
45199 EMPLOYEE WITHHOLDINGS	2,049.27	0.00	4,000.00	4,000.00
45200 RESERVED CARRY-OVER	<u>0.00</u>	<u>0.00</u>	<u>7,000.00</u>	<u>7,000.00</u>
TOTAL MISCELLANEOUS REVENUE	2,049.27	17.47	11,010.00	11,010.00
45141 INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly interest earnings.			
45200 RESERVED CARRY-OVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).			
*** TOTAL REVENUES ***	<u>2,049.27</u>	<u>17.47</u>	<u>11,010.00</u>	<u>11,010.00</u>

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

10 -EMPLOYEE FLEX SPENDING
ADMINISTRATION

DEPARTMENT EXPENDITURES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>					
<u>PERSONAL SERVICES</u>					
500-5125 EMPLOYEE REIMBURSEMENTS	115.96	(1,849.60)	0.00	0.00	0.00
TOTAL PERSONAL SERVICES	115.96	(1,849.60)	0.00	0.00	0.00
 <u>INCREASE TO FUND BALANCE</u>					
500-5555 INCREASE TO FUND BALANCE	0.00	0.00	7,010.00	0.00	7,010.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	7,010.00	0.00	7,010.00
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TOTAL ADMINISTRATION	115.96	(1,849.60)	7,010.00	0.00	7,010.00
	=====	=====	=====	=====	=====

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

10 -EMPLOYEE FLEX SPENDING

TRANSFERS

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
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TRANSFERS

516-5801 TRANSFER TO GENERAL FUND	0.00	0.00	4,000.00	0.00	4,000.00
TOTAL TRANSFERS	0.00	0.00	4,000.00	0.00	4,000.00

516-5801 TRANSFER TO GENERAL FUND PERMANENT NOTES:

The City offers its employees a flexible spending program which is allowable under the Internal Revenue Code, Section 125. The program allows city employees to deposit a portion of their pre-tax income into an account administered by American Fidelity Assurance (AFA) held for health care expenditures.

TOTAL TRANSFERS	0.00	0.00	4,000.00	0.00	4,000.00
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*** TOTAL EXPENDITURES ***	115.96	(1,849.60)	11,010.00	0.00	11,010.00
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PARK & RECREATION DONATION

Title O.S., 33-109 requires money derived from recreation grants, gifts or bequests be deposited by the City Treasurer in a separate continuing fund, unless otherwise specified by the donor or grantor, and be used for the specified recreation purposes.

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

11 -PARK & REC DONATION

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	38,640.47	53,093.61	134,220.00	45,595.97	100,600.00
*** TOTAL REVENUES ***	38,640.47	53,093.61	134,220.00	45,595.97	100,600.00
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	22,514.04	26,145.01	134,220.00	47,377.26	100,600.00
*** TOTAL EXPENDITURES ***	22,514.04	26,145.01	134,220.00	47,377.26	100,600.00
** REVENUES OVER (UNDER) EXPENDITURES **	16,126.43	26,948.60	0.00	(1,781.29)	0.00

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

11 -PARK & REC DONATION

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>MISCELLANEOUS REVENUE</u>					
45100 DONATIONS - PARK & REC	38,575.90	52,957.92	65,593.00	21,236.87	50,000.00
45101 DONATIONS - DOG PARK	0.00	0.75	1,000.00	319.00	500.00
45111 GRANTS - TSET DOG GRANT	0.00	0.00	24,000.00	24,000.00	0.00
45141 INTEREST ON INVESTMENTS	62.56	130.49	200.00	30.48	100.00
45193 MISCELLANEOUS	2.01	4.45	20.00	9.62	0.00
45199 RESERVED CARRYOVER	0.00	0.00	43,407.00	0.00	50,000.00
TOTAL MISCELLANEOUS REVENUE	38,640.47	53,093.61	134,220.00	45,595.97	100,600.00
45100 DONATIONS - PARK & REC	PERMANENT NOTES: The P&R Department receives donations from area businesses for programs and activities.				
45141 INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly interest earnings.				
45193 MISCELLANEOUS	PERMANENT NOTES: ATM that Cornerstone owned at the Mustang Town Center was removed.				
45199 RESERVED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
*** TOTAL REVENUES ***	38,640.47	53,093.61	134,220.00	45,595.97	100,600.00

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2021

11 -PARK & REC DONATION
ADMINISTRATION
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>OTHER SERVICES & CHARGES</u>					
500-5302 SPECIAL EVENTS	20,304.96	12,048.04	17,465.00	3,322.69	15,000.00
TOTAL OTHER SERVICES & CHARGES	20,304.96	12,048.04	17,465.00	3,322.69	15,000.00
<u>INCREASE TO FUND BALANCE</u>					
500-5555 INCREASE TO FUND BALANCE	0.00	0.00	48,034.00	0.00	51,600.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	48,034.00	0.00	51,600.00
<u>MATERIALS AND SUPPLIES</u>					
500-5605 AQUATIC PROGRAM	0.00	0.00	600.00	0.00	600.00
500-5607 ADULT PROGRAM	0.00	1,400.09	1,210.00	947.88	1,000.00
500-5608 SPORTS PROGRAM	0.00	2,232.87	14,159.00	6,553.50	8,000.00
500-5609 DOG PARK PROGRAM	0.00	0.00	10,207.00	9,143.98	1,800.00
500-5610 OTHER SUPPLIES	2,209.08	9,911.33	17,990.00	3,409.21	22,000.00
500-5611 TSET GRANT	0.00	0.00	24,000.00	24,000.00	0.00
500-5617 YOUTH PROGRAM	0.00	552.68	555.00	0.00	600.00
TOTAL MATERIALS AND SUPPLIES	2,209.08	14,096.97	68,721.00	44,054.57	34,000.00
TOTAL ADMINISTRATION	22,514.04	26,145.01	134,220.00	47,377.26	100,600.00
*** TOTAL EXPENDITURES ***	22,514.04	26,145.01	134,220.00	47,377.26	100,600.00

**2021 - 2022 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES**

Form No. 2

FUND NO. 11	DEPARTMENT Parks & Recreation Donation Fund	DEPT # 500	DEPARTMENTAL REQUEST	INCLUDED IN FY21 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5302	Special Events	\$	15,000	\$ 15,000
5555	Restricted Fund Balance	\$	51,600	\$ 51,600
5605	Aquatic	\$	600	\$ 600
5607	Adult Program	\$	1,000	\$ 1,000
5608	Sports Program	\$	8,000	\$ 8,000
5609	Dog Park Program	\$	1,800	\$ 1,800
5610	Other Supplies	\$	22,000	\$ 22,000
5617	Youth Programs	\$	600	\$ 600
Prepared By: <u>Jean Heasley, Parks & Recreation Director</u>			<u>\$100,600</u>	<u>\$100,600</u>

POLICE TECHNOLOGY FEES

Used to account for fines and fees restricted for the sole purpose of funding acquisition, operation, maintenance, repair and replace of police technological advances and upgrades, data processing equipment and software related to the administration of the municipal laws and the municipal criminal justice system.

Ordinance No. 1146 established legislative restriction approved April 18, 2017, effective July 1, 2017.

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

13 -POLICE TECHNOLOGY FEES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	243.38	227.97	30,350.00	1,657.05	75,100.00
TRANSFERS	<u>68,038.32</u>	<u>61,804.55</u>	<u>70,000.00</u>	<u>39,207.38</u>	<u>70,000.00</u>
*** TOTAL REVENUES ***	<u>68,281.70</u>	<u>62,032.52</u>	<u>100,350.00</u>	<u>40,864.43</u>	<u>145,100.00</u>
<u>EXPENDITURE SUMMARY</u>					
POLICE TECHNOLOGY	<u>36,881.15</u>	<u>97,683.16</u>	<u>100,350.00</u>	<u>12,241.94</u>	<u>145,100.00</u>
*** TOTAL EXPENDITURES ***	<u>36,881.15</u>	<u>97,683.16</u>	<u>100,350.00</u>	<u>12,241.94</u>	<u>145,100.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>31,400.55</u>	<u>(35,650.64)</u>	<u>0.00</u>	<u>28,622.49</u>	<u>0.00</u>

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

13 -POLICE TECHNOLOGY FEES

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	234.84	219.67	300.00	33.54	100.00
45193	MISCELLANEOUS	8.54	8.30	1,750.00	1,623.51	0.00
45199	RESTRICTED CARRYOVER	0.00	0.00	28,300.00	0.00	75,000.00
TOTAL MISCELLANEOUS REVENUE		243.38	227.97	30,350.00	1,657.05	75,100.00
<hr/>						
45193	MISCELLANEOUS	PERMANENT NOTES: ATM that Cornerstone owned at the Mustang Town Center was removed.				
<hr/>						
45199	RESTRICTED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
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<u>TRANSFERS</u>						
46803	TRANSFER FROM COURT	68,038.32	61,804.55	70,000.00	39,207.38	70,000.00
TOTAL TRANSFERS		68,038.32	61,804.55	70,000.00	39,207.38	70,000.00
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46803	TRANSFER FROM COURT	PERMANENT NOTES: Ordinance No. 1146 approved 4/18/17 Police technology fee (\$25) shall be assessed on every citation. Funds used for acquisition, operation, maintenance, repair and replacement of police technological advances and upgrades, data processing equipment and software related to administration of municipal laws and criminal justice system.				
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***	TOTAL REVENUES ***	68,281.70	62,032.52	100,350.00	40,864.43	145,100.00
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CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

13 -POLICE TECHNOLOGY FEES

POLICE TECHNOLOGY

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>					
OTHER SERVICES & CHARGES					
541-5310 EDUCATION AND TRAINING	0.00	0.00	3,000.00	0.00	3,000.00
541-5326 TRAVEL	0.00	0.00	3,000.00	0.00	3,000.00
541-5360 COMPUTER MAINTENANCE	12,656.15	42,672.42	17,033.00	4,714.01	17,033.00
541-5371 SERVICES/MACHINERY - EQUIP	15,960.00	1,627.74	34,027.00	5,909.93	34,027.00
541-5381 RENTAL OF EQUIPMENT (OLETS)	5,130.00	6,000.00	0.00	0.00	0.00
TOTAL OTHER SERVICES & CHARGES	33,746.15	50,300.16	57,060.00	10,623.94	57,060.00
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541-5360 COMPUTER MAINTENANCE					
PERMANENT NOTES:					
Zuercher annual maintenance fee (reference Fund 08).					
<hr/>					
INCREASE TO FUND BALANCE					
541-5555 RESTRICTED FUND BALANCE	0.00	0.00	40,290.00	0.00	85,040.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	40,290.00	0.00	85,040.00
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MATERIALS AND SUPPLIES					
541-5610 OTHER SUPPLIES	3,135.00	3,591.00	3,000.00	1,618.00	3,000.00
TOTAL MATERIALS AND SUPPLIES	3,135.00	3,591.00	3,000.00	1,618.00	3,000.00
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CAPITAL					
541-5971 SERVICES/EQUIPMENT	0.00	43,792.00	0.00	0.00	0.00
TOTAL CAPITAL	0.00	43,792.00	0.00	0.00	0.00
<hr/>					
TOTAL POLICE TECHNOLOGY	36,881.15	97,683.16	100,350.00	12,241.94	145,100.00
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*** TOTAL EXPENDITURES ***	36,881.15	97,683.16	100,350.00	12,241.94	145,100.00
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2021 - 2022 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO. 13	DEPARTMENT Police - Police Technology Fees	DEPT # 541	DEPARTMENTAL REQUEST	INCLUDED IN FY 22 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5310	Education and Training	\$	3,000	\$ 3,000
5326	Travel	\$	3,000	\$ 3,000
5360	Computer Maintenance	\$	17,033	\$ 17,033
5371	Zuercher Annual Maintenance Fee \$25,000. Moved to Traffic Fund 08. Services/Machinery-Equipment- etc.	\$	34,027	\$ 34,027
5555	Increase to Fund Balance	\$	85,040	\$ 85,040
5610	Other Supplies	\$	3,000	\$ 3,000
Grand Total			\$145,100	\$145,100
Prepared By: <u>Robert Groseclose, Police Chief</u>				

STREET & DRAINAGE IMPROVEMENT

Used to account for the proceeds of specified revenue sources that are restricted or committed to expenditures for street/drainage projects and repair.

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

14 -STREET/DRAINAGE IMP

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	9,877.03	9,349.92	642,875.00	30,666.80	704,000.00
TRANSFERS	<u>152,942.35</u>	<u>159,359.71</u>	<u>162,000.00</u>	<u>111,835.72</u>	<u>175,000.00</u>
*** TOTAL REVENUES ***	<u>162,819.38</u>	<u>168,709.63</u>	<u>804,875.00</u>	<u>142,502.52</u>	<u>879,000.00</u>
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>312,286.38</u>	<u>239,562.99</u>	<u>804,875.00</u>	<u>140,309.48</u>	<u>879,000.00</u>
*** TOTAL EXPENDITURES ***	<u>312,286.38</u>	<u>239,562.99</u>	<u>804,875.00</u>	<u>140,309.48</u>	<u>879,000.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	(149,467.00)	(70,853.36)	0.00	2,193.04	0.00

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

14 -STREET/DRAINAGE IMP

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	9,562.13	9,305.97	10,000.00	2,259.03	4,000.00
45193	MISCELLANEOUS	314.90	43.95	25,100.00	24,857.77	0.00
45194	INSURANCE REIMBURSEMENT	0.00	0.00	7,150.00	3,550.00	0.00
45200	BUDGETED CARRY-OVER	0.00	0.00	600,625.00	0.00	700,000.00
TOTAL MISCELLANEOUS REVENUE		9,877.03	9,349.92	642,875.00	30,666.80	704,000.00
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45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Interest earnings.				
45193	MISCELLANEOUS	PERMANENT NOTES: fy21 signal cabinet repair (OMAG) - \$24k ATM that Cornerstone owned at the Mustang Town Center was removed.				
45200	BUDGETED CARRY-OVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<hr/>						
<u>TRANSFERS</u>						
46868	TRANSFER FROM MIA	152,942.35	159,359.71	162,000.00	111,835.72	175,000.00
TOTAL TRANSFERS		152,942.35	159,359.71	162,000.00	111,835.72	175,000.00
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46868	TRANSFER FROM MIA	PERMANENT NOTES: Transfer of sanitation franchise fees monthly. 12.5% of sanitation (OEMA) monthly bill to City to cover costs associated to damage of roads due from sanitation trucks.				
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***	TOTAL REVENUES ***	162,819.38	168,709.63	804,875.00	142,502.52	879,000.00
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CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

14 -STREET/DRAINAGE IMP
ADMINISTRATION
DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
OTHER SERVICES & CHARGES						
514-5336	ENGINEERING FEES	12,594.75	1,038.38	2,000.00	242.00	1,000.00
514-5391	MISC CONTRACTUAL SERVICES	72,652.79	29,597.25	62,350.00	59,452.32	80,000.00
TOTAL OTHER SERVICES & CHARGES		85,247.54	30,635.63	64,350.00	59,694.32	81,000.00
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514-5336	ENGINEERING FEES	PERMANENT NOTES: Engineering fees associated with surveys on street and drainage projects.				
514-5391	MISC CONTRACTUAL SERVICES	PERMANENT NOTES: Silver Star Construction maintenance caps				
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INCREASE TO FUND BALANCE						
514-5555	INCREASE TO FUND BALANCE	0.00	0.00	350,173.00	0.00	472,729.00
TOTAL INCREASE TO FUND BALANCE		0.00	0.00	350,173.00	0.00	472,729.00
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MATERIALS AND SUPPLIES						
514-5620	STREET IMPROVEMENTS - RODEO	187,626.00	100.88	0.00	0.00	0.00
514-5621	ROW/UTIL SH152 - CITY PORTI	0.00	0.00	27,046.00	0.00	27,046.00
514-5623	DRAINAGE PROJECTS	39,412.84	20,743.66	9,676.00	9,673.06	10,000.00
514-5627	SIGNALIZATION	0.00	0.00	116,000.00	0.00	116,000.00
514-5629	SOCCER PARKING LOT	0.00	180,089.46	0.00	0.00	0.00
514-5630	RESIDENTIAL SPEED TABLES	0.00	7,993.36	19,950.00	8,990.00	20,000.00
514-5631	SIGNAGE	0.00	0.00	1,257.00	1,256.25	0.00
514-5632	EQUIPMENT REPAIR & MAINT	0.00	0.00	28,013.00	27,560.85	0.00
514-5633	TRAFFIC SIGNALS	0.00	0.00	36,185.00	33,135.00	0.00
TOTAL MATERIALS AND SUPPLIES		227,038.84	208,927.36	238,127.00	80,615.16	173,046.00
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514-5621	ROW/UTIL SH152 - CITY PORT	PERMANENT NOTES: ROW/Utility relocation on SH152 (City portion) Project #J/2-7901(004), State project #J/P27901				
514-5627	SIGNALIZATION	PERMANENT NOTES: Resolution 16-026 (City requested from ODOT permission to install traffic light (corner of E. Plantation and S. Mustang Road) February 2, 2016.				
514-5630	RESIDENTIAL SPEED TABLES	PERMANENT NOTES: Installation of speed table(s), if policy guidelines are met. Reference October 3, 2017 Council meeting.				
514-5630	RESIDENTIAL SPEED TABLES	CURRENT YEAR NOTES: November 3, 2020, Council approved speed table in Savannah Lakes Addition between 237 E. Raleigh Terrace and 1309 Savannah Terrace. Approximate financial impact \$3,600.				

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

14 -STREET/DRAINAGE IMP
ADMINISTRATION
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>TRANSFERS</u>					
514-5825 TRANSFER TO CDBG FUND	0.00	0.00	152,225.00	0.00	152,225.00
TOTAL TRANSFERS	0.00	0.00	152,225.00	0.00	152,225.00
514-5825 TRANSFER TO CDBG FUND	PERMANENT NOTES: Adair Small Cities CDBG Grant (100% Match) Ref Fund 25				
<hr/>					
TOTAL ADMINISTRATION	312,286.38	239,562.99	804,875.00	140,309.48	879,000.00
	=====	=====	=====	=====	=====
*** TOTAL EXPENDITURES ***	312,286.38	239,562.99	804,875.00	140,309.48	879,000.00
	=====	=====	=====	=====	=====

**PERSONAL SERVICES(10%
PUBLIC SAFETY
PERSONNEL – 4TH PENNY)**

Mustang citizens voted on August 23, 2016 to extend the 4th penny sales tax for a 13-year period.

Fund 15 collects the 10% allocation of revenues restricted for personnel costs related to public safety.

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

15 -PERSONAL SERVICE - 10% EX

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	0.00	0.00	80,000.00	0.00	80,000.00
TRANSFERS	<u>286,452.61</u>	<u>289,180.99</u>	<u>296,000.00</u>	<u>230,526.34</u>	<u>296,000.00</u>
*** TOTAL REVENUES ***	<u>286,452.61</u>	<u>289,180.99</u>	<u>376,000.00</u>	<u>230,526.34</u>	<u>376,000.00</u>
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	0.00	0.00	80,000.00	0.00	80,000.00
POLICE	143,226.32	144,590.49	148,000.00	115,263.17	148,000.00
FIRE	<u>143,226.29</u>	<u>144,590.50</u>	<u>148,000.00</u>	<u>115,263.17</u>	<u>148,000.00</u>
*** TOTAL EXPENDITURES ***	<u>286,452.61</u>	<u>289,180.99</u>	<u>376,000.00</u>	<u>230,526.34</u>	<u>376,000.00</u>
** REVENUES OVER(UNDER) EXPENDITURES **	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

15 -PERSONAL SERVICE - 10% EX

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<u>MISCELLANEOUS REVENUE</u>				
45199 RESTRICTED CARRYOVER	0.00	0.00	80,000.00	0.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	80,000.00	0.00
45199 RESTRICTED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).			
<u>TRANSFERS</u>				
46868 TRANSFER FROM MIA - 10% P.S	286,452.61	289,180.99	296,000.00	230,526.34
TOTAL TRANSFERS	286,452.61	289,180.99	296,000.00	230,526.34
46868 TRANSFER FROM MIA - 10% P.	PERMANENT NOTES: 10% public safety personal services from 4th penny. Started August 2017 (new 4th penny extension until 9/2030).			
*** TOTAL REVENUES ***	286,452.61	289,180.99	376,000.00	230,526.34
	=====	=====	=====	=====
			376,000.00	

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

15 -PERSONAL SERVICE - 10% EX

ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<hr/>				
OTHER SERVICES & CHARGES				
500-5355 BANK FEES	0.00	0.00	100.00	0.00
TOTAL OTHER SERVICES & CHARGES	0.00	0.00	100.00	0.00
500-5355 BANK FEES				
	PERMANENT NOTES:			
	Check order and deposit slips			
INCREASE TO FUND BALANCE				
500-5555 RESTRICTED FUND BALANCE	0.00	0.00	79,900.00	0.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	79,900.00	0.00
500-5555 RESTRICTED FUND BALANCE				
	PERMANENT NOTES:			
	Restricted 10% personal service (4th penny extension) after payroll transfers.			
TOTAL ADMINISTRATION	0.00	0.00	80,000.00	0.00
	=====	=====	=====	=====

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

15 -PERSONAL SERVICE - 10% EX

POLICE

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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TRANSFERS

541-5801	TRANSFER TO GF - 5% P.S. PO	143,226.32	144,590.49	148,000.00	115,263.17	148,000.00
TOTAL TRANSFERS		143,226.32	144,590.49	148,000.00	115,263.17	148,000.00

541-5801 TRANSFER TO GF - 5% P.S. PPERMANENT NOTES:

5% personal service transfer to General Fund for police
personnel (part of 10% personal service from 4th penny
sales tax extention)

TOTAL POLICE		143,226.32	144,590.49	148,000.00	115,263.17	148,000.00
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C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

15 -PERSONAL SERVICE - 10% EX

FIRE

DEPARTMENT EXPENDITURES

TWO YEARS
PRIOR
ACTUAL

ONE YEAR
PRIOR
ACTUAL

----- CURRENT YEAR -----
ACTUAL YEAR TO DATE
BUDGET ACTUAL

PROPOSED
BUDGET

TRANSFERS

551-5801	TRANSFER TO GF - 5% P.S. FI	143,226.29	144,590.50	148,000.00	115,263.17	148,000.00
	TOTAL TRANSFERS	143,226.29	144,590.50	148,000.00	115,263.17	148,000.00

551-5801 TRANSFER TO GF - 5% P.S. FPERMANENT NOTES:

5% personal service transfer to General Fund for fire
personnel (part of 10% personal service from 4th penny sales
tax extention).

