

West Yellowstone Schools District 69
Regular School Board Meeting
AGENDA
6:30 PM October 11, 2022

1. Call Meeting to Order/Flag Salute
2. Recognition of Visitors
3. Approve Minutes –9/13/2022 Regular Board Meeting
9/22/2022 Special Board Meeting Action
4. Public Comment
5. Reports:
 - a) Student Council Information
 - b) WYEA Information
 - c) Clerk Information
 - d) Business Manager Information
6. Reports: Administration
 - a. 6-12 Principal/Activities Director Information
 - b. K-5 Principal/Superintendent Information
 - c. Maintenance Director Information
7. Recognition:
 - a. Kati Holtzman
8. Old Business:
9. New Business:
 - a. Policy Updates- 1st Reading Action
 - i. 2335F1 Action
 - ii. 2335F2 Action
 - iii. Revision of 1310 Action
 - b. Update on Fall Count for ANB Action
 - c. Addition to the Substitute List Action
 - d. Classified Staff Recommendation Action
 - e. Co-Curricular Revised Recommendation Action
 - f. Approval of Warrants and Claims Action
 - g. Student Attendance Agreements Action
 - h. Approval of Aptegy Contract Action
 - i. Adoption of New Logo Action
 - j. Approval of Tipping Procedure When Using District Credit Cards Action
 - k. Approval of Procedures for Online Viewing of Board Meetings Action
 - l. Approval of MOU with WYEA for Substitute Referral Stipend Action
 - m. Approval of MOU with CharlieHealth Action
 - n. Approval of Flysense Anti-Vaping Devices Purchase Action
10. Announcements
 - a) Upcoming Committee Meetings
 - Policy Committee -Tuesday, November 1st, 2022 - 5:30 PM School Library
 - Finance Committee- Tuesday, November 8th, 2022- 5:30 PM District Clerk Office
 - b) Next Regular Meeting – Tuesday, November 8, 2022 6:30 PM School Library
 - c) Board quorum will occur 10/19-21/2022 for MCEL conference in Missoula. There will be no school business discussed and no actions will be taken.
11. Adjournment

**West Yellowstone Schools District #69
Regular Meeting
September 13, 2022**

DRAFT MINUTES

The Board of Trustees of the West Yellowstone School District #69 met in regular session on September 13, 2022 in the West Yellowstone School Library at 6:30 PM.

Trustees Present: Kelsey Meitzel, Liz Watt, Glenn Hales, and Brandi Brown

Trustees Not Present: Bob Everest

Others Present: Coul Hill, K-5 Principal/Superintendent
Robert Orsini, 6-12 Principal
Norma Salinas, District Clerk/HR Officer

1. **Call Meeting to Order/Flag Salute:** Vice-Chairman Hales called the meeting to order and led the pledge of allegiance at 6:39 pm
2. **Recognition of Visitors:** Visitors were welcomed by the Board: Melinda Scarlett, Terry Harris, Tony Brey, Sarah Heames, and Shelley Johnson.
3. **Approve Minutes:** Motion by Meitzel to approve the draft minutes of the Regular Board meeting held on 8/9/2022 and those of the special board meetings held on 8/15/2022 and 8/25/2022. Motion seconded by Brown. Motion passed by unanimous vote of all who were present.
4. **Public Comment:** During public comment, Brandi Brown mentioned that the West Yellowstone Foundation is hosting their annual Happening this coming weekend. This is a huge event as the foundation has provided over 1.2 millions in scholarships to students from West Yellowstone Schools.
5. **Reports:**
 - A. **Student Council** -Emily Jehle reported that Homecoming week went well. The student council would like to see it moved to the 3rd week after school starts for next year. They went around painting windows for business as a fundraiser, then went around cleaning those windows as part of another fundraiser. They are also working on bringing the All Star program back again this year.
 - B. **WYEA** – Mrs. Melinda Scarlett thanked Mr. Hill, on behalf of the WYEA for open communication so far this year, and also the Board for hosting the annual staff luncheon during the PIR days in August.
 - C. **District Clerk** – Mrs. Salinas reported that the school year is off to a good start. She has been training and working with Mrs. Brandy Almond. It has been great having all the kids back in the building. Auditors will be here tomorrow, starting a little earlier than last year.
 - D. **Business Manager** - nothing to report
6. **Reports: Administration**
 - A. **Activities Director/6-12 Principal**– Mr. Orsini reported that this year is off to a good start, and thanked everyone that made the back to school festival a huge success. Thanks to all the local businesses for their donations. He reports that Ms. Jessica Picone has taken the lead with the advisory period. There is a plan for each day of the week this year. This year the students will lead their parents through what they have been learning. He mentioned that he is working with the teachers to see how the current curriculum can work with Standards-based grading. He has had two meetings with his coach and is working on walk-throughs. He is working on a form that he and Mr. Hill will go over and then plans to start implementing it to keep up with that teaching staff. Lastly he reported that students have started star testing. On the AD side of things he reports that we already have 8 XC athletes that have qualified for state. Currently we have 16 high school athletes and 4 junior high athletes on our XC team. HSVB has 21 athletes and the JHVB team consists of 15 junior high athletes. The varsity football team currently has 14 athletes, and might be gaining one more as we heard a former student might be moving back. The junior high football team currently consists of 29 athletes and we are about to gain two more on that list. He will be out of the office and attending the Western C AD meeting in Missoula tomorrow.
 - B. **Superintendent/K-5 Principal** – Mr. Hill reported that he recently accepted two resignations. Nubia Allen resigned from the ELL Paraprofessional position and Jennifer Jordan resigned from the Athletic Trainer position. Rahul Mirdoddi, the foreign math teacher, is arriving Wednesday evening. The special education teacher should be arriving the 1st week of October. He mentioned we still have a few open positions; ELL paraprofessional, regular ed paraprofessional, and a second special ed teacher. As always we are always looking to hire more substitutes. Mr. Hill reported that the first day of school and the back to school community went well. He thinks this was the 1st annual event, as he feels that lots was gained from it, plus he feels this was a great way to start the school year. He will be out of the office and attending the School Administrators of Montana (SAM) conference Monday and Tuesday next week. He updated the Board of current enrollment numbers; Elem- 144, JH- 65, and HS 81. WIN Time begins next week, STAR testing is

currently happening as well as Dibels as these results will be utilized to properly assign interventions. Classroom routines are settling, SBGR implementation is going well. Upcoming events: PAWS Assembly - 9/29, and PAWS Party- 9/30. Lastly he mentioned that he is impressed with what coach Clark has been doing with the junior high football team.

- C. **Maintenance Director-** Brad Wilsted reported that we passed the Boiler Inspection, but will likely need glycol replaced soon. Discovered an issue with the HVAC system, got a bid from Johnsons Control to repair it. Due to the damage being caused by a lightning storm early August, the Property Liability Insurance will cover the cost of damages and repairs. He gave the Board a list of items he has been working on since he started his employment with the district.

7. **Recognition:**

Mr. Hill wished to recognize the Board for all they do, the paraprofessionals for working together with the teachers to help cover for the SpEd teacher. He also recognize Sergeant Espinoza with the Army National Guard, for helping cover in the math room while the math teacher arrived. Liz Watt wished to recognize Mr. Doomsday as during the recent walk through the facilities it is very clear that the shop is very well organized and a safe environment for the students. She also recognized Toni Brey and Melinda Scarlett for all their hard work with the Junior High Volleyball Team. Kelsey Meitzel wished to recognized everyone that helped make the back to school community event such a success: Terry Beth with Pepsi, Dan Aviles with Frito Lays, Fish Camp Boys for the music, Mac Graham and Ginny Layshock for hand forming all the hamburger meat, and Tatiana Salinas.

8. **Old Business:**

9. **New Business:**

- A. **Approval of Administrative Consultant Contract-** Motion by Meitzel to approve hiring Kevin Flanagan as Administrative Consultant for the 2022-23 school year at \$41.00 per hour for up to 100 hours. Motion seconded by Watt. Motion passed by unanimous vote of those present.
- B. **Classified Staff Recommendation-** Motion by Brown to approve offering a 2022-23 contract to the following as part time paraprofessional/classroom aides: Kent Houston. Also Camille Houston- pending satisfactory background check results. Motion seconded by Meitzel. Motion passed by unanimous vote of those present.
- C. **Co-Curricular Staff Recommendation-** Motion by Brown to approve offering a 2022-23 co curricular contract to the following: Emily Rossberg- Co-MBI Sponsor, Rocio Salinas- 8th Grade Sponsor, Jo Stevens- Head Junior High Track Coach, Toni Brey- 7th Grade Sponsor, Terry Harris- Co-Junior Class Sponsor, and Heather Pfeifer- Co-Junior Class Sponsor. Motion seconded by Watt. Motion passed by unanimous vote of those present.
- D. **Approval of Addition to the 2022-23 Substitute List-** Motion by Meitzel to approve the following names to be added to the 2022-23 Substitute List: Carrie Hales and Nubia Allen. Also, Diane Clark Roboinson - pending satisfactory background check results. Motion seconded by Brown. Motion passed by unanimous vote of those present.
- E. **Approval of Purchase orders for Johnson Controls-** Motion by Watt to approve the Johnson Controls purchase orders as follows: Purchase order in the amount of \$19,397.00 to replace the HVAC System and controls damaged during lightning storm. Purchase order in the amount of \$7,418.00 to repair air handler bearings and motor mount. Motion seconded by Meitzel. Motion passed by unanimous vote of those present.
- F. **Approval of Individual Transportation Agreements-** Motion by Meitzel to approve the individual transportation agreements for three (3) students who live in the district but are not on the bus route. Motion seconded by Brown. Motion passed by unanimous vote of those present.
- G. **Approval of Out of District Attendance Agreements-** none presented
- H. **Approval of Payroll Warrants and Claims-** Motion by Watt to approve payroll warrants for 8/18/22 \$ 61,914.00. Claims for 8/18- \$47,022.97 & 9/6- \$132,380.06. Motion seconded by Brown. Motion passed by unanimous vote of those present.
- I. **Approval of New Co-Curricular Position Recommendation-** Motion by Brown to approve new co-curricular position of Music Accompanist for the 2022-23 Fall and Spring Semesters in the amount of \$1,000 per semester. Motion seconded by Meitzel. Motion passed by unanimous vote of those present.
- J. **Approval of Amendments to the 2022-23 Parent/Student Handbook-** Motion by Meitzel to approve the amendments to the Parent/Student handbook as presented by Mr. Hill. Motion seconded by Brown. Motion passed by unanimous vote of those present.
- K. **Approval of Ammendments to the 2022-23 Teacher Handbook-** Motion by Brown to approve the amendments to the 2022-23 Teacher Handbook as presented by Mr. Hill. Motion seconded by Maitzel. Motion passed by unanimous vote of those present.
- L. **MOU with the WYEA to correct CBA duration-** Motion by Watt to approve the MOU with the WYEA to correct CBA duration. The only change is in the year of the sunset. The typo read June 30, **2021**, the change will be June 30, 2024. Motion seconded by Meitzel. Motion passed by unanimous vote of those present.
- M. **Google Meet Option for Board Meetings-** The WYEA would like to discuss with the Board the option of continuing to offer google meet option during regular school board meetings. During public comment Shelley Johnson spoke in favor of continuing google meet options as she states that during the winter months, more people that live out of town can attend, people that work during the scheduled meetings can still listen to the meeting while working, parents can attend remotely while making dinner or putting their kids to bed, also she

**West Yellowstone Schools District #69
Special Board Meeting
September 22, 2022**

DRAFT MINUTES

The Board of Trustees of the West Yellowstone School District #69 met in a special session on September 22, 2022 at 12:00 pm in the West Yellowstone School Library.

