

PERSONNEL ITEMS

If board members have questions about any of the personnel recommendations, it is suggested that the board recess into closed session. K.S.A. 75-4319 permits an executive session for the discussion of personnel matters of non-elected personnel

1. Any other personnel items will be brought before the board at this time. If an executive session is needed, the language under the Recommended Action section may be used.

RECOMMENDED ACTION:

If necessary: Motion to recess into closed session for ____ minutes to discuss personnel matters of nonelected personnel pursuant to the provisions of K.S.A. 75-4319 and to return to open session in this room at the end of that time.

1. An appropriate motion will be developed at the meeting if needed.

Approved:

Draft

Riley County U.S.D. NO. 378 BOARD OF EDUCATION
REGULAR MEETING
December 12, 2016

Minutes

The regular monthly meeting of the Board of Education of Riley County USD 378 was held at the Riley County High School Library on Monday, December 12, 2016. Board members present were Shane Allen, Kyle Bohnenblust, Jared Larson, Nathan Mead, Randy O'Boyle and Kerry Thurlow. Also in attendance was Clerk of the Board Nicole Fajen. Others present were Frank Clark. Not present was Ross Wahl and Cliff Williams.

Call to Order

At 7:00 p.m. President Bohnenblust called the board meeting to order.

Pledge of Allegiance

Additions/Corrections to the agenda

None

Approval of Agenda

The agenda (items suggested for the consent agenda are shaded) was presented as follows:

1. Call to order.
2. Pledge of Allegiance.
3. Mrs. Kulp will make a brief presentation on the cafeteria 'sound' project at 4th grade.
4. Additions to the agenda.
5. Approval of the agenda.
6. Approval of the minutes of the October 10, 2016 and November 14, 2016 regular meetings.
7. Approval of the bills and financial reports.
8. Concerns of Riley County U.S.D. No. 378 patrons.
9. Communications.
10. Administrative Reports.
 - A. Principal Reports. Any building principal present may wish to report.
 - B. Director Reports. Program Directors may wish to report.
 - C. Superintendent Report. The superintendent may provide a report.
11. Board Member Items.
12. Business Items and Reports:
 - A. Contracts/Approvals/Appointment.
 - B. Board of Education Topics. Progress on mission/vision from retreat.
 - C. Personnel Items.
13. Adjournment

Motion to approve those items listed on the consent agenda as proposed:

- minutes of the October 10, 2016 and November 14, 2016 regular meetings, the December bills and transfers.
- agenda (as presented or as amended at the meeting)

- **contracts/approvals/appointments as follows:**
 - ✓ approve the donation of \$533 from the Manhattan Cross Country Club.
 - ✓ approve the donation of \$200 from Brenda Jordan presented to Jennifer Kulp as part of DonorsChoice fund project for sound barriers for the south gym .
 - ✓ approve the donation of \$100 from the Riley Neighborhood Club for snacks for students in need.

- **personnel items as follows:**
 - approve a contract for Cara Rignell, as High School Assistant Softball Coach for services rendered to begin Spring of 2016.
 - approve a contract for Hannah Thayer, as High School Assistant Softball Coach for services rendered to begin Spring of 2016.
 - approve the resignation of Russ Simons, as High School Assistant Softball Coach, effective November 16, 2016.
 - approve the resignation of Jeff Brummett, as High School Assistant Softball Coach, effective November 16, 2016.
 - approve the resignation of Catherine Nonamaker, as Preschool Aide, effective October 31, 2016.
 - *Any personnel items which occur after publication of the agenda may be added by letter to the board on December 9, 2016 and included here.*

Kyle Bohlenblust shared a brief introduction and a short video was presented on the cafeteria 'sound' project done by the 4th graders.

Randy O'Boyle moved the board approve the agenda and consent agenda as presented. Second by Shane Allen and motion carried, 6-0.

Concerns of the Riley County U.S.D. No. 378 patrons
Brenda Jordan addressed the board of education.