TOTAL FIRE	143,226.29	144,590.50	148,000.00	115,263.17	148,000.00
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*** TOTAL EXPENDITURES ***	286,452.61	289,180.99	376,000.00	230,526.34	376,000.00
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POLICE NARCOTICS ENFORCEMENT

Used to account for fines and fees restricted for the sole purpose of funding equipment and drug testing kits, education, training, and scientific development of police personnel and canine development.

Ordinance No. 1161 established legislative restriction approved April 3, 2018.

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

16 -POLICE NARCOTICS ENFORCEM

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	13.22	11,243.34	34,110.00	33.65	40,050.00
TRANSFERS	<u>10,043.46</u>	<u>15,750.85</u>	<u>18,000.00</u>	<u>7,316.25</u>	<u>18,000.00</u>
*** TOTAL REVENUES ***	<u>10,056.68</u>	<u>26,994.19</u>	<u>52,110.00</u>	<u>7,349.90</u>	<u>58,050.00</u>
<u>EXPENDITURE SUMMARY</u>					
POLICE TECHNOLOGY	<u>1,647.71</u>	<u>2,120.96</u>	<u>52,110.00</u>	<u>1,918.92</u>	<u>58,050.00</u>
*** TOTAL EXPENDITURES ***	<u>1,647.71</u>	<u>2,120.96</u>	<u>52,110.00</u>	<u>1,918.92</u>	<u>58,050.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>8,408.97</u>	<u>24,873.23</u>	<u>0.00</u>	<u>5,430.98</u>	<u>0.00</u>

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

16 -POLICE NARCOTICS ENFORCEM

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	12.87	70.88	100.00	27.72	50.00
45193	MISCELLANEOUS	0.35	2.31	10.00	5.93	0.00
45196	OTHER FORFEITURES-CRIMINAL	0.00	11,170.15	0.00	0.00	0.00
45199	RESTRICTED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>34,000.00</u>	<u>0.00</u>	<u>40,000.00</u>
TOTAL MISCELLANEOUS REVENUE		13.22	11,243.34	34,110.00	33.65	40,050.00
<hr/>						
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Interest earnings.				
45193	MISCELLANEOUS	PERMANENT NOTES: ATM that Cornerstone owned at the Mustang Town Center was removed.				
45199	RESTRICTED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<hr/>						
<u>TRANSFERS</u>						
46803	TRANSFER FROM COURT	<u>10,043.46</u>	<u>15,750.85</u>	<u>18,000.00</u>	<u>7,316.25</u>	<u>18,000.00</u>
TOTAL TRANSFERS		10,043.46	15,750.85	18,000.00	7,316.25	18,000.00
<hr/>						
46803	TRANSFER FROM COURT	PERMANENT NOTES: Ordinance No. 1161 approved on April 3, 2018 to include possession of a controlled dangerous substance as an offense and impose a drug analysis fee of \$100.				
<hr/>						
***	TOTAL REVENUES ***	10,056.68	26,994.19	52,110.00	7,349.90	58,050.00
		=====	=====	=====	=====	=====

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

16 -POLICE NARCOTICS ENFORCEMENT

POLICE TECHNOLOGY

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>OTHER SERVICES & CHARGES</u>					
541-5310 EDUCATION AND TRAINING	100.00	868.00	1,000.00	0.00	1,000.00
541-5326 TRAVEL	0.00	847.96	2,000.00	0.00	2,000.00
541-5327 PROFESSIONAL SERVICES	0.00	275.00	1,000.00	0.00	1,000.00
541-5360 COMPUTER MAINTENANCE	0.00	0.00	1,000.00	0.00	1,000.00
541-5393 FORFEITURE SHARING (K-9 UNIT)	0.00	0.00	13,000.00	0.00	24,170.00
TOTAL OTHER SERVICES & CHARGES	100.00	1,990.96	18,000.00	0.00	29,170.00
541-5393 FORFEITURE SHARING (K-9 UNPERMANENT NOTES: Forfeiture sharing (2016 Toyota Camry proceeds rec'd in fy20) to be held for future K-9 unit. C/O \$13,000 K-9 dog.					
<u>INCREASE TO FUND BALANCE</u>					
541-5555 RESTRICTED FUND BALANCE	0.00	0.00	14,935.00	0.00	24,630.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	14,935.00	0.00	24,630.00
<u>MATERIALS AND SUPPLIES</u>					
541-5610 OTHER SUPPLIES	749.71	130.00	4,750.00	1,918.92	1,000.00
TOTAL MATERIALS AND SUPPLIES	749.71	130.00	4,750.00	1,918.92	1,000.00
<u>CAPITAL</u>					
541-5971 SERVICES/EQUIPMENT	798.00	0.00	14,425.00	0.00	3,250.00
TOTAL CAPITAL	798.00	0.00	14,425.00	0.00	3,250.00
TOTAL POLICE TECHNOLOGY	1,647.71	2,120.96	52,110.00	1,918.92	58,050.00
*** TOTAL EXPENDITURES ***	1,647.71	2,120.96	52,110.00	1,918.92	58,050.00

2021 - 2022 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO. 16	DEPARTMENT Police - Police Narcotic Enforcement	DEPT # 541	DEPARTMENTAL REQUEST	INCLUDED IN FY 22 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)	COST		
5310	Education and Training	\$	1,000	\$ 1,000
5326	Travel	\$	2,000	\$ 2,000
5327	Professional Services	\$	1,000	\$ 1,000
5360	Computer Maintenance	\$	1,000	\$ 1,000
5393	Forfeiture Sharing (\$11,170 held for future K-9 unit & c/o \$13,000 K-9 dog)	\$	24,170	\$ 24,170
5555	Increase to Fund Balance	\$	24,630	\$ 24,630
5610	Other Supplies	\$	1,000	\$ 1,000
5371	Services/Equipment	\$	3,250	\$ 3,250
Grand Total			\$58,050	\$58,050
Prepared By: <u>Robert Groseclose, Police Chief</u>				

JUVENILE FUND

The City signed an Inter-local Cooperation Agreement for Municipal Court Jurisdiction concerning juveniles with the Canadian County District Court on March 5, 2019 (Ref. Resolution 19-029).

Oklahoma Statutes Title 10A, Children and Juvenile Code, Sections 10A-2-2-103, restrict funds generated from juvenile fines must be earmarked for local programs which address problems of juvenile crimes; costs of prosecutions; detention, administrative costs related to local programs that address problems of juvenile crime, and costs of community intervention centers authorized pursuant to Section 9 of this act.

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

17 -JUVENILE FEES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	0.15	4.70	10,060.00	7.56	16,020.00
TRANSFERS	<u>724.00</u>	<u>8,753.25</u>	<u>25,000.00</u>	<u>10,174.00</u>	<u>18,000.00</u>
*** TOTAL REVENUES ***	<u>724.15</u>	<u>8,757.95</u>	<u>35,060.00</u>	<u>10,181.56</u>	<u>34,020.00</u>
<u>EXPENDITURE SUMMARY</u>					
JUVENILE	<u>662.44</u>	<u>3,843.82</u>	<u>35,060.00</u>	<u>2,425.86</u>	<u>34,020.00</u>
*** TOTAL EXPENDITURES ***	<u>662.44</u>	<u>3,843.82</u>	<u>35,060.00</u>	<u>2,425.86</u>	<u>34,020.00</u>
** REVENUES OVER(UNDER) EXPENDITURES **	<u>61.71</u>	<u>4,914.13</u>	<u>0.00</u>	<u>7,755.70</u>	<u>0.00</u>

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

17 -JUVENILE FEES

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>MISCELLANEOUS REVENUE</u>					
45141 INTEREST ON INVESTMENTS	0.14	4.53	50.00	6.90	20.00
45193 MISCELLANEOUS	0.01	0.17	10.00	0.66	0.00
45199 RESTRICTED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>10,000.00</u>	<u>0.00</u>	<u>16,000.00</u>
TOTAL MISCELLANEOUS REVENUE	0.15	4.70	10,060.00	7.56	16,020.00
45193 MISCELLANEOUS	PERMANENT NOTES: ATM that Cornerstone owned at the Mustang Town Center was removed.				
<u>TRANSFERS</u>					
46803 TRANSFER FROM COURT	<u>724.00</u>	<u>8,753.25</u>	<u>25,000.00</u>	<u>10,174.00</u>	<u>18,000.00</u>
TOTAL TRANSFERS	<u>724.00</u>	<u>8,753.25</u>	<u>25,000.00</u>	<u>10,174.00</u>	<u>18,000.00</u>
*** TOTAL REVENUES ***	<u>724.15</u>	<u>8,757.95</u>	<u>35,060.00</u>	<u>10,181.56</u>	<u>34,020.00</u>

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

17 -JUVENILE FEES

JUVENILE

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>					
<u>INCREASE TO FUND BALANCE</u>					
541-5555 RESTRICTED FUND BALANCE	0.00	0.00	30,860.00	0.00	29,520.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	30,860.00	0.00	29,520.00
<hr/>					
<u>MATERIALS AND SUPPLIES</u>					
541-5617 JUVENILE PROGRAMS	0.00	0.00	0.00	0.00	0.00
TOTAL MATERIALS AND SUPPLIES	0.00	0.00	0.00	0.00	0.00
541-5617 JUVENILE PROGRAMS					
PERMANENT NOTES: Signed Inter-local Cooperation Agreement for Municipal Court Jurisdiction Concerning Juveniles on March 5, 2019.					
<hr/>					
<u>TRANSFERS</u>					
541-5801 TRANSFER TO GENERAL FUND	662.44	3,843.82	4,200.00	2,425.86	4,500.00
TOTAL TRANSFERS	662.44	3,843.82	4,200.00	2,425.86	4,500.00
541-5801 TRANSFER TO GENERAL FUND					
PERMANENT NOTES: Res. 19-029 fines paid pursuant to inter-local agreement to fund local programs which address problems of juvenile crime; and to fund the costs of prosecutions to fund administrative costs related to local programs and community intervention.					
<hr/>					
TOTAL JUVENILE	662.44	3,843.82	35,060.00	2,425.86	34,020.00
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*** TOTAL EXPENDITURES ***	662.44	3,843.82	35,060.00	2,425.86	34,020.00
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2021 - 2022 FISCAL BUDGET
SUPPORTING DETAIL FOR SUPPLIES AND CONTRACTUAL SERVICES

Form No. 2

FUND NO. 17	DEPARTMENT Police - Juvenile	DEPT # 541	DEPARTMENTAL REQUEST	INCLUDED IN FY 22 BUDGET
ACCT CODE	JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
5555	Increase to Fund Balance	\$	29,520	\$ 29,520
5617	Juvenile Programs	\$	-	\$ -
5801	Transfer to General Fund (prosecuting atty)	\$	4,500	\$ 4,500
	Grand Total		\$34,020	\$34,020
Prepared By: <u>Robert Groseclose, Police Chief</u>				

DEFERRED COMPENSATION PLAN

A tax-deferred retirement savings and investment plan that offers full time employees savings and tax benefits.

Eligible full time employees will have the opportunity to save part of their income for retirement, receiving a matching up to 2% from agency contribution, and reduce current taxes.

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

18 -DEFERRED COMPENSATION PLA

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>				
MISCELLANEOUS REVENUE	0.00	0.00	0.00	510,000.00
TRANSFERS	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>510,000.00</u>
<u>EXPENDITURE SUMMARY</u>				
ADMINISTRATION	0.00	0.00	0.00	410,000.00
TRANSFER	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>
*** TOTAL EXPENDITURES ***	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>510,000.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2021

18 -DEFERRED COMPENSATION PLA

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>MISCELLANEOUS REVENUE</u>					
45141 INTEREST ON INVESTMENTS	0.00	0.00	0.00	0.00	10,000.00
45199 RESTRICTED CARRYOVER	0.00	0.00	0.00	0.00	500,000.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	0.00	0.00	510,000.00
45199 RESTRICTED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<u>TRANSFERS</u>					
46801 TRANSFER FROM GENERAL FUND	0.00	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	0.00
*** TOTAL REVENUES ***	0.00	0.00	0.00	0.00	510,000.00

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

18 -DEFERRED COMPENSATION PLA
ADMINISTRATION

DEPARTMENT EXPENDITURES

TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
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INCREASE TO FUND BALANCE

500-5555 RESTRICTED FUND BALANCE	0.00	0.00	0.00	0.00	410,000.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	0.00	0.00	410,000.00

500-5555 RESTRICTED FUND BALANCE

PERMANENT NOTES:

Deferred Compensation Plan Fund which is a tax-deferred retirement savings and investment plan that offers full time employees savings and tax benefits.
Eligible City employees will have the opportunity to save part of their income for retirement, receiving a matching 2% from agency contribution, and reduce their current taxes.

TOTAL ADMINISTRATION	0.00	0.00	0.00	0.00	410,000.00
	=====	=====	=====	=====	=====

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

18 -DEFERRED COMPENSATION PLA

TRANSFER

DEPARTMENT EXPENDITURES

TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ACTUAL BUDGET	----- YEAR TO DATE ACTUAL	PROPOSED BUDGET
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TRANSFERS

516-5801 TRANSFER TO GENERAL FUND	0.00	0.00	0.00	0.00	100,000.00
TOTAL TRANSFERS	0.00	0.00	0.00	0.00	100,000.00

516-5801 TRANSFER TO GENERAL FUND PERMANENT NOTES:
Transfer matching employer contribution.

TOTAL TRANSFER	0.00	0.00	0.00	0.00	100,000.00
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*** TOTAL EXPENDITURES ***	0.00	0.00	0.00	0.00	510,000.00
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COMMUNITY DEVELOPMENT BLOCK GRANT

The CDBG program provides annual grants to expand economic opportunities for low- and moderate-income areas.

THE CDBG grant is a matching grant of \$152,225 from Oklahoma Department of Commerce for improvements in lower income areas to sidewalks and parks.

C I T Y O F M U S T A N G
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2021

25 -CDBG GRANT

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>				
MISCELLANEOUS REVENUE	0.00	0.00	153,235.00	0.00
TRANSFERS	<u>0.00</u>	<u>0.00</u>	<u>152,225.00</u>	<u>0.00</u>
*** TOTAL REVENUES ***	<u>0.00</u>	<u>0.00</u>	<u>305,460.00</u>	<u>0.00</u>
<u>EXPENDITURE SUMMARY</u>				
ADMINISTRATION	<u>0.00</u>	<u>0.00</u>	<u>305,460.00</u>	<u>0.00</u>
*** TOTAL EXPENDITURES ***	<u>0.00</u>	<u>0.00</u>	<u>305,460.00</u>	<u>0.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

C I T Y O F M U S T A N G
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2021

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<u>MISCELLANEOUS REVENUE</u>				
45112 CDBG GRANT	0.00	0.00	152,225.00	152,225.00
45141 INTEREST ON INVESTMENTS	0.00	0.00	1,000.00	1,500.00
45193 MISCELLANEOUS	0.00	0.00	10.00	0.00
45199 RESTRICTED CARRYOVER	0.00	0.00	0.00	5,070.00
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	153,235.00	158,795.00
45112 CDBG GRANT	PERMANENT NOTES: Adair Small Cities CDBG Grant 100% match			
45193 MISCELLANEOUS	PERMANENT NOTES: ATM that Cornerstone owned at the Mustang Town Center was removed.			
<u>TRANSFERS</u>				
46814 TRANSFER FROM STREET/DRAIN	0.00	0.00	152,225.00	152,225.00
TOTAL TRANSFERS	0.00	0.00	152,225.00	152,225.00
46814 TRANSFER FROM STREET/DRAIN	PERMANENT NOTES: Adair Small Cities CDBG Grant (100% Match)			
*** TOTAL REVENUES ***	0.00	0.00	305,460.00	311,020.00

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

25 -CDBG GRANT

ADMINISTRATION

DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	CURRENT YEAR ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>					
<u>OTHER SERVICES & CHARGES</u>					
500-5336 ENGINEERING FEES	0.00	0.00	1,000.00	0.00	23,540.00
TOTAL OTHER SERVICES & CHARGES	0.00	0.00	1,000.00	0.00	23,540.00
 <u>INCREASE TO FUND BALANCE</u>					
500-5555 RESTRICTED FUND BALANCE	0.00	0.00	2,010.00	0.00	5,000.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	2,010.00	0.00	5,000.00
 <u>MATERIALS AND SUPPLIES</u>					
500-5626 SIDEWALK CONSTRUCTION	0.00	0.00	302,450.00	0.00	282,480.00
TOTAL MATERIALS AND SUPPLIES	0.00	0.00	302,450.00	0.00	282,480.00
500-5626 SIDEWALK CONSTRUCTION					
			PERMANENT NOTES:		
			Adair Small Cities CDBG Grant (100% Match) offered by U.S.		
			Department of Housing and Urban Development & administered		
			by Oklahoma Department of Commerce.		
			Walking trail and other improvements at Meadows Park.		
500-5626 SIDEWALK CONSTRUCTION					
			CURRENT YEAR NOTES:		
			The city will match the HUD grant to fund a recreational		
			trail, five covered benches, 20 lights and two bridges		
			traversing a creek running through the park.		
<hr/>					
TOTAL ADMINISTRATION	0.00	0.00	305,460.00	0.00	311,020.00
<hr/>					
*** TOTAL EXPENDITURES ***	0.00	0.00	305,460.00	0.00	311,020.00
<hr/>					

DEBT SERVICE

Used to account for ad-valorem taxes levied by the county for use in retiring general obligation bonds, court-assessed judgments, and their related interest and fiscal agent fees.

In State law, referred to as the Sinking Fund. Current obligations are the 2012 General Obligation Bond Projects – Ball Field and the 2012 General Obligation Bond Project – Town Center Expansion.