Trustees Present: Bob Everest, Brandi Brown, and Liz Watt

Trustees Not Present: Glenn Hales & Kelsey Meitzel

Others Present: Coul Hill, Superintendent/K-5 Principal
Norma Salinas, District Clerk
Rob Orsini, 6-12 Principal/Athletic Director

1. **Call Meeting to Order/Flag Salute:** Chairman Everest called the meeting to order and led the pledge of allegiance at 12:00 pm.
2. **Recognition of Visitors:**
3. **New Business:**
 - A. **Classified Staff Recommendation:** Motion by Brown to approve offering Justice Moet Williams as Paraprofessional/Classroom Aide, pending satisfactory background check results. Motion seconded by Watt. Motion passed by unanimous vote of those present.
 - B. **Addition to the 2022-23 Substitute List:** Motion by Brown to approve the following names be added to the 2022-23 substitute list: Mary Gospodarek, also Estela Tatiana Salinas and Steve Hollowell - pending satisfactory background check results. Motion seconded by Watt. Motion passed by unanimous vote of those present.
4. **Announcements:**
 - **Next Regular Board Meeting-** Tuesday, October 11, 2022 @ 6:30 PM - **School's Library**
5. **Adjournment:** Meeting adjourned at 12:16 PM by Chairman Bob Everest

ATTEST:

Presiding Officer

District Clerk

Date



West Yellowstone School Board Meeting

-Agenda Item # 9a-

Motion					
Second					
For					
Against					
Abstained					
	Liz Watt	Kelsey Meitzel	Brandi Brown	Bob Everest	Glenn Hales

Date: 10.11.2022

Old Business ☐

New Business ☒

Topic

Policy Updates-
1st Reading

Information: ☒

Action: ☒

Attachments ☒

Originator(s): Mr. Coul Hill

Tabled:

Discussion:

Motion to approve the First Reading of the following policies as presented by Mr. Hill:

- i- Adoption of Policy 2335F1
- ii- Adoption of Policy 2335F2
- iii- Revisions to Policy 1310

Budget Considerations:

Recommendations:

Approve

Comments:

Policy 2335F1 - Human Sexuality Instruction Annual Notice

Dear Parent/Guardian,

The _____ School District is providing a notice that is required under the provisions of Senate Bill 99, which the 2021 Legislature passed, and Governor Gianforte signed into law. The operative section of law governing this notice is Section 20-7-120, MCA , which provides as follows:

20-7-120. Excused absences from curriculum requirements -- notice -- prohibited activities. (1) A parent, guardian, or other person who is responsible for the care of a child may refuse to allow the child to attend or withdraw the child from a course of instruction, a class period, an assembly, an organized school function, or instruction provided by the district through its staff or guests invited at the request of the district regarding human sexuality instruction. The withdrawal or refusal to attend is an excused absence pursuant to 20-5-103.

(2) Any school implementing or maintaining a curriculum, providing materials, or holding an event or assembly at which the district provides human sexuality instruction, whether introduced by school educators, administrators, or officials or by guests invited at the request of the school, shall adopt a policy ensuring parental or guardian notification no less than 48 hours prior to holding an event or assembly or introducing materials for instructional use.

(3) A school district shall annually notify the parent or guardian of each student scheduled to be enrolled in human sexuality instruction in the district or school in advance of the instruction of:

(a) the basic content of the district's or school's human sexuality instruction intended to be taught to the student; and

(b) the parent's or guardian's right to withdraw the student from the district's or school's human sexuality instruction.

(4) A school district shall make all curriculum materials used in the district's or school's human sexuality instruction available for public inspection prior to the use of the materials in actual instruction.

(5) A school district or its personnel or agents may not permit a person, entity, or any affiliate or agent of the person or entity to offer, sponsor, or furnish in any manner any course materials or instruction relating to human sexuality or sexually transmitted diseases to its students or personnel if the person, entity, or any affiliate or agent of the person or entity is a provider of abortion services.

(6) For purposes of this section, "human sexuality instruction" means teaching or otherwise providing information about human sexuality, including intimate relationships, human sexual anatomy, sexual reproduction, sexually transmitted infections, sexual acts, sexual orientation, gender identity, abstinence, contraception, or reproductive rights and responsibilities.

This notice is being provided comprehensively and in advance of the school year, also well in advance of the minimum notice of 48 hours prior to instruction to ensure full transparency and to provide a parent/guardian the right to opt their child out of "human sexuality instruction" as defined in (6) of the law above.

Courses and Related Activities Where the Topic of Human Sexuality Instruction Could Arise:

The district has four categories of activities that involve human sexuality instruction as defined in the law.

1. **Health Enhancement Curriculum:** The first category consists of designated courses involving human sexuality instruction that are part of our health curriculum. Although none of these

courses are exclusively devoted to human sexuality instruction, the topic of human sexuality does arise in the typical course delivery at various times.

- a. Course 1, [including length and course name].
 - b. Course 2, []
 - c. Course 3, []
2. **Other Courses:** The second category consists of other courses where topics related to or involving human sexuality instruction arise incidentally through addressing topics germane to the course and consistent with accreditation standards. These courses include but are not limited to science and literature.
- a. Course 1, [including length and course name].
 - b. Course 2, []
 - c. Course 3, []
3. **Other Services Provided by Designated Staff:** The third category consists of student-initiated inquiries of school district staff that, in order to address, may involve human sexuality as defined in law. Typical staff involved in these interactions include but are not limited to librarians, counselors, and school nurses. Inquiries will be addressed on an age-appropriate basis using the professional judgment of licensed, certified, or otherwise authorized school personnel.
4. **Special Events and Student Assemblies:** The fourth category consists of special events and student assemblies periodically scheduled that touch on topics of student health and which may involve incidental mention of topics related to human sexuality instruction as defined in the law. The following are dates and times when such assemblies are scheduled during the upcoming school year:
- a. Date 1, [including event or assembly name].
 - b. Date 2, []
 - c. Date 3, []

Notice of Your Rights:

As a parent/guardian of a student, you have the right to refuse to allow your child to attend or withdraw your child from a course of instruction, a class period, an assembly, an organized school function, or instruction provided by the district through its staff or guests invited at the request of the district regarding human sexuality instruction. The withdrawal or refusal to attend is an excused absence pursuant to Seciton 20-5-103, MCA. You can opt your child out of human sexuality instruction by providing the school district written notice by completing, signing, and submitting the attached form.

Links to Materials:

The following link will provide you access to the following:

1. The basic content of the district's or school's human sexuality instruction; and
2. All curriculum materials used in the district's human sexuality instruction.

Human Sexuality Instruction Opt-Out Form
For _____ School Year

A family who does not want their student to receive human sexuality instruction at school may request to opt out of such instruction by completing this form.

I, _____, Parent or Guardian of, _____ a student enrolled at _____ School District, request my student not receive human sexuality instruction for the duration of the _____ school year in a manner consistent with the unexcused absence methods identified by the School District as specified in Section 20-5-103, MCA.

I understand my student will not attend any courses, special events, student assemblies where human sexuality instruction occurs. I also understand my student will not receive any services from school district staff regarding human sexuality instruction that may include but are not limited to individual services from teachers, librarians, nurses, or counselors that may related to human sexuality. A student seeking such services will be redirected to the parent in accordance with the decision noted on this form.

I acknowledge I have received notification of my rights in this area under Section 20-7-120, MCA, and have been provided an opportunity to review related information and materials on this topic.

I may withdraw this opt out in writing at anytime.

Parent

Date

Received by:

School Official

Date

Policy 2335F2 - Human Sexuality 48 Hour Notice
For Unanticipated Introduction of Human Sexuality Instruction Not Addressed in Annual Notice

Dear Parent/Guardian,

The _____ School District is providing a notice that is required under the provisions of Senate Bill 99, which the 2021 Legislature passed, and Governor Gianforte signed into law. The operative section of law governing this notice is Section 20-7-120, MCA which provides as follows:

- 20-7-120. Excused absences from curriculum requirements – notice – prohibited activities.** (1) A parent, guardian, or other person who is responsible for the care of a child may refuse to allow the child to attend or withdraw the child from a course of instruction, a class period, an assembly, an organized school function, or instruction provided by the district through its staff or guests invited at the request of the district regarding human sexuality instruction. The withdrawal or refusal to attend is an excused absence pursuant to [20-5-103](#).
- (2) Any school implementing or maintaining a curriculum, providing materials, or holding an event or assembly at which the district provides human sexuality instruction, whether introduced by school educators, administrators, or officials or by guests invited at the request of the school, shall adopt a policy ensuring parental or guardian notification no less than 48 hours prior to holding an event or assembly or introducing materials for instructional use.
- (3) A school district shall annually notify the parent or guardian of each student scheduled to be enrolled in human sexuality instruction in the district or school in advance of the instruction of:
- (a) the basic content of the district's or school's human sexuality instruction intended to be taught to the student; and
- (b) the parent's or guardian's right to withdraw the student from the district's or school's human sexuality instruction.
- (4) A school district shall make all curriculum materials used in the district's or school's human sexuality instruction available for public inspection prior to the use of the materials in actual instruction.
- (5) A school district or its personnel or agents may not permit a person, entity, or any affiliate or agent of the person or entity to offer, sponsor, or furnish in any manner any course materials or instruction relating to human sexuality or sexually transmitted diseases to its students or personnel if the person, entity, or any affiliate or agent of the person or entity is a provider of abortion services.
- (6) For purposes of this section, "human sexuality instruction" means teaching or otherwise providing information about human sexuality, including intimate relationships, human sexual anatomy, sexual reproduction, sexually transmitted infections, sexual acts, sexual orientation, gender identity, abstinence, contraception, or reproductive rights and responsibilities.

