

# RILEY COUNTY U.S.D. NO. 378

BOARD OF EDUCATION AGENDA  
REGULAR BOARD MEETING 7:00 P.M.

SEPTEMBER 12, 2016  
AT: RILEY COUNTY HS LIBRARY

Items suggested for the consent agenda are shaded.

1. Call to order.
2. Pledge of Allegiance.
3. Introduction of New Faculty Members. *Teachers new to the district have been invited to the meeting so that they have an opportunity to meet members of the board. The board may wish to take this opportunity to meet the new teachers.*
4. Additions to the agenda.
5. Approval of the agenda.
6. Approval of the minutes of August 8, 2016 regular meeting, August 11, 2016 special meeting and August 22, 2016 special meeting.
7. Approval of the bills and financial reports.
8. Concerns of Riley County U.S.D. No. 378 patrons.
9. Communications.
10. Administrative Reports.
  - A. Principal Reports. Any building principal present may wish to report.
  - B. Director Reports. Program Directors may wish to report.
  - C. Superintendent Report. The superintendent may provide a report.
11. Board Member Items.
12. Business Items and Reports:
  - (A) Board of Education Topics. Progress on mission/vision from the retreat. Discuss/Action
  - (B) Contracts/Approvals/Appointments. Items requiring board action will be shared with the board. (items on consent agenda) Discuss/Action
  - (C) Negotiations Update. Any information resulting from the recent meetings will be shared with the board this time. Discuss/Action
  - (D) Personnel Items. Any personnel items will be brought before the board at this time. (items on consent agenda) Discuss/Action
13. Adjournment.



### CONSENT AGENDA

*In order that the board may focus the majority of its time upon those items which deal with the educational endeavors of the school district and/or policy level decisions, but with recognition of its legal requirement to be responsible for those aspects of governance and management required by statute and regulation, the board will consider the approval of a number of routine items listed on the consent agenda with a consolidated motion. Board members have the opportunity to review these items prior to each meeting and specific questions can be answered at that time. Any board member who wishes to discuss one of the items on the consent agenda may request it be scheduled as a discussion item and if approved by the board, will be discussed during its regularly scheduled time on the agenda. The consent agenda for September 12, 2016 and recommended action follows.*

#### **Motion to approve the agenda and items listed on the consent agenda as proposed:**

- minutes of the August 8, 2016 regular meeting, the August 11, 2016 special meeting, the August 22, 2016 special meeting, the August bills and transfers.
- agenda (as presented or as amended at the meeting)
- **contracts/approvals/appointments as follows:**
  - ✓ approve a total donation of \$1472 from the Blue Crew and Jason & Lynette Brummett for the purchase of middle school banners.
  - ✓ approve a donation of \$350 from the Jr. Falcons for the purchase of a Dial a Down marker.
- **personnel items as follows:**
  - ✓ approve a contract with Monty Smith as RCHS Assistant Boys Basketball Coach for services rendered to begin on November 14, 2016.
  - ✓ approve a contract with Jamie Abner as RCHS Pep Club Sponsor for services rendered to begin on September 1, 2016.
  - ✓ *Any personnel items which occur after publication of the agenda may be added by letter to the board on September 9, 2016 and included here.*



Approved:

*Draft*

Riley County U.S.D. NO. 378 BOARD OF EDUCATION  
REGULAR MEETING  
August 8, 2016

Minutes

The budget hearing of the Board of Education of Riley County USD 378 was held at the Riley County High School Library on Monday, August 8, 2016. Board members present were Board members present were Kyle Bohnenblust, Jared Larson, Randy O'Boyle Kerry Thurlow and Ross Wahl. Not present was Shane Allen and Nathan Mead. Also in attendance were Superintendent Cliff Williams and Clerk of the Board Nicole Fajen. Others present were Larry Tawney, Andy Thurlow, Frank Clark, Tom & Sylva Nichols, Carmen Thurlow, Chris Tawney, Melissa Wahl, Janice Camerlinck.

The regular monthly meeting of the Board of Education of Riley County USD 378 was held at the Riley County High School Library on Monday, August 8, 2016. Board members present were Board members present were Kyle Bohnenblust, Jared Larson, Randy O'Boyle Kerry Thurlow and Ross Wahl. Not present was Shane Allen and Nathan Mead. Also in attendance were Superintendent Cliff Williams and Clerk of the Board Nicole Fajen. Others present were Larry Tawney, Andy Thurlow, Frank Clark, Tom & Sylva Nichols, Carmen Thurlow, Chris Tawney, Melissa Wahl, Janice Camerlinck.