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

27 -DEBT SERVICE

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>					
TAXES & FRANCHISE	288,320.09	280,928.55	294,000.00	253,010.99	294,000.00
MISCELLANEOUS REVENUE	<u>11.96</u>	<u>188.28</u>	<u>204,010.00</u>	<u>1,591.69</u>	<u>203,000.00</u>
*** TOTAL REVENUES ***	<u>288,332.05</u>	<u>281,116.83</u>	<u>498,010.00</u>	<u>254,602.68</u>	<u>497,000.00</u>
<u>EXPENDITURE SUMMARY</u>					
2012 GO BONDS	301,387.50	298,518.76	295,335.00	20,165.63	291,510.00
RESTRICTED FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>202,675.00</u>	<u>0.00</u>	<u>205,490.00</u>
*** TOTAL EXPENDITURES ***	<u>301,387.50</u>	<u>298,518.76</u>	<u>498,010.00</u>	<u>20,165.63</u>	<u>497,000.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>(13,055.45)</u>	<u>(17,401.93)</u>	<u>0.00</u>	<u>234,437.05</u>	<u>0.00</u>

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

27 -DEBT SERVICE

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
<u>TAXES & FRANCHISE</u>						
42105	AD VALOREM TAX	284,617.65	277,826.60	290,000.00	250,940.44	290,000.00
42106	AD VALOREM - PAST YEARS	<u>3,702.44</u>	<u>3,101.95</u>	<u>4,000.00</u>	<u>2,070.55</u>	<u>4,000.00</u>
TOTAL TAXES & FRANCHISE		288,320.09	280,928.55	294,000.00	253,010.99	294,000.00
<hr/>						
42105	AD VALOREM TAX	PERMANENT NOTES: Under State Statutes, municipalities are limited in their ability to levy a property tax. Such tax may only be levied to repay principal and interest on general obligation bonded debt approved by voters and any court-assessed judgments. The City levied a property tax to fund the annual debt service requirements of the 2012 General Obligation Bonds. The property tax levy, as determined by the City's debt service needs, is submitted to the County Excise Board for approval (Estimate of Sinking Fund Needs). A State Board of Equalization hears complaints on real estate values with the power to equalize assessments. Under current State law, the ratio of assessed value to true value cannot be less than 11 percent nor more than 13 1/2 percent. For the year ending June 30, 2021, the City's net assessed valuation of taxable of taxable property was \$163,825,350(ref table 6, CAFR, pg 103) The taxes levied by the City per \$1,000 of net assessed valuation of the year ended June 30, 2019 was \$1.85 (ref table 6, CAFR, pg 101)				
<hr/>						
42106	AD VALOREM - PAST YEARS	PERMANENT NOTES: Actual tax levy for prior tax year(s) from Canadian County.				
<hr/>						
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST	0.00	0.00	4,000.00	1,590.10	3,000.00
45193	MISCELLANEOUS	11.96	188.28	10.00	1.59	0.00
45199	RESERVED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>200,000.00</u>	<u>0.00</u>	<u>200,000.00</u>
TOTAL MISCELLANEOUS REVENUE		11.96	188.28	204,010.00	1,591.69	203,000.00
<hr/>						
45141	INTEREST	PERMANENT NOTES: Monthly interest earnings.				
<hr/>						
45193	MISCELLANEOUS	PERMANENT NOTES: ATM admin fees (.50 of every \$2.50 transaction).				
<hr/>						
45199	RESERVED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<hr/>						
***	TOTAL REVENUES ***	288,332.05	281,116.83	498,010.00	254,602.68	497,000.00
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CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

27 -DEBT SERVICE

2012 GO BONDS

DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
BONDS						
508-5750	12 PRINCIPAL PAYMENT	255,000.00	255,000.00	255,000.00	0.00	255,000.00
508-5751	12 INTEREST PAYMENT	46,087.50	43,218.76	40,035.00	20,015.63	36,210.00
508-5752	12 FISCAL AGENT FEES	300.00	300.00	300.00	150.00	300.00
TOTAL BONDS		301,387.50	298,518.76	295,335.00	20,165.63	291,510.00
<hr/>						
508-5750	12 PRINCIPAL PAYMENT	PERMANENT NOTES: 2012 GO BONDS \$3.6m. Bank of Oklahoma (BOK2878 loan). Principal payment 6/1/2022 \$255,000 on 2012 GO Bonds. The city has pledged future ad valorem taxes to repay \$3,600,000 of the 2012 General Obligation Bonds. Proceeds from the bonds provided financing for the construction of a Baseball Complex and the expansion of the Library and Town Center.				
508-5751	12 INTEREST PAYMENT	PERMANENT NOTES: Mill levy 1.85 FY2022 Interest payments (1.25%/1.50% interest) Maturity 6/1/2027				
508-5751	12 INTEREST PAYMENT	CURRENT YEAR NOTES: 12/1/21 \$18,103.13 06/1/22 \$18,103.13				
508-5752	12 FISCAL AGENT FEES	PERMANENT NOTES: Semi-annual fiscal agent fees \$150 due December & June.				
<hr/>						
TOTAL 2012 GO BONDS		301,387.50	298,518.76	295,335.00	20,165.63	291,510.00

27 -DEBT SERVICE
RESTRICTED FUND BALANCE
DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	----- YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>INCREASE TO FUND BALANCE</u>						
509-5555	RESTRICTED FUND BALANCE	0.00	0.00	202,675.00	0.00	205,490.00
TOTAL INCREASE TO FUND BALANCE		0.00	0.00	202,675.00	0.00	205,490.00
<hr/>						
TOTAL RESTRICTED FUND BALANCE		0.00	0.00	202,675.00	0.00	205,490.00
		=====	=====	=====	=====	=====
*** TOTAL EXPENDITURES ***		301,387.50	298,518.76	498,010.00	20,165.63	497,000.00
		=====	=====	=====	=====	=====

LIMITED PURPOSE (CAPITAL)

The Limited Purpose Fund is a capital project fund used to purchase capital outlay, including the acquisition or construction of capital facilities, or other capital assets. The restricted 3rd penny sales tax collected (MIA) in excess of debt payments are set aside to the Limited Purpose Fund.

Amend Resolution No. 05-027 to read '10% of sales tax revenue received in excess of \$800,000 in a month'.

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

39 -LIMITED PURPOSE

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	42,449.87	25,055.56	1,979,367.00	40,361.52	2,015,000.00
TRANSFERS	1,553,818.20	1,596,994.64	1,675,000.00	1,279,030.84	1,539,000.00
*** TOTAL REVENUES ***	1,596,268.07	1,622,050.20	3,654,367.00	1,319,392.36	3,554,000.00
<u>EXPENDITURE SUMMARY</u>					
MAYOR AND COUNCIL	0.00	22,650.59	15,000.00	0.00	0.00
CITY MANAGER	5,102.13	5,952.82	0.00	0.00	2,000.00
LIBRARY	15,494.27	9,375.53	4,000.00	2,775.20	11,291.00
PARK AND RECREATIONS	216,435.95	56,966.00	402,345.00	241,736.69	210,500.00
GENERAL GOVERNMENT	2,196.92	16,569.00	1,613,171.00	5,486.29	1,980,601.00
TRANSFER	0.00	0.00	200,000.00	108,000.00	200,000.00
TOWN CENTER	50,608.58	22,330.98	100,239.00	71,602.74	95,000.00
BALL COMPLEX	80,451.50	13,500.00	83,667.00	33,961.37	240,000.00
AQUATICS	57,549.28	155,639.40	157,425.00	0.00	127,500.00
FINANCE	166.99	0.00	0.00	0.00	5,400.00
COMMUNITY DEVELOPMENT	2,001.70	13,172.02	81,896.00	28,753.00	2,300.00
POLICE	298,494.45	233,865.79	195,657.00	38,019.47	265,469.00
ANIMAL WELFARE	42,654.00	1,350.00	60,898.00	36,812.19	140,000.00
FIRE	28,717.71	163,949.73	503,269.00	373,922.37	173,939.00
STREETS	84,766.42	203,985.83	83,000.00	67,413.00	0.00
GENERAL GOVERNMENT	0.00	0.00	41,000.00	0.00	0.00
WATER	73,630.00	55,396.03	112,800.00	70,480.01	100,000.00
SEWER	0.00	8,846.00	0.00	0.00	0.00
*** TOTAL EXPENDITURES ***	958,269.90	983,549.72	3,654,367.00	1,078,962.33	3,554,000.00
*** REVENUES OVER (UNDER) EXPENDITURES ***	637,998.17	638,500.48	0.00	240,430.03	0.00

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

39 -LIMITED PURPOSE

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	16,319.86	22,710.29	25,000.00	9,246.49	15,000.00
45147	SURPLUS ASSETS	167.00	2,232.00	27,000.00	26,666.67	0.00
45193	MISCELLANEOUS	25,963.01	113.27	5,000.00	4,448.36	0.00
45200	RESERVED - NEXT YEAR'S BUDG	0.00	0.00	1,922,367.00	0.00	2,000,000.00
TOTAL MISCELLANEOUS REVENUE		42,449.87	25,055.56	1,979,367.00	40,361.52	2,015,000.00
<hr/>						
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly interest on investments.				
45193	MISCELLANEOUS	PERMANENT NOTES: ATM that Cornerstone owned at the Mustang Town Center was removed. Insurance reimbursements				
45200	RESERVED - NEXT YEAR'S BUD	PERMANENT NOTES: Budgeted new projects for upcoming fiscal year.				
<hr/>						
<u>TRANSFERS</u>						
46801	TRANSFER FROM GF - RESTRICT	92,905.21	98,361.96	133,000.00	101,052.67	108,000.00
46867	TRANSFER FROM MIA-EXCESS SA	1,460,912.99	1,498,632.68	1,542,000.00	1,177,978.17	1,431,000.00
TOTAL TRANSFERS		1,553,818.20	1,596,994.64	1,675,000.00	1,279,030.84	1,539,000.00
<hr/>						
46801	TRANSFER FROM GF - RESTRICT	PERMANENT NOTES: Resolution No. 15-058 requires 10% of two cent sales tax collections in excess of \$800,000 to be transferred to Limited Purpose for infrastructure purposes and capital improvements.				
46867	TRANSFER FROM MIA-EXCESS	PERMANENT NOTES: Ordinance No. 532 purpose of (1% sales tax) to provide revenues solely for first, sanitary sewer facilities, second, water system facilities, and third capital improvements.				
<hr/>						
***	TOTAL REVENUES ***	1,596,268.07	1,622,050.20	3,654,367.00	1,319,392.36	3,554,000.00
<hr/>						

Fiscal Year 2022	DEPT #	DEPARTMENTAL REQUEST	Priority
JUSTIFICATION (TYPES OF COSTS INCURRED)		COST	
Desktop Computer (City Clerk)	511	\$2,000	Priority 1
CITY MANAGER		\$2,000	
Wall Addition to Teen space	512	\$11,291	Priority 1
LIBRARY		\$11,291	
Replacement of Cardio and Weight Equipment, as needed	513	\$10,000	Priority 1
New Cardio and Weight Equipment		\$16,000	Priority 1
Replacement of Desktops		\$5,500	Priority 1
Capital Items for Recreation Center		\$10,000	Priority 1
Brittany's Play Adventure Restroom		\$28,000	Priority 1
Brittany's Play Adventure Lighting		\$26,000	Priority 1
Engineering for Wild Horse Park Plans		\$17,000	Priority 1
Outdoor Fitness Classroom		\$39,000	Priority 1
Playground at Heights Park		\$35,000	Priority 1
Gym Sound System & Facility Paging System for Emergencies		\$24,000	Priority 1
PARKS AND RECREATION		\$210,500	
Resolution 20-033 (FY21 & FY22), amended Resolution 15-058.	516	\$200,000	Priority 1
TRANSFERS		\$200,000	
HVAC Replacements	518	\$40,000	Priority 1
Banquet Tables, Chairs, Audio/Visual, & Lighting		\$15,000	Priority 1
Landscaping		\$40,000	Priority 1
TOWN CENTER		\$95,000	
Arch Covers Between Restrooms and Concession Stands (Baseball & Soccer)	519	\$30,000	Priority 1
Lighting for Football Facility (Damaged in 2020 Ice Storm)		\$160,000	Priority 1
Parking Lot (c/o fy21) \$150,000		\$50,000	Priority 1
BALL COMPLEX		\$240,000	
Spray and Play Water Feature	520	\$85,000	Priority 1
Replacement Funding for Aquatic Center Pump Room		\$35,000	Priority 1
Painting of Spray and Wheel in Children's Pool Area		\$2,500	Priority 1
Fencing for Pavilion (partially already in capital fy21)		\$5,000	Priority 1
AQUATIC CENTER		\$127,500	
(4) Office Chairs	521	\$800	Priority 1
(2) Laptops - Court and Finance Director		\$4,600	Priority 1
FINANCE		\$5,400	
1 Desktop Computers		\$2,300	Priority 1
COMMUNITY DEVELOPMENT		\$2,300	
2021 Lease-Purchase - 8 Tahoe's	541	\$164,385	c/o lease
2022 New Lease-Purchase - (2) New Police Patrol Cars		\$76,084	Priority 1
2022 New Lease-Purchase - (1) Admin Car with Tablet	see above	\$0	Priority 1
2022 New Lease-Purchase - (1) Admin Car without Tablet	see above	\$0	Priority 1
Parking Lot Crack Repair, Reseal and Stripe		\$25,000	Priority 1
POLICE		\$265,469	
Parking Lot		\$140,000	Priority 1
ANIMAL WELFARE		\$140,000	
2019 Lease-Purchase (Aerial Truck)	551	\$123,330	c/o lease
Replace Portable Radios		\$32,760	Priority 1
Replace Portable Mics		\$15,435	Priority 1
Replace Portable Radio Batteries		\$1,836	Priority 1
Battery Bank Charger		\$578	Priority 1
FIRE		\$173,939	
Water meters	572	\$100,000	Required
WATER		\$100,000	
Restricted Fund Balance - Reserved for FY23 Budget		\$1,980,601	
TOTAL CAPITAL REQUEST		\$3,554,000	

C I T Y O F M U S T A N G
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2021

39 -LIMITED PURPOSE
 MAYOR AND COUNCIL
 DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<u>CAPITAL</u>				
501-5971 CAPITAL	0.00	22,650.59	15,000.00	0.00
TOTAL CAPITAL	0.00	22,650.59	15,000.00	0.00
 TOTAL MAYOR AND COUNCIL	0.00	22,650.59	15,000.00	0.00
	=====	=====	=====	=====

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

39 -LIMITED PURPOSE
CITY MANAGER
DEPARTMENT EXPENDITURES

TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
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<u>CAPITAL</u>					
511-5971 CAPITAL	5,102.13	5,952.82	0.00	0.00	2,000.00
TOTAL CAPITAL	5,102.13	5,952.82	0.00	0.00	2,000.00

511-5971 CAPITAL

CURRENT YEAR NOTES:
\$2,000 desktop computer.

TOTAL CITY MANAGER	5,102.13	5,952.82	0.00	0.00	2,000.00
	=====	=====	=====	=====	=====

2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 511 - City Manager

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Computer (City Clerk)		\$2,000		\$2,000

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

Justification:
Current desktop is on Windows 7 which is no longer supported.

PREPARED BY: Lisa Martin, City Clerk

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

C I T Y O F M U S T A N G
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2021

39 -LIMITED PURPOSE
 LIBRARY
 DEPARTMENT EXPENDITURES

		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<u>CAPITAL</u>					
512-5971	CAPITAL	<u>15,494.27</u>	<u>9,375.53</u>	<u>4,000.00</u>	<u>11,291.00</u>
	TOTAL CAPITAL	15,494.27	9,375.53	4,000.00	11,291.00
512-5971	CAPITAL				
CURRENT YEAR NOTES: \$11,291 wall addition to teen space.					
TOTAL LIBRARY		<u>15,494.27</u>	<u>9,375.53</u>	<u>4,000.00</u>	<u>11,291.00</u>

2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 512 - Library

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Wall Addition to Teen Space		\$11,291	\$0	<u>\$11,291</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to
to be generated.

JUSTIFICATION: Developing dedicated, attractive, motivating, and teen-oriented space creates
a positive, safe environment for learning, socializing, and leisure activities. Mustang Friends of the
Library will be providing matching funds of \$11,291 to pay for this construction project.

Quote provided by Midtown Construction Services.

PREPARED BY: Julie Slupe, Library Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

39 -LIMITED PURPOSE
PARK AND RECREATIONS
DEPARTMENT EXPENDITURES

		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<u>CAPITAL</u>					
513-5971	CAPITAL	216,435.95	56,966.00	402,345.00	210,500.00
	TOTAL CAPITAL	216,435.95	56,966.00	402,345.00	210,500.00
513-5971	CAPITAL				
CURRENT YEAR NOTES:					
\$10,000 replacement of cardio weight equipment, as needed.					
\$16,000 new cardio and weight equipment.					
\$ 5,500 replacement of desktops.					
\$10,000 capital items for recreation center.					
\$28,000 Brittany's Play Adventure restroom.					
\$26,000 Brittany's Play Adventure lighting.					
\$17,000 engineering for Wild Horse Park plans.					
\$39,000 outdoor fitness classroom.					
\$35,000 playground at Heights Park.					
\$24,000 gym sound system and facility paging system for emergencies.					
TOTAL PARK AND RECREATIONS		216,435.95	56,966.00	402,345.00	210,500.00
		=====	=====	=====	=====

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO.

39 - Limited Purpose

DEPARTMENT

513 - Parks & Recreation

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Replacement of Cardio and Weight Equipment, as Needed		\$ -	\$ -	\$ 10,000
1	New Cardio and Weight Equipment				16,000
					<u>\$ 26,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

Several specific new pieces will be added, including equipment that is requested by customers and staff. The replacement fund would allow replacement of equipment, as needed. Keeping cardio and weight equipment current, avoiding repairs of old equipment that should be updated. This will be capital would be used, as needed.

PREPARED BY: Jean Heasley , Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2020 - 2021 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO.
DEPARTMENT

39 - Limited Purpose
513 - Parks & Recreation

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Replacement Desk Computers		\$ 5,500	\$ -	\$ 5,500
					<u>\$ 5,500</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to
to be generated.

JUSTIFICATION:

These will allow for 25% of our computers to be replace as needed each year. Each five years
computer would be replaced. Funds will remain from year to year if not used.

PREPARED BY: Jean Heasley , Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO.
DEPARTMENT

39 - Limited Purpose
513 - Parks & Recreation

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Replacement Funding for Recreation Center Capital		\$ -	\$ -	\$ 10,000
					-
					<u>\$ 10,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION: This would begin to build funds to replace capital items the department purchased when building was first constructed. Currently, no funds are available to cover any unanticipated yearly replacement of capital. It would only be used for replacement of items, no new items. The fund would build up and allow the replacement of large capital items to be replaced as they occur such as gymnasium/weight room flooring, carpet, game room items, lighting, basketball goals, dividers, sound systems and more.

PREPARED BY: Jean Heasley , Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO.
DEPARTMENT

39 - Limited Purpose
513 - Parks & Recreation

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Restroom at Brittany's Play Adventure		\$ -	\$ -	\$ 28,000
					-
					<u>\$ 28,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION: The closest restrooms near Brittany's Play Adventure and the Splash Pad are in Town Center. If Town Center is closed the next closest restroom is at the large WHP pavilion. There has been feedback from the public that this is a much needed amenity.

PREPARED BY: Jean Heasley , Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

FUND NO.
DEPARTMENT

39 - Limited Purpose
513 - Parks & Recreation

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 513 - Parks & Recreation

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Lights at Brittany's Play Adventure		\$ -	\$ -	\$ 26,000
					-
					<u>\$ 26,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION: Brittany's Play Adventure currently has no lighting other than the street lights on Morrell Way. This will allow the park to be used more and provide public safety. It will also aide the police department during their nightly rounds for security.

PREPARED BY: Jean Heasley , Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO.

39 - Limited Purpose

DEPARTMENT

513 - Parks & Recreation

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Engineering for Wild Horse Park plans		\$ -	\$ -	\$ 17,000
					<u>\$ 17,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION: Engineering of new roads and parking for the Master Plan of Wild Horse Park, and conceptual construction cost. This will provide staff the ability to apply for needed funds from grants and future funding forms. Allowing for better planning of the future of Wild Horse Park.

PREPARED BY: Jean Heasley , Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO.
DEPARTMENT

39 - Limited Purpose
513 - Parks & Recreation

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Outdoor Fitness Classroom		\$ -	\$ -	\$ 39,000
					-
					<u>\$ 39,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION: This would be a covered, turf ed area outside the weight room for additional fitness and yoga classes. There would be limited equipment in this fenced in area primarily for classes.

PREPARED BY: Jean Heasley , Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO.
DEPARTMENT

39 - Limited Purpose
513 - Parks & Recreation

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	New Play Ground at Heights Park		\$ 35,000	\$ -	\$ 35,000
					-
					<u>\$ 35,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION: The playground at Heights Park is in poor condition, rapidly becoming unsafe. Attempts to remove graffiti on the equipment have resulted in very unsightly playground equipment. The equipment in this park is over 30 years old.

PREPARED BY: Jean Heasley , Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO.
DEPARTMENT

39 - Limited Purpose
513 - Parks & Recreation

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Sound System for gymnasiums			\$ -	\$ 24,000
1	Paging system for building				-
					<u>\$ 24,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested. In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

This request would allow for a sound system for music and announcements in both the gymnasium for announcing games, for performances, fitness and other events.

New and reworked paging system to use for emergencies throughout Town Center. Page via phone system on speakers, but only in specific areas as needed.

PREPARED BY: Jean Heasley , Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

39 -LIMITED PURPOSE
GENERAL GOVERNMENT
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>					
<u>INCREASE TO FUND BALANCE</u>					
515-5555 RESTRICTED FUND BALANCE	0.00	0.00	1,532,471.00	0.00	1,980,601.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	1,532,471.00	0.00	1,980,601.00
515-5555 RESTRICTED FUND BALANCE					
	PERMANENT NOTES:				
	Restricted fund balance held for upcoming fiscal year.				
<u>CAPITAL</u>					
515-5971 CAPITAL	2,196.92	16,569.00	80,700.00	5,486.29	0.00
TOTAL CAPITAL	2,196.92	16,569.00	80,700.00	5,486.29	0.00
<hr/>					
TOTAL GENERAL GOVERNMENT	2,196.92	16,569.00	1,613,171.00	5,486.29	1,980,601.00
	=====	=====	=====	=====	=====

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

39 -LIMITED PURPOSE

TRANSFER

DEPARTMENT EXPENDITURES

TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
------------------------------	-----------------------------	--	--------------------

TRANSFERS

516-5801 TRANSFER TO GENERAL FUND	0.00	0.00	200,000.00	108,000.00	200,000.00
TOTAL TRANSFERS	0.00	0.00	200,000.00	108,000.00	200,000.00

516-5801 TRANSFER TO GENERAL FUND CURRENT YEAR NOTES:
\$200,000 amendment to Resolution 15-058 (transfer for fy21
and fy22)

TOTAL TRANSFER	0.00	0.00	200,000.00	108,000.00	200,000.00
	=====	=====	=====	=====	=====

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

39 -LIMITED PURPOSE
TOWN CENTER
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
--	------------------------------	-----------------------------	--	--------------------

CAPITAL

518-5971 CAPITAL	50,608.58	22,330.98	100,239.00	71,602.74	95,000.00
TOTAL CAPITAL	50,608.58	22,330.98	100,239.00	71,602.74	95,000.00

518-5971 CAPITAL

CURRENT YEAR NOTES:
\$40,000 HVAC replacements, if needed.
\$15,000 banquet tables, chairs, audio/visual and lighting.
\$40,000 landscaping.