This notice is being provided to inform you of human sexuality instruction that was not specifically addressed in the annual notification you previously received. The law states if the school is implementing or maintaining a curriculum, providing materials, or holding an event or assembly at which the district provides human sexuality instruction, whether introduced by school educators, administrators, or officials or by guests invited at the request of the school, the school shall provide parental or guardian notification no less than 48 hours prior to holding an event or assembly or introducing materials for instructional use.

Notice of Your Rights:

This notice is intended to inform parents that the following course or event is going to provide instruction or information on human sexuality: _____.

The nature of the instruction or information is as follows: _____

As a parent/guardian of a student, you have the right to refuse to allow your child to attend or withdraw your child from the above-noted course of instruction, a class period, an assembly, an organized school function, or instruction provided by the district through its staff or guests invited at the request of the district regarding human sexuality instruction. The withdrawal or refusal to attend is an excused absence pursuant to Section 20-5-103, MCA.

You can opt your child out of human sexuality instruction by providing the school district written notice by completing, signing, and submitting the attached form prior to the date identified in the above-notice.

**Human Sexuality Instruction Opt-Out Form
48 Hours Advance Notice of Course or Event**

A family who does not want their student to receive human sexuality instruction for a newly introduced curriculum, material, or event not previously addressed in the provided annual notice at school may request to opt out of such instruction by completing this form.

I, _____, Parent or Guardian of, _____ a student enrolled at _____ School District, request my student not receive human sexuality instruction during _____ a course or event to be held on _____. This request will be handled in a manner consistent with the unexcused absence methods identified by the School District as specified in Section 20-5-103, MCA.

I understand my student will not attend any courses, special events, student assemblies where human sexuality instruction occurs. I also understand my student will not receive any services from school district staff regarding human sexuality instruction that may include but are not limited to individual services from teachers, librarians, nurses, or counselors that may related to human sexuality. A student seeking such services will be redirected to the parent in accordance with the decision noted on this form.

I acknowledge I have received notification of my rights in this area under Section 20-7-120, MCA, and have been provided an opportunity to review related information and materials on this topic.

I may withdraw this opt out in writing at any time.

Parent

Date

Received by:

School Official

Date

West Yellowstone K-12 Schools

Adopted on: 02/2012

Reviewed on: 01/2012, 09/2013, 7/14/20

1310 - R

BOARD OF TRUSTEES

Revised on: 12/12/16, 5/11/21

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District Policy and Procedures

The policies contained in this manual are adopted, implemented, and enforced in accordance with the supervisory authority vested with the Board of Trustees in accordance with Article X, section 8 of the Montana Constitution and related statutes, regulations and court decisions.

Adoption and Amendment of Policies

Proposed new policies and proposed changes to existing policies shall be presented in writing for reading and discussion at a regular or special Board meeting. Interested parties may submit views, present data or arguments, orally or in writing, in support of or in opposition to proposed policy. Any written statement by a person, relative to a proposed policy or amendment, should be directed to the District Clerk prior to the final reading. The final vote for adoption shall take place not earlier than at the second (2nd) reading of the particular policy. New or revised policies that are required, or have required language changes based on State or Federal law, or are required changes by administrative rule, may be adopted after notice has been given through the board agenda.

All new or amended policies shall become effective on adoption, unless a specific effective date is stated in the motion for adoption.

Policies, as adopted or amended, shall be made a part of the minutes of the meeting at which action was taken and also shall be included in the District's policy manual. Policies of the District shall be reviewed on a regular basis.

Policy Review

Policy may be reviewed each month in accordance with following schedule:

<u>Month Reviewed</u>	<u>Sections for Review</u>	<u>Month Approved</u>
September	1000-Board of Trustees	October
October	2000-Instruction	November
November	3000-Students	December
January	4000-Community Relations	February
February	5000-Personnel	March
March	6000-Administration	April
April	7000-Financial Management	May
May	8000-Non-Instructional Operations	June

Policy Manuals

The Superintendent shall develop and maintain a current policy manual which includes all policies of the District. Every administrator, as well as staff, students, and other residents, shall have ready access to District policies.

Suspension of Policies

Under circumstances that require waiver of a policy, the policy may be suspended by a majority vote of the trustees present. To suspend a policy, however, all trustees must have received written notice of the meeting, which includes the proposal to suspend a policy and an explanation of the purpose of such proposed suspension.

Administrative Procedures

The Superintendent shall develop such administrative procedures as are necessary to ensure consistent implementation of policies adopted by the Board.

When a written procedure is developed, the Superintendent shall submit it to the Board as an information item.

Legal References:	§ 20-3-323, MCA	District policy and record of acts
	10.55.701, ARM	Board of Trustees



West Yellowstone School Board Meeting

-Agenda Item # 9b-

Motion					
Second					
For					
Against					
Abstained					
	Liz Watt	Kelsey Meitzel	Brandi Brown	Bob Everest	Glenn Hales

Date: 10.11.2022

Old Business ☐

New Business ☒

Topic

Update on Fall Count
For ANB

Information: ☒

Action: ☒

Attachments ☒

Originator(s): Mr. Coul Hill

Tabled:

Discussion:

Mr. Hill to update the Board on the recent Fall Count for ANB.

Budget Considerations:

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Recommendations:

Approve

Comments:



Fall Student Count For ANB Summary By District

October 3, 2022 Enrollment

County: 16 Gallatin

School Year: 2022-2023

District: 0374 West Yellowstone K-12

Budget Unit: E1 M1 H1

SCHOOLS IN THIS DISTRICT

0495	West Yellowstone School
0496	West Yellowstone HS
1704	West Yellowstone 6-8

TOTAL STUDENT COUNT FOR ANB BY GRADE - DISTRICT

Grade	Fall Students
Kindergarten Full E1	27
1st Grade E1	21
2nd Grade E1	20
3rd Grade E1	21
4th Grade E1	27
5th Grade E1	25
6th Grade E1	24
E1 Total	165
7th Grade M1	24
8th Grade M1	18
M1 Total	42
9th Grade H1	19
10th Grade H1	21
11th Grade H1	24
12th Grade H1	18
H1 Total	82
District Total:	289

PART-TIME STUDENTS - DISTRICT

		Not Counted For ANB < 180 hrs/yr	Parttime Count 180-359 hrs/yr	Parttime Count 360-539 hrs/yr	Parttime Count 540-719 hrs/yr
9-12 Grade H1	Fall	1	0	0	0

* Used to calculate FY2023-2024 budget limits



Fall Student Count For ANB Summary By District

October 3, 2022 Enrollment

PART-TIME STUDENTS - DISTRICT

		Not Counted For ANB < 180 hrs/yr	Parttime Count 180-359 hrs/yr	Parttime Count 360-539 hrs/yr	Parttime Count 540-719 hrs/yr
7-8 Grade M1	Fall	1	0	0	0

Students who turned 19 on or before September 10, 2022 are not included in part-time students counted for ANB, unless the student meets the requirements for inclusion as stated in 20-9-311 (7)(c).

Student Achievement Gap

American Indian Students Counted For The FY2024 American Indian
Achievement Gap Payment 0

* Used to calculate FY2023-2024 budget limits

Montana Automated Education Financial and Information Reporting System

10/6/2022 8:54:41 AM PRD rptEnrollmentDistrictSummary

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West Yellowstone School Board Meeting

-Agenda Item # 9c-

Motion					
Second					
For					
Against					
Abstained					
	Liz Watt	Kelsey Meitzel	Brandi Brown	Bob Everest	Glenn Hales

Date: 10.11.2022

Old Business ☐

New Business ☒

Topic

Addition to the 2022-23
Substitute List

Information: ☒

Action: ☒

Attachments ☐

Originator(s): Mr. Coul Hill

Tabled:

Discussion:

Recommend the following names get added to the 2022-23 Substitute List:

Shavonda Lawanda Robinson- pending satisfactory background check result.

Budget Considerations:

Recommendations:

Approve

Comments:



West Yellowstone School Board Meeting

-Agenda Item # 9d-

Motion					
Second					
For					
Against					
Abstained					
	Liz Watt	Kelsey Meitzel	Brandi Brown	Bob Everest	Glenn Hales

Date: 10.11.2022

Old Business ☐

New Business ☒

Topic

**Classified Staff
Recommendation**

Information: ☒

Action: ☒

Attachments ☐

Originator(s): Mr. Coul Hill

Tabled:

Discussion:

Recommend offering a 2022-23 contract to the following as paraprofessionals/classroom aide:

Caitlyn Johnson- pending satisfactory background check.

Budget Considerations:

Recommendations:

Approve

Comments:



West Yellowstone School Board Meeting

-Agenda Item # 9e-

Motion					
Second					
For					
Against					
Abstained					
	Liz Watt	Kelsey Meitzel	Brandi Brown	Bob Everest	Glenn Hales

Date: 10.11.2022

Old Business ☐

New Business ☒

Topic

Co-Curricular Staff
Recommendation

Information: ☒

Action: ☒

Attachments ☐

Originator(s): Mr. Rob Orsini

Tabled:

Discussion:

Recommend offering a 2022-23 co-curricular contract to the following:

Heather Pfeifer- 11th Grade Sponsor

Budget Considerations:

Recommendations:

Approve

Comments:



West Yellowstone School Board Meeting

-Agenda Item # 9f-

Motion					
Second					
For					
Against					
Abstained					
	Liz Watt	Kelsey Meitzel	Brandi Brown	Bob Everest	Glenn Hales

Date: 10.11.2022

Old Business ☐

New Business ☒

Topic

Approval of
Warrants & Claims

Information: ☒

Action: ☒

Attachments ☒

Originator(s): Mr. Coul Hill

Tabled:

Discussion:

Payroll Warrants: 9/20/2022 \$222,721.51.

