

Approved: 12/12/2016

Riley County U.S.D. NO. 378 BOARD OF EDUCATION
REGULAR MEETING
November 14, 2016

Minutes

The regular monthly meeting of the Board of Education of Riley County USD 378 was held at the Riley County High School Library on Monday, November 14, 2016. Board members present were Shane Allen, Kyle Bohnenblust, Jared Larson, Nathan Mead, Randy O'Boyle, Kerry Thurlow and Ross Wahl. Also in attendance were Superintendent Cliff Williams and Clerk of the Board Nicole Fajen. Others present were Marilyn Johnson, Janice Camerlinck, Melissa Wahl, and Frank Clark.

Call to Order

At 7:00 p.m. President Bohnenblust called the board meeting to order.

Pledge of Allegiance

Additions/Corrections to the agenda

Kerry Thurlow asked that the October 10, 2016 regular board meetings be pulled from the consent agenda and moved under board items.

Approval of Agenda

The agenda (items suggested for the consent agenda are shaded) was presented as follows:

1. Call to order.
2. Pledge of Allegiance.
3. Additions to the agenda.
4. Approval of the agenda.
5. Approval of the minutes of the October 10, 2016 regular meeting.
6. Approval of the bills and financial reports.
7. Concerns of Riley County U.S.D. No. 378 patrons.
8. Communications.
9. Administrative Reports.
 - A. Principal Reports. Any building principal present may wish to report.
 - B. Director Reports. Program Directors may wish to report.
 - C. Superintendent Report. The superintendent may provide a report.
10. Board Member Items.
11. Business Items and Reports:
 - A. Contracts/Approvals/Appointment.
 - B. Board of Education Topics. Progress on mission/vision from retreat.
 - C. Personnel Items.
12. Adjournment

Motion to approve those items listed on the consent agenda as proposed:

- minutes of the October 10, 2016 regular meeting, the November bills and transfers.
- agenda (as presented or as amended at the meeting)
- **personnel items as follows:**
 - ✓ approve a contract for Gracie Pierson, as High School Dance Sponsor for services rendered to begin August 16, 2016.
 - ✓ approve a contract for Sawyer Havenstien, as Middle School Assistant Wrestling Coach for services rendered to begin October 26, 2016.
 - ✓ *Any personnel items which occur after publication of the agenda may be added by letter to the board on November 11, 2016 and included here.*

Randy O'Boyle moved the board approve the amended agenda by pulling the October 10, 2016 regular board minutes from the consent agenda and moved under board items. Second by Shane Allen and motion carried, 6-1 with Ross Wahl voting no.

Concerns of the Riley County U.S.D. No. 378 patrons

None

Communications

None

Administrative Reports

1. Hearing of principals

a. Teresa Grant reported:

- The preschool teacher, kindergarten teachers and her have begun the discussion on what early childhood education in USD 378 could be. Mrs. Grant will meet with the PLC team on Wednesday, November 2nd to continue the discussion and begin an action plan.
- RCMS Builders' Club and Leadership Class collected 2,211 items which will be donated to the Community Food Basket of Northern Riley County; a big thank you to Erin Oliver and the students on this project!
- As per directive of KESA, the district site council met on Thursday, November 3rd at 6:30 am at the high school. In attendance from the grade school site council was Grace Brown, Teresa Grant, Stuart Griffiths, Lance Sharp and Jeni VanSickle.

b. Harold Oliver reported:

- That Mr. Peters has initiated a student of the month program. Teachers will nominate monthly. Mr. Oliver and Mr. Peters will also be conducting Friday assemblies being held at the beginning of the day every other Friday.
- The High School musical was a success, a big thank you to Mrs. Lloyd, Mrs. Johnston, students and parents!

2. Hearing of Directors

Mr. Clark reported:

- He is looking for substitute drivers for the Transportation department.
3. Superintendent report
 - a. Cliff Williams reported:
 - That this week is American Education Week. With the help of Kerry Thurlow, Grace Brown, Dustin Webber, Teresa Grant, Jon Granberry, Harold Oliver, and Ian Peters the group handed out apples to every adult in both buildings to show the districts appreciation.

Board Member Items

Kerry Thurlow said handing out apples this morning to the staff was a great treat! She would like the board to do more activities like that. Seeing the look on the faces of the people was a great feeling.