TOTAL TOWN CENTER	50,608.58	22,330.98	100,239.00	71,602.74	95,000.00
	=====	=====	=====	=====	=====

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 518 - Town Center

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	HVAC Replacements		\$40,000	\$ -	\$40,000
					<u>\$40,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to
to be generated.

JUSTIFICATION:

These funds will be used to replace aged full units and major parts.

PREPARED BY: Jean Heasley, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 518 - Town Center

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Replacement Funding for Town Center Capital		\$0	\$ -	\$15,000
					<u>\$15,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to
to be generated.

JUSTIFICATION:

In order to build funds to replace capital items purchased when Town Center was first constructed. No funds are available to cover any unanticipated yearly replacement of significant capital. It would only be used for replacement of items, no new items. The fund would build up and allow the replacement of large capital items to be replaced as they occur. Items such as banquet tables, chairs, audio/visual, lighting, and other.

PREPARED BY: Jean Heasley, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 518 - Town Center

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Landscaping and Other		\$0	\$ -	\$40,000
					<u>\$40,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to
to be generated.

JUSTIFICATION:

Upgrading and add landscaping's, repair grass areas, concrete replacement and repair, new
benches, shrubs, trees, and picnic table around Town Center.

PREPARED BY: Jean Heasley, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

39 -LIMITED PURPOSE
BALL COMPLEX
DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
<u>CAPITAL</u>						
519-5971	CAPITAL	<u>80,451.50</u>	<u>13,500.00</u>	<u>83,667.00</u>	<u>33,961.37</u>	<u>240,000.00</u>
TOTAL CAPITAL		80,451.50	13,500.00	83,667.00	33,961.37	240,000.00
519-5971	CAPITAL	CURRENT YEAR NOTES:				
		\$ 30,000 arch covers between restrooms and concessions.				
		\$160,000 lighting for football facility (damaged in 2020 ice storm).				
		\$ 50,000 parking lot (c/o fy21, \$150,000).				
<hr/>						
TOTAL BALL COMPLEX		80,451.50	13,500.00	83,667.00	33,961.37	240,000.00
		=====	=====	=====	=====	=====

2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 519 - Ball Complex

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Arch Covers between Restrooms and Concession Stand at Baseball/Soccer		\$ -	\$ -	\$ 30,000

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

To provide cover for customers and staff at Soccer and Baseball. To finish the complexes of original plan.

PREPARED BY: Jean Heasley, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 519 - Ball Complex

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Lighting for Football Facility		\$ -	\$ -	\$ 160,000

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

Damage occurred to the old light poles during the 2020 ice storm. After examining the light, the safest solution is to put in new lights on this field.

PREPARED BY: Jean Heasley, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 519 - Ball Complex

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Parking lot - Carryover Funding		\$ 50,000	\$ -	\$ 50,000

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION: Parking lot at Ball Complex. Remaining funds in previous fiscal year 2021 of \$150,000.

PREPARED BY: Jean Heasley, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

39 -LIMITED PURPOSE
AQUATICS
DEPARTMENT EXPENDITURES

		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<u>CAPITAL</u>					
520-5971	CAPITAL	57,549.28	155,639.40	157,425.00	0.00
	TOTAL CAPITAL	57,549.28	155,639.40	157,425.00	0.00
520-5971	CAPITAL				
CURRENT YEAR NOTES:					
\$85,000 spray and play water feature.					
\$35,000 replacement funding for Aquatic Center pump room.					
\$ 2,500 painting of spray and wheel in children's pool area.					
\$ 5,000 fencing for pavillion (partially funded fy21).					
TOTAL AQUATICS		57,549.28	155,639.40	157,425.00	0.00
		=====	=====	=====	=====

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39-Limited Purpose
DEPARTMENT 520-Aquatics

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	New Spray and Play Water Feature		\$ 85,000	\$ -	\$ 85,000

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

This will replace the canon that is not in use and will be a new feature including new concrete and surface. It will be the first new addition in over 20 years.

PREPARED BY: Jean Heasley, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39-Limited Purpose
DEPARTMENT 520-Aquatics

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Replacement Funding for Aquatic Center Pump Room		\$ 35,000	\$ -	\$ 35,000

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

This would begin to build funds to replace capital items the Aquatic Center purchased when building was first constructed. Currently, no funds are available to cover any planned unanticipated yearly replacement of large items. It would only be used for replacement of items, no new items. The funding would build up and allow the replacement of large capital items to be replaced as they occur. Testing and replacing pumps, chlorine chemical controller, filter and other large items in the Aquatic Center Pump Room. There are immediate needs to address with pumps, rebuilding and replacing must occur soon.

PREPARED BY: Jean Heasley, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39-Limited Purpose
DEPARTMENT 520-Aquatics

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Painting of Spray and Wheel in Children's Pool Area		\$ 2,500	\$ -	\$ 2,500

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
New paint for water feature.

PREPARED BY: Jean Heasley, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39-Limited Purpose
DEPARTMENT 520-Aquatics

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Fencing for Pavilion (partial funding already in capital fund)		\$ 5,000	\$ -	\$ 5,000

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

Fencing will enclose the pavilion at the pool. The funds for this pavilion are already available in current budget within Limited Purpose Fund.

PREPARED BY: Jean Heasley, Parks & Recreation Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

39 -LIMITED PURPOSE
FINANCE
DEPARTMENT EXPENDITURES

P. 206

2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 521 - Finance

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Office Chair	4	\$200	\$0	\$800
					<u>\$800</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION: Office chairs are due for replacement.

PREPARED BY: Janet Watts, Finance Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 521 - Finance

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Laptop for Court System & Finance Director	2	\$2,300	\$0	\$4,600
					<u>\$4,600</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Court laptop continues to stop working.
Finance laptop has no display (black screen).

PREPARED BY: Janet Watts, Finance Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

39 -LIMITED PURPOSE
COMMUNITY DEVELOPMENT
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
--	------------------------------	-----------------------------	--	--------------------

CAPITAL

531-5971 CAPITAL	<u>2,001.70</u>	<u>13,172.02</u>	<u>81,896.00</u>	<u>28,753.00</u>	<u>2,300.00</u>
TOTAL CAPITAL	2,001.70	13,172.02	81,896.00	28,753.00	2,300.00

531-5971 CAPITAL

CURRENT YEAR NOTES:
\$2,300 desktop computer.

TOTAL COMMUNITY DEVELOPMENT	<u>2,001.70</u>	<u>13,172.02</u>	<u>81,896.00</u>	<u>28,753.00</u>	<u>2,300.00</u>
	=====	=====	=====	=====	=====

2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 531 - Community Development

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	New Desktop Computer	1	\$ 2,300	0	\$ 2,300

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION: Our Code Enforcement Officer's computer is no longer working.

PREPARED BY: Melissa Helsel, Community Development Director

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

39 -LIMITED PURPOSE
POLICE

DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
CAPITAL						
541-5971	CAPITAL	136,510.33	118,574.45	0.00	0.00	25,000.00
541-5973	LEASE PURCHASE PAYMENTS	161,984.12	115,291.34	195,657.00	38,019.47	240,469.00
TOTAL CAPITAL		298,494.45	233,865.79	195,657.00	38,019.47	265,469.00
<hr/>						
541-5971	CAPITAL	CURRENT YEAR NOTES: \$ 25,000 parking lot crack repair, reseal and strirpe.				
541-5973	LEASE PURCHASE PAYMENTS	PERMANENT NOTES: 2021 lease purchase agreement (8) Tahoe's. 2022 lease purchase agreement (2) Tahoe's, (2) admin vehicles.				
541-5973	LEASE PURCHASE PAYMENTS	CURRENT YEAR NOTES: 2021 lease agreement: 6/30/22 Principal \$161,391.57 6/30/22 Interest \$ 2,989.66 2022 lease agreement: estimated \$101,084				
<hr/>						
TOTAL POLICE		298,494.45	233,865.79	195,657.00	38,019.47	265,469.00
<hr/>						

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 541 - Police

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Parking lot crack repair, reseal and stripe	1	\$25,000	\$0	\$ 25,000
					0
					0
				Total	<u>\$ 25,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
Due to the ice storm, extensive damage including 10" wide cracks in various areas of the parking lot. Failure was excelerated due to all of the inclement weather in 2020 & 2021.

PREPARED BY: Robert Groseclose, Police Chief

To Be Completed By Finance:

Approved: _____
Denied: _____
Funding Source: _____
Total costs: _____

FY2021 - (8) 2021 Chevy Tahoe's
 Lessor: RCB Bank
 \$476,920.31 @ 2.69% on 3/08/21
 Loan# 10017796

will need equipment listing w/ lease		see RCB vendor (AP)	
tax-exemption/non-bank non qualified			
2021 Tahoes (8)			
	Principal	Interest	TOTAL
06/30/2021	161,391.57	2,989.66	164,381.23
06/30/2022	155,780.59	8,600.64	164,381.23
06/30/2023	160,023.15	4,358.08	164,381.23
	477,195.31	15,948.38	493,143.69

Acc#	Principal	Balance	Total Lease	\$
	477,195.31	315,803.74	17,017.49	476,920.31
		160,023.15		175.00
				100.00
				\$ 477,195.31
				TIES TO PRINCIPAL
				Interest
				494,212.80

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 541 - Police

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Police Patrol Vehicles	2	\$36,539	\$26,533	\$126,144
	Admin Vehicle with Tablet	1	\$35,935	\$11,567	\$47,502
	Admin Vehicle without Tablet	1	\$35,935	\$8,241	\$44,176
	Total Lease Agreement				<u>\$ 217,822</u>
	First Year Municipal Lease/Purchase Estimate				<u>\$ 76,084</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:
To replace Units 211, 213, 215 & 225.

PREPARED BY: Robert Groseclose, Police Chief

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

C I T Y O F M U S T A N G
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2021

39 -LIMITED PURPOSE
 ANIMAL WELFARE
 DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<u>CAPITAL</u>				
542-5971 CAPITAL	42,654.00	1,350.00	60,898.00	140,000.00
TOTAL CAPITAL	42,654.00	1,350.00	60,898.00	140,000.00
542-5971 CAPITAL				
	PERMANENT NOTES:			
	\$140,000 animal welfare parking lot.			
 TOTAL ANIMAL WELFARE	 42,654.00	 1,350.00	 60,898.00	 36,812.19 140,000.00
	=====	=====	=====	=====

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 542 - Animal Welfare

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Parking Lot	1	\$ 140,000	\$ -	\$ 140,000
				Total	\$ 140,000

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION: Parking lot for new Animal Welfare Facility.

PREPARED BY: Justin Battles, Assistant City Manager

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

39 -LIMITED PURPOSE
FIRE

DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
<u>CAPITAL</u>						
551-5971	CAPITAL	28,717.71	99,256.50	379,939.00	250,592.97	50,609.00
551-5973	LEASE PURCHASE PAYMENTS	<u>0.00</u>	<u>64,693.23</u>	<u>123,330.00</u>	<u>123,329.40</u>	<u>123,330.00</u>
TOTAL CAPITAL		28,717.71	163,949.73	503,269.00	373,922.37	173,939.00
<hr/>						
551-5971	CAPITAL	PERMANENT NOTES: \$32,760 portable radios. \$15,435 portable mics. \$ 1,836 portable radio batteries. \$.578 battery bank charger.				
551-5973	LEASE PURCHASE PAYMENTS	PERMANENT NOTES: 2019 lease purchase aerial fire truck.				
551-5973	LEASE PURCHASE PAYMENTS	CURRENT YEAR NOTES: \$76,321.02 principal \$47,008.38 interest				
<hr/>						
TOTAL FIRE		28,717.71	163,949.73	503,269.00	373,922.37	173,939.00
		=====	=====	=====	=====	=====

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. 39 - Limited Purpose
DEPARTMENT 551 - Fire

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Replace Portable Radios	26	\$1,260	\$0	\$32,760
	Replace Portable Mics	35	\$441		\$15,435
	Replace Portable Radio Batteries	34	\$54		\$1,836
	Replace Battery Bank Charger	1	\$578		\$578
					<u>\$50,609</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.

JUSTIFICATION:

Consideration must be given to replace the departments portable radios and associated equipment. The current radios are no longer manufactured, nor are they repairable. Currently obtained MPD's old radios, and are using those as others break. Replacing this equipment will assure vital communication is obtainable during hazardous events.

PREPARED BY: Craig Carruth, Fire Chief

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

GASB 89 - DO NOT CAPITALIZE LEASE

Payment Date	Principal Payments	Interest Rate	Interest Payments	\$1,329,464.81	Semi-Annual Payments	Annual Payments	Principal Balance
1 03/01/2020	\$0.00	3.80%	\$64,693.23	\$64,693.23	\$64,693.23	\$1,329,464.81	FY20
2 09/01/2020	\$36,404.87	3.80%	\$25,259.83	\$61,664.70	\$1,293,059.94		FY21
3 03/01/2021	\$37,096.56	3.80%	\$24,568.14	\$49,827.97	\$1,255,963.38		FY22
4 09/01/2021	\$37,801.40	3.80%	\$23,863.30	\$61,664.70	\$1,218,161.98		FY23
5 03/01/2022	\$38,519.62	3.80%	\$23,145.08	\$47,008.38	\$1,179,642.36		FY24
6 09/01/2022	\$39,251.50	3.80%	\$22,413.20	\$61,664.70	\$1,140,390.86		FY25
7 03/01/2023	\$39,997.27	3.80%	\$21,667.43	\$44,080.63	\$1,100,383.59		FY26
8 09/01/2023	\$40,757.22	3.80%	\$20,907.48	\$61,664.70	\$1,059,636.37		FY27
9 03/01/2024	\$41,531.61	3.80%	\$20,133.09	\$41,040.57	\$1,018,104.76		FY28
10 09/01/2024	\$42,320.71	3.80%	\$19,343.99	\$37,883.89	\$932,659.25		FY29
11 03/01/2025	\$43,124.80	3.80%	\$18,539.90	\$34,606.11	\$888,715.07		FY30
12 09/01/2025	\$43,944.18	3.80%	\$17,720.52	\$61,664.70	\$843,935.96		FY31
13 03/01/2026	\$44,779.11	3.80%	\$16,885.59	\$34,606.11	\$798,306.04		FY32
14 09/01/2026	\$45,629.92	3.80%	\$16,034.78	\$61,664.70	\$751,809.15		FY33
15 03/01/2027	\$46,496.89	3.80%	\$15,167.81	\$31,202.59	\$704,428.82		FY34
16 09/01/2027	\$47,380.33	3.80%	\$14,284.37	\$61,664.70	\$656,148.27		FY35
17 03/01/2028	\$48,280.55	3.80%	\$13,384.15	\$27,668.52	\$606,950.39		FY36
18 09/01/2028	\$49,197.88	3.80%	\$12,466.82	\$61,664.70	\$556,817.75		FY37
19 03/01/2029	\$50,132.64	3.80%	\$11,524.06	\$23,998.88	\$505,732.59		FY38
20 09/01/2029	\$51,085.16	3.80%	\$10,579.54	\$61,664.70	\$453,676.81		FY39
21 03/01/2030	\$52,055.78	3.80%	\$9,608.92	\$20,188.46	\$400,631.97		FY40
22 09/01/2030	\$53,044.84	3.80%	\$8,619.86	\$61,664.70	\$346,579.28		FY41
23 03/01/2031	\$54,052.69	3.80%	\$7,612.01	\$16,231.87	\$291,499.58		FY42
24 09/01/2031	\$55,079.70	3.80%	\$6,585.00	\$12,123.49	\$235,373.37		FY43
25 03/01/2032	\$56,126.21	3.80%	\$5,538.49	\$61,664.70	\$178,180.76		FY44
26 09/01/2032	\$57,192.61	3.80%	\$4,472.09	\$7,857.52	\$119,901.49		FY45
27 03/01/2033	\$58,279.27	3.80%	\$3,385.43	\$2,278.13	\$60,514.92		FY46
28 09/01/2033	\$59,386.57	3.80%	\$2,278.13	\$61,664.70	\$0.00		FY47
29 03/01/2034	\$60,514.92	3.80%	\$1,149.78	\$3,427.91	\$123,329.40		FY48

On or after 9/1/26 payoff \$798,306.04 will be retired

On or after 9/1/26 payoff \$798,306.04 will be retired

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

39 -LIMITED PURPOSE
STREETS

DEPARTMENT EXPENDITURES

TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
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CAPITAL

561-5971 CAPITAL	84,766.42	203,985.83	83,000.00	67,413.00	0.00
TOTAL CAPITAL	84,766.42	203,985.83	83,000.00	67,413.00	0.00

TOTAL STREETS	84,766.42	203,985.83	83,000.00	67,413.00	0.00
	=====	=====	=====	=====	=====

C I T Y O F M U S T A N G
 PROPOSED BUDGET
 AS OF: APRIL 30TH, 2021

39 -LIMITED PURPOSE
 GENERAL GOVERNMENT
 DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<u>CAPITAL</u>				
568-5971 CAPITAL	0.00	0.00	41,000.00	0.00
TOTAL CAPITAL	0.00	0.00	41,000.00	0.00
 TOTAL GENERAL GOVERNMENT	0.00	0.00	41,000.00	0.00
	=====	=====	=====	=====

PROPOSED BUDGET

AS OF: APRIL 30TH, 2021

39 -LIMITED PURPOSE

WATER

DEPARTMENT EXPENDITURES

TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
------------------------------	-----------------------------	---	------------------------	--------------------

CAPITAL

572-5971 CAPITAL	73,630.00	55,396.03	112,800.00	70,480.01	100,000.00
TOTAL CAPITAL	73,630.00	55,396.03	112,800.00	70,480.01	100,000.00

572-5971 CAPITAL

PERMANENT NOTES:

Resolution 15-058 requires 10% of two cent sales tax collections in excess of \$800,000 to be transferred to Limited Purpose for infrastructure purposes and capital improvements.
Committed to water/sewer projects.

572-5971 CAPITAL

CURRENT YEAR NOTES:

\$100,000 water parts and meters.

TOTAL WATER

73,630.00	55,396.03	112,800.00	70,480.01	100,000.00
=====	=====	=====	=====	=====

**2021 - 2022 FISCAL BUDGET
CAPITAL OUTLAY REQUEST**

Form 5

FUND NO. _____
DEPARTMENT Water/Sewer

PRIORITY	ITEM DESCRIPTION	QTY	UNIT COST	OTHER COSTS	TOTAL COSTS
1	Replacement of water parts & meters.		\$ -		\$ 100,000
			\$ -		\$ -
				Total:	<u>\$ 100,000</u>

*INCLUDE ANY FREIGHT, MAINTENANCE COSTS OR ADDITIONAL COSTS.

*In the space provided please provide information justifying the item requested.
In addition, provide possible funding sources including outside funding or revenue to be generated.*

JUSTIFICATION:
Replacement of water parts and water meters.

PREPARED BY: Justin Battles, Assistant City Manager

To Be Completed By Finance:

Approved: _____

Denied: _____

Funding Source: _____

Total costs: _____

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

39 -LIMITED PURPOSE
SEWER

DEPARTMENT EXPENDITURES

TWO YEARS
PRIOR
ACTUAL

ONE YEAR
PRIOR
ACTUAL

----- CURRENT YEAR -----
ACTUAL YEAR TO DATE
BUDGET ACTUAL

PROPOSED
BUDGET

CAPITAL

575-5971	CAPITAL	0.00	8,846.00	0.00	0.00	0.00
	TOTAL CAPITAL	0.00	8,846.00	0.00	0.00	0.00

575-5971 CAPITAL

PERMANENT NOTES:

Resolution 15-058 requires 10% of two cent sales tax collections in excess of \$800,000 to be transferred to Limited Purpose for infrastructure purposes and capital improvements.
Committed to water/sewer projects.

TOTAL SEWER	0.00	8,846.00	0.00	0.00	0.00
-------------	------	----------	------	------	------

*** TOTAL EXPENDITURES ***

958,269.90	983,549.72	3,654,367.00	1,078,962.33	3,554,000.00
------------	------------	--------------	--------------	--------------

2020A NOTE

Purchased 2020A Note to apply its proceeds for refunding the 2014B Bonds which reduced the amount required to be borrowed.