Claims: As Presented Tonight

Budget Considerations:

Recommendations:

Approve

Comments:

09/20/22
15:46:43

WEST YELLOWSTONE K-12 SCHOOLS
Check Register For Payrolls from 09/01/22 to 09/30/22

Page: 1 of 3
Report ID: W100

Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed	Receipt Acct
-85548	420 Nubia Allen	131.43	09/20/22	9/22	
1039	535 Brandy Almond	3015.88	09/20/22		
-85547	540 Josie Anderson	3248.32	09/20/22	9/22	
1040	447 Jacinto Arredondo	2554.55	09/20/22		
-85546	510 Daniel J. Barrett	2795.40	09/20/22	9/22	
-85545	525 Richard Blake	3553.86	09/20/22	9/22	
-85544	458 Toni Brey	2867.69	09/20/22	9/22	
1041	430 Samantha Brown	2195.64	09/20/22		
1042	507 Alma C. Clark	577.19	09/20/22		
1043	508 Jessica Clark	443.28	09/20/22		
1044	532 Roger Scott Clark	759.06	09/20/22		
-85543	460 Victor Diaz	2482.00	09/20/22	9/22	
-85542	454 Dewey Dumsday	2082.67	09/20/22	9/22	
-85541	511 Lucas Eaton	2969.94	09/20/22	9/22	
-85540	94 Kevin S. Flanagan	120.34	09/20/22	9/22	
1045	505 Michael Frazelle	887.18	09/20/22		
1046	544 Abril Garcia Alvarez	92.35	09/20/22		
1047	537 Sierra Garner	1114.37	09/20/22		
-85539	118 Sarah Wind Grube	3130.04	09/20/22	9/22	
-85538	445 Terry Harris	4053.74	09/20/22	9/22	
1048	488 Heidi Hauck	1899.79	09/20/22		
-85537	536 Coulter Hill	5273.38	09/20/22	9/22	
-85536	539 Tatia Hill	2522.91	09/20/22	9/22	
-85535	444 Kati Holtzman	1574.78	09/20/22	9/22	
1049	545 Camille Oakland Houston	488.48	09/20/22		
1050	457 Kent Houston	845.46	09/20/22		

09/20/22
15:46:43

WEST YELLOWSTONE K-12 SCHOOLS
Check Register For Payrolls from 09/01/22 to 09/30/22

Page: 2 of 3
Report ID: W100

Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed	Receipt Acct
1051	522 Mildre Javier-Valerio	1727.68	09/20/22		
-85534	152 Shelley Warren Johnson	4249.73	09/20/22	9/22	
-85533	346 Carly King	4289.49	09/20/22	9/22	
-85532	521 Kiley Knight	1833.36	09/20/22	9/22	
-85531	400 Leslie McBirnie	411.96	09/20/22	9/22	
-85530	201 Nancy McPherson	4694.20	09/20/22	9/22	
-85529	221 Megan P. Mentzer	3862.25	09/20/22	9/22	
-85528	218 Robert V. Orsini	3797.99	09/20/22	9/22	
-85527	524 Katie Parsons	1863.96	09/20/22	9/22	
-85526	523 Heather Pfeifer	2408.18	09/20/22	9/22	
-85525	506 Jessica Picone	2592.75	09/20/22	9/22	
1052	514 Katherine Robinson	2106.00	09/20/22		
-85524	352 Emily Collette Rossberg	3824.71	09/20/22	9/22	
-85523	377 Shay Ryan Rossberg	2412.83	09/20/22	9/22	
-85522	417 Norma Salinas	4577.18	09/20/22	9/22	
-85521	471 Rocio Salinas-Diaz	2337.92	09/20/22	9/22	
-85520	462 Melinda Scarlett	4151.97	09/20/22	9/22	
1053	530 Lynda Sloan	46.17	09/20/22		
-85519	345 Jo Stevens	5487.47	09/20/22	9/22	
1054	543 Arloa Stewart	1088.67	09/20/22		
-85518	297 Karrie L. Taggart	2087.87	09/20/22	9/22	
-85517	474 Todd W. Watkins	1011.41	09/20/22	9/22	
1055	519 Susan Whitesides	90.35	09/20/22		
1056	538 Bradley Wilsted	3223.70	09/20/22		
-85516	512 Linda Wolf	1292.16	09/20/22	9/22	
Total For Employees:		51	117149.69		

09/20/22
15:46:43

WEST YELLOWSTONE K-12 SCHOOLS
Check Register For Payrolls from 09/01/22 to 09/30/22

Page: 3 of 3
Report ID: W100

Check #	Payee #/Name	Check Amount	Date Issued	Period Redeemed	Receipt Acct
1057	457 AFTER TAX R SECURITY BENEFIT RETIREM	100.00	09/20/22		
1058	457 PRE TAX RET SECURITY BENEFIT RETIREM	150.00	09/20/22		
1059	AFLAC PRE-TAX AFLAC	1185.99	09/20/22		
1060	DELTA CERT 23 ALLIED ADMINISTATORS FOR	1043.54	09/20/22		
1061	DELTA CLASS 23 ALLIED ADMINISTRATORS FO	775.58	09/20/22		
1062	EQUITABLE- 403B EQUITABLE	200.00	09/20/22		
-85515	FIT FIRST INTERSTATE BANK	36030.16	09/20/22	9/22	
1063	HSA - YELL BB YELLOWSTONE BASIN BANK	1760.62	09/20/22		
1064	HSA-1STSEC 1ST SECURITY BANK	4683.11	09/20/22		
1065	IWO- CHILD SUPP WASHINGTON STATE SUPPORT	500.00	09/20/22		
1066	MUST CERT 23 MUST INSURANCE PLANS	17235.00	09/20/22		
-85513	P.E.R.S. MPERA	5129.47	09/20/22	9/22	
-85514	SIT DEPARTMENT OF REVENUE	6891.00	09/20/22	9/22	
-85512	TRS TEACHERS RETIREMENT SYST	23234.39	09/20/22	9/22	
1067	TSA-VALIC VARIABLE ANNUITY LIFE IN	450.00	09/20/22		
-85511	Unempl. Insur. MTSUIP	1294.51	09/20/22	9/22	
1068	VSP CERT 23 PEAK 1 ADMINISTRATION	354.66	09/20/22		
1069	WAGE WORKS INC WAGE WORKS INC	41.66	09/20/22		
-85510	WYEA UNION DUES WEST YELLOWSTONE EDUCATI	884.99	09/20/22	9/22	
1070	Workers' Comp MSGIA - WCCRP	3627.14	09/20/22		
Total For Deductions		20	105571.82		
# of Checks:		71	Total:	222721.51	



West Yellowstone School Board Meeting

-Agenda Item # 9g-

Motion					
Second					
For					
Against					
Abstained					
	Liz Watt	Kelsey Meitzel	Brandi Brown	Bob Everest	Glenn Hales

Date: 10.11.2022

Old Business ☐

New Business ☒

Topic

Student Attendance
Agreements

Information: ☒

Action: ☒

Attachments ☐

Originator(s): Mr. Coul Hill

Tabled:

Discussion:

Recommend the approval of Student Attendance Agreements:

As Presented Tonight

Budget Considerations:

Recommendations:

Approve

Comments:



West Yellowstone School Board Meeting

-Agenda Item # 9h-

Motion					
Second					
For					
Against					
Abstained					
	Liz Watt	Kelsey Meitzel	Brandi Brown	Bob Everest	Glenn Hales

Date: 10.11.2022

Old Business ☐

New Business ☒

Topic

Approval of
Apptegy Contract

Information: ☒

Action: ☒

Attachments ☒

Originator(s): Mr. Coul Hill

Tabled:

Discussion:

Recommend the approval of a one-year contract with Apptegy in the amount of \$11,790 (\$5000 for the one-time initial build cost and \$7,040 for the annual reoccurring cost) to build, service, and maintain a new website with the smart phone app.

Budget Considerations:

Recommendations:

Approve

Comments:



Powering Your School's Identity

Apptegy started in 2014 with the goal of enabling schools to build a strong brand and communicate more effectively with their audiences. In 2015, we worked with our first three beta clients. Today, in 2022 we've partnered with more than 2,500 clients in all 50 states to build their website, custom mobile app, and the alert and notification system.

What Makes Us Different

1 Thrillshare's Ease of Use

With our publishing platform, Thrillshare, **you don't need to have any programming knowledge** to update your district's website, app or notification system. Now promoting your success stories across all communication channels can be done right from your smartphone.



I have to tell you, this platform is GREAT. Thrillshare simplifies the process of posting things to various school online resources to the point where I can see where we will be sharing so much with parents, especially on the APP.



2 The User Experience for Your Community

Wherever your community interacts with you online, **they'll be able to engage with ease**. No more pinching or pulling to view your website on a smartphone or being redirected somewhere else from your app.

All of you at Apptegy have been absolutely wonderful to work with. We have received great feedback on our new website and app, and one of our most recent posts reached more people than we ever have! That would never have happened without Thrillshare!



3 Your Experience Working With Us

From the beginning, Apptegy set out to be more than a software provider. We strive to be a true partner and resource for our districts. That commitment and our personal, fast and easy support has earned Apptegy an unheard of **99% client retention rate**.



