

RESOLUTION TO EXTEND TERM OF OFFICE

RESOLUTION #9

BE IT RESOLVED THAT, the Board of Education of Unified School District No. _____, _____ County, Kansas hereby extends the term of office for any elected board member whose term would expire at any time in 2017 until the second Monday in January of 2018, when newly elected members of the governing body and other newly elected officials shall take office pursuant to K.S.A. 2015 Supp. 25-21a01.

By:

Board Member

Board Member

Board Member

Board Member

Board Member

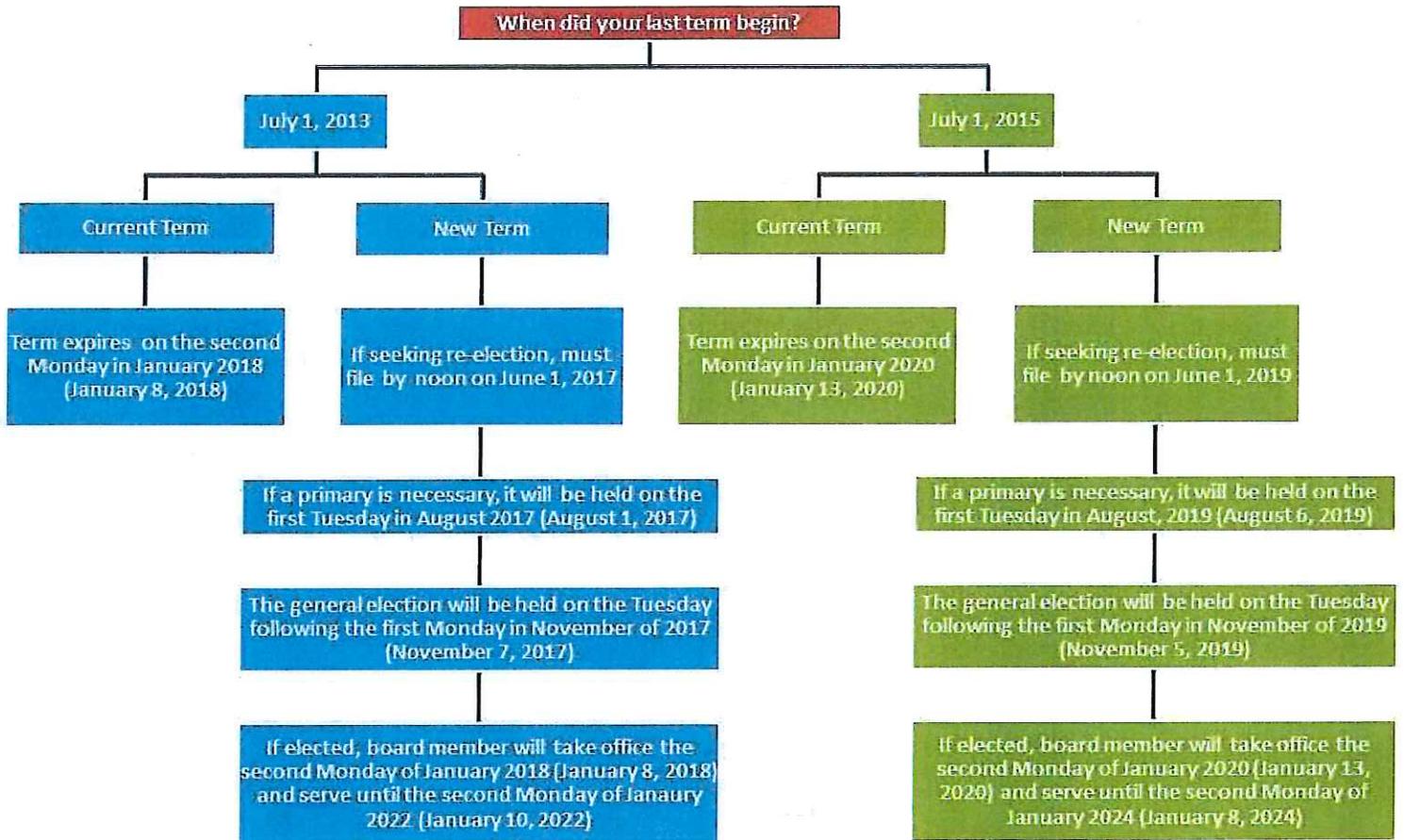
Board Member

Board Member

CERTIFICATE

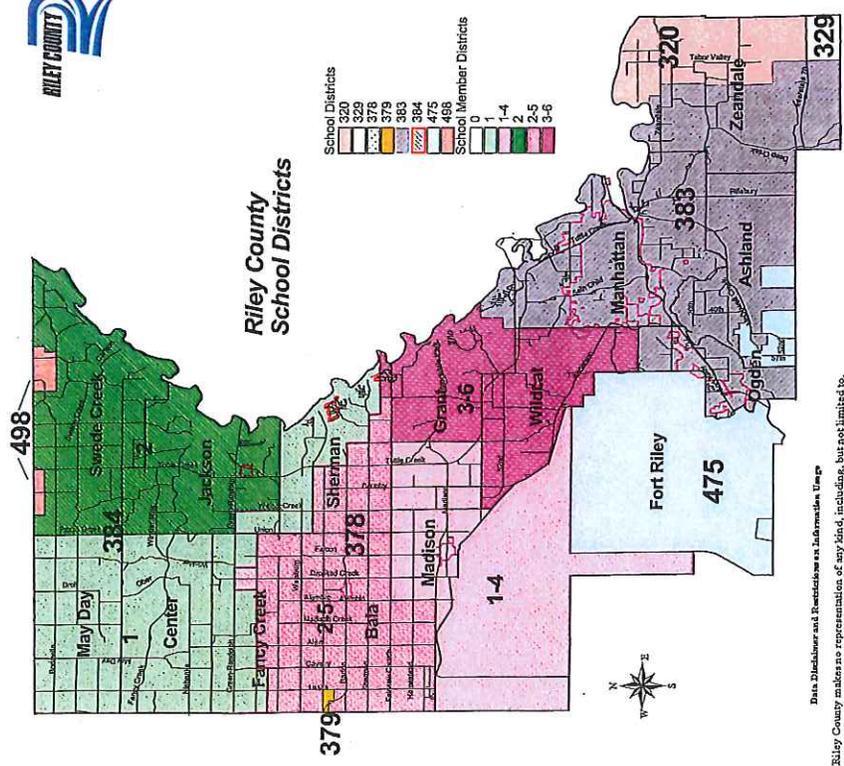
This is to certify that the above resolution was duly adopted by the Board of Education of Unified School District No. _____, _____ County, Kansas, on the _____ day of _____, 20__.

Clerk of the Board of Education





Riley County School Districts



Data Disclaimer and Restrictions on Information Use

Riley County makes no representation of any kind, including, but not limited to, warranties of merchantability or fitness for a particular purpose or use, nor are any such warranties to be implied with respect to the information, data or services furnished herein.

In no event shall Riley County, nor its employees, officers or agents become liable to users of the data, information or services provided herein, or to any other party, for any loss or damage, including consequential, special, or punitive damages, arising from the use, operation or modification of the data, information or services provided herein. Riley County shall not be held liable for the failure to transmit a copy of any particular document. In using this information or service, the user agrees to hold Riley County harmless for any and all liability of any nature arising out of or resulting from the lack of accuracy or correctness of the information or data, or the use of the information or data, and that the user acknowledges that the user is responsible for the accuracy of the information or data provided herein, and that the images provided are copies, are subject to error and omission, and are not guaranteed or represented to be true, complete or correct.