Kerry stated her concern with the October 10, 2016 regular minutes was lacking information for the patrons to read. Several board members agreed. Cliff Williams reported that by law the minutes are to state the motion and how it passed. The board held more discussion on the minutes; layout and what information needs to be stated.

Kerry Thurlow moved the board table the October 10, 2016 regular board minutes to the December board meeting. Second by Ross Wahl and motion carried, 7-0.

Business Items and Reports

1. Contracts/Approvals/Appointments
 - a. Eric Kientz from Varney & Associates, CPAs, LLC gave an oral report on the 2015-16 audit. Eric stated that the audit overall went great and thanked Cliff and Sandy Glessner for all their hard work. Randy O'boyle moved to approve the 2015-16 audit report as presented. Second by Jared Larson and motion carried, 7-0.
 - b. Mr. Oliver reported that Jim Collagen was not able to attend the board meeting but was hopeful he would be there for the December board meeting. Shane Allen moved to table policy FC (memorials, funerals, and name of district facilities) until the December board meeting. Second by Jared Larson and motion carried, 7-0.
 - c. Mr. Williams presented a conservation list for USD 378; please refer to the conservation list under Contracts/Approvals/Appointments. Discussion was had by the board. Shane Allen moved to adopt the conversation list of ideas as presented and referenced as attachment Conservation List in the official minutes. Second by Randy O'Boyle and motion carried, 7-0.
 - d. Mr. Williams reported that on November 5th he received notice from the insurance adjuster that they will support the hail claim on several areas within the district. All damage was at RCHS unless otherwise noted. Ross Wahl moved to accept the insurance claim of \$69,249.13 on the noted items listed above in section four and referenced in the official minutes. Second by Nathan Mead and motion carried, 7-0.
 - e. Mr. Williams reported that last month he had shared with the board that the grounds team and him were evaluating the needs in area of mowers and slow removal equipment. Nathan Mead moved to approve the purchase of the

Grasshopper mower and attachments as presented from Bruna Implement Company for \$17,450. Second by Randy O'Boyle and motion carried, 6-1 with Ross Wahl voting no.

2. Board of Education Topics.

The board held discussion about the advantages and disadvantages of admitting out-of-district students. Randy O'Boyle moved the board advise the administration to propose a draft policy for out-of-district students and present at the December board meeting. Second by Nathan Mead and motion carried, 6-1 with Ross Wahl voting no.

3. Executive Session

At 8:53pm Kyle Bohnenblust moved to recess into closed session for 25 minutes to discuss matters relating to employer-employee personnel with the Superintendent with a 5 minute break starting before .Second by Kerry Thurlow and motion carried, 7-0.

Returned at 9:23 pm with no action taken.

At pm 9:25pm Kyle Bohnenblust moved to recess into closed session for 20 minutes to discuss matters relating to employer-employee personnel with the Superintendent. Second by Nathan Mead and motion carried, 7-0.

Returned at 9:45pm with no action taken.

At 9:46pm Kyle Bohnenblust moved to recess into closed session for 5 minutes to discuss matters relating to employer-employee personnel. Second by Nathan Mead and motion carried, 7-0.

Returned at 9:56 pm with no action taken.

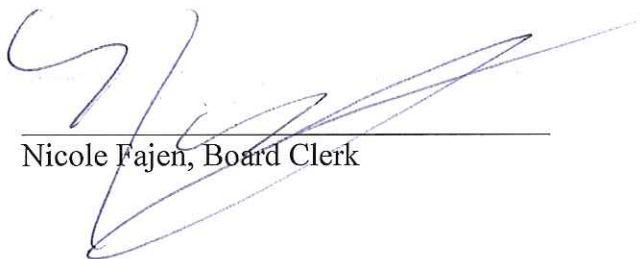
Kyle Bohnenblust moved the board extend the Superintendent's contract to the 2017-18 and 2018-19 school years. Second by Nathan Mead and motion carried, 7-0.

Adjournment

At 9:57 pm, Ross Wahl moved the board adjourn the meeting. Second by Jared Larson and motion carried, 7-0.



Kyle Bohnenblust, President



Nicole Fajen, Board Clerk