Scope & Deliverables

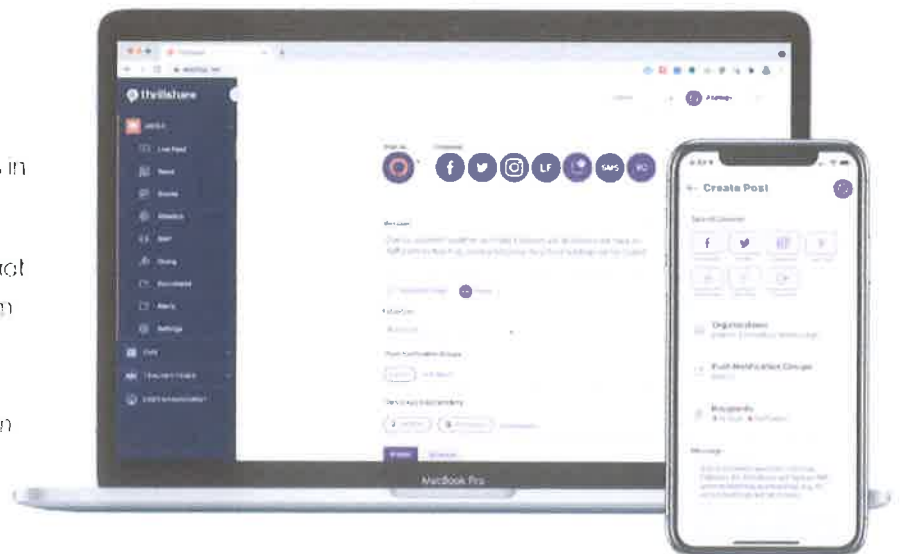
At Apptegy, we've developed the first publishing platform for school districts, so your team manages all of your communication channels from a single place. This means you'll share more stories with your community without creating more work for your staff.

By eliminating the technological barrier required to communicate, Thrillshare makes it easy to assign roles and privileges to your team to update what they care most about. With this level of customization and control, you can be confident about consistent messaging being shared with your community.

Publishing Platform

From the beginning, Thrillshare was designed to contain all your district communication channels in one place.

Built specifically for school districts, Thrillshare not only manages your website, but also your custom mobile app, all of your social media channels, and your alerts and notification system. Keeping information up-to-date is **as easy as it gets**, from the lunch menu to your calendar and news.



Mobile Apps

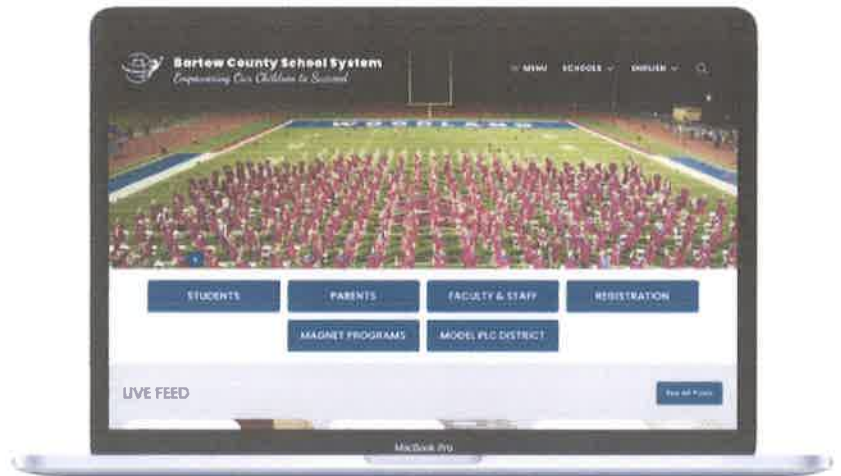
We build beautiful mobile apps for **Android and iPhone** that focus on what really matters: the user experience. A user experience that delights parents and community members means they will continue to come back to the app for meaningful information.





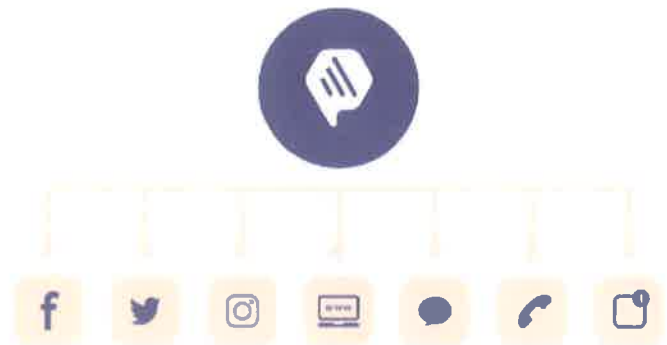
Websites

We will work with you to understand how you want your district brand to come across by creating a new website. Within your common branding, each school webpage can be customized, using the school's specific colors, mascots, logos, etc. We want your website to stay fresh and never grow stale, so we **include a free re-design** with each year of our partnership.



Alerts

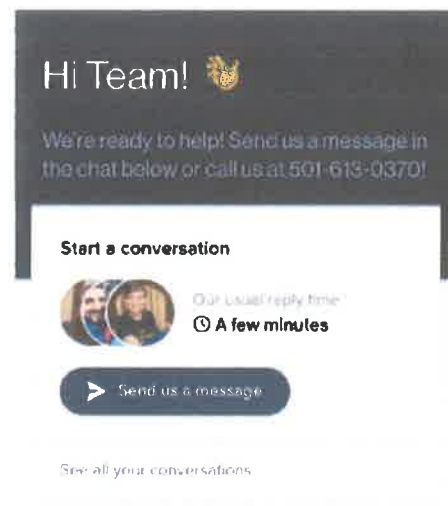
In order to save you time, we can automatically **sync with your Student Information System** so you can send out text, phone and email notifications. Easily send and schedule *recurring alerts* like attendance calls. Plus, with state-of-the-art technology, your text, email and voice calls can be automatically translated.



Transition & Support

We handle all of the heavy lifting including design, development, static content migration, training and ongoing support. Your own dedicated contacts at Apptegy during implementation and after launch make it an easy transition for the district.

With **unlimited training and prompt support**, every Thrillshare user will always have someone to assist with any questions that arise.



I. Estimated Transition Timeline

Kick-off

Week 1

We get our partnership started with a meeting to introduce stakeholders on your side and ours. In this meeting, we will cover our detailed roadmap, initial designs, and the overall structure of the planned implementation.

Design

Weeks 2-3

We create a mockup as a first draft and iterate from there. Since we've already established a good understanding of what you're looking for in the kick-off call, this process is typically quite fast.

Development & Content Migration

Weeks 4-6

Once we're done with the development, we migrate your static content for you. After our team has gone through your entire website and app and confirmed that everything is working, we will ask you to approve the content and functionality as well.

Training Sessions

Weeks 7-8

An ideal training schedule will include a setup call with your project lead, in-depth sessions for all of your power users, and introduction sessions for casual users.

Launch Campaign

Weeks 9-10

Flipping the switch is all it takes: we just point your domain to our servers and the change to the new website will be instant.

Of course we don't want the switch to go unnoticed by your community. That's why we design an entire launch campaign around the app and website with you. You'll get a custom marketing playbook, including graphics, videos, and a launch plan.

Support

Ongoing

Now that you are live, we work together to drive adoption of your new website and mobile app. You will be working closely with your Client Success Manager on marketing strategies and our Support Team on any questions your users have after the switch.



II. Schedule of Pricing


Description	Price	Qty	Subtotal
Mobile App Development (one-time) One-time app development for IOS and Android apps for the District *Billed one-time	\$9,500	1	\$9,500
Small School Pricing (one-time) Discounting the development cost by 50% for small school pricing if signed on or before 10/23/22	-\$4,750	1	-\$4,750
Thrillshare (annual) Thrillshare Publishing Platform (desktop and mobile) for~ 280 students *Billed and payable in full annually *For Clients that elect automatic renewal, pricing subject to 3% annual increases after last year of initial purchased term(see Terms for more info)	\$7,040	1	\$7,040
Website design and hosting Up to 1 re-design per contract year Included in Thrillshare cost	\$0	1	\$0
Alerts Unlimited text, voice, and email alerts Included in Thrillshare cost *Subject to Carrier restrictions (see Terms for more info), including, but not limited to, character limits per SMS message [currently 320 characters per SMS message]	\$0	1	\$0
Support, service, and training Included in Thrillshare cost	\$0	1	\$0
Static content migration Included in Thrillshare cost	\$0	1	\$0

TOTAL

\$11,790

III. Payment Schedule

Bill Date	Amount
60 Days from signature	\$11,790 (\$4,750 discounted development + \$7,040 annual)
December 2023	\$7,040 annual (if renewed)
*Subject to 3% increase for renewal	

 Coul Hill

*Agreed to and accepted by: _____

BY THE SIGNATURE ABOVE, the institution ("Client") agrees that this Software and Services Agreement of Apptegy, Inc. (consisting of the foregoing Estimated Transition Timeline and Schedule of Pricing, the "Agreement") includes and is subject to the Additional Terms and Conditions of Service (the "Terms") attached to and incorporated in this Agreement.

Client acknowledges receipt of this Agreement and the Terms, and hereby accepts and agrees to be bound by this Agreement and the Terms. By signing above, the person warrants that she or he has the authority to act on behalf of and bind Client to this Agreement and the Terms.



Master Services Agreement

The following terms and conditions are a binding part of the Order Form and Master Services Agreement of Apptegy, Inc. (together with its affiliates, agents, and assigns, "**Apptegy**") between Apptegy and the Client that is set out in the Order Form. References to the "**Agreement**" below collectively include the Order Form (including and incorporating the terms and conditions set out in the "**Estimated Transition Timeline**" and the "**Schedule of Pricing**" that is provided with this Agreement) and the following terms and conditions. This Agreement provides the terms and conditions for Client to purchase and use Apptegy's Services (as defined below). Capitalized terms used but not otherwise defined in the following terms and conditions will have the meanings given to them in the Order Form.

1. Integration with Other Documents. This Agreement is the entire agreement between Apptegy and Client with respect to the Services, except as expressly set out below. No separate written or online agreements or terms and conditions will be incorporated in this Agreement or otherwise bind the parties unless expressly set out in this Agreement or in a Client Addendum (as defined below). The Client Addendum will control and govern with respect to all matters expressly set out in the Client Addendum, and this Agreement will control and govern in all circumstances. To be enforceable on the parties, any amendment, modification, or additions to the terms and conditions of this Agreement must be set out in a separate written addendum to this Agreement confirming such amendments, modifications, and/or additions in writing (a "**Client Addendum**").