No person, entity or user shall sell, give or receive for the purpose of selling, or offering for sale, any portion of the information or data provided herein, nor may the user use information in a manner that is in violation of any federal, state or local law or regulation.

RILEY COUNTY UNIFIED SCHOOL DISTRICT

2017-18 SCHOOL CALENDAR Draft 1 Public

Approved by BOE _____

AUGUST 2017						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER 2017						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER 2017						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER 2017						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER 2017						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JANUARY 2018						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY 2018						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

MARCH 2018						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL 2018						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY 2018						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE 2018						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

JULY 2018						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Classes Begin August 17
Classes End May 22

Instructional Grading Period [Class in Session]		
1st Quarter	August 17 -October 12	39 days
2nd Quarter	October 16 -December 19	42.5 days
3rd Quarter	January 4 - March 8	43 days
4th Quarter	March 12 -May 22	43.5 days

LEGEND	
XX	Enrollment 3-8 pm at RCHS
XX	No Classes
XX	Teacher Inservice/workday - No Classes
XX	Early Release- GS 1:10 pm, HS 1:15 pm
XX	Classes in session

August 17, 2017 First Day of School PreK-9 only
 August 14, 2017- Falls Sports Practice begins
 October 27, 2017- PT conference comp day
 Thanksgiving break November 22-26, 2017
 January 15, 2018 MLK holiday
 March 11, 2018 -Standard Time (Spring forward)
 March 30, 2018- Good Friday (No School)
 May 19, 2018 RCHS Graduation 3 pm
 May 28, 2018 Memorial Day holiday

August 18, 2017 All student attend
 September 4, 2017 Labor Day
 November 5, 2017- Standard Time (Fall back)
 Winter Break December 20, 2017-January 3, 2018
 February 19, 2018 Presidents holiday
 March 19-23, 2018 Spring Break
 April 2, 2018- PT conference Comp
 May 21, 2018 8th grade promotion 7 pm

