

BLOOMFIELD COMMUNITY SCHOOLS

311 EAST BENTON ST. PO BOX 308, BLOOMFIELD, NE. 68718

Jeff Messersmith
Superintendent/AD
(402)373-4800
Fax (855)372-4017

Tabitha Gilsdorf
Elementary Principal
(402)373-4985
Fax (402)307-8053

Konnie Thiele
Business Manager
(402)373-4800
Fax (855)372-4017

Date: _____

School: _____

Address: _____

City/State/Zip: _____

Student: _____ Grade: _____ DOB: _____

Please fax/mail the above student's information records including:

____ Birth Certificate, Student Identification and other data

____ Health Records (including immunization records, physical examination records and any other pertinent information that should be known by our school).

____ Withdrawal Grades

____ Transcript and other academic records

____ Attendance Records

____ Test Data

____ IEP, related assessments and diagnostic summary

____ Student Assistant Team (SAT) meeting and 504 Plan

If possible, fax the student's transcript and immunization records as soon as possible. Please forward this information immediately as enrollment is not considered official or completed until all of this information has been received from the previous school. Thank you for your assistance. If you have any questions or can help with this student's needs, please call the high school office at (402)373-4800.

According to Federal regulations it is no longer necessary to obtain written consent to release records: Family Education Rights and Privacy Act (1976). When a student has indicated his/her intention to enroll, the updated regulations state that student records may be exchanged between educational institutions without written consent.

Please mail/fax records to: Heather Gubbels, Secretary
Bloomfield Community Schools
PO Box 308
Bloomfield, NE. 68718 Fax:855.372.4017

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