

DRAFT

Approved, October 7, 2013

MINUTES OF THE  
RILEY COUNTY UNIFIED SCHOOL DISTRICT NO. 378  
REGULAR  
BOARD OF EDUCATION MEETING  
HELD IN THE  
RILEY COUNT HIGH SCHOOL LIBRARY  
MONDAY, SEPTEMBER 16, 2013  
7:00 P.M.

I. CALL TO ORDER

President Kerry Thurlow called the USD 378 Board of Education's regular meeting to order on Monday, September 16, 2013, at 7 p.m. in the Riley County High School library following the Pledge of Allegiance.

The following members were present:

Randy Glenn  
Kerry Thurlow  
Ross Wahl  
Jennifer Wilson  
David Higgins  
Dan Thomson

The following members were absent:

Shane Allen

Others present:

Brad Starnes, Superintendent  
Jenae Suderman, Board Clerk  
Antoinette Root, RCHS Principal  
Teresa Grant, RCGS Principal

See attached list for additional guests

A. Approval of agenda

Jennifer Wilson moved the board approve the agenda as presented. Second by Randy Glenn. Motion passed with six "yes" votes cast.

B. Approval of minutes

Dan Thompson moved the board to approve the minutes of the September 3, 2013, Board of Education meeting. Second by Ross Wahl. Motion passed with six "yes" votes cast.

### C. Approval of financial reports

Ross Wahl moved the board approve the September bills, Riley County High School building report, and Riley County Grade School building report. Second by Dan Thompson. Motion passed with six “yes” votes cast.

## II. PATRON COMMUNICATION

### A. Hearing of students

No students spoke.

### B. Hearing of visitors

1. Sylva Nichols discussed Constitution Day information, including scholarships.
2. Connie Satzler discussed how recent board action has affected district direction.
3. Nancy Pujol conveyed comments she has received about the district, and also relayed encouraging comments about current administrators.
4. Antoinette Root and Teresa Grant introduced new staff members.

## III. OLD BUSINESS

### A. Board training and evaluation

Jennifer Wilson moved the board proceed with Kansas Association of School Board training, at a date to be determined. Second by Dan Thompson. Motion passed with six “yes” votes cast.

### B. Facilities and maintenance

1. Brad Starnes, Ross Wahl and David Higgins reported on their recent Facilities and Maintenance Committee meeting, where district projects were prioritized and timelines were discussed. Ross Wahl moved the district proceed with getting bids for projects over the \$20,000 mark (per state statute), as outlined by the Facilities and Maintenance Committee. And proceed with gathering bids/information for all other projects. Second by David Higgins. Motion passed with six “yes” votes cast.
2. The board directed Brad Starnes to investigate the costs of taking district inventory and setting up a system for future use.

### C. Insurance

Dan Thompson moved the board use the Kansas Association of School Board's workman's compensation policy. Second by Jennifer Wilson. Motion passed with six "yes" votes cast.

#### IV. ADMINISTRATIVE REPORTS

##### A. Principal reports

1. Teresa Grant discussed evaluation tools, differentiation, and past and coming events.
2. Antoinette Root discussed enrollment, site council meetings, and upcoming events.

##### B. Superintendent reports

###### 1. KASB regional meeting

Brad Starnes discussed an upcoming Kansas Association of School Board regional meeting to be held October 8, 2013, at RCHS. A new Board Member Workshop will be held at Nelson's Landing in Leonardville prior to the regional meeting. A majority of the USD 378 Board of Education maybe in attendance. No board action will be taken.

###### 2. Declare surplus

Jennifer Wilson moved the board declare a keyboard surplus. Second by Ross Wahl. Motion passed with six "yes" votes cast.

###### 3. Transfers

David Higgins moved a transfer of \$2,158.60 from non-federal funds to the food service fund to meet the requirements of the Paid Lunch Equity tool. Second by Dan Thompson. Motion passed with six "yes" votes cast.

###### 4. Superintendent evaluation

Brad Starnes discussed Superintendent evaluation tools that could be used. Board members desired more time to look them over.

###### 5. Transportation committee

Kerry Thurlow, Ross Wahl and Brad Starnes reported on their transportation meeting, which included route information.

6. Common core

Brad Starnes discussed a Common Core opt out form, which, if used by parents, would affect district funding and assessments.