BOARD OF EDUCATION TOPICS

Overview- this section of the board packet is designed to give the board of education members a place within the meeting to discuss progress made towards their short and long term goals. The progress is listed below:

- 1. Board's goal- update on progress made towards the completion of the goals.*
- 2. Budget preparation for 2017-18- the board will begin discussing goals and mandates that need to be completed during the 2017-18 school year.*
- 3. Riley County Childcare Center- the board has requested a financial update on the program.*
- 4. BOE committee work- a report has been prepared on the progress made by several committee*

I. Board Goals-

A. Short Term Goals- below is a short synopsis on the progress made towards meeting the goals of the board this month.

- 1. Assist with the tracking of the impact of core offerings-* the principals have been worked on this goal during the February 6th inservice. We have also been discussing our current curriculum maps at administrative meetings. This is an area that we need to address during some of the inservice time next year. We may also need some teacher teams to work on this during the summer of 2018.
- 2. BOE mission & vision goals-* the Public Relations Committee worked on this goal. The board can find their minutes in the BOE section of the packet. The group may share their discussion as well.
- 3. Parents as Teachers-* Mrs. Grant and her team continue were working on this topic during the February 6th inservice. I also provided a financial report in the BOE section of the packet that relates somewhat to this goal.
- 4. Early Intervention-* both teams were addressing this area during the February 6th inservice.
- 5. Begin development of core pathways that prepare & expose students to potential career opportunities-* Informal dialogue with the building principals as it relates to the 2017-18 building schedules continues. See item #7 below.
- 6. Improve Safety and Security of buildings-* we recently had the state boiler inspector out to look at the boilers in each building. We have scheduled our 3 year internal inspection of the GS boiler over spring break. The inspector will return at that time to finalize our paperwork to pass the inspection. The inspector has to watch the internal review of the boiler. We have also scheduled a concrete vendor to come look at our front entryways and sidewalks. We have some potential trip hazards that may need to be addressed over the summer.
- 7. Plan for growth in student population-* the team has begun class design enrollment at each facility. Ms. Kriley and Mr. Oliver attended a training at MATC to explore future class options within our partnership. The team will need to guidance from the board on whether they wish to make any changes for 2017-18 (ie- open doors for new out of district students; fill HS vocal position with the resignation of Mrs. Johnston...).
- 8. Hire maintenance director-* the Facilities Committee discussed this topic during their last meeting. They may wish to provide some feedback. Otherwise, we continue to ask the staff to use our 'ticket system' to track the needs in this area. At this time, we have experienced several tasks that required bringing in a vendor to address the concern (ie- garbage disposal at HS; boiler repair, potential removal of triangular bench, and roof at GS; brick repair at both facilities.
- 9. Mentor teams couple with Individual Plans of Students-* RCHS staff worked on the IPS plan design on February 6th.
- 10. Build positive culture (trust with staff)-* the leadership team continues to listen to our staff needs. The group works hard to get out into the rooms and departments to observe and assist the staff. Prioritizing time is the greatest challenge with this task as there are numerous demands on their time. The team has always made sure student needs are addressed above all other tasks.
- 11. Communication with stakeholders-* reference goal #2. The PR Committee met on January 25th. They plan to address the board as a whole on the topic.

Does the board need any more information at this time?

II. Budget Preparations for 2017-18- as we begin 2017, the board needs to begin dialogue on its priorities and mandates for the 2017-18 school year. Currently, we have many tasks/goals in place that will drive our usage of the budget. Below, is a short overview of items:

a. Funding stream- the state funding formula is scheduled to be discussed in the 2017 legislative session.

Currently, we are in year two of a two year temporary plan called the Block Grant.

1. Block grant- the grant is scheduled to expire June 30, 2017. Our district benefits from the Block Grant in the sense that we receive funding based on the 2014-15 enrollment figures. As it stands today, we would lose appropriately \$92,000 because of declining enrollment. This figure was based off the old formula of counting students.

2. Local needs- the board needs to begin thinking about local funding levels to maintain programs and facility needs. Currently, the board has the authority to use 8.000 mills for capital outlay. This level of support is needed to continue to pay on the weight room/wrestling room, maintenance contracts, and repairs. The LOB has remained steady over the last three years at 30% of the general fund. If we stand to lose another \$28,000 if the general fund declines because of enrollment.

b. Programs- at this time the principals have not indicated any official changes in programming offered students. They have been working on the school improvement plan which may require an increase in course (ie- the IPS goal for grades 7-12).

c. Staffing- at this time we have not received any notification that any staff plan to retire at the end of the school year. However, we did receive RCHS vocal instructor's resignation. The high school administration would like to begin advertising for the position.

d. Facility needs- we continue to work on the board directive to seek bids on the RCGS multi-zone hvac unit. This unit supplies heating and cooling to all the first, second, Title I and library rooms. We should be ready to go out for bids by mid March.

e. 2017 Legislative updates-

1. State budget- appears to be about \$350 million short in FY 2017; short \$592 million in FY 2018
* some state that schools should take a cut to make up the \$350 M this year. This would be a cut of approximately 8.5% or \$358,000 dollars for us yet this year.