2. Services; License. During the Term, Apptegy will provide, and Client and the individuals allowed to access the Services by or on behalf of Client ("**User(s)**") may access and use, the products and services set out in the Schedule of Pricing (collectively, "**Services**"). Client hereby grants Apptegy a limited, nonexclusive, revocable, worldwide, fully-paid, royalty-free license to use, copy, and modify Client's information, material, data, photographs, videos, intellectual property (including without limitation all copyrights, trademarks, service marks, and similar rights), and other content (collectively, "**Client Content**") for providing and improving the Services. Client's right to access and use the Services, and Apptegy's license to Client Content, will automatically terminate upon termination or expiration of this Agreement.

3. Fees. Client will pay to Apptegy all fees set out in the Schedule of Pricing. Upon execution of this Agreement, Apptegy will submit an initial invoice to Client for the first year of Services and for all other fees due upon execution. Apptegy will invoice all subsequent-year fees on or about the anniversary of the launch date for Client's Services (the "**Client Launch Date**"). Client agrees to pay all invoices in full within 30 days of the date of the invoice. Client agrees that (i) development and implementation fees are due in full upon execution of this Agreement, (ii) fees for use of the Services are payable in annual portions for each year of the Term as set out in the Schedule of Pricing, (iii) fees for use of the Services are subject to Three Percent (3%) annual increases, starting the first renewal year after the last year of the term initially purchased by Client and continuing each year thereafter, as set out in the Schedule of Pricing, and (iv) discounts for purchases of bundled Services will automatically expire if Client cancels any of the bundled Services and Client will thereafter be invoiced for the full price of the continuing Services. Client acknowledges that fees for Services do not include taxes, duties, and other government charges, including sales, use, consumption, VAT, GST, and other withholding, as applicable, and Client is solely responsible for any such obligations.

4. Term. The term of this Agreement ("**Term**") will start on the date Apptegy receives an executed Agreement from Client and will terminate on the anniversary of the Client Launch Date that is after the number of years initially purchased by Client, as set out in the Schedule of Pricing, plus any renewal periods. This Agreement and its terms will automatically renew for successive, additional periods of one (1) year upon Client's payment of an invoice for such period. Subject only to applicable procurement and appropriations law, Client agrees that it may not terminate this Agreement before the expiration of any then-current Term without cause, unless Client pays Apptegy all fees in full for all term years of the then-current Term, as set out in the Schedule of Pricing, plus payment of any previously discounted amounts for the Services during the Term. All fees paid to Apptegy are non-refundable, subject only to applicable procurement and appropriations law.

5. Performance Terms. In addition to this Agreement, the rights and obligations of the Client and Apptegy with respect to the providing, accessing, and using the Services will also be subject to and governed by the Apptegy Terms of Use ("**Terms of Use**") and Privacy Policy ("**Privacy Policy**"), available at the following links: <https://www.apptegy.com/terms-and-conditions/> and <https://www.apptegy.com/privacy-policy/>. The Terms of Use and Privacy Policy, as each may be amended, are incorporated into this Agreement in their entirety, as applicable to Client. Without limiting the generality of the foregoing, the Terms of Use and Privacy Policy set out and govern the terms and conditions for Services availability, User eligibility and acceptable use, data privacy and security, regulatory notices and information, warranties, disclaimers, and liability limitations, and other related terms. By executing this Agreement, Client agrees that it has reviewed the Terms of Use and Privacy Policy and agrees to be bound by all terms and conditions therein.

6. Carrier Restrictions. Apptegy provides unlimited text, voice, and email messaging to Client subject to restrictions placed on Apptegy by mobile and wireless carriers and network operators (collectively, "**Carriers**"). For example, Carriers have (i) placed limits on the number of characters that may be included in messages sent via the Services and (ii) placed restrictions on the type of messaging content that may be sent through the Services. Carrier restrictions are not within the control of Apptegy and are subject to change without notice. When a Carrier places new or modified restrictions on Apptegy, certain features and functions of the Services may change as a result without notice to you. Client agrees that Apptegy will not be responsible or liable for any change in Services that arise from or in connection with Carrier restrictions.

7. TCPA/CTIA Compliance. Client is exclusively responsible for complying with applicable laws and regulations governing communications sent via the Services by Client and Users under Client's account, including, but not limited to, the Telephone Consumer Protection Act of 1991, as it may be amended ("**TCPA**"), and the requirements and policies of CTIA – The Wireless Association ("**CTIA**"). Client is encouraged to establish and implement methods and procedures to ensure compliance with applicable laws and regulations, including the TCPA and the CTIA, and to inform and train each of its employees, contractors, and representatives who will be creating and sending communications on the methods and procedures. Apptegy may provide Client with materials and information about such laws and regulations, including the TCPA and the CTIA; Client acknowledges that all such materials and information is provided for general education purposes only. No such act by or information from Apptegy (whether individually or taken as a whole) will create or be deemed to create responsibility or liability on the part of Apptegy with respect to Client's compliance with the laws and regulations governing the communications sent via the Services by Client and Users under Client's account, including the TCPA and/or the CTIA.

8. COPPA Notice and Compliance. If Client allows children under the age of thirteen (13) to use the Services, or if Client provides, or allows a User to provide, personal information about children under the age of thirteen (13) under or in connection with the Services, Client is exclusively responsible for complying with the Children's Online Privacy Protection Act, as it may be amended ("**COPPA**"), in connection with use of the Services by Client and Users under Client's account. Client consents to Apptegy's collection, use, and storage of personal information via the Services about or from children in accordance with this Agreement. Client is encouraged to establish and implement methods and procedures to ensure compliance with COPPA, and to inform and train each of its employees, contractors, and representatives who will be creating and sending communications on the methods and procedures. Apptegy may provide Client with materials and information about complying with COPPA; Client acknowledges that all such materials and information is provided for general education purposes only. No such act by or information from Apptegy (whether individually or taken as a whole) will create or be deemed to create responsibility or liability on the part of Apptegy with respect to Client's compliance with COPPA.

Apptegy's Terms of Use and Privacy Policy, accessible as set out above, confirm that Apptegy may collect information about child users as a necessary part of providing the Services to Client (for example: contact information for communications sent via Media and Rooms, posts made on chat or messaging tools in Rooms, information included in assignments and other class content submitted in Rooms, as applicable). Except as required by applicable privacy laws, some or all of this information may not be private as to the individual child, parent, or guardian. For example, information shared by a User via the chat feature of Rooms will be visible to Client, as the party paying for and/or otherwise providing access to the Services to child users or others. In some circumstances, information provided by or about a child may be available or visible to other individual Users. For example, information about a child that is posted in the group messaging tool in the Child's Room may be visible to one or more other individual Users that are also authorized users for the same Room. Client warrants that Client has obtained and will maintain the required parent or guardian consent for Apptegy's collection, use, and disclosure of information for any children under the age of thirteen (13) with access to the Services. Client is exclusively responsible for obtaining all such consents. Apptegy will collect, use, and disclose such information in accordance with COPPA and the Privacy Policy.

9. Third Party Functions. Apptegy relies on third-party providers and partners for parts of the Services (for example: posting a message or communication on Facebook or Twitter account; hosting Client websites). APPTEGY IS NOT RESPONSIBLE FOR ANY CONSEQUENCE, LOSS, OR DAMAGE (DIRECT OR INDIRECT) ARISING FROM OR RELATING TO THE PARTS OF THE SERVICES MANAGED OR MADE AVAILABLE BY OR VIA THIRD-PARTY PROVIDERS AND PARTNERS. Please see the Terms of Use and Privacy Policy for more information.

10. Disclaimers; Limited Liability. Apptegy provides the Services subject to certain disclaimers and limitations of liability. Please see the Terms of Use and Privacy Policy for more information.

11. Intellectual Property. Nothing in this Agreement or the performance of this Agreement will convey, license, or otherwise transfer any right, title, or interest in any intellectual property or other proprietary rights held by either party, except as expressly set out in the Agreement. Apptegy retains all right, title, and interest in all intellectual property rights, including patent, trademark, trade secret, and copyright (whether registered or unregistered), in and to the Services and the underlying software and technologies, all related technical documentation, and all derivative works, improvements, and modifications to any of the foregoing. Client agrees the foregoing is necessary to Apptegy providing the Services.

12. Compliance with Laws. The parties agree to comply with all laws applicable to the use of the Services and performance of this Agreement.

13. Miscellaneous. The Order Form and Master Services Agreement, together with (i) the Terms of Use and Privacy Policy, and (ii) the Client Addendum, if applicable, is the entire agreement between the parties with respect to the subject matter, and supersedes all prior agreements and understandings, whether written or oral. If any conflict or ambiguity exists with respect to any term or condition of any of the foregoing, the following priority will govern and control: (1) if applicable, the Client Addendum for all matters expressly addressed in the Client Addendum; then (2) this Order Form and Master Services Agreement for all other matters; then (3) the Terms of Use and Privacy Policy. Apptegy is not subject to any obligations that are not expressly identified in this Agreement, a Client Addendum, or the Terms of Use and Privacy Policy.

This Agreement is governed by the laws of the state in which Client is located, without regard to conflict of law principles. The parties irrevocably submit to the exclusive jurisdiction and venue of the federal courts having jurisdiction where Client is located for any dispute that relates to the Services or this Agreement. Except as set out in this Agreement, this Agreement may not be amended or modified without the prior written consent of both parties. Neither party may assign this Agreement without the prior written consent of the other party, except in connection with a merger, acquisition, or sale of all or substantially all of a party's assets or voting securities. If any provision(s) of this Agreement is held invalid or unenforceable, such invalidity or unenforceability will not invalidate or render the Agreement unenforceable, but rather the Agreement will be construed as if not containing the unenforceable provision(s), and the rights and obligations of the parties will be construed and enforced to honor the parties' original intent to the maximum extent permitted under applicable law. This Agreement will inure to the benefit of the successors and assigns of the parties. The Agreement may be executed in multiple counterparts and executed by original, facsimile, or electronic signature (including PDF, Proposify, HelloSign, and similar methods), each of which when delivered will be deemed an original, and all of which together will constitute one agreement.





West Yellowstone School Board Meeting

-Agenda Item # 9i-

Motion					
Second					
For					
Against					
Abstained					
	Liz Watt	Kelsey Meitzel	Brandi Brown	Bob Everest	Glenn Hales

Date: 10.11.2022

Old Business ☐

New Business ☒

Topic

Adoption of
New Wolverine Logo

Information: ☒

Action: ☒

Attachments ☒

Originator(s): Mr. Coul Hill

Tabled:

Discussion:

Recommend the approval of the new Wolverine Logo effective October 12, 2022.