7. Propane bids

Ross Wahl moved the district go out for bids for propane. Second by Dan Thompson. Motion passed with six “yes” votes cast.

8. Available cash

The board recommended Board Treasurer Sandy Glessner check CD rates at Riley State Bank and Leonardville State Bank, and the board revisit this topic in the future.

9. Policy committee

Brad Starnes said starting in October the Board of Education will begin receiving Kansas Association of School Board policy committee updates for adoption consideration.

## V. PERSONNEL REPORT

### A. Unpaid leave

Ross Wahl moved the board approve an unpaid leave request from Cindy Shaver per Teresa Grant’s recommendation, per Negotiated Agreement, Article IV, Leaves G. Second by Jennifer Wilson. Motion passed with six “yes” votes cast.

### B. Resignations

1. Dan Thompson moved the board accept the resignation for Riley County High School Scholars Bowl sponsor Kevin Kenny. Second by Jennifer Wilson. Ross Wahl acknowledged the excellent job Kevin Kenny did with Scholars Bowl. Motion passed with six “yes” votes cast.
2. Randy Glenn moved the board accept the resignation of Riley County High School Assistant Principal Bob Funk. Second by Jennifer Wilson. Motion passed with six “yes” votes cast.
3. Randy Glenn moved the board approve the resignation of RCHS Golf Head Coach Tim Sigle. Second by Jennifer Wilson. Motion passed with six “yes” votes cast.

### C. Riley County High School contracts

1. Dan Thomson moved the board approve a contract for RCHS basketball assistant coach Zac Burton per Harold Oliver's recommendation. Second by David Higgins. Motion passed with six "yes" votes cast.
2. Jennifer Wilson moved the board approve a contract for RCHS basketball assistant coach Darren Enns per Harold Oliver's recommendation. Second by Randy Glenn. Motion passed with six "yes" votes cast.
3. Randy Glenn moved the board approve a contract for RCHS Scholar's Bowl co-sponsors Dunia Harmison and Jim Barnard per Antoinette Root's recommendation. Second by Jennifer Wilson. Motion passed with six "yes" votes cast.
4. Jennifer Wilson moved the board approve a contract for RCHS Pep Club co-sponsors Jenna Grater and Corina Enns per Antoinette Root's recommendation. Second by Dan Thomson. Motion passed with six "yes" votes cast.
5. Randy Glenn moved the board approve a contract of RCHS Assistant Debate Coach Kinsey Hauck per Antoinette Root's recommendation. Second by Dan Thompson. Motion passed with six "yes" votes cast.

### D. Riley County Grade School contracts

1. Jennifer Wilson moved the board approve a contract for RCGS Cheer Coach KayLee Proctor per Teresa Grant's recommendation. Second by Randy Glenn. Motion passed with six "yes" votes cast.
2. Ross Wahl moved the board approve a contract for RCGS Assistant Cheer Coach Trish Reichert per Teresa Grant's recommendation. Second by Randy Glenn. Motion passed with six "yes" votes cast.
3. Jennifer Wilson moved the board approve a contract for RCGS Cook Deb Holladay per Grace Brown's recommendation. Second by Randy Glenn. Motion passed with six "yes" votes cast.

### E. Executive session

1. At 9:05 p.m., Jennifer Wilson moved the board go into executive session for non-elected personnel for a period of 30 minutes with Brad Starnes, after a 5 minute recess. Second by Ross Wahl. Motion passed with six "yes" votes cast. Returned at 9:45 p.m. No action was taken.
2. At 9:45 p.m., Randy Glenn moved the same individuals return to executive session for a period of 15 minutes. Second by David Higgins. Motion passed with six "yes" votes cast. Returned at 10:00 p.m. No action was taken.

## VI. CORRESPONDENCE

Dan Thomson thanked teachers for applying to sponsor or coach extracurricular activities within the district. He also congratulated Jim Barnard for his honor at the Kansas State Department of Education Kansas Teacher of the Year banquet.

#### VII. FUTURE MEETINGS

The next regular Board of Education meeting will be Monday, October 7, 2013, in the Riley County High School library at 7:00 p.m.

#### VIII. ADJOURNMENT

At 10:15 p.m., Jennifer Wilson moved the board adjourn the meeting. Second by Randy Glenn. Motion passed with six “yes” votes cast.

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Kerry Thurlow, President

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Jenae Suderman, Board Clerk