2. Governors Proposals:

a. borrow \$345million from idle funds

b. freeze KPERS payments at 2016 levels for 3 years; extend payments over 10 more years

c. cut school funding \$47 M & \$89 M for unconfirmed health insurance & state purchasing savings

d. continue to transfer from state highway fund

e. securitize tobacco settlement revenue and raise cigarette tax by \$1 per pack

g. no additional funding for new school finance plan

3. Other proposals and bills

a. HB 2142- require all districts participate in a 'high deductible health savings account plan by Jan. 1,2018. *this may help the district save money, but the premium costs may increase at the employee's expense

b. HB 2048 (Erin's law) require each school board adopt plan to address child sex abuse in schools with grades K-6; including teacher training; instruction for students related to sexual abuse; with parental opt-out.

c. HB 2243- authorizing school security officers to use certain types of ESI.

d. HB 2143- requires school boards to purchase on state bids for technology equipment, services and software; food and fuel. Exceptions- purchase through service center; locally within 1% of total cost; quality difference with negatively impact student performance or outcomes if Sec. of Admin agrees; also deletes exemption for services under the bid law.

e HB 2008 requires seat belts on school buses purchased after 1/1/18.

f. HB 2040 allow tickets for a passing school bus if captured on bus camera, increasing fines.

g. HB 2094 allow counties to include school districts to perform services; activities & undertakings.

h. HB 2078 allow school boards to remove all or part of \$20K residential property exemption from 20 mill statewide levy; subject to protest petition; revenue goes to sped. fund

**all bills are subject to change and bills may be added or deleted*

Does the board wish to add/delete and/or modify levels of supports on any items as we begin the 'draft' process of prioritizing tasks to be accomplished next year?

III. RCCC- during the budget approval process in early August the board asked the superintendent to monitor the Riley County Childcare Center program. The board requested a financial update on the program after the first of the year. Attached, the board will find the financial statement (*attachment BOE #1 RCCC*). Mrs. Richling, RCCC Teacher, Mrs. Grant, RCGS Principal and the superintendent will be at the meeting to answer any questions the board may have about the program.

Does the board desire any more data on the RCCC program?

IV. BOE Committee work- *the board has developed several committees to 'divide the workload' of researching and reporting information to the board as a whole. The board has asked the committee chairs to work with the superintendent to include a written update in the board packet from any meetings they had in between official board meetings.*

The Facilities Committee last meeting was on December 7th to continue our research on the 'hvac' systems and overall maintenance plan. Our goal is to develop a comprehensive plan to address our facility needs. At this time we have investigated the roofs and hvac units at all of our facilities. *I will be looking for direction from this committee on the next step in the process to finalize our comprehensive plan.*

Public Relations committee- met on January 25, 2017. The meeting was attended by Kerry, Nathan, and Cliff. The group discussed numerous topics and has a recommendation for the chair position. The members may ask to address the board as a whole. (*see the minutes from the meeting as attachment BOE #2A PR Committee*).

This committee also updated and piloted the mission statement survey.

The group would like the board as a whole to endorse the survey and launch it February 14th (see attachment BOE #2B Survey)?

Policy committee- this committee met on Wednesday, January 25th from 4:30-6 pm. All the committee members were present for the meeting. Attached the board will find the minutes from the meeting that Kerry put together for the board as whole (*see attachment BOE #3 Policy*).

The group is recommending the approval of the identified policies on the minutes under the Contracts/Approvals section of the meeting.

The committee is going finalize another meeting date to review the remaining policies in February?

Retreat Follow-up

continued

Technology committee- I have visited with Mr. Webber, Technology Director, about getting this team together during the second semester. He has begun developing an agenda for the first meeting.

Can the members meet Wednesday February 22nd 9:00 – 10:30 am in the HS Conference Room?

IBB committee- this team met with some of the teachers on January 9th in the RCHS library from 5:30-6:30 pm to begin discussion on potential topics for the 2017-18 school year. The next meeting will be on Monday, March 13th from 5:45-6:45 pm in the RCHS library. They may wish to discuss this topic during the Negotiations section of the meeting.

RECOMMENDED ACTION:

1. Board goals- no action at this time.
2. Budget preparation- no action at this time.
3. RCCC- no action at this time.
4. BOE committees- no action at this time.