Total annual savings of \$177,415.

Remaining project: S. Mustang Road

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

61 -2020A NOTE

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	0.00	0.00	10,000.00	3.12	100,100.00
TRANSFERS	<u>0.00</u>	<u>0.00</u>	<u>6,664,100.00</u>	<u>457,677.04</u>	<u>1,108,000.00</u>
*** TOTAL REVENUES ***	<u>0.00</u>	<u>0.00</u>	<u>6,674,100.00</u>	<u>457,680.16</u>	<u>1,208,100.00</u>
<u>EXPENDITURE SUMMARY</u>					
2020A NOTE PAYMENTS	<u>0.00</u>	<u>0.00</u>	<u>6,674,100.00</u>	<u>88,554.69</u>	<u>1,208,100.00</u>
*** TOTAL EXPENDITURES ***	<u>0.00</u>	<u>0.00</u>	<u>6,674,100.00</u>	<u>88,554.69</u>	<u>1,208,100.00</u>
** REVENUES OVER(UNDER) EXPENDITURES **	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>369,125.47</u>	<u>0.00</u>

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

61 -2020A NOTE

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>MISCELLANEOUS REVENUE</u>					
45141 INTEREST ON INVESTMENTS	0.00	0.00	10,000.00	3.12	100.00
45199 RESTRICTED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>100,000.00</u>
TOTAL MISCELLANEOUS REVENUE	0.00	0.00	10,000.00	3.12	100,100.00
45141 INTEREST ON INVESTMENTS	PERMANENT NOTES: Quarterly interest (trustee bank)				
45199 RESTRICTED CARRYOVER	PERMANENT NOTES: Restricted carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<u>TRANSFERS</u>					
46868 TRANSFER FROM MIA - 2020A P	0.00	0.00	6,664,100.00	457,677.04	1,108,000.00
TOTAL TRANSFERS	0.00	0.00	6,664,100.00	457,677.04	1,108,000.00
46868 TRANSFER FROM MIA - 2020A	PERMANENT NOTES: Transfer from 68-568-5861 (2020A note - principal, interest, and trustee fees payments).				
*** TOTAL REVENUES ***	<u>0.00</u>	<u>0.00</u>	<u>6,674,100.00</u>	<u>457,680.16</u>	<u>1,208,100.00</u>

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

61 -2020A NOTE

2020A NOTE PAYMENTS

DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
INCREASE TO FUND BALANCE						
500-5555	RESTRICTED FUND BALANCE	0.00	0.00	5,935,200.00	0.00	100,600.00
TOTAL INCREASE TO FUND BALANCE		0.00	0.00	5,935,200.00	0.00	100,600.00
BONDS						
500-5752	20A PRINCIPAL PAYMENT	0.00	0.00	683,000.00	83,000.00	1,037,000.00
500-5753	20A INTEREST PAYMENT	0.00	0.00	53,900.00	5,554.69	68,500.00
500-5754	20A ADMINISTRATIVE FEES	0.00	0.00	2,000.00	0.00	2,000.00
TOTAL BONDS		0.00	0.00	738,900.00	88,554.69	1,107,500.00
500-5752	20A PRINCIPAL PAYMENT	PERMANENT NOTES: 12/1/21 \$517,000 06/1/22 \$520,000				
500-5753	20A INTEREST PAYMENT	PERMANENT NOTES: 12/1/21 \$35,970.75 06/1/22 \$32,481.00				
500-5754	20A ADMINISTRATIVE FEES	PERMANENT NOTES: 12/1/21 \$1,000 06/1/22 \$1,000				
<hr/>						
TOTAL 2020A NOTE PAYMENTS		0.00	0.00	6,674,100.00	88,554.69	1,208,100.00
		=====	=====	=====	=====	=====
*** TOTAL EXPENDITURES ***		0.00	0.00	6,674,100.00	88,554.69	1,208,100.00
		=====	=====	=====	=====	=====

2020 NOTE

August 12, 2020, the City issued the Utility System and Sales Tax Revenue Note, Series 2020 in the amount of \$4,021,000.

Issuance of Utility System and Sales Tax Revenue Note, 2020 to address necessary projects within the Water, Wastewater and Drainage Systems along with Street Improvements.

The note will mature June 1, 2035 (15-year term) with a fixed interest rate of 2.05% with Truist Bank (previously BB&T).

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

62 -2020 NOTE

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	0.00	0.00	2,000.00	1.79	15,050.00
TRANSFERS	<u>0.00</u>	<u>0.00</u>	<u>225,000.00</u>	<u>95,597.48</u>	<u>143,000.00</u>
*** TOTAL REVENUES ***	<u>0.00</u>	<u>0.00</u>	<u>227,000.00</u>	<u>95,599.27</u>	<u>158,050.00</u>
<u>EXPENDITURE SUMMARY</u>					
2020B NOTE PAYMENTS	<u>0.00</u>	<u>0.00</u>	<u>227,000.00</u>	<u>50,624.80</u>	<u>158,050.00</u>
*** TOTAL EXPENDITURES ***	<u>0.00</u>	<u>0.00</u>	<u>227,000.00</u>	<u>50,624.80</u>	<u>158,050.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>44,974.47</u>	<u>0.00</u>

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

62 -2020 NOTE

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	0.00	0.00	2,000.00	1.79	50.00
45199	RESTRICTED CARRYOVER	0.00	0.00	0.00	0.00	15,000.00
TOTAL MISCELLANEOUS REVENUE		0.00	0.00	2,000.00	1.79	15,050.00
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Quarterly interest (trustee bank)				
45199	RESTRICTED CARRYOVER	PERMANENT NOTES: Restricted carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<u>TRANSFERS</u>						
46868	TRANSFER FROM MIA - 20 PMT	0.00	0.00	225,000.00	95,597.48	143,000.00
TOTAL TRANSFERS		0.00	0.00	225,000.00	95,597.48	143,000.00
46868	TRANSFER FROM MIA - 20 PMT	PERMANENT NOTES: Transfer from 68-568-5862 (2020 note - principal, interest, and trustee fees payments).				
***	TOTAL REVENUES ***	0.00	0.00	227,000.00	95,599.27	158,050.00
		=====	=====	=====	=====	=====

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

62 -2020 NOTE

2020B NOTE PAYMENTS

DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
<u>INCREASE TO FUND BALANCE</u>						
500-5555	RESTRICTED FUND BALANCE	0.00	0.00	109,000.00	0.00	14,950.00
TOTAL INCREASE TO FUND BALANCE		0.00	0.00	109,000.00	0.00	14,950.00
<hr/>						
500-5555	RESTRICTED FUND BALANCE	PERMANENT NOTES: Restricted fund balance for future 2020 note payments.				
<hr/>						
<u>BONDS</u>						
500-5752	2020 PRINCIPAL PAYMENT	0.00	0.00	50,000.00	25,000.00	60,000.00
500-5753	2020 INTEREST PAYMENT	0.00	0.00	66,000.00	24,958.12	81,100.00
500-5754	2020 ADMINISTRATIVE FEES	0.00	0.00	2,000.00	666.68	2,000.00
TOTAL BONDS		0.00	0.00	118,000.00	50,624.80	143,100.00
<hr/>						
500-5752	2020 PRINCIPAL PAYMENT	PERMANENT NOTES: 12/1/21 \$30,000 06/1/22 \$30,000				
<hr/>						
500-5753	2020 INTEREST PAYMENT	PERMANENT NOTES: 12/1/21 \$40,702.75 06/1/22 \$40,395.25				
<hr/>						
500-5754	2020 ADMINISTRATIVE FEES	PERMANENT NOTES: 12/1/21 \$1,000 06/1/22 \$1,000				
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TOTAL 2020B NOTE PAYMENTS		0.00	0.00	227,000.00	50,624.80	158,050.00
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*** TOTAL EXPENDITURES ***		0.00	0.00	227,000.00	50,624.80	158,050.00
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2017 NOTE

July 11, 2017, the City issued the Utility System and Sales Tax Revenue Note, Series 2017 in the amount of \$11,615,000.

Projects funded by the 2017 Construction Note:

- 1. Public Safety – Emergency Operation Center (construction), Upgrade Dispatch System, Public Safety Vehicles/Equipment, and Animal Shelter.**
- 2. Streets – SW 89th Street Widening (partial funding), Sara Road Widening, and Overlay Residential Streets.**
- 3. Quality of Life –Town Center Expansion (partial funding), Splash Pad, (2) Soccer Field Lighting, and Market Place.**

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

63 -2017 NOTE

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	4,528.36	3,644.23	375,000.00	22.62	370,100.00
TRANSFERS	<u>944,953.41</u>	<u>1,036,603.89</u>	<u>1,069,000.00</u>	<u>799,001.89</u>	<u>1,069,000.00</u>
*** TOTAL REVENUES ***	<u>949,481.77</u>	<u>1,040,248.12</u>	<u>1,444,000.00</u>	<u>799,024.51</u>	<u>1,439,100.00</u>
<u>EXPENDITURE SUMMARY</u>					
2017 NOTE PAYMENTS	<u>263,197.16</u>	<u>246,337.71</u>	<u>1,444,000.00</u>	<u>534,305.02</u>	<u>1,439,100.00</u>
*** TOTAL EXPENDITURES ***	<u>263,197.16</u>	<u>246,337.71</u>	<u>1,444,000.00</u>	<u>534,305.02</u>	<u>1,439,100.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>686,284.61</u>	<u>793,910.41</u>	<u>0.00</u>	<u>264,719.49</u>	<u>0.00</u>

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

63 -2017 NOTE

REVENUES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
		PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<hr/>						
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	4,528.36	3,644.23	5,000.00	22.62	100.00
45199	RESTRICTED CARRYOVER	0.00	0.00	370,000.00	0.00	370,000.00
TOTAL MISCELLANEOUS REVENUE		4,528.36	3,644.23	375,000.00	22.62	370,100.00
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Quarterly interest (trustee bank)				
45199	RESTRICTED CARRYOVER	PERMANENT NOTES: Restricted carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<u>TRANSFERS</u>						
46868	TRANSFER FROM MIA - 2017 PM	944,953.41	1,036,603.89	1,069,000.00	799,001.89	1,069,000.00
TOTAL TRANSFERS		944,953.41	1,036,603.89	1,069,000.00	799,001.89	1,069,000.00
46868	TRANSFER FROM MIA - 2017 P	PERMANENT NOTES: Transfer from 68-568-5863 (2017 note - principal, interest, and trustee fees payments).				
***	TOTAL REVENUES ***	949,481.77	1,040,248.12	1,444,000.00	799,024.51	1,439,100.00

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

63 -2017 NOTE

2017 NOTE PAYMENTS

DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
<u>INCREASE TO FUND BALANCE</u>						
500-5555	RESTRICTED FUND BALANCE	0.00	0.00	375,349.00	0.00	370,500.00
TOTAL INCREASE TO FUND BALANCE		0.00	0.00	375,349.00	0.00	370,500.00
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500-5555	RESTRICTED FUND BALANCE	PERMANENT NOTES: Restricted fund balance for future 2017 note payments.				
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<u>BONDS</u>						
500-5752	17 PRINCIPAL PAYMENT	0.00	0.00	835,000.00	415,000.00	855,000.00
500-5753	17 INTEREST PAYMENT	261,197.12	244,337.67	231,651.00	118,305.00	211,600.00
500-5754	17 ADMINISTRATIVE FEES	2,000.04	2,000.04	2,000.00	1,000.02	2,000.00
TOTAL BONDS		263,197.16	246,337.71	1,068,651.00	534,305.02	1,068,600.00
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500-5752	17 PRINCIPAL PAYMENT	PERMANENT NOTES: 9/1/21 \$425,000 3/1/22 \$430,000				
<hr/>						
500-5753	17 INTEREST PAYMENT	PERMANENT NOTES: 9/1/21 \$108,326.75 3/1/22 \$103,248.00				
<hr/>						
500-5754	17 ADMINISTRATIVE FEES	PERMANENT NOTES: 9/1/21 \$1,000 3/1/22 \$1,000				
<hr/>						
TOTAL 2017 NOTE PAYMENTS		263,197.16	246,337.71	1,444,000.00	534,305.02	1,439,100.00
		=====	=====	=====	=====	=====
*** TOTAL EXPENDITURES ***		263,197.16	246,337.71	1,444,000.00	534,305.02	1,439,100.00
		=====	=====	=====	=====	=====

90% CAPITAL EXCESS

Mustang citizens voted on August 23, 2016 to extend the 4th penny sales tax for a 13-year period.

Fund 64 collects the excess of the 90% after the 2016 & 2017 note payments. Funds are restricted for early payoff of construction notes.

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

64 -90% CAPITAL EXCESS

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET	
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	8,486.72	14,602.33	1,195,000.00	5,464.58	1,810,000.00
TRANSFERS	<u>452,566.69</u>	<u>389,215.87</u>	<u>420,000.00</u>	<u>393,246.02</u>	<u>420,000.00</u>
*** TOTAL REVENUES ***	<u>461,053.41</u>	<u>403,818.20</u>	<u>1,615,000.00</u>	<u>398,710.60</u>	<u>2,230,000.00</u>
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>120.16</u>	<u>110.16</u>	<u>1,615,000.00</u>	<u>80.32</u>	<u>2,230,000.00</u>
*** TOTAL EXPENDITURES ***	<u>120.16</u>	<u>110.16</u>	<u>1,615,000.00</u>	<u>80.32</u>	<u>2,230,000.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	460,933.25	403,708.04	0.00	398,630.28	0.00

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

64 -90% CAPITAL EXCESS

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<hr/>				
<u>MISCELLANEOUS REVENUE</u>				
45141 INTEREST ON INVESTMENTS	8,486.72	14,602.33	15,000.00	10,000.00
45199 RESTRICTED CARRYOVER	0.00	0.00	1,180,000.00	1,800,000.00
TOTAL MISCELLANEOUS REVENUE	8,486.72	14,602.33	1,195,000.00	1,810,000.00
45141 INTEREST ON INVESTMENTS				
	PERMANENT NOTES: Monthly interest earnings (Intrust-restricted).			
45199 RESTRICTED CARRYOVER				
	PERMANENT NOTES: Restricted carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).			
<u>TRANSFERS</u>				
46868 TRANSFER FROM MIA	452,566.69	389,215.87	420,000.00	420,000.00
TOTAL TRANSFERS	452,566.69	389,215.87	420,000.00	420,000.00
46868 TRANSFER FROM MIA				
	PERMANENT NOTES: Restricted fourth penny sales tax excess after 2016 & 2017 notes payments. Used for the ninety percent (90%) capital expenditures voted by the citizens of Mustang August 23, 2016. Public safety, streets, quality of life, & <u>infrastructure.</u>			
*** TOTAL REVENUES ***	461,053.41	403,818.20	1,615,000.00	2,230,000.00
	=====	=====	=====	=====

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

64 -90% CAPITAL EXCESS
ADMINISTRATION
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<hr/>				
OTHER SERVICES & CHARGES				
500-5355 BANK FEES	120.16	110.16	120.00	150.00
TOTAL OTHER SERVICES & CHARGES	120.16	110.16	120.00	150.00
500-5355 BANK FEES				
	PERMANENT NOTES: bank fees (Intrust)			
<hr/>				
INCREASE TO FUND BALANCE				
500-5555 RESTRICTED FUND BALANCE	0.00	0.00	1,614,880.00	2,229,850.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	1,614,880.00	2,229,850.00
500-5555 RESTRICTED FUND BALANCE				
	PERMANENT NOTES: Restricted to pay off the 2016 & 2017 notes early Restricted for capital expenditures voted by citizens to extend 4th penny (public safety, infrastructure, roads & streets, and quality of life)			
<hr/>				
TOTAL ADMINISTRATION	120.16	110.16	1,615,000.00	2,230,000.00
*** TOTAL EXPENDITURES ***	120.16	110.16	1,615,000.00	2,230,000.00

2016 NOTE

October 12, 2016, the City issued the Utility System and Sales Tax Revenue Note, Series 2016 in the amount of \$13,385,000.

Projects Funded by the 2016 Construction Note:

- 1. Public Safety – Emergency Operation Center (design) & Animal Shelter (partial funding).**
- 2. Streets – SW 89th Street Widening (partial funding).**
- 3. Infrastructure – Waste Water Treatment Plant (phases C&D).**
- 4. Quality of Life – All inclusive playground & Town Center Expansion (partial funding).**

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

65 -2016 NOTE

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>					
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	5,676.17	4,328.76	406,000.00	25.00	400,100.00
TRANSFERS	<u>1,180,553.34</u>	<u>1,176,809.10</u>	<u>1,181,000.00</u>	<u>882,489.17</u>	<u>1,181,000.00</u>
*** TOTAL REVENUES ***	<u>1,186,229.51</u>	<u>1,181,137.86</u>	<u>1,587,000.00</u>	<u>882,514.17</u>	<u>1,581,100.00</u>
<hr/>					
<u>EXPENDITURE SUMMARY</u>					
2016 NOTE PAYMENTS	<u>268,778.61</u>	<u>249,031.45</u>	<u>1,587,000.00</u>	<u>590,378.77</u>	<u>1,581,100.00</u>
*** TOTAL EXPENDITURES ***	<u>268,778.61</u>	<u>249,031.45</u>	<u>1,587,000.00</u>	<u>590,378.77</u>	<u>1,581,100.00</u>
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** REVENUES OVER (UNDER) EXPENDITURES **	917,450.90	932,106.41	0.00	292,135.40	0.00
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CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

65 -2016 NOTE

REVENUES		TWO YEARS	ONE YEAR	----- CURRENT YEAR -----		
		PRIOR	PRIOR	ACTUAL	YEAR TO DATE	PROPOSED
		ACTUAL	ACTUAL	BUDGET	ACTUAL	BUDGET
<hr/>						
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	5,676.17	4,328.76	6,000.00	25.00	100.00
45199	RESTRICTED CARRYOVER	0.00	0.00	400,000.00	0.00	400,000.00
TOTAL MISCELLANEOUS REVENUE		5,676.17	4,328.76	406,000.00	25.00	400,100.00
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Quarterly interest (trustee bank)				
45199	RESTRICTED CARRYOVER	PERMANENT NOTES: Restricted carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<u>TRANSFERS</u>						
46868	TRANSFER FROM MIA - 2016	PM 1,180,553.34	1,176,809.10	1,181,000.00	882,489.17	1,181,000.00
TOTAL TRANSFERS		1,180,553.34	1,176,809.10	1,181,000.00	882,489.17	1,181,000.00
46868	TRANSFER FROM MIA - 2016	PPERMANENT NOTES: Transfer from 68-568-5865 (2016 note - principal, interest, and trustee fees payments).				
***	TOTAL REVENUES ***	1,186,229.51	1,181,137.86	1,587,000.00	882,514.17	1,581,100.00

