

Approved, Jan. 20, 2014

RILEY COUNTY UNIFIED SCHOOL DISTRICT NO. 378
REGULAR
BOARD OF EDUCATION MEETING
HELD IN THE
RILEY COUNTY HIGH SCHOOL LIBRARY
MONDAY, JANUARY 6, 2014

I. CALL TO ORDER

President Kerry Thurlow called the USD 378 Board of Education's regular meeting to order on Monday, December 6, 2014, at 7 p.m. in the Riley County High School library following the Pledge of Allegiance.

The following members were present:

Kerry Thurlow
Jennifer Wilson
Randy Glenn
Ross Wahl
David Higgins
Dan Thomson

The following member was absent:

Shane Allen

Others present:

Brad Starnes, Superintendent
Jenae Suderman, Board Clerk
Sandy Glessner, Board Treasurer

See attached list for additional guests

A. Approval of agenda

Ross Wahl moved the board approve the agenda as amended, postponing discussion on the bond issue for next meeting. Second by Jennifer Wilson. Motion passed with six "yes" votes cast.

B. Approval of minutes

Jennifer Wilson moved the board approve the Board of Education minutes for the: December 16, 2013 regular meeting; Special January 3, 2014 special meeting. Second by Randy Glenn. Motion passed with six "yes" votes cast.

C. Approval of financial reports

Ross Wahl moved the board accept the December month end and December food service financial reports. Second by Dan Thomson. Motion passed with six “yes” votes cast.

II. PATRON COMMUNICATION

A. Hearing of students

None.

B. Hearing of visitors

None.

III. PRINCIPAL REPORTS

RCGS Principal Teresa Grant and RCHS Principal Antoinette Root provided a written report for the board, including updates and upcoming events.

IV. OLD BUSINESS

A. Public Building Commission policy

1. Robert Boyd, Riley County Commissioner, provided a history of PBCs and their intent.
2. Ralph Wahl, patron, explained why a proposed school board policy would benefit district patrons.
3. Rich Vargo, Riley County Clerk, discussed how the County would be involved in a building processes.
4. The board decided to send the writing/wording of the policy to the board’s policy committee, who will bring it to the board at a future meeting.

B. Resolution: Surety Bond

1. Dan Thomson moved the board establish by resolution 1/6/14 A (see attached sheet) a \$50,000 Surety Bond for Board Treasurer Sandy Glessner, per recommendation by Varney and Associates. Second by Randy Glenn. Motion passed with six “yes” votes cast.
2. Per policy, Surety Bonds for the Superintendent and other employees will be discussed at a future meeting. Increasing the bond amount for the treasurer will also be discussed at a future meeting.
3. The board directed the policy committee to begin a board policy audit.

C. BOE policy: JBC

Dan Thomson moved the board approve the second reading of board policy JBC. Second by Ross Wahl. Motion passed with six “yes” votes cast.

D. Transportation

1. Brad Starnes reported on his findings regarding Kansas school district transportation directors and their responsibilities/pay. He also reported on USD 378’s breakdown of responsibilities.
2. Using the data mentioned above, the board requested a report next meeting of what position(s) the district could afford. This information will be examined by the board’s transportation committee, who will report to the board at a future meeting.
3. The transportation committee will invite patrons familiar with fleet management to share ideas to continue program improvement.

E. Custodial work

Ross Wahl moved the board give PCI Building Service its required 120 day notice to cancel the district’s contract. Second by Dan Thomson. Motion passed with six “yes” votes cast.

F. Rescind motion

Jennifer Wilson moved the board rescind the board’s December 16, 2013 motion regarding the RCGS north gymnasium floor (Section V, Letter A, Number 2). Second by Ross Wahl. Motion passed with six “yes” votes cast.

G. RCGS north gym floor

1. David Higgins voiced concerns regarding procedures for bid requests; therefore, no action was taken regarding the gym floor.
2. Dan Thomson volunteered to research the bidding process requirements and report back to the board.

H. 2014-2015 school year calendar

Jennifer Wilson moved the board accept the presented 2014-2015 school year calendar. Second by Ross Wahl. Motion passed with six “yes” votes cast.

I. Roof repair and replacement plan

Ross Wahl moved the board table the item until the January 20, 2014, board meeting. Second by David Higgins. Motion passed with six “yes” votes cast.

IV. ADMINISTRATIVE REPORTS

A. Superintendent reports

Brad Starnes reported on dirt/landscape work, masonry work, bus diagnostics, and radon.

V. New business

A. Teacher Negotiated Agreement

Brad Starnes presented information that will be used for the February 1, 2014 letter exchange with Riley County Educators for negotiations.

B. Grounds maintenance

Brad Starnes presented a continued 5-year grounds and maintenance plan to construct a Request For Proposal (RFP). Before approval, the board directed him to look into who is responsible for upkeep and how the plan could be reworked to save money.

C. Surplus

Jennifer Wilson moved the board declare a RCHS Jukebox surplus. Second by Ross Wahl. Motion passed with six “yes” votes cast.

D. Teacher leave

Ross Wahl moved the board accept a leave without pay for Donna MacDougall. Second by Randy Glenn. Motion passed with six “yes” votes cast.

VI. PERSONNEL

A. Executive session

1. At 8:44 p.m., Jennifer Wilson moved the board go into executive session for matters relating to employer-employee negotiations for a period of 20 minutes with the Superintendent, preceded by a 5-minute break. Second by Dan Thomson. Motion passed with six “yes” votes cast. Returned at 9:12 p.m. No action was taken.
2. At 9:12 p.m., Dan Thomson moved the board go into executive session for personnel matter for non-elected personnel for a period of 40 minutes. Second by Ross Wahl. Motion passed with six “yes” votes cast. Returned at 10:01 p.m. No action was taken.

VII. CORRESPONDENCE TO THE BOARD

- A. An informative letter from Norbert Marek was shared with the board.

B. Kerry Thurlow shared her appreciation for bus drivers and cooks following her recent observation of their daily routine.

VIII. FUTURE MEETINGS

Kerry Thurlow announced the next regular meeting will be Monday, January 20, 2014, in the Riley County High School library at 7:00 p.m.

X. ADJOURNMENT

At 10:03 p.m., Dan Thomson moved the board adjourn the meeting. Second by Randy Glenn. Motion passed with six “yes” votes cast.

Kerry Thurlow, President

Jenae Suderman, Board Clerk

Guests at the USD 378 Riley County regular Board of Education meeting January 6, 2014*

Brent Bulk
Donna Bulk
Melissa Wahl
Janeil Sullivan
Tom Nichols
Sylda Nichols
Rich Vargo
Bob Boyd
Larry Tawney
Chris Tawney

* Some names were illegible and/or some individuals did not sign in