RCCC Financial History: 2011/2012 – School Year:**EXPENDITURES (August-May):****Totals Grand total for Yr.**

1 teacher, 2 paras	\$68,895.00		
Employee benefits	\$ 7,634.00		
Custodial (labor & supplies)	\$ 4,064.00		
Utilities	\$ 4,626.00		
Bldg. Insurance	\$ 109.89		
Meals & snacks	\$ 21,600.00		
Total	\$106,928.89		

REVENUE (August-May): Student Attendance-

19 X \$450 X 9 (tuition with extended day 3:30- 6 pm)	\$ 76,950.00		
6 X \$400 X 9	\$ 21,600.00		
15 X \$50 X 9	\$ 6,750.00		
Total	\$ 105,300.00	(\$1629)	

SUMMER EXPENDITURES (May-August 47 days): Student Attendance-

1 teacher, 1 para, 2 students	\$ 13,152.00		
Employee benefits	\$ 2,544.60		
Custodial (labor + supplies)	\$ 1,120.00		
Food Service (labor)	\$ 2,256.00		
Utilities	\$ 1,542.00		
Bldg. Insurance	\$ 36.73		
Meals & snacks	\$ 5,076.00		
Total	\$ 25,727.33		

SUMMER REVENUE (May-August): Student Attendance-

24 X \$450.00 X 3 (tuition with extended day 3:30- 6 pm)	\$ 32,400.00	\$6673	\$5044
--	--------------	---------------	---------------

NOTES: fees were \$400.00 per month + \$50.00 per month for extended care (includes lunch and 3 snacks)

RCCC Financial History: 2012/2013 – School Year:

EXPENDITURES (August-May):

Totals Grand total for Yr.

1 teacher, 4 paras, 1 student	\$103,258.00	
Employee benefits	\$ 8,655.00	
Custodial (labor + supplies)	\$ 4,270.00	
Utilities	\$ 4,626.00	
Bldg. Insurance	\$ 109.89	
Meals & snacks	\$ 30,799.00	
Total	\$151,717.89	

REVENUE (August-May): Student Attendance-

26 X \$450 X 9 (tuition with extended day 3:30- 6 pm)	\$ 105,300.00	
8 X \$400 X 9	\$ 28,800.00	
19 X \$50 X 9	\$ 8,550.00	
Total	\$ 142,650.00	(\$9068)

SUMMER EXPENDITURES (May-August 49 days): Student Attendance-

1 teacher, 1 para, 2 students	\$ 14,549.00	
Employee benefits	\$ 2,885.00	
Custodial (labor & supplies)	\$ 1,105.00	
Food Service (labor)	\$ 2,646.00	
Utilities	\$ 1,542.00	
Bldg. Insurance	\$ 36.73	
Meals & snacks	\$ 3,381.00	
Total	\$ 26,144.73	

SUMMER REVENUE (August-May): Student Attendance-

15 X \$450.00 X 3 (tuition with extended day 3:30- 6 pm)	\$ 20,250.00	(\$5895)	(\$14963)
--	--------------	-----------------	------------------

NOTES: fees were \$400.00 per month + \$50.00 per month for extended care (includes lunch and 3 snacks)

42

RCCC Financial History: 2013/2014 – School Year:

EXPENDITURES (August-May):

Totals Grand total for Yr.

1 teacher, 4 paras, 1 student	\$ 106,135.00
Employee benefits	\$ 12,862.00
Custodial (labor & supplies)	\$ 4,330.00
Utilities	\$ 4,626.00
Bldg. Insurance	\$ 109.89
Meals & snacks	\$ 26,875.50
Total	\$ 154,938.39

REVENUE (August-May): Student Attendance-

21 X \$450 X 9 (tuition with extended day 3:30- 6 pm)	\$ 85,050.00	
8 X \$400 X 9	\$ 28,800.00	
22 X \$50.00 X 9	\$ 9,900.00	
Total	\$ 123,750.00	(\$31188)

SUMMER EXPENDITURES (May-August 46 days): Student Attendance-

1 teacher, 1 para, 2 students	\$ 15,998.00
Employee benefits	\$ 2,742.00
Custodial (labor + supplies)	\$ 1,050.00
Food Service (labor)	\$ 2,553.00
Utilities	\$ 1,542.00
Bldg. Insurance	\$ 36.73
Meals & Snacks	\$ 3,422.40
Total	\$ 27,344.13

SUMMER REVENUE (August-May): Student Attendance-

16 X \$450.00 X 3 (tuition with extended day 3:30- 6 pm)	\$ 21,600.00	(\$5744)	(\$36932)
--	--------------	-----------------	------------------

NOTES: fees were \$400.00 per month + \$50.00 per month for extended care (includes lunch and 3 snacks)

43

RCCC Financial History: 2014/2015 – School Year:

EXPENDITURES (August-May):

Totals Grand total for Yr.

