

Approved, Nov. 18, 2013

RILEY COUNTY UNIFIED SCHOOL DISTRICT NO. 378
REGULAR
BOARD OF EDUCATION MEETING
HELD IN THE
RILEY COUNTY HIGH SCHOOL LIBRARY
MONDAY, NOVEMBER 4, 2013

I. CALL TO ORDER

President Kerry Thurlow called the USD 378 Board of Education's regular meeting to order on Monday, November 4, 2013, at 7 p.m. in the Riley County High School library following the Pledge of Allegiance.

The following members were present:

Kerry Thurlow
Jennifer Wilson
Randy Glenn
Shane Allen
Ross Wahl
David Higgins

The following member was absent:

Dan Thomson

Others present:

Brad Starnes, Superintendent
Jenae Suderman, Board Clerk
Teresa Grant, RCGS Principal
Sandy Glessner, Board Treasurer

See attached list for additional guests

A. Approval of agenda

Jennifer Wilson moved the board approve the agenda as presented. Second by Shane Allen. Motion passed with six "yes" votes cast.

B. Approval of minutes

Randy Glenn moved the board approve the minutes for: the October 21, 2013 special Kansas Association of School Boards Site Council training minutes; and the October 21, 2013 regular Board of Education meeting minutes. Second by Shane Allen. Motion passed with six "yes" votes cast.

C. Approval of financial reports

Jennifer Wilson moved the board accept the October month end and food service financial reports. Second by Randy Glenn. Motion passed with six “yes” votes cast.

II. PATRON COMMUNICATION

A. Hearing of students

None.

B. Hearing of visitors

1. Syllda Nichols gave letters to board members in answer to a question asked in a previous meeting.
2. Chris Tawney gave information about an upcoming event that will discuss common core.

III. OLD BUSINESS

A. Investments: Money market accounts

1. Quinten Pultz from Riley State Bank and Anita Bassett from Leonardville State Bank discussed rates, CDs, and how accounts operate at their facility. Past USD 378 investments and benefits of the money market account was also discussed.
2. David Higgins moved to create a money market account at Riley State Bank and transferring all checking account funds except \$500,000 to the money market account. Second by Jennifer Wilson. Motion passed with six “yes” votes cast.
3. David Higgins moved the board direct the superintendent to obtain comprehensive money allocation plans from Riley State Bank and Leonardville State Bank that comply with state and federal regulations by the December 16, 2013 Board of Education meeting. Second by Ross Wahl. Motion passed with six “yes” votes cast.

B. Board of Education communications

1. The board desired to have the “Rumor has it” link off the USD 378 website.
2. The board desired to make the patron communication sheet more eye-appealing. Following approval, it will be available at each meeting and posted online.
3. Dustin Webber, network administrator, gave a report on options to record Board of Education meetings. The board directed him to test options and determine feasibility.
4. Brad Starnes was directed to compile a list of responsibilities and needs for a transportation assistant and/or executive assistant.

C. Board of Education policy

Kerry Thurlow pointed out areas within the previously read policies that required the Board of Education to choose options before approving. David Higgins moved the board table the list of policies to further evaluate and check them before approval. Second by Shane Allen. Motion passed with six “yes” votes cast.

D. Bus bids

1. Brad Starnes read reports given by other Kansas superintendents regarding bus leasing. Based on those reports, he recommended leasing a bus until the end of the 2013-2014 school year, and purchasing three new 2015 busses from Kansas Truck.
2. Shane Allen moved the board accept a month-to-month lease from Allied Bus Sales. Second by Randy Glenn. Motion passed with six “yes” votes cast.
3. The board also directed the transportation committee to meet and discuss maintenance of the district’s fleet.

E. Bond issue

Brad Starnes sought Board of Education direction on moving forward with the district’s bond issue. The board directed him to bring population and building reports used in the last bond issue, so the board can determine which reports are still relevant and which additional reports are needed to proceed.

IV. ADMINISTRATIVE REPORTS

A. Principal reports

1. Teresa Grant reported on parent/teacher conferences, a recent showing of a bus safety video and upcoming events. She also thanked Riley businesses for handing out Halloween treats.
2. Jennifer Wilson moved the board accept the Riley County Grade School and High School student handbook fire and disaster drill procedures as presented. Second by Ross Wahl. Motion passed with six “yes” votes cast.

B. Superintendent reports

1. Kansas Association of School Boards delegate

Randy Glenn nominated Ross Wahl to be the Board of Education voting delegate for USD 378 at the December Kansas Association of School Boards convention. Second by David Higgins. Motion passed with six “yes” votes cast.

2. District updates

Brad Starnes gave various updates on the district including: grounds upkeep, fixed asset inventory, auditing, building maintenance, security, autism training, and information for upcoming meetings.

3. Gift to district

Randy Glenn moved the board accept a \$50 gift from Brad Starnes. This money was a result of a school finance presentation by Brad Starnes at the Kansas State University Educational Symposium. It is given back in honorarium to the district because the presentation was given during district contract time. Second by Jennifer Wilson. Motion passed with six “yes” votes cast.

V. PERSONNEL

All these positions/contracts offered are contingent upon the person recommended to be hired passing the BOE directed background check.

A. Riley County High School track assistant coach

Jennifer Wilson moved the board approve the contract for Kale Katt as Riley County High School track assistant coach per Harold Oliver’s recommendation. Second by Shane Allen. Motion passed with six “yes” votes cast.

VI. CORRESPONDENCE TO THE BOARD

- A. The family of Shirley Rood thanked the board for sending flowers in memory of her husband’s recent passing.
- B. The family of Dorothy Johnson thanked the board for sending flowers in memory of Dorothy’s recent passing.

VII. FUTURE MEETINGS

Kerry Thurlow announced the next regular meeting will be Monday, November 18, 2013, in the Riley County High School library at 7:00 p.m.

VIII. ADJOURNMENT

At 8:53 p.m., Jennifer Wilson moved the board adjourn the meeting. Second by Randy Glenn. Motion passed with six “yes” votes cast.

Kerry Thurlow, President

Jenae Suderman, Board Clerk

Guests at the USD 378 Riley County regular Board of Education meeting Nov. 4, 2013*

Andy Thurlow
Curt Porter
VaLynda Porter
Melissa Wahl
Jenneen LeMay
Anita Bassett
Tom Nichols
Sylva Nichols
Janeil Sullivan
Jane Cales
Dustin Webber
Larry Tawney
Chris Tawney
Jay Peterson
Curt Hazlett
Valerie Hazlett
Sue Garver
Jon Granberry
Larry Wendland
Charles Dugan