

Approved, Jan. 6, 2014

RILEY COUNTY UNIFIED SCHOOL DISTRICT NO. 378
REGULAR
BOARD OF EDUCATION MEETING
HELD IN THE
RILEY COUNTY HIGH SCHOOL LIBRARY
MONDAY, DECEMBER 16, 2013

I. CALL TO ORDER

President Kerry Thurlow called the USD 378 Board of Education's regular meeting to order on Monday, December 16, 2013, at 7 p.m. in the Riley County High School library following the Pledge of Allegiance.

The following members were present:

Kerry Thurlow
Jennifer Wilson
Randy Glenn
Ross Wahl
David Higgins
Dan Thomson entered the meeting at 9:48 p.m.

The following member was absent:

Shane Allen

Others present:

Brad Starnes, Superintendent
Jenae Suderman, Board Clerk
Antoinette Root, RCHS Principal
Sandy Glessner, Board Treasurer

See attached list for additional guests

A. Approval of agenda

Jennifer Wilson moved the board approve the agenda as amended, with the addition of item Audit Recommendations under Old Business. Second by David Higgins. Motion passed with five "yes" votes cast.

B. Approval of minutes

Jennifer Wilson moved the board approve the December 2, 2013, regular Board of Education meeting minutes. Second by Randy Glenn. Motion passed with five "yes" votes cast.

C. Approval of financial reports

Randy Glenn moved the board accept the December bills, RCGS and RCHS building reports financial reports. Second by Ross Wahl. Motion passed with five “yes” votes cast. Finances regarding the Hays Shootout were discussed.

II. PATRON COMMUNICATION

A. Hearing of students

None.

B. Hearing of visitors

VaLynda Porter addressed the board regarding information she requested from the district in October.

III. PRINCIPAL REPORTS

Riley County High School Principal Antoinette Root reported on past and upcoming events. Future handbook changes were discussed.

IV. OLD BUSINESS

A. Policy

1. Jennifer Wilson moved the board approve the third and final readings of board policy: BBC, IIBGA, IIBGC, JCAC, JDDB, JH, KGC, KN. Second by Ross Wahl. Motion passed with five “yes” votes cast.
2. Ross Wahl moved the board approve the first reading of board policy JBC. Second by David Higgins. Motion passed with five “yes” votes cast.

B. Transportation

1. Superintendent Brad Starnes gave a report on Kansas school districts’ maintenance protocol, and shared research regarding bus fuel.
2. It was decided that Power Cat Diesel will be the primary maintenance location for the district’s diesel transportation fleet.
3. It was decided for the board transportation committee to report on the following research: meeting(s) with local maintenance experts regarding a district maintenance plan; and shelf life for current district busses.

C. District financial plan

Anita Duren Bassett from Leonardville State Bank gave a report and answered questions regarding the business’ scope of depository and banking services. Riley State Bank provided a written investment plan.

D. Bond issue

1. The board continued to discuss and identify problems within the district that could be addressed with the bond issue. One issue specifically addressed was overcrowding.
2. Jennifer Wilson moved the board conduct a special meeting from 11 a.m. to noon Jan. 3, 2013, during teacher in-service in the music room at Riley County High School, in order to get ideas and information from teachers regarding building needs. Second by David Higgins. Motion passed with five “yes” votes cast.

E. Kansas Association of School Boards convention

1. Ross Wahl gave a report on his attendance of the convention.
2. Superintendent Brad Starnes gave a report on his attendance of the convention.

F. Custodial services

1. Superintendent Brad Starnes gave a comparison of positions, responsibilities and costs between using PCI and the district hiring their own custodial staff.
2. Discussion surrounded what would need to be done within the district to effectively hire their own staff, if the decision is made.

At 8:32 p.m., Ross Wahl moved the board take a five minute recess. Second by Jennifer Wilson. Motion passed with five “yes” votes cast. Returned at 8:37 p.m. No action was taken.

G. Audit recommendations

Based on the recommendations given by Varneys and Associates, the board decided to do the following:

1. Take action on a \$50,000 surety bond resolution for BOE treasurer, Sandy Glessner.
2. Superintendent Brad Starnes to look into prices and quality of products from the State Use Catalog and give a report to the board.
3. RCHS to make a list of what money is in each RCHS activity fund account and not allow negative balances.
4. Treasurer Sandy Glessner to submit bank reconciliations to future board meetings.

V. SUPERINTENDENT REPORTS

A. District update

1. Superintendent Brad Starnes gave a district update.

2. Ross Wahl moved the board proceed with Sports Court as the company to redo the flooring on the RCGS gym, if the material adequately meets the needs of the classes and activities that would utilize it. Second by Jennifer Wilson. Motion passed with five “yes” votes cast.
3. The board requested more information to be obtained regarding alternatives to Part B of Benchmark’s roof repair and replacement specifications.

B. 2014-2015 School Year Calendar

Superintendent Brad Starnes presented the calendar that the board’s calendar committee recommended from their recent meeting. It will be an action item for the January 6, 2013, board meeting.

VI. NEW BUSINESS

A. Policy

1. Ross Wahl presented a new policy he wished to add to the board’s policy book. It involves the Public Building Commission.
2. Superintendent Brad Starnes was directed to get input from KASB regarding the policy.
3. The board decided to do their own research regarding the background and intent of PBC, and invite a representative from the Riley County Commission to a future board meeting.

Dan Thomson entered the board meeting at 9:28 p.m.

VII. PERSONNEL

A. Executive session

1. At 9:28 p.m., David Higgins moved the board go into executive session with the Superintendent to discuss non-elected personnel for 20 minutes. Second by Randy Glenn. Motion passed with five “yes” votes cast. Returned at 9:48 p.m. No action was taken.
2. At 9:48 p.m., Ross Wahl moved the board return to executive session for 20 minutes. Second by David Higgins. Motion passed with six “yes” votes cast. Returned at 10:09 p.m. No action was taken.
3. At 10:09 p.m., Dan Thomson moved the board go into executive session without the Superintendent to discuss the Superintendent’s evaluation for 30 minutes. Second by David Higgins. Motion passed with six “yes” votes cast. Returned at 10:45 p.m. No action was taken.
4. At 10:45 p.m., Dan Thomson moved the board return to executive session for 30 minutes. Second by David Higgins. Motion passed with six “yes” votes cast. Returned at 11:21 p.m. No action was taken.

VIII. CORRESPONDENCE TO THE BOARD

Lori Mitchell thanked the board for flowers during her recent surgery.

IX. FUTURE MEETINGS

Kerry Thurlow announced the next regular meeting will be Monday, January 6, 2013, in the Riley County High School library at 7:00 p.m. A special meeting will be held from 11 a.m. to noon Jan. 3 in the band room at RCHS.

X. ADJOURNMENT

At 11:22 p.m., Jennifer Wilson moved the board adjourn the meeting. Second by David Higgins. Motion passed with six "yes" votes cast.

Kerry Thurlow, President

Jenae Suderman, Board Clerk

Guests at the USD 378 Riley County regular Board of Education meeting Dec. 16, 2013*

Charles Ray Dugan

Debi Wahl

Tom Nichols

Sylda Nichols

Melissa Wahl

Larry Tawney

Christine Tawney

Connie Satzler

Anita Basset

Ralph Wahl

Curt Porter

VaLynda Porter

Carmen Thurlow

Andy Thurlow

* Some names were illegible and/or some individuals did not sign in