1 teacher, 3 paras, 1 student	\$ 87,700.00		
Employee benefits	\$ 14,119.50		
Custodial (labor + supplies)	\$ 4,360.00		
Utilities	\$ 4,626.00		
Bldg. Insurance	\$ 109.89		
Snacks	\$ 4,575.60		
Total	\$ 115,490.99		

REVENUE (August-May): Student Attendance-

18 X \$500 X 9 (tuition with extended day 3:30- 6 pm)	\$ 81,000.00		
5 X \$450 X 9	\$ 20,250.00		
13 X \$50 X 9	\$ 5,850.00		
Total	\$ 107,100.00	(\$8391)	

SUMMER EXPENDITURES (May-August 47 days): Student Attendance-

1 teacher, 1 para, 2 students	\$ 17,300.00		
Employee benefit	\$ 3,098.00		
Custodial (labor + supplies)	\$ 1,095.00		
Utilities	\$ 1,542.00		
Bldg. Insurance	\$ 36.73		
Snacks	\$ 676.80		
Total	\$ 23,748.53		

SUMMER REVENUE (August-May): Student Attendance-

16 X \$500.00 X 3 (tuition with extended day 3:30- 6 pm)	\$ 24,000.00	\$251	(\$8140)
--	--------------	--------------	-----------------

NOTES: fees were \$450.00 per month + \$50.00 per month for extended care (includes 3 snacks)

44

RCCC Financial History: 2015/2016 – School Year:

EXPENDITURES (August-May):

1 teacher, 3 paras, 1 student	\$ 90,520.00
Employee benefits	\$ 15,647.88
Custodial (labor + supplies)	\$ 3,910.00
Utilities	\$ 4,626.00
Bldg. Insurance	\$ 109.89
Snacks	\$ 4,519.80
Total	\$ 119,333.57

Totals Grand total for Yr.

REVENUE (August-May): Student Attendance-

16 X \$500 X 9 (tuition with extended day 3:30- 6 pm)	\$ 72,000.00	
5 X \$450 X 9	\$ 20,250.00	
18 X \$50 X 9	\$ 8,100.00	
Total	\$ 100,350.00	(\$18984)

SUMMER EXPENDITURES (May-August 49 days): Student Attendance-

1 teacher, 1 para, 2 students	\$ 18,580.00
Employee benefits	\$ 2,979.00
Custodial (1 hr/day)	\$ 1,030.00
Utilities	\$ 1,542.00
Bldg. Insurance	\$ 36.73
Snacks	\$ 573.30
Total	\$ 24,741.03

SUMMER REVENUE (August-May): Student Attendance-

13 X \$500 X 3 (tuition with extended day 3:30- 6 pm)	\$ 19,500.00	(\$5241)	(\$24225)
---	--------------	-----------------	------------------

NOTES: fees were \$450.00 per month + \$50.00 per month for extended care (includes 3 snacks)

45

RCCC Financial History: 2016/2017 – School Year:

EXPENDITURES (August-May):		<u>Totals</u>	<u>Grand total for Yr.</u>
1 teacher, 3 paras, 1 student	\$ 90,520.00		
Employee benefits	\$ 9,027.00		
Custodial (labor + supplies)	\$ 3,870.00		
Utilities	\$ 4,626.00		
Bldg. Insurance	\$ 109.89		
Snacks	\$ 4,240.60		
Total	\$ 112,393.49		

REVENUE (August-May): Student Attendance-			
12 X \$550 X 9 (extended)	\$ 59,400.00		
8 X \$500 X 9	\$ 36,000.00		
22 X \$100 X 9	\$ 19,800.00		
Total	\$ 115,200.00	TBD	

SUMMER EXPENDITURES (May-August ? days): Student Attendance-			
1 teacher, 1 para, 2 students	\$ 0.00		
Employee benefits	\$ 0.00		
Custodial (labor + supplies)	\$ 0.00		
Utilities	\$ 0.00		
Bldg. Insurance	\$ 0.00		
Snacks	\$ 0.00		
Total	\$ 0.00		

SUMMER REVENUE (August-May): Student Attendance-			
		TBD	TBD

NOTES: fees were \$500.00 per month + \$100.00 per month for extended care (includes 3 snacks)

Grand Totals	
2011-12	\$ 5044
2012-13	(\$14963)
2013-14	(\$36932)
2014-15	(\$ 8140)
2015-16	(\$24225)
5 Yr. Avg.	(\$15843)