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

65 -2016 NOTE

2016 NOTE PAYMENTS

DEPARTMENT EXPENDITURES

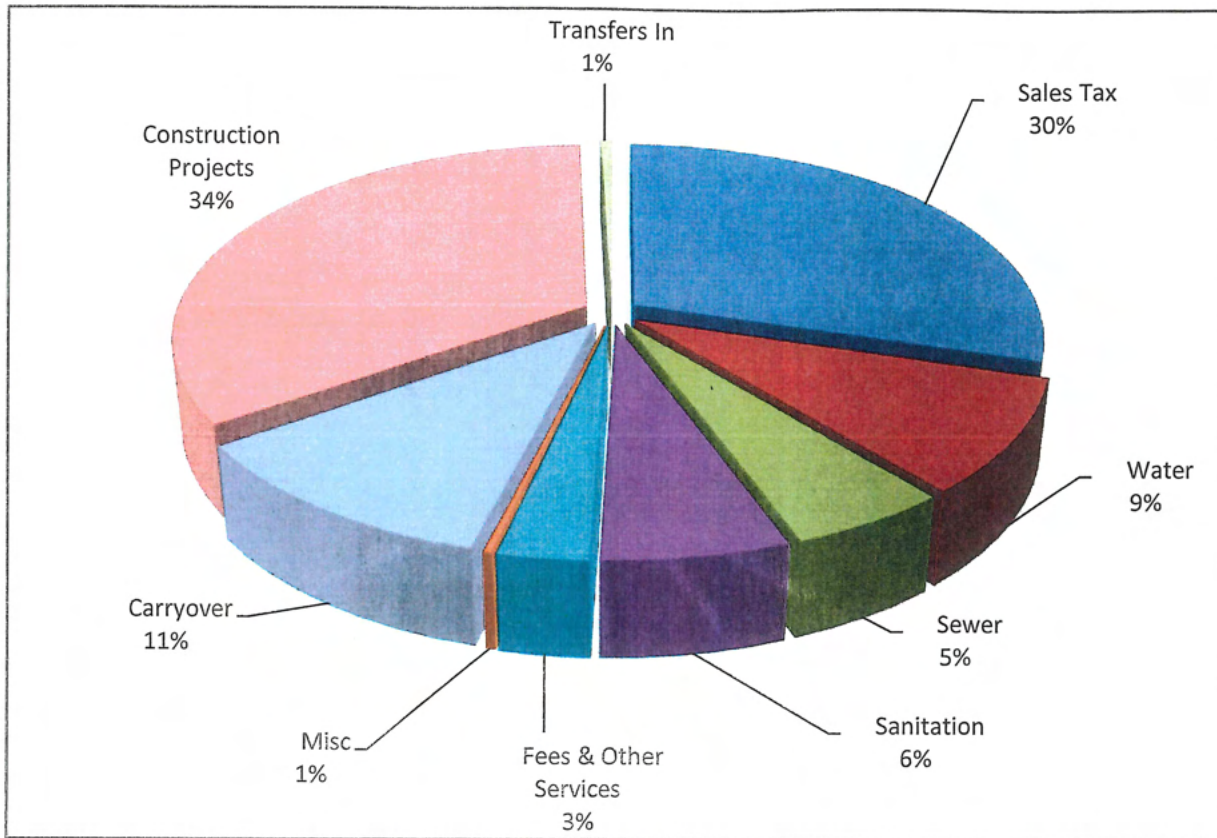
DEPARTMENT EXPENDITURES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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<u>INCREASE TO FUND BALANCE</u>						
500-5555	RESTRICTED FUND BALANCE	0.00	0.00	406,295.00	0.00	400,820.00
TOTAL INCREASE TO FUND BALANCE		0.00	0.00	406,295.00	0.00	400,820.00
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500-5555	RESTRICTED FUND BALANCE	PERMANENT NOTES: Restricted fund balance for future 2016 note payments.				
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<u>BONDS</u>						
500-5752	16 PRINCIPAL PAYMENT	0.00	0.00	945,000.00	470,000.00	965,000.00
500-5753	16 INTEREST PAYMENT	266,778.57	247,031.41	233,705.00	119,378.75	213,280.00
500-5754	16 ADMINISTRATIVE FEES	2,000.04	2,000.04	2,000.00	1,000.02	2,000.00
TOTAL BONDS		268,778.61	249,031.45	1,180,705.00	590,378.77	1,180,280.00
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500-5752	16 PRINCIPAL PAYMENT	PERMANENT NOTES: 9/1/21 principal payment \$480,000 3/1/22 principal payment \$485,000				
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500-5753	16 INTEREST PAYMENT	PERMANENT NOTES: 9/1/21 interest payment \$109,220 3/1/22 interest payment \$104,060				
<hr/>						
500-5754	16 ADMINISTRATIVE FEES	PERMANENT NOTES: 9/1/21 \$1,000 3/1/22 \$1,000				
<hr/>						
TOTAL 2016 NOTE PAYMENTS		268,778.61	249,031.45	1,587,000.00	590,378.77	1,581,100.00
		=====	=====	=====	=====	=====
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*** TOTAL EXPENDITURES ***		268,778.61	249,031.45	1,587,000.00	590,378.77	1,581,100.00
		=====	=====	=====	=====	=====

MUSTANG IMPROVEMENT AUTHORITY

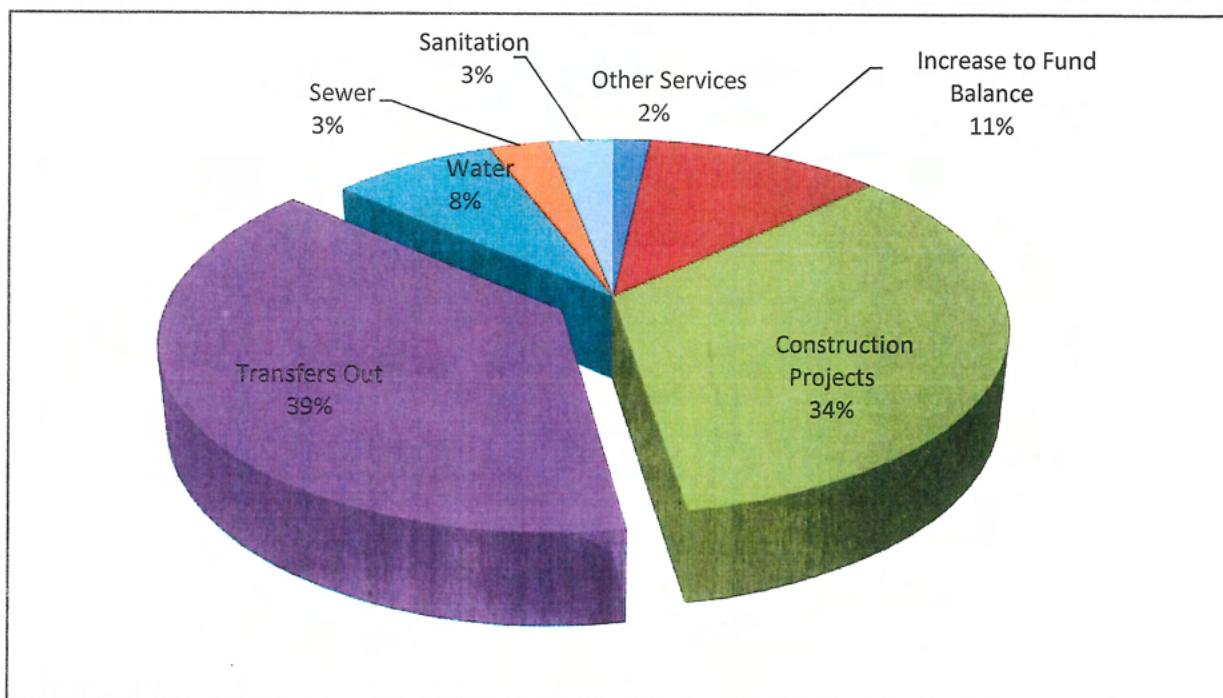
The Mustang Improvement Authority (MIA) was created June 4, 1963 to finance, develop and operate the water, sewer, and solid waste activities. It is used to account for business-like activities provided to the general public.

Activities are financed primarily by user charges and similar to the private sector. This fund accounts for activities of the public trust in providing water, wastewater, sanitation, and recycle to the public.

MIA FUND REVENUES - 2022 FISCAL YEAR



MIA FUND EXPENDITURES - 2022 FISCAL YEAR



CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

68 -IMPROVEMENT AUTHORITY

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>					
TAXES & FRANCHISE	11,458,104.14	11,567,239.36	11,755,000.00	9,221,053.62	11,755,000.00
FEES	8,181,561.45	9,122,968.86	9,352,000.00	7,139,249.85	9,530,000.00
MISCELLANEOUS REVENUE	531,943.59	358,757.17	30,263,919.00	4,157,361.85	18,271,825.00
TRANSFERS	0.00	0.00	200,000.00	0.00	200,000.00
*** TOTAL REVENUES ***	20,171,609.18	21,048,965.39	51,570,919.00	20,517,665.32	39,756,825.00
<u>EXPENDITURE SUMMARY</u>					
GENERAL GOVERNMENT	17,901,973.03	17,186,402.73	36,804,729.00	12,231,443.21	32,300,601.00
WATER	2,547,405.72	3,250,909.65	4,361,440.00	2,566,259.41	3,762,575.00
SEWER	785,641.41	959,741.17	2,473,150.00	691,804.87	2,448,260.00
SANITATION	1,074,448.85	1,125,285.42	7,931,600.00	3,850,152.50	1,245,389.00
*** TOTAL EXPENDITURES ***	22,309,469.01	22,522,338.97	51,570,919.00	19,339,659.99	39,756,825.00
*** REVENUES OVER (UNDER) EXPENDITURES ***	(2,137,859.83)	(1,473,373.58)	0.00	1,178,005.33	0.00

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2021

68 -IMPROVEMENT AUTHORITY

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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<u>TAXES & FRANCHISE</u>						
42181	SALES TAX TRANSFER (4%)	11,458,104.14	11,567,239.36	11,755,000.00	9,221,053.62	11,755,000.00
TOTAL TAXES & FRANCHISE		11,458,104.14	11,567,239.36	11,755,000.00	9,221,053.62	11,755,000.00
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42181	SALES TAX TRANSFER (4%)	PERMANENT NOTES: The City levies a four-cent sales tax on taxable sales within the city. The entire sales tax is recorded revenue within the General Fund. Upon receipt the General Fund distributes the dedicated portion of the sales tax as follows: Four cents transferred to the Mustang Improvement Authority as required by revenue notes, with two cents transferred back to the General Fund for operation.				
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<u>FEES</u>						
43167	RETURN CHECK FEES	1,850.00	2,200.00	3,000.00	1,200.00	2,000.00
43175	CONVENIENCE FEE	49,552.00	76,760.00	80,000.00	63,140.00	85,000.00
43180	WATER METER	41,885.00	33,570.00	45,000.00	18,035.00	40,000.00
43181	WATER/SEWER INSTALLATION	86,408.30	72,205.30	80,000.00	37,830.00	80,000.00
43182	WATER/SEWER CONNECTION	78,969.96	71,871.26	70,000.00	29,770.00	70,000.00
43183	WATER SALES	3,056,393.00	3,692,049.06	3,640,000.00	2,897,444.01	3,700,000.00
43184	BULK WATER SALES	26,777.75	14,335.45	30,000.00	5,978.02	20,000.00
43185	SEWER TREATMENT	1,916,360.58	2,001,085.24	2,160,000.00	1,578,512.62	2,140,000.00
43187	SANITATION SERVICES	2,046,682.93	2,231,052.73	2,280,000.00	1,769,697.52	2,400,000.00
43188	SPECIAL SANITATION	45,537.16	52,012.37	50,000.00	39,540.09	54,000.00
43189	PENALTIES	152,685.72	123,768.11	150,000.00	115,274.90	150,000.00
43190	TREE LIMB REMOVAL	11,566.36	11,259.42	15,000.00	10,633.30	15,000.00
43191	CAPITAL IMPROVEMENT FEE	366,163.15	384,289.33	388,000.00	297,769.50	400,000.00
43192	SANITATION-RESTRICTED	11,339.33	12,399.50	15,000.00	9,402.89	15,000.00
43195	AMBULANCE FEE	289,390.21	344,111.09	346,000.00	265,022.00	359,000.00
TOTAL FEES		8,181,561.45	9,122,968.86	9,352,000.00	7,139,249.85	9,530,000.00
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43181	WATER/SEWER INSTALLATION	PERMANENT NOTES: \$390 per installation.				
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43182	WATER/SEWER CONNECTION	PERMANENT NOTES: Charter Section 42-118. Water/sewer connections and inspection fees WATER: 3/4 inch \$170 (privately installed); \$390 (city installed); 1-inch \$205 (P) \$390 (C) etc. SEWER - 3 inch \$200; 4 inch \$275, 5 inch \$340. Residential permits \$1,000 and commercial \$1,000 (sewer impact fee).				

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

68 -IMPROVEMENT AUTHORITY

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>MISCELLANEOUS REVENUE</u>						
45111	GRANT REVENUE	0.00	0.00	4,166,800.00	0.00	0.00
45141	INTEREST ON INVESTMENTS	443,862.72	235,170.63	133,990.00	17,419.24	30,000.00
45147	SURPLUS ASSETS	0.00	1,040.40	0.00	0.00	0.00
45190	OVER/UNDER CASH DRAWER	50.59	0.00	50.00	(0.20)	50.00
45192	RECYCLING REVENUE	51,060.24	56,112.56	60,000.00	46,651.00	65,000.00
45193	MISCELLANEOUS	29,090.04	24,628.49	83,000.00	72,291.81	25,000.00
45194	INSURANCE REIMBURSEMENTS	7,880.00	41,805.09	0.00	0.00	0.00
45199	RESERVED CARRYOVER	0.00	0.00	10,027,798.00	0.00	4,500,000.00
45200	2014B RESTRICTED CARRYOVER	0.00	0.00	19,421.00	0.00	0.00
45201	2016 RESTRICTED CARRYOVER	0.00	0.00	2,414,500.00	0.00	1,251,000.00
45203	2017 RESTRICTED CARRYOVER	0.00	0.00	8,825,400.00	0.00	8,578,000.00
45205	2020 RESTRICTED CARRYOVER	0.00	0.00	4,021,000.00	4,021,000.00	3,312,400.00
45206	2020A RESTRICTED CARRYOVER	0.00	0.00	511,960.00	0.00	510,375.00
TOTAL MISCELLANEOUS REVENUE		531,943.59	358,757.17	30,263,919.00	4,157,361.85	18,271,825.00

45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly interest earnings.
45193	MISCELLANEOUS	PERMANENT NOTES: Utility account transfer \$25; application fee \$20; copies .25 cents, 3-day clean up \$15
45199	RESERVED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).
45200	2014B RESTRICTED CARRYOVER	PERMANENT NOTES: Defeased 2014B (ref 2020A)
45201	2016 RESTRICTED CARRYOVER	PERMANENT NOTES: 2016 construction projects carryover.
45203	2017 RESTRICTED CARRYOVER	PERMANENT NOTES: 2017 construction projects carryover.
45205	2020 RESTRICTED CARRYOVER	PERMANENT NOTES: 2020 construction projects carryover.
45206	2020A RESTRICTED CARRYOVER	PERMANENT NOTES: 2020A refinancing (2014B note) carryover.

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

68 -IMPROVEMENT AUTHORITY

REVENUES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
<hr/>				
<u>TRANSFERS</u>				
46882 TRANSFER FROM SPECIAL SEWER	0.00	0.00	200,000.00	200,000.00
TOTAL TRANSFERS	<u>0.00</u>	<u>0.00</u>	<u>200,000.00</u>	<u>200,000.00</u>
*** TOTAL REVENUES ***	20,171,609.18	21,048,965.39	51,570,919.00	39,756,825.00
	=====	=====	=====	=====

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

68 -IMPROVEMENT AUTHORITY
GENERAL GOVERNMENT
DEPARTMENT EXPENDITURES

		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>OTHER SERVICES & CHARGES</u>						
568-5311	BULK POSTAGE	8,000.00	30,846.72	50,000.00	18,846.72	45,000.00
568-5327	PROFESSIONAL FEES	0.00	4,000.00	5,000.00	2,000.00	5,000.00
568-5341	PRINTING	7,027.54	7,098.01	12,000.00	2,540.33	10,000.00
568-5353	OTHER SERVICES AND FEES	112,659.46	134,259.91	130,000.00	97,404.01	140,000.00
568-5354	WORKERS COMP FEES	200,000.00	430,000.00	199,000.00	161,500.00	275,000.00
568-5394	AMBULANCE ASSESSMENT	134,176.00	138,148.00	152,000.00	105,777.15	155,000.00
568-5396	STORMWATER	0.00	1,496.22	7,000.00	0.00	7,000.00
568-5398	DISASTER	0.00	0.00	50,000.00	0.00	50,000.00
TOTAL OTHER SERVICES & CHARGES		461,863.00	745,848.86	605,000.00	388,068.21	687,000.00

568-5311	BULK POSTAGE	PERMANENT NOTES: Smart mailer UB bills, prepaid, and bulk postage				
568-5327	PROFESSIONAL FEES	PERMANENT NOTES: Arbitrage requirements.				
568-5327	PROFESSIONAL FEES	CURRENT YEAR NOTES: 2016 construction note 5-year arbitrage due October 2021.				
568-5341	PRINTING	PERMANENT NOTES: Utility bills, envelopes, cutoff notices.				
568-5353	OTHER SERVICES AND FEES	PERMANENT NOTES: ACH fees, insite and ETS fees (online payments), other banking services and fees for daily operations of the Mustang Improvement Authority.				
568-5394	AMBULANCE ASSESSMENT	PERMANENT NOTES: EMSA subsidy levels remained flat due to monies owed back from Operations Contractor. EMSA anticipates that 2021 subsidy level will experience a 10% increase but will remain relatively consistent through 2023.				
568-5396	STORMWATER	PERMANENT NOTES: Stormwater mandate expenditures. Related to permits and mapping for city to comply with federal regulations. DEQ annual storm water permit.				

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

68 -IMPROVEMENT AUTHORITY
GENERAL GOVERNMENT
DEPARTMENT EXPENDITURES

		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>INCREASE TO FUND BALANCE</u>						
568-5555	FB RESERVED FOR EMERGENCIES	0.00	0.00	684,512.00	0.00	4,500,711.00
568-5556	RESERVED FOR CONSTR PROJECT	0.00	0.00	507,123.00	0.00	464,987.00
568-5559	2014B PAYOFF TO FUNDING SOU	0.00	0.00	3,026.00	3,025.17	0.00
568-5560	FIXED ASSET DEPRECIATION	1,206,455.67	1,250,158.15	0.00	0.00	0.00
568-5561	BAD DEBT EXPENSE	9,295.22	13,604.07	0.00	0.00	0.00
568-5562	GAIN/LOSS FIXED ASSETS	1,366.20	0.00	0.00	0.00	0.00
568-5563	RETAINAGE	107,938.99	(160,130.70)	0.00	(17,271.90)	0.00
	TOTAL INCREASE TO FUND BALANCE	1,325,056.08	1,103,631.52	1,194,661.00	(14,246.73)	4,965,698.00

568-5556 RESERVED FOR CONSTR PROJEC
PERMANENT NOTES:
2016 construction note \$278,700
2017 construction note \$184,492
2020 construction note \$ 1,795
2020A refinancing \$ 0

MATERIALS AND SUPPLIES

568-5664	BUILDING MAINT/REPAIRS	640.00	1,865.26	7,000.00	0.00	5,000.00
	TOTAL MATERIALS AND SUPPLIES	640.00	1,865.26	7,000.00	0.00	5,000.00

BONDS

568-5762	2009 FISCAL AGENT FEES	750.00	750.00	750.00	0.00	750.00
568-5774	2020 ADMIN FEES	0.00	0.00	0.00	0.00	1,000.00
568-5775	2020 ISSUANCE COSTS	0.00	0.00	91,420.00	91,420.00	0.00
	TOTAL BONDS	750.00	750.00	92,170.00	91,420.00	1,750.00

568-5762 2009 FISCAL AGENT FEES PERMANENT NOTES:
2009 note fiscal agent fees (annually).