Communications
None

Administrative Reports

1. Hearing of principals
 - a. Teresa Grant's report included:
 - 7th grade traveled with Mr. Pitts, Wonder Workshop, on the Underground Railroad.
 - On November 10th, students dedicated the Flint Hills Map provided by Flint Hills Discovery Center.

- RCGS has been contacted to participate in a partnership with KSU for potential professional development in math and science.
- b. Harold Oliver's report included:
- On November 30th Manhattan Area Technical College was at the HS to enroll students in second semester classes; roughly 35 students enrolled. Courses being offered are: College Algebra, Advanced Biology, Anatomy, Comp II.
 - RCHS will be conducting a finals schedule the last three days of the semester.
 - A big thank you to Ian Peters and all custodians for the maintenance work they have been doing in and around the HS.
2. Hearing of Directors
- Mr. Clark reported:
- Mr. Clark's need to drive more as gone back up since basketball and wrestling sports have started.
 - Bus repairs
 - Mr. Clark will be taking vacation this month.
3. Superintendent report
- a. Cliff Williams report included:
- The district is scheduled to have a KSDE Wellness Plan audit January 24, 2017. In preparation for the audit, he has assembled the Wellness team (Principals, PE teachers, nurse, parents, students, food service director and superintendent) on October 26th to review our plan.
 - Riley County Police Department postponed our meeting to discuss SB 367. The team will meet in December to finalize our plan.
 - The Facilities Committee is scheduled to meet December 7th to continue research on the 'hvac' systems and overall maintenance plan.

Board Member Items

The board discussed the pros and cons of the calendar committee. The board came to a general consensus to not have any board members on the calendar committee. Kerry Thurlow and Shane Allen suggested moving those committee members to begin a public relations committee. Nathan Mead volunteered to be on the public relations committee.

Kyle Bohnenblust stated that the next IBB meeting will be held on January 9, 2017 from 5:30 p.m.-7:00 p.m. at the RCHS Library.

The board held discussion on the advantages and disadvantages of the out of district application as presented. The application does not open enrollment for new out of district students. Randy O'Boyle moved the board approve the out of district application as presented in the board packet. Second by Nathan Mead and the motion carried, 6-0.

Nathan Mead asked if any other board members were interested in the boardmanship training that can be provided by KASB. Nathan will follow up with Cliff for more details.

Business Items and Reports

1. Contracts/Approvals/Appointments
 - a. Randy O'Boyle moved the board approve policy FC (memorials, funerals, and

name of district facilities) as presented. Second by Jared Larson and motion carried, 6-0.

- b. Kerry Thurlow moved the board approve the donation of \$3,989.80 from Brummett Electric, LLC for repairs at Hal Prichard Stadium. Second by Nathan Mead and motion carried, 6-0.

2. Executive Session

At 7:48pm Kyle Bohnenblust moved to recess into closed session for 10 minutes to discuss matters relating to employer-employee personnel. Second by Jared Larson and motion carried, 6-0.

Returned at 7:58 pm with no action taken.

At pm 7:59pm Kyle Bohnenblust moved to recess into closed session for 20 minutes to discuss matters relating to employer-employee personnel. Second by Nathan Mead and motion carried, 6-0.

Returned at 8:19pm with no action taken.

Jared Larson moved to hire Cassidey Bolek as a Grade School custodian for services rendered to begin November 14, 2016. Second by Nathan Mead and motion carried, 6-0.

Kyle Bohnenblust moved the board reimburse the 31 staff members for their 'out of pocket' portion of the health insurance premium that participated in the health insurance plan in 2015-16 and continue in 2016-17 as described in section 6a for a total amount of \$10, 206.29. Second by Jared Larson and motion carried, 6-0.

Kyle Bohnenblust moved the board give a \$150 retention bonus to school employees on the 2016-17 staff list and referenced in the official minutes as attachment labeled #1. Second by Shane Allen and motion carried, 6-0.

Adjournment

At 8:30 pm, Kerry Thurlow moved the board adjourn the meeting. Second by Nathan Mead and motion carried, 6-0.