4/6

Public Relations Committee Minutes

January 25, 2017

Present- Nathan, Kerry, Cliff

Discussion-

- The group reviewed the survey on our mission & vision statements. We discussed the content on the tool and timeline to implement the survey. The goal is to seek final approval from the board.
- The group also discussed their role in supporting the district mission. Below, are topics of discussion:
 1. District image- how are we perceived at this time (positive, negative...)
 2. Bond issue- two have failed over the last several years. Do we continue to have this need? Has the topic divided our communities? Will we need one in the future?
 3. Communication tools- what is the best method (s) to communicate with parents and patrons?
 - a. Social media- what tools reach the majority of our communities?
 1. Will it be one way information or two way communication?
 2. What are we currently using?
 - a. Website- should it be the key tool to bring people to it for information; update the software so it sends out notices of 'new information' in a variety of methods (ie- Facebook, Twitter, Instagram ...) *Cliff volunteered to contact Dustin about the idea?
 - b. Public sites- what other media is being used to report on how the district is doing?
 - c. School business- some feedback says we should show case ourselves in more ways (ie- positives that are occurring in the system...)
 - d. Newsletter- can we be more systematic in planning to present data at key times?
- Nathan Mead volunteered to serve as the committee chair pending board appointment.

Follow-up by the superintendent since the January committee meeting:

- *Current communication tools used by the district-*
 1. Website- a lot of discussion as to using this as the 'hub' for all communication to flow through.
 2. Newsletter/Newspaper
 4. Emails from individual teachers for their class and/or grade level/department
 5. Calendar
 6. Handbooks
 7. BOE packets and minutes
 8. Site Council meetings- minimum of four per year. Formed a district council as well.
 9. PTO meetings
 10. 5 radio shows a month by the administrative team
 11. BOE budget message document
 12. Twitter accounts (mainly at HS)
 13. Facebook at both buildings
- Website- the district technology team and superintendent will be visiting with the website host on 2/6/17 about options to expand our tool.

Demographics & Educating Students

We want to hear what you think about your child's school! Riley County Schools is offering this survey to patrons and senior class members at RCHS. Please let us know what is good and what needs to be changed or worked on to make your school better and what is your vision for the future of our school system. Your feedback is very important! Results from the survey will be posted on the website later this spring. If you would like to participate, please fill out a survey by Friday, March 3, 2017.

DIRECTIONS:

- * Indicate your response by clicking your choice.
- * If you do not have access to the online survey, please stop by the central office or school.
- * Limit one per household (12th grade students will complete survey at school).

* Demographic Information:

- Parent of student currently enrolled in grade PK-12
- Patron
- Student

If a parent or student in the question above:

- In district
- Out of district

* What do we do well as a district educating our students (identify all that apply) ?

- Quality of Instruction
- Technology Integration
- Course Offerings
- Activity Options
- Parent Communications
- Character Education
- Safety-School Climate
- School Leadership
- Facilities
- Community Involvement
- College and Career Readiness
- Other:

* What could we improve on in educating our students (identify all that apply) ?

- Quality of Instruction
- Technology Integration
- Course Offerings
- Activity Options
- Parent Communications
- Character Education
- Safety-School Climate
- School Leadership
- Facilities
- Community Involvement
- College and Career Readiness
- Other (please specify)

Accreditation System

Currently, we are evaluating ourselves against the new accreditation system or KESA (Kansas Education Systems Accreditation). One part of the process is to reevaluate your district mission statement (see below). This belief statement is supposed to be a reflection of what skill-set our students will possess upon graduating from our district.

The mission of USD 378, Riley County, is to put into action our district's motto, "All our children learning." The Riley County schools are a place where students will be empowered to learn and will graduate as responsible citizens with skills in creative thinking, decision making, communication, self-discipline, and cooperation.

* Do you believe our students are graduating with the skills listed in the mission statement?

Yes

No

If you answered No to the previous question, please tell us why?

* Does our mission statement encompass all the skills necessary for students to compete for careers in the 21st century world?

Yes

No

If you answered no to previous question, what other skills should they possess?

Future Communications

* Another part of the KESA process is to have stakeholder input. Please rank the tools from 1-3 (1 being the best) as it relates to the best method to get feedback from you?

- Survey (online, paper/pencil)
- Community meetings
- Other (list please)

* In the future, if we need to make you aware of NEW information, what communication tools do you use. Please mark ALL that apply.

- School Messenger (phone, text, email)
- Website
- Facebook
- Twitter
- Radio
- Other (list tools)

Thank you for completing the survey.

**Results from the survey will be posted on the USD378 website later
this spring.**

BOE POLICY COMMITTEE MEETING

JANUARY 25, 2017

4:00-5:30 pm @ District Office

Attending: Jared Larson, Kerry Thurlow, Ross Wahl, Cliff Williams

KASB policy updates for DP, EE, JBCB, JGFGBA were tabled at the regular January BOE meeting and referred to committee for evaluation and recommendation.

DP: Cliff shared office procedures and plans going forward for handling delinquent accounts and how not to let accounts get charged up by activities, etc.