TRANSFERS

568-5801	TRANSFER TO GF-SALES TAX	5,729,052.07	5,783,619.68	5,877,500.00	4,610,526.81	5,877,500.00
568-5811	TRANSFER TO GF-OPERATING	2,535,000.00	2,370,000.00	3,000,000.00	675,000.00	3,000,000.00
568-5814	TRANSFER TO STREET IMPROVEM	152,942.35	159,359.71	162,000.00	125,781.92	175,000.00
568-5815	TRANSFER TO 10% PERS'L SVS	286,452.61	289,180.99	296,000.00	230,526.34	296,000.00
568-5840	TRANSFER TO LP 3RD EXCESS	1,460,912.99	1,498,632.68	1,542,000.00	1,177,978.17	1,431,000.00
568-5861	TRANSFER 2020A NOTE PAYMENT	0.00	0.00	6,664,100.00	457,677.04	1,108,000.00
568-5862	TRANSFER 2020 NOTE PAYMENT	0.00	0.00	225,000.00	95,597.48	143,000.00
568-5863	TRANSFER 2017 NOTE PAYMENT	944,953.41	1,036,603.89	1,069,000.00	799,001.89	1,069,000.00
568-5864	TRANSFER 4TH PENNY EXCESS	452,566.69	389,215.87	420,000.00	393,246.02	420,000.00
568-5865	TRANSFER 2016 NOTE PAYMENT	1,180,553.34	1,176,809.10	1,181,000.00	882,489.17	1,181,000.00
568-5867	TRANSFER 2014B NOTE PAYMENT	844,416.25	1,133,687.50	1,140,000.00	380,340.00	0.00
568-5870	TRANSFER TO MIA RESERVE FUN	410,958.51	437,797.88	445,000.00	312,480.57	446,000.00
568-5882	TRANSFER 2009 NOTE PAYMENT	263,275.98	259,489.71	260,000.00	193,670.73	259,000.00
	TOTAL TRANSFERS	14,261,084.20	14,534,397.01	22,281,600.00	10,334,316.14	15,405,500.00

568-5801 TRANSFER TO GF-SALES TAX PERMANENT NOTES:

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2021

68 -IMPROVEMENT AUTHORITY

GENERAL GOVERNMENT

DEPARTMENT EXPENDITURES

		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL YEAR TO DATE BUDGET ACTUAL	PROPOSED BUDGET
	Two cents transferred back to the General Fund for operations.				
568-5811	TRANSFER TO GF-OPERATING PERMANENT NOTES: Operational transfer to the General Fund.				
568-5814	TRANSFER TO STREET IMPROVEPERMANENT NOTES: Transfer of 12.5% franchise fees from sanitation company.				
568-5815	TRANSFER TO 10% PERS'L SVSPERMANENT NOTES: Transfer 10% of fourth penny sales tax for public safety (personal services). Started 8/2017 (matures 9/2030).				
568-5840	TRANSFER TO LP 3RD EXCESS PERMANENT NOTES: Ordinance No. 532 purpose of (third penny sales tax) to provide revenues solely for sanitary sewer facilities, water system facilities, and capital improvements (priority order).				
568-5862	TRANSFER 2020 NOTE PAYMENTPERMANENT NOTES: Transfer estimated 2020 note principal, interest, & admin payments to Fund 62.				
568-5863	TRANSFER 2017 NOTE PAYMENTPERMANENT NOTES: Transfer 2017 note principal, interest, & admin payments to Fund 63.				
568-5864	TRANSFER 4TH PENNY EXCESS PERMANENT NOTES: Transfer 90% capital after 2016 & 2017 note payments. Started 8/2017 (extended 4th penny sales tax until 9/2030).				
568-5865	TRANSFER 2016 NOTE PAYMENTPERMANENT NOTES: Transfer 2016 note principal, interest, & admin payments to Fund 65.				
568-5867	TRANSFER 2014B NOTE PAYMENPERMANENT NOTES: Refinanced 2014B note (ref 2020A)				
568-5870	TRANSFER TO MIA RESERVE FUPERMANENT NOTES: Transfer of 66 2/3% of connection fees collected previous fiscal year (reference city code section 118-1) and capital improvement fee of \$4.50 per water/sewer customers.				
568-5882	TRANSFER 2009 NOTE PAYMENTPERMANENT NOTES:				

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2021

68 -IMPROVEMENT AUTHORITY

GENERAL GOVERNMENT

DEPARTMENT EXPENDITURES

		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
Transfer 2009 OWRB loan principal, interest, & admin payments to Fund 82.						
<u>CAPITAL</u>						
568-5926	2014B S MUSTANG ROAD	719,131.97	11,074.52	19,421.00	19,420.75	0.00
568-5929	2016 89TH WIDENING PROJECT	243,793.75	5,280.00	772,000.00	0.00	857,470.00
568-5934	2016 EOC/FIRE SUB-STATION	0.00	0.00	119,266.00	4,436.50	114,830.00
568-5936	2016 ANIMAL WELFARE CENTER	0.00	357,037.45	1,201,100.00	1,158,355.95	0.00
568-5940	2017 EOC/FIRE SUB-STATION	0.00	31,242.13	2,668,800.00	219,736.38	2,449,022.00
568-5942	2017 FIRE SAFETY VEH/EQUIP	0.00	0.00	500,000.00	0.00	500,000.00
568-5943	2017 SARA ROAD WIDENING	725,765.12	395,275.98	3,141,800.00	182.00	3,141,613.00
568-5944	2017 89TH STREET WIDENING	0.00	0.00	1,737,165.00	0.00	1,737,164.00
568-5945	2017 OVERLAY RESIDENTIAL STS	162,402.41	0.00	61,296.00	0.00	61,296.00
568-5947	2017 ANIMAL WELFARE CENTER	500.00	0.00	208,000.00	28,154.01	180,400.00
568-5950	2017 MUSTANG MARKET PLACE	986.50	0.00	324,014.00	0.00	324,013.00
568-5952	2020 DRAINAGE PROJECTS	0.00	0.00	290,000.00	0.00	290,000.00
568-5953	2020 OTHER PROJECTS	0.00	0.00	69,476.00	0.00	69,470.00
568-5954	2020 STREET PROJECTS	0.00	0.00	1,000,000.00	0.00	1,000,000.00
568-5955	2020A S MUSTANG ROAD	0.00	0.00	511,960.00	1,600.00	510,375.00
TOTAL CAPITAL		1,852,579.75	799,910.08	12,624,298.00	1,431,885.59	11,235,653.00
568-5942	2017 FIRE SAFETY VEH/EQUIP	CURRENT YEAR NOTES: SQ-1 replacement \$150,000. Equipment/furniture for EOC \$200,000 (includes a 150kw generator to be installed).				
568-5950	2017 MUSTANG MARKET PLACE	NEXT YEAR NOTES: Architectural Plans & Drawings \$32,000.				
TOTAL GENERAL GOVERNMENT		17,901,973.03	17,186,402.73	36,804,729.00	12,231,443.21	32,300,601.00

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

68 -IMPROVEMENT AUTHORITY
WATER

DEPARTMENT EXPENDITURES	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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OTHER SERVICES & CHARGES

572-5327	PROFESSIONAL FEES	0.00	3,200.00	1,000.00	0.00	1,000.00
572-5336	ENGINEERING	10,408.00	4,453.00	50,000.00	32,202.98	80,000.00
572-5353	OTHER SERVICES AND FEES	36,898.38	2,873.00	13,000.00	2,951.00	13,000.00
572-5362	ELECTRICITY	334,578.23	392,283.81	457,000.00	275,260.03	457,000.00
572-5395	PUBLIC WORKS CONTRACT PAYAB	<u>1,192,639.53</u>	<u>1,437,227.28</u>	<u>1,420,000.00</u>	<u>1,064,864.69</u>	<u>1,466,700.00</u>
	TOTAL OTHER SERVICES & CHARGES	1,574,524.14	1,840,037.09	1,941,000.00	1,375,278.70	2,017,700.00

572-5327 PROFESSIONAL FEES PERMANENT NOTES:
DEQ mandates and other professional services.

572-5336 ENGINEERING PERMANENT NOTES:
Engineering services for water related projects and issues.

572-5353 OTHER SERVICES AND FEES PERMANENT NOTES:
ACOG assessment fees \$11,000
Canadian County River Annual Study \$2,000

572-5395 PUBLIC WORKS CONTRACT PAYAPERMANENT NOTES:
Original contract signed April 2001 thru June 2011, (4) extended contracts (quarterly)
Signed five year contract August 2012 thru June 2017, amended Appendix D March 2015.
Signed contract on June 20, 2017.
Water department (64%) of contract plus maintenance cap and meter reading portion per 5.1.1 section.
5.1.4 'adjusted fee' is calculated annual four months prior to commencement date.
Inframark agreement requires to use CPI index or 2.0% (highest rate).

572-5395 PUBLIC WORKS CONTRACT PAYACURRENT YEAR NOTES:
Mustang Service Fee Adjustment Summary for FY21/22
3.26% change.

MATERIALS AND SUPPLIES

572-5621	REPAIR & MAINTENANCE	4,379.00	13,474.61	100,000.00	1,678.64	100,000.00
572-5661	WATER PURCHASES-OKC	<u>802,451.53</u>	<u>728,594.87</u>	<u>1,000,000.00</u>	<u>503,917.57</u>	<u>1,000,000.00</u>
	TOTAL MATERIALS AND SUPPLIES	806,830.53	742,069.48	1,100,000.00	505,596.21	1,100,000.00

572-5621 REPAIR & MAINTENANCE PERMANENT NOTES:
Inframark maintenance cap overage.

572-5661 WATER PURCHASES-OKC PERMANENT NOTES:
Signed contract with City of Oklahoma City eliminated

CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2021

68 -IMPROVEMENT AUTHORITY

WATER

DEPARTMENT EXPENDITURES

TWO YEARS
PRIOR
ACTUALONE YEAR
PRIOR
ACTUAL----- CURRENT YEAR -----
ACTUAL YEAR TO DATE
BUDGET ACTUALPROPOSED
BUDGET

'service availability'.

CAPITAL

572-5926	2014B RAW WATER TRANSMISSIO	14,823.00	2,431.00	0.00	0.00	0.00
572-5928	2020 ARSENIC TREATMENT SKID	0.00	0.00	718,940.00	593,564.80	125,375.00
572-5929	2020 COUNTY LINE TOWER IMPR	0.00	0.00	485,500.00	0.00	485,500.00
572-5971	SERVICES/EQUIPMENT	132,454.98	666,346.58	92,000.00	91,819.70	10,000.00
572-5972	DEQ MANDATES	18,773.07	25.50	24,000.00	0.00	24,000.00
TOTAL CAPITAL		166,051.05	668,803.08	1,320,440.00	685,384.50	644,875.00

572-5928 2020 ARSENIC TREATMENT SKIPERMANENT NOTES:
Transferred from other projects.

572-5971 SERVICES/EQUIPMENT PERMANENT NOTES:
Rockwell Ground Storage project (fy20)
Annual Datamatic Limited Services \$4,000 (maintenance on
hand-helds)
Batteries for hand-helds & miscellaneous repairs.

572-5972 DEQ MANDATES PERMANENT NOTES:
DEQ mandates & permit application.

TOTAL WATER	2,547,405.72	3,250,909.65	4,361,440.00	2,566,259.41	3,762,575.00
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CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

68 -IMPROVEMENT AUTHORITY
SEWER

DEPARTMENT EXPENDITURES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
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<u>OTHER SERVICES & CHARGES</u>						
575-5327	PROFESSIONAL FEES	16,450.25	2,228.00	19,000.00	0.00	19,000.00
575-5336	ENGINEERING	11,819.50	13,791.60	95,000.00	34,041.34	74,000.00
575-5361	NATURAL GAS	7,823.23	6,555.90	15,500.00	7,658.59	10,000.00
575-5362	ELECTRICITY	70,677.41	44,022.90	70,000.00	26,499.89	70,000.00
575-5395	PUBLIC WORKS CONTRACT PAYAB	670,814.34	808,440.53	798,650.00	598,986.37	825,000.00
TOTAL OTHER SERVICES & CHARGES		777,584.73	875,038.93	998,150.00	667,186.19	998,000.00
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575-5327	PROFESSIONAL FEES	PERMANENT NOTES: Canadian River Study joint project with other dischargers. ACOG project.				
575-5336	ENGINEERING	PERMANENT NOTES: City engineering on sewer related projects and issues.				
575-5395	PUBLIC WORKS CONTRACT PAYAB	PERMANENT NOTES: Sewer Dept - 36% of contract plus maintenance caps and meter reading portion per 5.1.1 section of contract. 5.1.4 Adjusted fee calculated each year four months prior to commencement date effective July 1. Ordinance states 2.0% or CPI (which ever is higher).				
575-5395	PUBLIC WORKS CONTRACT PAYAB	CURRENT YEAR NOTES: Mustang Service Fee Adjustment Summary for FY21/22 3.26% change.				
<hr/>						
<u>MATERIALS AND SUPPLIES</u>						
575-5621	INFRAMARK REPAIR & MAINTENA	0.00	76,032.00	100,000.00	0.00	100,000.00
TOTAL MATERIALS AND SUPPLIES		0.00	76,032.00	100,000.00	0.00	100,000.00
575-5621	INFRAMARK REPAIR & MAINTEN	PERMANENT NOTES: Inframark maintenance cap overage.				
<hr/>						
<u>CAPITAL</u>						
575-5928	2020 LIFT STATION #4	0.00	0.00	554,000.00	8,936.75	545,000.00
575-5929	2020 BELT FILTER PRESS	0.00	0.00	583,000.00	2,648.00	580,300.00
575-5930	2020 BASIN 10 SEWER	0.00	0.00	228,000.00	13,033.93	214,960.00
575-5972	DEQ MANDATES	8,056.68	8,670.24	10,000.00	0.00	10,000.00
TOTAL CAPITAL		8,056.68	8,670.24	1,375,000.00	24,618.68	1,350,260.00
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TOTAL SEWER		785,641.41	959,741.17	2,473,150.00	691,804.87	2,448,260.00
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CITY OF MUSTANG

PROPOSED BUDGET

AS OF: APRIL 30TH, 2021

68 -IMPROVEMENT AUTHORITY

SANITATION

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>OTHER SERVICES & CHARGES</u>					
578-5396 OEMA CONTRACT PAYABLE	1,022,391.97	1,062,912.16	1,112,000.00	747,839.24	1,156,389.00
578-5397 RECYCLING	47,956.56	52,605.42	50,000.00	32,707.12	58,000.00
578-5398 TREE LIMB REMOVAL	0.00	6,100.00	6,763,600.00	3,066,949.04	25,000.00
578-5399 HAZARDOUS WASTE DISPOSAL	<u>4,100.32</u>	<u>3,667.84</u>	<u>6,000.00</u>	<u>2,657.10</u>	<u>6,000.00</u>
TOTAL OTHER SERVICES & CHARGES	1,074,448.85	1,125,285.42	7,931,600.00	3,850,152.50	1,245,389.00
578-5396 OEMA CONTRACT PAYABLE	PERMANENT NOTES: Approved April 2, 2019 Interlocal Agreement for a 15 year term providing and setting rates for long term disposal of solid waste. OEMA Contract - Renewed 8/19/14 for five years (July 1, 2014 to June 30, 2019) collection, removal, disposal and recycling services.				
TOTAL SANITATION	<u>1,074,448.85</u>	<u>1,125,285.42</u>	<u>7,931,600.00</u>	<u>3,850,152.50</u>	<u>1,245,389.00</u>
*** TOTAL EXPENDITURES ***	<u>22,309,469.01</u>	<u>22,522,338.97</u>	<u>51,570,919.00</u>	<u>19,339,659.99</u>	<u>39,756,825.00</u>

RISK MANAGEMENT

Internal service fund used to account for self-insured worker's compensation claims and excess worker's compensation policy.

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

69 -RISK MANAGEMENT

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>					
FEES	225,000.00	455,000.00	224,000.00	180,220.00	300,000.00
MISCELLANEOUS REVENUE	5,957.32	9,401.64	452,000.00	5,871.84	569,000.00
TRANSFERS	0.00	0.00	7,000.00	6,895.33	0.00
*** TOTAL REVENUES ***	230,957.32	464,401.64	683,000.00	192,987.17	869,000.00
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	219,471.67	458,671.07	683,000.00	202,180.80	869,000.00
*** TOTAL EXPENDITURES ***	219,471.67	458,671.07	683,000.00	202,180.80	869,000.00
** REVENUES OVER (UNDER) EXPENDITURES **	11,485.65	5,730.57	0.00	(9,193.63)	0.00

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

69 -RISK MANAGEMENT

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
<u>FEES</u>						
43110	WORKERS COMP FEES	225,000.00	455,000.00	224,000.00	180,220.00	300,000.00
TOTAL FEES		225,000.00	455,000.00	224,000.00	180,220.00	300,000.00
43110	WORKERS COMP FEES	PERMANENT NOTES: Ties to 01-5xx-5114 accounts & 68-568-5354. Calculation is based upon cost per \$1,000 of payroll time state workers comp wage classifications rates. Commission Rule 810:25-9-11(a) "governmental entities....amount of appropriation must be at least the entity's average amount of worker's compensation losses paid during the preceding three (3) years..."				
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	5,759.32	7,062.98	7,000.00	2,843.95	6,000.00
45193	MISCELLANEOUS	198.00	2,338.66	3,100.00	3,027.89	3,000.00
45199	RESERVED CARRYOVER	0.00	0.00	441,900.00	0.00	560,000.00
TOTAL MISCELLANEOUS REVENUE		5,957.32	9,401.64	452,000.00	5,871.84	569,000.00
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly average interest earnings.				
45193	MISCELLANEOUS	PERMANENT NOTES: Insurance refunds & MITF rebate.				
45199	RESERVED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<u>TRANSFERS</u>						
46801	TRANSFER FROM GENERAL FUND	0.00	0.00	7,000.00	6,895.33	0.00
TOTAL TRANSFERS		0.00	0.00	7,000.00	6,895.33	0.00
***	TOTAL REVENUES ***	230,957.32	464,401.64	683,000.00	192,987.17	869,000.00

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

69 -RISK MANAGEMENT

ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>PERSONAL SERVICES</u>					
500-5112 INSURANCE/CLAIM FEES	148,490.67	378,570.07	175,000.00	124,670.80	200,000.00
TOTAL PERSONAL SERVICES	148,490.67	378,570.07	175,000.00	124,670.80	200,000.00
500-5112 INSURANCE/CLAIM FEES	PERMANENT NOTES: Worker's compensation claim payments. \$1,600 multiple injury trust fund (assessment)				
<u>OTHER SERVICES & CHARGES</u>					
500-5391 MISC CONTRACTUAL SERVICES	70,981.00	80,101.00	90,000.00	77,510.00	85,000.00
TOTAL OTHER SERVICES & CHARGES	70,981.00	80,101.00	90,000.00	77,510.00	85,000.00
500-5391 MISC CONTRACTUAL SERVICES	PERMANENT NOTES: Excess workers compensation policy \$87k. Excess workers comp policy audit \$3k.				
<u>INCREASE TO FUND BALANCE</u>					
500-5555 RESTRICTED FUND BALANCE	0.00	0.00	416,000.00	0.00	584,000.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	416,000.00	0.00	584,000.00
500-5555 RESTRICTED FUND BALANCE	PERMANENT NOTES: Restricted for future claims.				
<u>TRANSFERS</u>					
500-5801 TRANSFER TO GENERAL FUND	0.00	0.00	2,000.00	0.00	0.00
TOTAL TRANSFERS	0.00	0.00	2,000.00	0.00	0.00
500-5801 TRANSFER TO GENERAL FUND	PERMANENT NOTES: The General Fund is reimbursed for employee's payroll liabilities paid via ACH (online) payments.				
TOTAL ADMINISTRATION	219,471.67	458,671.07	683,000.00	202,180.80	869,000.00
*** TOTAL EXPENDITURES ***	219,471.67	458,671.07	683,000.00	202,180.80	869,000.00

MUSTANG IMPROVEMENT AUTHORITY RESERVE

The Mustang Improvement Authority Reserve Fund is used for maintenance, infrastructure, and capital purchases for the enterprise funds. Municipal Code Book Section 118-1 states that the connection fees imposed by subsection (b) (1) of Section 118-1 shall be deposited into the trust fund upon receipt. On an annual basis, thirty-three and one-third (33 1/3%) of the connection fees will be budgeted and appropriated for expenses of operating and maintaining the water and sewer utilities system, and sixty-six and two-thirds (66 2/3%) of the connection fees will be budgeted and appropriated for the purposes of expanding and upgrading the water and sewer utilities as capital improvements to the utility system.

Ordinance No. 1106 amended a new section 118-5 to read beginning October 1, 2014, the City of Mustang shall charge and collect for utility service furnished to all consumers and users a monthly capital improvement fee in the amount of \$4.50 per month for each utility account. All amounts collected from such capital improvement charge is transferred to the MIA Reserve Fund to be applied to water and wastewater facility and line maintenance and construction.