Budget Considerations:

Recommendations:

Approve

Comments:



NEW LOGO



OLD LOGO



West Yellowstone School Board Meeting

-Agenda Item # 9j-

Motion					
Second					
For					
Against					
Abstained					
	Liz Watt	Kelsey Meitzel	Brandi Brown	Bob Everest	Glenn Hales

Date: 10.11.2022

Old Business ☐

New Business ☒

Topic

Approval of Tipping Procedure
when using District Credit Cards

Information: ☒

Action: ☒

Attachments ☒

Originator(s): Mr. Coul Hill

Tabled:

Discussion:

Recommend the approval of Tipping Procedure when using District Credit Cards as presented by Mr. Hill.

Budget Considerations:

Recommendations:

Approve

Comments:

Tipping on Credit Cards

When District business includes meals where there is a reasonable expectation for tipping as compensation for the service received during the meal, tips may be included on the District credit card within the following requirements:

- Tips on District credit cards may not exceed 15% of the total bill
- Itemized breakdown of charges/meals must be included with the credit card receipt
- When the meal(s) being charged are part of a per diem meal, any included tip must be included within the allotted per diem total; tipping is not allowed to cause per diem meals to go over budget

Date: 10/7/2022

To: All Coaches/Advisors

Re: Student Meal Purchases

You are being given authorization to charge meals to the West Yellowstone Public School for a student trip. When District business includes meals where there is a reasonable expectation for tipping as compensation for the service received during the meal, tips may be included on the District credit card within the following requirements:

Please follow these guidelines:

- Meal Prices are Breakfast = \$5.00, Lunch = \$7.00, Dinner = \$12.00
This price is a limit and shall not be exceeded. The meal is to be one entrée and one drink per person. No extra food, deserts, etc. shall be paid.
- Tips on District credit cards may not exceed 15% of the total bill
- Itemized breakdown of charges/meals must be included with the credit card receipt
- When the meal(s) being charged are part of a per diem meal, any included tip must be included within the allotted per diem total; tipping is not allowed to cause per diem meals to go over budget
- Only the students authorized to go on the trip, plus the coach/advisor and bus drivers are to be included in the meal. If fewer students go than originally planned, adjust the amount down to compensate for fewer meals. **A trip sheet with all eligible students and adults listed must be turned in to the administration before the event.**
- Every effort should be made to pre-plan for meals by contacting the restaurant ahead of time and asking them if a meal can be provided with-in the dollar limit and if they accept purchase orders or MasterCard.

You will be expected to pay any unauthorized overcharging or *receipts not turned in for charges on the school card.*

Blatant disregard for the above rules will result in a verbal reprimand for the first occurrence, a written reprimand for the second occurrence, and possible dismissal for the third occurrence.

I have read the above rules and agree to comply.

Coach/Advisor

Date



West Yellowstone School Board Meeting

-Agenda Item # 9k-

Motion					
Second					
For					
Against					
Abstained					
	Liz Watt	Kelsey Meitzel	Brandi Brown	Bob Everest	Glenn Hales

Date: 10.11.2022

Old Business ☐

New Business ☒

Topic

Approval of Procedures for Online
Viewing of Board Meetings

Information: ☒

Action: ☒

Attachments ☒

Originator(s): Mr. Coul Hill

Tabled:

Discussion:

Recommend the approval of Procedures for Online Viewing of Board Meetings as presented by Mr. Hill.

Budget Considerations:

Recommendations:

Approve

Comments:

Online Viewing Procedure for Board Meetings

This procedure will be reviewed and reconsidered annually every June on the basis of its relevance, effectiveness, efficiency, and utilization by stakeholders.

All posted Board meeting agendas will include in the notice all of the following:

- The Board meeting will be available for viewing at (insert link)
- Attendance at the meeting as posted is required for participation in the meeting
- Public comments as well as comments on agenda items from anyone not in attendance at the meeting must be submitted via email to PublicComment@WestYellowstone.K12.MT.US no later than 3 hours prior to the scheduled start time of the meeting in order to be included in the Board Packet for that meeting
- Comments submitted via email must refrain from any vulgar, profane, or obscene language in order to be included in the Board Packet
- Trustees are not required to, but trustees may choose to, acknowledge the receipt of electronically submitted comments
- As the online viewing is not an extension of the meeting itself, there will be no chat or discussion feature on the viewing platform



West Yellowstone School Board Meeting

-Agenda Item # 9I-

Motion					
Second					
For					
Against					
Abstained					
	Liz Watt	Kelsey Meitzel	Brandi Brown	Bob Everest	Glenn Hales

Date: 10.11.2022

Old Business ☐

New Business ☒

Topic

Approval of MOU with the WYEA
for Substitute Referral Stipend

Information: ☒

Action: ☒

Attachments ☒

Originator(s): Mr. Coul Hill

Tabled:

Discussion:

Recommend the approval of MOU with the WYEA to compensate staff \$250 for referral of substitute teacher after new substitute completes 5 days of substitute teaching.

Budget Considerations:

Recommendations:

Approve

Comments:

**THE FEDERATION OF WEST YELLOWSTONE EDUCATION ASSOCIATION,
LOCAL _____ MFPE
AND WEST YELLOWSTONE SCHOOL DISTRICT # 69, MONTANA**

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement is entered into between Local _____, MFPE and the West Yellowstone School District #69, Montana effective on October __, 2022.

The parties agree that any employee of West Yellowstone School District that refers a person to become a substitute teacher will receive a \$250 bonus for that referral provided that:

1. The person referred is recommended for hire by the Superintendent, and
2. The person referred is hired by the Board of Trustees, and
3. The person referred successfully passes the fingerprint background check, and
4. The person referred completes a minimum of five (5) full days of substitute teaching before the end of the 2022-2023 school year

Employees earning the referral bonus will receive their bonus on the pay cycle immediately following the successful completion of all four of the above requirements.

This agreement shall sunset on June 2, 2023.

This is a one-time agreement and shall not constitute or establish precedent or past practice.

*The Memorandum of Understanding must comport with all IRS rules and regulations.

FOR MFPE, LOCAL _____

FOR _____,
_____, MONTANA

BY: _____

BY: _____

DATE: _____

DATE: _____



West Yellowstone School Board Meeting

-Agenda Item # 9m-

Motion					
Second					
For					
Against					
Abstained					
	Liz Watt	Kelsey Meitzel	Brandi Brown	Bob Everest	Glenn Hales

Date: 10.11.2022

Old Business ☐

New Business ☒

Topic

Approval of MOU with
CharlieHealth

Information: ☒

Action: ☒

Attachments ☒

Originator(s): Mr. Coul Hill

Tabled:

Discussion:

Recommend the approval of MOU with CharlieHealth to allow direct referrals for mental health tele-health services provided at no cost to the District.

Budget Considerations:

Recommendations:

Approve

Comments:

MEMORANDUM OF UNDERSTANDING

This MEMORANDUM OF UNDERSTANDING (this “**Memorandum**”), dated as of [], by and between the [NAME OF SCHOOL DISTRICT] (“**District**”) and Charlie Health Inc. and its affiliates and managed healthcare practices (collectively, “**Charlie Health**”). District and Charlie Health are sometimes collectively referred to herein as the “**Parties**” and individually as a “**Party**.”

RECITALS

WHEREAS, District is a [DESCRIPTION OF SCHOOL DISTRICT];

WHEREAS, District has a vested interest in identifying quality services needed by its students to support continued health and welfare;

WHEREAS, District desires to identify quality providers of behavioral and mental health services to which it may refer its students;

WHEREAS, Charlie Health is part of an organized health care arrangement (as defined in HIPAA (as defined below)), certain members of which are behavioral and mental health providers that provide telehealth based behavioral and mental health care services for adolescents and young adults through duly qualified providers (“**Providers**”) experienced in the provision of such services;

WHEREAS, the purpose of this Memorandum is to set forth the Parties separate roles in promoting the health and welfare of such students/patients;

NOW, THEREFORE, the Parties hereby agree as follows:

ARTICLE 1

REPRESENTATIONS OF CHARLIE HEALTH

1.1 Provision of the Services. Charlie Health, through its Providers will provide high quality telehealth based behavioral and mental health services tailored to the specific needs of patients in accordance with current best practices (“**Services**”). Programming typically consists of trauma informed care with qualified clinicians who have backgrounds in working with patients struggling with sexual and emotional traumas. Charlie Health clinicians are trained in a variety of modalities to address trauma, such as TF-CBT, EMDR, and Psychodrama which will be used with patients when clinically indicated. Additionally, certain Charlie Health clinicians may have training and certifications in addiction treatment.

Groups will range in size, typically about 6-8 patients per session. Charlie Health will collaborate with District to establish a schedule that allows for programming during the academic day, as well as in the evening. Programming will be 9 hours of clinical group support per week, and may also include individual and family therapy. Typically, programming is 3 days per week, 3 hours at a time. All scheduling can be adapted to the needs of students.

(a) Providers. All Charlie Health Providers shall be appropriately qualified to provide the necessary Services. Charlie Health performs and will maintain the records of all required credentialing of its Providers including background checks and fingerprinting.

(b) Personnel and Management. Charlie Health will retain necessary administrative personnel and management to support the provision of the Services.

(c) Operational Policies and Procedures. Charlie Health is responsible for the creation, implementation and enforcement of all policies and procedures required to provide the Services.

(d) Insurance. Throughout the term of this Memorandum, Charlie Health shall maintain general and professional liability insurance coverage in amounts of at least One Million Dollars (\$1,000,000.00) per occurrence and Three Million Dollars (\$3,000,000.00) annual aggregate and sexual molestation liability insurance in the amount of at least One Million Dollars (\$1,000,000.00).

(e) Discrimination Prohibited. Charlie Health shall provide Services in the same manner and in accordance with the same standards offered to all Charlie Health patients. Charlie Health, in accordance with the provisions, spirit and intent of this Memorandum, shall not differentiate or discriminate in the treatment of its patients or in the quality of services rendered to its patients on the basis of race, creed, color, national origin, sex, age, religion, sexual orientation, veteran status, handicap, place of residence, health status, source of payment, or credit history.