EE: Some discussion was had about the amount a meal account should be charged before taking action. The committee recommends the policy state \$25 and revisit/evaluate amounts and reasons for delinquent accounts at the end of the school year.

JBCB: Noted that foster situations are not related, and should not be considered as accepting an out-of-district student. The committee sees no need for the optional transportation procedures at this time.

JGFGBA: Cliff visited with the school nurses and shared that they are pleased with how the policy works. KASB has changed some language, but not the intent.

← leave as is

Additional policies were discovered by Cliff to be outdated and in need of reviewing with the most current KASB recommendations. It was also noted that he and Nicole are working on creating a better record book of historical policies and their changes, making sure they are in a safe (fire-proof) and identifiable location. They are also taking time to "clean up" the website policy links, as they only need to reflect current policy-free from typos, old language, etc.

JB: Minor language change

JBC: The newest recommendation from KASB was approved at the regular January BOE meeting.

JBD: Leave the current policy as the students handbooks define absences and excuses. Have the option of reviewing handbooks in May, should changes need to be made.

← leave as is

JCAB: This policy comes with new language regarding "drug dog sweeps".

As the board is committed to drug free and deterring drugs from the school campus, it has come to Cliff's attention we do not have a Drug-Free Schools policy as recommended by KASB.

He consulted with Angie Stallbaumer, attorney from KASB, and she sent a policy used by many districts.

JDDA: Cliff used speakerphone to call Angie, from KASB, asking how to word and insert local sanctions for violation of the drug policy. It was decided to leave it somewhat broad, to give administration some latitude per situation. Cliff will get the specific wording from KASB and insert it for the board to review.

JDD: Language now includes school sponsored activities.

IDAD: Rather than putting responsibility on BOE, it made more sense to have the Title I Administrator in charge of the annual parent meeting for Title I.

IIBG: Clarifies devices

CA: Simplifies language

CEA: Changes certificate to license.

CEC: Committee recommends the board "may" use search service for superintendent recruitment.

CEF: KASB inserts language ensuring credit card rewards and cash back are for the district, not card holder.

The policy committee recommends the board approve the above mentioned policies, as they will be presented in the agenda packet, at the regular February BOE meeting.

PERSONNEL ITEMS

If board members have questions about any of the personnel recommendations, it is suggested that the board recess into closed session. K.S.A. 75-4319 permits an executive session for the discussion of personnel matters of non-elected personnel.

Gray shading indicates the item may be approved on the consent agenda.

1. **Cheryl VanBebber resignation-** Mr. Clark has recommended we support the resignation of Mrs. VanBebber as a full time bus driver. She has taken the lead teacher position for the head start program. I support this recommendation.
2. **Shane Eslit hire** – Mr. Clark has recommended we support the hiring of Mr. Eslit as a full time bus driver. I support this recommendation.
3. **Jennifer Johnston resignation-** Mr. Oliver has recommended we support the resignation of Mrs. Johnston as the High School Vocal Teacher effective the end of the 2016-17 school year. Mrs. Johnston's family is being stationed in Anchorage, Alaska. I support this recommendation.
4. **Amanda Kreie hire** – Mrs. Grant has recommended we support the hiring of Mrs. Kreie as a part-time pre-school aide. She has been a pre-school aide substitute for the last three years. I support this recommendation.

Any other personnel items will be brought before the board at this time. If an executive session is needed, the language under the Recommended Action section may be used.

RECOMMENDED ACTION:

If necessary: Motion to recess into closed session for ____ minutes to discuss personnel matters of nonelected personnel pursuant to the provisions of K.S.A. 75-4319 and to return to open session in this room at the end of that time.

1. *(consent agenda)* Motion to accept the resignation of Cheryl VanBebber, as a full time bus driver effective January 20, 2017.
2. *(consent agenda)* Motion to accept the new hire of Shane Eslit, as a full time bus driver for services rendered to begin February 14, 2017.
3. *(consent agenda)* Motion to accept the resignation of Jennifer Johnston, as High School Vocal Teacher effective at the end of the 2016-17 school year.
4. *(consent agenda)* Motion to accept the new hire of Amanda Kreie, as a part-time pre-school aide for services rendered to begin February 14, 2017.
5. An appropriate motion will be developed at the meeting if needed.

NEGOTIATIONS UPDATE

The two teams met on January 9, 2017 to briefly discuss the teachers ideas and thoughts. The teachers are going to prioritize their list of items and send them back to the board. The board of education did not bring any items to the table at the time. The next meeting is on the schedule for March 13th from 5:45-6:45 pm at RCHS library.

If the negotiating board members wish to discuss any any items, they would need to make a motion to go into executive session.

RECOMMENDED ACTION:

If necessary: Motion to recess into closed session for _____ minutes to discuss matters relating to employer-employee negotiations and return to open session in this room at the end of that time.