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

70 -MIA RESERVE

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>					
MISCELLANEOUS REVENUE	0.00	143.86	525,000.00	0.00	500,000.00
TRANSFERS	<u>410,958.51</u>	<u>437,797.88</u>	<u>445,000.00</u>	<u>312,480.57</u>	<u>446,000.00</u>
*** TOTAL REVENUES ***	<u>410,958.51</u>	<u>437,941.74</u>	<u>970,000.00</u>	<u>312,480.57</u>	<u>946,000.00</u>
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>292,585.57</u>	<u>298,352.87</u>	<u>970,000.00</u>	<u>308,981.77</u>	<u>946,000.00</u>
*** TOTAL EXPENDITURES ***	<u>292,585.57</u>	<u>298,352.87</u>	<u>970,000.00</u>	<u>308,981.77</u>	<u>946,000.00</u>
** REVENUES OVER (UNDER) EXPENDITURES **	<u>118,372.94</u>	<u>139,588.87</u>	<u>0.00</u>	<u>3,498.80</u>	<u>0.00</u>

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

70 -MIA RESERVE

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	0.00	143.86	0.00	0.00	0.00
45199	RESERVED CARRYOVER	<u>0.00</u>	<u>0.00</u>	<u>525,000.00</u>	<u>0.00</u>	<u>500,000.00</u>
TOTAL MISCELLANEOUS REVENUE		0.00	143.86	525,000.00	0.00	500,000.00
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly interest earnings (Intrust)				
45199	RESERVED CARRYOVER	PERMANENT NOTES: Carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<u>TRANSFERS</u>						
46868	TRANSFER FROM MIA	<u>410,958.51</u>	<u>437,797.88</u>	<u>445,000.00</u>	<u>312,480.57</u>	<u>446,000.00</u>
TOTAL TRANSFERS		410,958.51	437,797.88	445,000.00	312,480.57	446,000.00
46868	TRANSFER FROM MIA	PERMANENT NOTES: Transfer of 66 2/3% of connection fees collected in prior fiscal year are restricted for expanding and upgrading the water and sewer utility systems in accordance with City Code Section 118-1 (ordinance). Transfer of capital improvement fee for improvements to the water and sewer utility systems. Ordinance 1106 (\$4.50 per customer).				
***	TOTAL REVENUES ***	410,958.51	437,941.74	970,000.00	312,480.57	946,000.00
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CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

70 -MIA RESERVE

ADMINISTRATION

DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>					
<u>INCREASE TO FUND BALANCE</u>					
570-5555 RESTRICTED FUND BALANCE	0.00	0.00	397,900.00	0.00	747,500.00
TOTAL INCREASE TO FUND BALANCE	0.00	0.00	397,900.00	0.00	747,500.00
570-5555 RESTRICTED FUND BALANCE					
PERMANENT NOTES: Restricted for water and wastewater (infrastructure) maintenance and construction.					
<u>CAPITAL</u>					
570-5901 ROCKWELL WATER TANK	0.00	0.00	183,600.00	76,422.18	0.00
570-5902 WATER/SEWER PROJECTS	292,585.57	298,352.87	388,500.00	232,559.59	198,500.00
TOTAL CAPITAL	292,585.57	298,352.87	572,100.00	308,981.77	198,500.00
570-5901 ROCKWELL WATER TANK					
PERMANENT NOTES: Approved agreement with Elite Towers on December 4, 2018 to expand storage capacity of the Mustang water system by adding a 64 ft. diameter by 40 ft. high storage tank at Rockwell Booster Station and configuration to add future treatment at the location. Total project \$881,209 (shared costs with Mustang Improvement Authority).					
570-5902 WATER/SEWER PROJECTS					
PERMANENT NOTES: \$ 8,500 annual service agreement (10 generators) \$ 10,000 engineering fees \$ 40,000 hydrants \$ 140,000 Inframark maintenance caps					
TOTAL ADMINISTRATION	292,585.57	298,352.87	970,000.00	308,981.77	946,000.00
*** TOTAL EXPENDITURES ***	292,585.57	298,352.87	970,000.00	308,981.77	946,000.00

SEWER INFRASTRUCTURE IMPACT

**To account for fees
established per house top
to developers.**

**Funds used to pay the
Series 2009 Clean Water
SRF Note to OWRB dated
June 8, 2009 and future
indebtedness.**

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

2 -SEWER INFRA IMPACT FEE

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>REVENUE SUMMARY</u>					
SES	207,000.00	181,000.00	200,000.00	96,000.00	200,000.00
ISCELLANEOUS REVENUE	14,477.60	18,616.26	1,025,000.00	4,832.58	1,110,000.00
TRANSFERS	<u>263,275.98</u>	<u>259,489.71</u>	<u>260,000.00</u>	<u>193,670.73</u>	<u>259,000.00</u>
** TOTAL REVENUES ***	<u>484,753.58</u>	<u>459,105.97</u>	<u>1,485,000.00</u>	<u>294,503.31</u>	<u>1,569,000.00</u>
<u>EXPENDITURE SUMMARY</u>					
ADMINISTRATION	<u>83,286.79</u>	<u>297,414.30</u>	<u>1,485,000.00</u>	<u>129,113.82</u>	<u>1,569,000.00</u>
** TOTAL EXPENDITURES ***	<u>83,286.79</u>	<u>297,414.30</u>	<u>1,485,000.00</u>	<u>129,113.82</u>	<u>1,569,000.00</u>
* REVENUES OVER(UNDER) EXPENDITURES **	<u>401,466.79</u>	<u>161,691.67</u>	<u>0.00</u>	<u>165,389.49</u>	<u>0.00</u>

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

82 -SEWER INFRA IMPACT FEE

REVENUES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
<u>FEES</u>						
43197	SEWER IMPACT FEES	207,000.00	181,000.00	200,000.00	96,000.00	200,000.00
TOTAL FEES		207,000.00	181,000.00	200,000.00	96,000.00	200,000.00
43197	SEWER IMPACT FEES	PERMANENT NOTES: \$1,000 per new house tops.				
<u>MISCELLANEOUS REVENUE</u>						
45141	INTEREST ON INVESTMENTS	14,477.60	18,616.26	20,000.00	4,832.58	10,000.00
45199	RESERVED CARRYOVER	0.00	0.00	1,005,000.00	0.00	1,100,000.00
TOTAL MISCELLANEOUS REVENUE		14,477.60	18,616.26	1,025,000.00	4,832.58	1,110,000.00
45141	INTEREST ON INVESTMENTS	PERMANENT NOTES: Monthly & quarterly interest (intrust bank) Quarterly interest (trustee bank)				
45199	RESERVED CARRYOVER	PERMANENT NOTES: Restricted carryover represents the estimated amount of cash on hand at June 30 (end of previous fiscal year).				
<u>TRANSFERS</u>						
46868	TRANSFER FROM MIA - 2009 OW	263,275.98	259,489.71	260,000.00	193,670.73	259,000.00
TOTAL TRANSFERS		263,275.98	259,489.71	260,000.00	193,670.73	259,000.00
46868	TRANSFER FROM MIA - 2009	PERMANENT NOTES: Series 2009 Clean Water SRF Note to OWRB dated June 8, 2009 and future indebtedness. Transfer from 68-568-5882 (2009 Note - principal, interest, and trustee fees payments).				
***	TOTAL REVENUES ***	484,753.58	459,105.97	1,485,000.00	294,503.31	1,569,000.00

CITY OF MUSTANG
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

82 -SEWER INFRA IMPACT FEE
ADMINISTRATION
DEPARTMENT EXPENDITURES

DEPARTMENT EXPENDITURES		TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<hr/>						
<u>OTHER SERVICES & CHARGES</u>						
582-5336	ENGINEERING	<u>10,417.46</u>	<u>12,793.36</u>	<u>10,000.00</u>	<u>0.00</u>	<u>10,000.00</u>
TOTAL OTHER SERVICES & CHARGES		10,417.46	12,793.36	10,000.00	0.00	10,000.00
582-5336	ENGINEERING	PERMANENT NOTES: Engineering fees for sewer projects.				
<u>INCREASE TO FUND BALANCE</u>						
582-5555	RESTRICTED FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>1,016,760.00</u>	<u>0.00</u>	<u>1,100,700.00</u>
TOTAL INCREASE TO FUND BALANCE		0.00	0.00	1,016,760.00	0.00	1,100,700.00
582-5555	RESTRICTED FUND BALANCE	PERMANENT NOTES: Restricted fees established per house top to developers. Funds are used to pay the Series, 2009 Clean Water SRF Note to OWRB dated June 8, 2009 and future indebtedness.				
<u>BONDS</u>						
582-5752	09 PRINCIPAL PAYMENT	0.00	0.00	199,815.00	98,939.92	205,600.00
582-5753	09 INTEREST PAYMENT	59,903.26	51,569.07	47,125.00	24,355.74	42,425.00
582-5754	09 ADMINISTRATIVE FEE	<u>12,966.07</u>	<u>12,027.20</u>	<u>11,300.00</u>	<u>5,818.16</u>	<u>10,275.00</u>
TOTAL BONDS		72,869.33	63,596.27	258,240.00	129,113.82	258,300.00
582-5752	09 PRINCIPAL PAYMENT	PERMANENT NOTES: Proceeds from the 2009 note provided financing for upgrades to the wastewater treatment plant. The note matures in 2029. 9/15/21 \$101,809.64 3/15/22 \$103,734.35				
582-5753	09 INTEREST PAYMENT	PERMANENT NOTES: 9/15/21 \$21,996.64 3/15/22 \$20,414.41				
582-5754	09 ADMINISTRATIVE FEE	PERMANENT NOTES: 9/15/21 \$5,307.54 3/15/22 \$4,965.06				

C I T Y O F M U S T A N G
PROPOSED BUDGET
AS OF: APRIL 30TH, 2021

82 -SEWER INFRA IMPACT FEE
ADMINISTRATION
DEPARTMENT EXPENDITURES

	TWO YEARS PRIOR ACTUAL	ONE YEAR PRIOR ACTUAL	----- CURRENT YEAR ----- ACTUAL BUDGET	YEAR TO DATE ACTUAL	PROPOSED BUDGET
<u>TRANSFERS</u>					
582-5868 TRANSFER TO MIA	0.00	0.00	200,000.00	0.00	200,000.00
TOTAL TRANSFERS	0.00	0.00	200,000.00	0.00	200,000.00
582-5868 TRANSFER TO MIA	PERMANENT NOTES: Sewer projects (2020 construction notes)				
<u>CAPITAL</u>					
582-5971 SEWER LINE PROJECTS	0.00	221,024.67	0.00	0.00	0.00
TOTAL CAPITAL	0.00	221,024.67	0.00	0.00	0.00
582-5971 SEWER LINE PROJECTS	PERMANENT NOTES: FY20 Industrial Gasket sewer line project.				
 TOTAL ADMINISTRATION	 83,286.79	 297,414.30	 1,485,000.00	 129,113.82	 1,569,000.00
	=====	=====	=====	=====	=====
 *** TOTAL EXPENDITURES ***	 83,286.79	 297,414.30	 1,485,000.00	 129,113.82	 1,569,000.00
	=====	=====	=====	=====	=====

/ A /

Account

An entity for recording specific revenues or expenditures, or for grouping related or similar classes of revenues and expenditures and recording them within a fund or department.

Accounting System

The total set of records and procedures that are used to record, classify, and report information on the financial status and operations of the entity. (See also Accrual Basis, Modified Accrual Basis, and Cash Basis).

Accrual Basis

The method of accounting under which revenues are recorded when they are earned (whether or not cash is received at the time), and expenditures are recorded when goods and services are received (whether cash disbursements are made at the time or not).

Appropriation

An authorization or allocation made by the legislative body that permits officials to incur obligations against and to make expenditures of, governmental resources (revenues).

Appropriation Balance

The available appropriation remaining after expenditures, encumbrances, and commitments subtracted from the appropriation.

Asset

Resources owned or held by a government, which have monetary value.

Authorized Personnel

Employee positions, which authorized in the adopted budget, filled during the year.

/ B /

Bond

A long-term IOU or promise to pay. It is a promise to repay a specified amount of money (the face amount of the bond) on a particular date (the maturity date). Bonds primarily used to finance capital projects.

General Obligation Bond

A type of bond backed by the full faith, credit, and taxing power of the government.

Revenue Bond

A type of bond backed only by the revenues from a specific enterprise or project, such as a utility system.

Bond Refinancing

The payoff and re-issuance of bonds, to obtain better interest rates and/or bond conditions.

Budget

A plan of financial activity for a fiscal year indicating all planned revenues and expenditures or expenses for the budget period.

Budget Calendar

The schedule of key dates, which a government follows in preparation and adoption of the budget.

Budget Resolution

The legal means by which the budget adopted.

Budget Supplement

The legal means by which an adopted estimated revenue or expenditure appropriation is increased or decreased.

Budget Transfer

Allows for the movement of appropriation funds between accounts within the same department or between departments. This action only requires City Manager approval.

Budgetary Basis

This refers to the basis of accounting used to estimate financing sources and uses in the budget. It is different from GAAP basis of accounting.

Budgetary Control

The control or management of a governmental expenditures in accordance with the approved budget for the purpose of keeping expenditures within the limitations of available appropriations and resources.



Capital Assets

Assets of significant value and having a useful life of ten years.

Capital Improvement

Any significant physical acquisition, construction, replacement, or improvement to a City.

Capital Improvement Program (CIP)

The process of planning, monitoring, programming, and budgeting over a multi-year period used to allocate the City's capital moneys, usually undertaken by a City's Capital Improvement Committee. The City of Mustang utilizes the Limited Purpose Fund for capital expenditures.

Capital Outlay

One of the expenditure account categories used to account for the purchase of any item with a useful life greater than one year. Included are vehicles, heavy equipment, other equipment, personal computers, and some office furniture.

Capital Project

Major construction, acquisition, or renovation activities, which add value to a government's physical assets or significantly increase their useful lives.

Carryover

Appropriated funds encumbered during the fiscal year and allowed to retain in the budget of the next fiscal year for the purpose designated.

Cash Basis

A basis of accounting in which transactions recognized only when cash is increased or decreased.

Charges for Services

Revenues received for services performed or delivered by the City.

Commodities

Expendable items that are consumable or have a short life span. Examples include office supplies gasoline, minor tools, and road salt.

Contingency

A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contractual Services

Services rendered to a government by private firms, individuals, or other governmental agencies. Examples include utilities, rent, maintenance agreements, and professional consulting services.

Cost-of-Living Adjustment (COLA)

An increase in salaries to offset the adverse effect of inflation or rising prices.

Current Budget

The original budget as approved by the City Council, along with any carryover encumbrances from the prior fiscal year, and any transfers or amendments that have been made since July 1.

/ D /

Debt Service

The cost of paying principal and interest on borrowed money according to a predetermined payment schedule.

Deficit

The excess of an entity's liabilities over its assets or the excess of expenses over revenues during a single accounting period.

Department

The basic organizational unit of government, which is functionally unique in its delivery of services.

Depreciation

Expiration in the service life of capital assets, attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

Development-Related Fees

Those fees and charges generated by building, development, and growth in the community. Included are building permits development review fees, and zoning platting, and subdivision fees.

Disbursement

The expenditure of monies from an account.

Division

A sub-unit of a department, which encompasses a substantial portion of the duties, assigned to a department. May consist of several activities.

/ E /

Employee Benefits

Contributions made by a government to meet commitments or obligations for employee fringe benefits. Included are the government's share of costs for Social Security and the various pensions, medical, and life insurance plans.

Encumbrance

Obligations made by a government to meet commitments or obligations.

Enterprise (Proprietary) Funds

Established to account for revenues and expenditures generated by City functions for which customers charged a fee.

Expenditure

The payment of cash on the transfer of property or services acquiring an asset, service, or settling a loss.

Where accounts are kept on the accrual or modified accrual basis of accounting, the cost of goods received or services rendered are recognized whether cash payments have been made or not. Where accounts kept on a cash basis, expenditures recognized only when the cash payments for the above purposes made.

Expense

Charges incurred (whether paid immediately or unpaid) for operations, maintenance, interest, or other charges.

/ F /

Fines and Forfeitures

A revenue source that consists primarily of fines from the Municipal Court.

Fiscal Policy

A government's policies with respect to revenues, spending, and debt management as these relate to government services, programs, and capital investment. Fiscal policy provides an agreed-upon set of principles for the planning and programming of government budgets and their funding.

Fiscal Year

A twelve-month period designated as the operating year for accounting and budgeting purposes in an organization.

Fixed Assets

Assets of long-term character intended to continue held or used, such as land, buildings, machinery, furniture, and other equipment.

Full Faith and Credit

A pledge of a government is taxing power to repay debt obligations.

Full-Time Equivalent Position

An employee at least 30 hours of service per week. Obamacare mandate requires employers with 50 or more full-time employees to provide at least the minimum level of government-defined health insurance to those employees.

Function

A group of related activities aimed at accomplishing a major service or regulatory program for which a government is responsible (e.g. - public safety).

Fund

An independent accounting entity with a self-balancing set of accounts for recording all revenues and all related liabilities and residual equities or balances, along with any changes to the above. In other words, each fund is separate from every other fund and maintains records of all income and expenditures for the fund. By law, expenditures cannot exceed the revenues. As an example, a fund is like an individual checking account. Income recorded in, expenditures recorded out, and one cannot spend more than one has available in the account.

Fund Balance

The excess of assets of a fund over its liabilities, reserves, and carryover. The following fund balance distinctions are in accordance with Governmental Accounting Standards Board (GASB) #54 guidelines:

Assigned Fund Balance

This refers to the fund's intended use of resources. Such intent established by the governing body itself or by a body or official delegated by the governing body.

Committed Fund Balance

Reflects the amount of the fund balance that is constrained by limitations that the government imposes upon itself at its highest level of decision-making and that remain binding unless removed in the same manner.

Non-spendable Fund Balance

Represents resources that are not in spendable form or legally or contractually maintained intact. Non-spendable form may include, but is not limited to, supplies inventories and prepaid items, the long-term portion of loans receivable, and non-financial assets held for resale. Legal or contractual requirements may include but are not limited to the principal of an endowment or a revolving loan fund.

Restricted Fund Balance

Resources of a fund that is subject to externally enforceable legal restrictions. Such restrictions externally imposed by creditors, grantors, contributors, or laws of other governments, or imposed by law through constitutional provisions or enabling legislation.

Unassigned Fund Balance

The total fund balance in the general fund in excess of the non-spendable, restricted, committed, and assigned fund balance.

/ G /

"GAAP" Generally Accepted Accounting Principles

Generally Accepted Accounting Principles. Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

General Fund

Serves as the primary operating fund for the City.

Goal

A statement of broad direction, purpose, or intent based on the needs of the community. A goal is general and timeless.

Grants

A contribution by a government or other organization to support a particular function. Grants classified as either operational or capital, depending upon the grantee.

/ H /

Hourly Employee

An employee paid on a per-hour basis.

/ I /

Infrastructure

The physical assets of a government (streets, waterlines, sewers, public buildings, parks, etc.).

Inter-fund Transfers

The movement of monies between funds of the same governmental entity. Only the governmental body has authority to transfer between funds.

Intergovernmental Revenue

Funds received from federal, state, and other local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Charges

The charges to user departments for internal services provided by another department of the city.

Internal Service Funds

Funds used to account for Internal Service charges and expenditures (e.g. - Workers' Compensation).

/ L /

Levy

To impose taxes for the support of government activities.

Licenses and Permits

Revenues that come from the City's efforts to provide licenses to business and inspection services to enforce compliance with minimum requirements for building and operating safety.

Longevity

Employee compensation payments made in recognition of a certain minimum number of years employed full-time with the same entity.

Long-Term Debt

Debt with a maturity of more than one year after the date of issuance.

/ M /

Matching Funds

Requirement that a grant recipient contributes resources to a program that equal or exceed a pre-determined percentage of amounts provided by the grantor.

Materials and Supplies

May include articles and commodities, consumed or materially altered when used, such as office supplies, operating supplies, and repair and maintenance supplies, as well as all items of expense to any person, firm, or corporation rendering a service in connection with repair, sale, or trade of such articles or commodities.

Mill

The property tax rate based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of net assessed property valuation.

Miscellaneous Revenue

A revenue category that is comprised of revenue sources that do not fit the other categories of Taxes, Licenses and Permits, Intergovernmental Revenue, Charges for Services, and Fines and Forfeitures.

Modified Accrual Basis

The method of accounting under which expenditures other than accrued interest on general long-term debt recorded at the time liabilities incurred, and revenues recorded when received in cash, except for material and/or available revenues, accrued to reflect properly the taxes levied and the revenue earned.

/ N /

Net Budget

The legally adopted budget, less all inter-fund transfers and inter-departmental charges.

/ O /

Object of Expenditure

An expenditure classification, referring to the lowest and most detailed level of classification, such as utilities, office supplies, chemicals, or furniture.

Objective

Something accomplished in specific, well-defined, and measurable terms, and that is achievable within a specific period.

Obligations

Amounts a government may be legally required to meet out of its resources. They include not only actual liabilities, but also encumbrances not yet paid.

Operating Budget

This sets the plan for the day-to-day operations of the City. The City budgets operating funds annually, based on historical expenditures, priorities set forth by the elected officials, and economic conditions. Sales Tax Revenues and Utility Billing Charges provide the majority of the resources available for use within the operating budget.

Operating Expenses

The cost of personnel, materials, and equipment required a department to function.

Operating Revenue

Funds that the government receives as income to pay for ongoing operations. It includes such items as taxes, fees from specific services, interest earnings and grant revenues. Operating revenues used to pay for day-to-day services.

Original Budget

The adopted budget, as approved by the City Council before the start of a new fiscal year.

Other Services and Charges

One of five expenditure account categories used to account for the purchase of contractual services and other intangible products such as security, temporary employment, professional and landscaping services, leases, utilities and communications, and employee education and travel.

/ P /

Part-time Employee/Position

An employee who works less than thirty hours per week and, generally, does not receive benefits.

Personal Services

One of five expenditure account categories used to account for all costs related to compensating employees, including employee benefits such as pension, social security, uniform allowance, health insurance, workers' compensation, etc.

Prior-Year Encumbrances

Obligations from previous fiscal years in the form of purchase orders or contracts, which are chargeable to an appropriation, and for which a part of the appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

/ R /

Reserve

A portion of fund equity legally restricted for a specific purpose, or not available for appropriation and subsequent spending. It is normally a set aside of funds for emergencies or unforeseen expenditures not otherwise budgeted.

Resources

Total amounts available for appropriation, including estimated revenues, fund transfers, and beginning balances.

Revenue

The yield from sources of income (such as taxes, licenses, fines, etc.) that the City collects and receives for public use. Revenue increases the assets of a fund, while not increasing a liability, or representing a repayment of expenditure, a cancellation of a liability, or an increase in contributed capital.

Revenue estimates

Projected revenue using both time series analyses and deterministic methods.

/ S /

Seasonal Employee/Position

An employee hired during a peak period at an hourly rate (e.g. – Aquatic Park).

Shared Revenue

Taxes collected by the state distributed, in part, back to the cities within the state in proportion to their population. This apportionment determined by the census conducted every ten years. Includes revenues such as the Alcoholic Beverage Tax, Gasoline Tax, and Tobacco Tax.

Sinking Fund

A fund established to pay for General Obligation Bond debt and judgments against the City.

Site-Based Budgeting

A decentralized budget process whereby budget preparation and development based on individual departmental sites.

Sources of Revenue

Revenues classified according to their source or point of origin.

Supplemental Appropriation

An additional appropriation made by the governing body after the budget year has started.

/ T /

Taxes

Compulsory charges levied by a government of financing services performed for the common benefit of the people. This term does not include specific charges made against particular persons or property for current or permanent benefit, such as special assessments.

Transfers In/Out

Amounts transferred from one fund to another to comply with legal requirements or to assist in financing the services for the recipient fund.

/ U /

Unencumbered Balance

The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purposes.

User Charges

The payment of a fee for direct receipt of a public service by the party who benefits from the service.

/ V /

Variable Cost

A cost that increases/decreases with increases/decreases for service provided.