1.2 Use of Names for Marketing.

(a) Charlie Health agrees to allow District to list Charlie Health's name, contact information, available services, and an indication of Charlie Health's willingness to accept students among their listing of available resources for behavioral and mental health providers.

(b) Both Parties shall agree to the context of any marketing or advertising materials prior to their publication.

ARTICLE 2

REPRESENTATIONS OF DISTRICT

2.1 District agrees to provide students with information related to Charlie Health and its services and resources in circumstances where District deems such information may be appropriate and useful for the student. District agrees to only provide materials (written, electronic or otherwise) related to Charlie Health that have been approved in advance for such dissemination by Charlie Health. District agrees to cease utilization of any materials and/or replace such with other revised and/or updated materials as requested by Charlie Health.

ARTICLE 3

NO COMPENSATION and NO REQUIREMENT TO REFER

3.1 For the avoidance of doubt, this Memorandum is nonexclusive and does not create any obligation on either Party to refer students/patients or other business to the other Party. Moreover, there shall be no compensation or any remuneration exchanged between the parties in connection with this Memorandum.

ARTICLE 4

CONFIDENTIALITY; COMPLIANCE

4.1 Proprietary Information. The information and material provided by either Party in contemplation of or in connection with this Memorandum, including the terms hereof, remains

proprietary to the disclosing Party. Neither Party shall disclose any information proprietary to the other, including, but not limited to, marketing plans, customer lists, and pricing information, or use such information or material except: a) as otherwise set forth in this Memorandum, b) as may be required to perform obligations hereunder, c) upon the express written consent of the Parties, or d) as required by applicable law, except that Charlie Health may disclose such information to its employees, service providers, directors, legal advisors, accountants, advisors lenders, potential acquirors and business advisors, on a need to know basis and provided that such parties are bound by confidentiality obligations in respect of such information, and to prospective equity investors on a need to know basis in the course of bona fide due diligence. The Parties acknowledge that irreparable harm may result from a breach of this Section 4.1, that money damages may not be sufficient to compensate for such harm and, accordingly, agree that the parties shall be entitled to specific performance to enforce the terms of this Section 4.1.

4.2 Intellectual Property. Each party shall retain its right in its own intellectual property and no such rights shall transfer to the other party as the result of this Memorandum. Unless otherwise agreed to in advance and in writing by a Party, no Party may use such intellectual property of the other Party. Upon termination of this Memorandum, each Party shall return any intellectual property of the other Party.

4.3 Medical/Health Records. The Parties agree to abide by applicable law regarding confidentiality of each patient's medical or health records and any personally identifiable information, including without limitation the Health Information Portability and Accountability Act of 1996, as amended ("HIPAA"), its implementing regulations and any applicable state privacy laws.

4.4 Compliance. The Parties shall comply with all federal, state, and local laws, regulations and ordinances applicable to the Parties' business and the subject matter of this Memorandum, including, but not limited to, applicable federal or state anti-kickback laws or patient inducement laws. The Parties hereby acknowledge and agree that they have freely negotiated the terms of this Memorandum and that neither Party has offered or received any inducement or any other form of consideration in exchange for entering into this Memorandum, and there shall be no payments or other forms of consideration provided to any Party under this Memorandum. The Parties further agree that no provision of this Memorandum or any statements of work shall be construed to induce or encourage the referral of patients or the purchase or sale of healthcare services or supplies. The Parties acknowledge that there is no requirement under this Memorandum, any statement of work or any other agreement between the Parties or any third party that any Party refer any patient, or influence the referral of any patient, for the provision of healthcare services or supplies. Nothing under this Memorandum or any statements of work is in return for the referral of patients or in return for the purchasing or ordering of healthcare services or supplies from Partner or any providers affiliated with Partner. If any court or governmental agency or competent jurisdiction determines that this Memorandum and/or any statements of work violate any statutes or regulations, the Parties agree to take such actions as necessary to amend this Memorandum to comply with the applicable statutes or regulations.

4.5 Survival; Specific Performance. The terms of this Article 3 shall survive termination of the Memorandum.

ARTICLE 5

TERM AND TERMINATION

5.1 Term. The term of this Memorandum shall commence as of the date first written above and will continue in effect for a period of twelve (12) months, and shall be automatically renewed on each anniversary date thereafter for successive twelve (12) month periods, unless sooner terminated in accordance with the terms hereof.

5.2 Termination at Will. In addition to the other termination rights set forth in this Memorandum, either Party shall have the right to terminate this Memorandum for any reason, in its sole discretion, upon ten (10) days prior written notice to the other.

5.3 Effect of Termination. Termination of this Memorandum shall have no effect upon the rights and obligations of the Parties arising out of any transaction occurring prior to the effective date of such termination.

ARTICLE 6

NON-BINDING EFFECT; MISCELLANEOUS

6.1 NON-BINDING EFFECT. OTHER THAN ARTICLES 3, 4, 5 AND 6 HEREOF, THIS MEMORANDUM IS NON-BINDING AND SHALL NOT GIVE RISE TO ANY ENFORCEABLE OBLIGATIONS OR LIABILITY BY ANY PARTY HERETO.

6.2 Notices. Any notice required to be given pursuant to the terms and provisions of this Memorandum shall be in writing and shall be sent by electronic mail, certified or registered mail, return receipt requested, postage prepaid, or by personal hand delivery, at the addresses set forth on the signature page. Such addresses may be changed from time to time by written notice to the other Party. Notice shall be effective upon the marked date associated with the corresponding delivery method noted above. Notwithstanding the foregoing, District may post updates to its provider manuals and policies on its website.

6.3 Relationship. None of the provisions of this Memorandum are intended to create nor shall be deemed or construed to create any relationship between the Parties hereto inclusive of, without limitation, principal and agent, partners, joint venturers, affiliates, employer and employee or independent contractors, or any relationship that would impose liability upon one Party for the act of the other.

6.4 Assignment. No Party has the right to assign or transfer this Memorandum or any of its obligations or rights under this Memorandum.

6.5 Modifications. The Parties agree that this Memorandum shall be subject to: a) amendments due to changes in any applicable law and b) new legislation and/or regulations. Any provision of applicable law that invalidates or otherwise is inconsistent with the terms of this Memorandum or that would cause one or both of the Parties to be in violation of applicable law, shall be deemed to have superseded the terms of this Memorandum. This Memorandum may also be modified in a writing mutually agreed upon by the Parties. Except as provided above, all other modifications of this Memorandum without the written consent of both Parties shall be considered null and void.

6.6 Invalidity or Unenforceability. The invalidity or unenforceability of any terms or provisions of this Memorandum shall in no way affect the validity or enforceability of any other term or provision.

6.7 Applicable Law. This Memorandum shall be governed by and construed in accordance with the law of the State of Delaware.

6.8 Entire Memorandum. This Memorandum and all attachments, schedules and exhibits hereto shall constitute the entire agreement and understanding between the Parties regarding the subject matter hereof. Each Party acknowledges that no representation, inducement, promise, or agreement has been made, orally or otherwise, by the other Party or by anyone acting on behalf of the other Party, unless such representation, inducement, promise, or agreement is embodied in this Memorandum.

6.9 Captions. The captions and headings contained in this Memorandum are for reference purposes only and shall not affect in any way the meaning or interpretation of this Memorandum.

* * * * Remainder of Page Blank / Signature Page Follows * * * *

IN WITNESS WHEREOF, the Parties hereto have executed or caused to be executed this Memorandum of Understanding as of the date first written above.

CHARLIE HEALTH, INC.

[SCHOOL NAME]

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Email: _____

Email: _____

Address: _____

Address: _____



West Yellowstone School Board Meeting

-Agenda Item # 9n-

Motion					
Second					
For					
Against					
Abstained					
	Liz Watt	Kelsey Meitzel	Brandi Brown	Bob Everest	Glenn Hales

Date: 10.11.2022

Old Business ☐

New Business ☒

Topic

Approval of Soter Technologies
Purchase

Information: ☒

Action: ☒

Attachments ☒

Originator(s): Mr. Coul Hill

Tabled:

Discussion:

Recommend the approval of 14 Flysense Anti Vaping Devices from Soter Technologies in the amount of \$13,142 with service included and no annual licensing.

Budget Considerations:

Recommendations:

Approve

Comments:



**SOTER
TECHNOLOGIES**

Soter Technologies

101 Comac Street
Ronkonkoma, NY
11779
us
934-500-5454

Quote

Michael Watt

Valid Until: Oct 31, 2022

Quote Number : 2890806000082836373

BILL TO:

West Yellowstone - MT

Todd Lark
411 N Geyser
West Yellowstone
MT

59758

SHIP TO:

West Yellowstone - MT

Todd Lark
411 N Geyser
West Yellowstone
MT

59758

A Purchase Order must be received before the items are shipped; please follow the P.O. instructions below.

Quantity	Items	Description	Price (per unit)	Discount	Total
14		FlySense® Gen. 2.86	\$ 995.00	\$ 1,393.00	\$ 12,537.00
	FS286	FlySense® identifies vaping and bullying activities and alerts school officials in real time. Small school discount of 10% = \$1,393 in savings.			
1		FlySense® Server Activation Fee	\$ 495.00	\$ 0.00	\$ 495.00
	FS-ISS	One-time fee covers cost of adding system to network, creating detection dashboard and alert-notification system, IT Support and best practices instruction.			
14		FlySense® Support	\$ 150.00	\$ 2,100.00	\$ 0.00
	FS-SSA	Licensing fee is \$150 per device, per year. Fee waived if Purchase Order is processed by October 31, 2022, an annual savings of \$2,100.			
1	Shipping	Shipping	\$ 110.00	\$ 0.00	\$ 110.00

Sub Total \$ 13,142.00

Tax TBD

Grand Total \$ 13,142.00

Purchase Order Instructions

- Make Purchase Order out to:
Soter Technologies, LLC
101 Comac St,
Ronkonkoma, NY 11779
- Specify product and pricing per above
- Please include:
 - Ship To address and contact
 - IT contact person for installation
 - Tax exemption certificate; otherwise, customer will be invoiced for applicable taxes
- Email to orders@sotertechnologies.com

Thank You,
Team Soter