

Bloomfield Community Schools
Laptop Agreement

I _____ agree to receive the Apple laptop computer and in consideration thereof it is agreed that I undertake to release Bloomfield Community Schools, its employees, administrators and volunteers, individually and collectively, from any claims relating to loss, damage, or misuse which may result arising out of any circumstances pertaining to my use of the subject laptop.

I agree to be financially responsible to repair damage sustained to the laptop which is not able to be remedied through any warranty or service contract coverage which represents damage beyond normal/reasonable "wear and tear"; the determination as to any such damage will be within the sole authority of Bloomfield Community Schools, who will, on a regular basis, assess and evaluate the laptop's current condition. Further, I agree to be responsible for the cost of replacement of a lost or stolen laptop. It is recognized Bloomfield Community Schools is not to be responsible for software not installed by the Technology Department.

I agree to be responsible for the care and safekeeping of the laptop. It is recognized by me that I am to be responsible to assure that the subject laptop is not lost or stolen by way of assuring that **the laptop is never left unattended and is placed in the designated laptop storage area when not in my possession.** I further agree that no software or hardware is to be installed without the prior approval of a representative of the Technology Department. Further, I agree that I will not utilize the computer for any illegal purposes including copyright infringement or software "piracy."

It is agreed that the computer is to be released to the designated Technology Department representative to provide for maintenance and an assessment of the condition of the laptop when requested. If any malfunction within the unit occurs I agree to notify the designated Technology Department representative immediately and not attempt to remedy any malfunction through my own efforts. I agree to complete any survey information requested of me by Bloomfield Community Schools. I agree to return the laptop and all associated equipment to Bloomfield Community Schools at the end of my term year or at any time it is requested.

It is agreed that the student will pay a user fee of \$50.00, per school year, to the Bloomfield Community Schools, for the use of the assigned laptop. This is to be paid before the school will issue the laptop. Failure to pay will result in said student only using the laptop during school hours. The laptop would then be returned to the library for check in every day after school.

Student Signature

Date

\$25.00 user fee paid-S1

\$25.00 user fee paid-S2

Parent Name

Parent Signature

Date

Parent E-mail Address _____ (PLEASE FILL OUT IF YOU HAVE ONE)
Please Print

Equipment Issued: (To be filled in when computer is issued)

- | | |
|---|-------------------------|
| <input type="checkbox"/> Laptop | Student Initials: _____ |
| <input type="checkbox"/> Laptop Case | Student Initials: _____ |
| <input type="checkbox"/> Charger | Student Initials: _____ |
| <input type="checkbox"/> Cleaning Cloth | Student Initials: _____ |
| <input type="checkbox"/> Laptop Computer Number _____ | |

Bloomfield Community Schools Representative

Date

***New and updated this year

CONSEQUENCES FOR INAPPROPRIATE/IRRESPONSIBLE LAPTOP COMPUTER USE

The following offenses will result in afterschool retraining:

- a. Unattended laptop computers.
- b. Failure to bring your laptop computer/charger to school.
- c. Playing games, iChatting, video chatting, using photo booth, or listening to iTunes without permission of instructor.
- d. Working on other work or e-mailing without permission from instructor.

The following offenses will result in afterschool retraining, suspension of computer privileges, suspension from school, and/or expulsion from school

- a) Inappropriate e-mails, inappropriate websites, improper use of Internet, and illegal downloading.
- b) Abuse of laptop computer.
- c) Inappropriate desktop pictures.
- d) Use of the computer to harass, threaten, or bully anyone.
- e) Any violation of the student code of conduct or computer use rules and regulations as detailed within the handbook.
- f) Participation in social chat rooms with school issued computers. (i.e.: Face book, MySpace, etc.)

• First Offense:

Teachers may give a warning, talk with principal with machine loss for the remainder of the day. Computers will be available in the library for students to complete their required classwork. Arrangements can be made for before and after school use of these machines if need be.

• Second Offense:

After school retraining, parent contacted, possible loss of 24/7 for one week with e-mail to all teachers. If parents are willing to come into school and sign an acknowledgment of computer abuse form the student may have the laptop returned the following day. Computers will be available in the library for students to complete their required classwork. Arrangements can be made for before and after school use of these machines if need be.

• Third Offense:

Parents will be called and will need to visit with administration in person to see if a workable solution can be reached after a 1-week suspension of the laptop use. 24/7 access can be revoked for as much as 1 month for 3rd offenses. Computers will be available in the library for students to complete their required classwork. Arrangements can be made for before and after school use of these machines if need be.

• Fourth Offense:

Student may lose all 24/7 laptop privileges for the remainder of the semester/year. Student and parents will need to be to complete a computer-training course with Mrs. Johnson at the end of the suspension period before a computer can be returned to the student. Computers will be available in the library for students to complete their required classwork. Arrangements can be made for before and after school use of these machines if need be.

Finable Items: Intentional laptop damage, missing cleaning cloth, repair/replacement for missing labels and/or student picture ID, missing/damaged power cords, damaged battery, lost/damaged laptop case, beverage spills on laptop.

*Remember that a new battery costs around \$100+, so try to make your battery last

Please Initial that you have read and understand the above consequences.

_____ Parent

_____ Student