Call to Order

At 7:25 p.m. President Bohnenblust called the board meeting to order.

Pledge of Allegiance

Additions to the agenda

None

Approval of Agenda

Randy O'Boyle moved the board approve the consent agenda as presented. Second by Jared Larson and motion carried, 4-1 with Ross Wahl voting no.

Approval of the minutes of the July 11, 2016 regular meeting

Approval of the bills and financial reports

Concerns of the Riley County U.S.D. No. 378 patrons

None

Communications

None

Administrative Reports

1. Hearing of principals
  - a. Teresa Grant said that enrollment is down at the Grade School.
  - b. Cliff Williams reported for Harold Oliver that enrollment is down at the High School.
2. Hearing of Directors
  - a. Frank Clark reported that all USD 378 vehicles passed the state police inspection.
3. Superintendent report
  - a. Cliff Williams commended the staff that helped with the open enrollment process. Cliff reported that he has had several requests for out of district students. Cliff stated there will be an all faculty staff meeting on August 10<sup>th</sup> at 8am at the RCHS cafeteria. There will be a board retreat on August 22<sup>nd</sup> at 5:30 at RCHS Library with Dr. Brian Jordan from Kansas Association of School Boards.

Board Member Items

None

Business Items and Reports

1. Budget Adoption
  - a. Randy O'Boyle moved the board accept to establish the 2016-17 Supplemental General Fund at 30 percent of the General Fund budget. Second by Jared Larson and motion carried, 5-0.
  - b. Jared Larson moved the board accept to establish the 2016-17 Capital Outlay Fund at 8.000 mills. Second by Randy O'Boyle and motion carried, 5-0.
  - c. Randy O'Boyle moved the board adopt the 2016-17 budget as presented. Second by Kyle Bohnenblust and motion carried, 5-0.
2. Personnel Items:
  - a. Approve Frank VanBebber as a technology assistant for services rendered to begin on July 28, 2016.
  - b. Approve Sarah Gill as a Spanish teacher for services rendered to begin August 18, 2016.
3. Contracts/Approvals/Appointments
  - a. Approve the disposal items
  - b. Approve the 2016-17 milk bids
  - c. Approve the Preschool (RCCC) Handbook
  - d. Approve the Transportation Handbook
  - e. Approve District Policies
 

Kerry Thurlow moved the board strike policy GAOC, tabling policy FC and bringing FC back in to the September board meeting and adopting the rest of the policies. Second by Jared Larson and motion carried, 4-1 with Ross Wahl voting no.
  - f. Approve the 2016-17 fuel bids
 

Kerry Thurlow moved the board approve the fuel bid from Farmway for \$1.48/unit and \$6,300 up front for blended diesel fuel. Second by but Randy O'Boyle and motion carried, 5-0
4. Negotiations Update

At 8:11pm Kyle Bohnenblust moved to recess into closed session for 15 minutes to discuss matters relating to employer-employee negotiations with the Superintendent with a 5 minute break starting before .Second by Jared Larson and motion carried, 5-0.

Returned at 8:33pm with no action taken.

Adjournment

At 8:36 p.m., Jared Larson moved the board adjourn the meeting. Second by Ross Wahl and motion carried, 5-0.





Approved:

*Draft*

Riley County U.S.D. NO. 378 BOARD OF EDUCATION  
SPECIAL MEETING  
August 11, 2016

Minutes

The special meeting of the Board of Education of Riley County USD 378 was held at the Riley County High School Library on Thursday, August 11, 2016. Board members present were Shane Allen, Kyle Bohnenblust, Nathan Mead (via phone), Randy O'Boyle, Kerry Thurlow and Ross Wahl. Not present was Jared Larson. Also in attendance were Superintendent Cliff Williams and Clerk of the Board Nicole Fajen.

Call to Order

At 7:00 p.m. President Bohneneblust called the special meeting to order.

Business Items

Contracts/Approvals/Appointments: Ross Wahl moved the board approve the renewal insurance bid from Employers Mutual Insurance Company as quoted by Copeland Insurance in the amount of \$69,857.00 and approve the renewal of the student assurance with Student Assurance Services, Inc., in the amount of \$2,890.00. Second by Shane Allen and motion carried, 6-0.

Adjournment

At 7:06 p.m., Ross Wahl moved the board adjourn the meeting. Second by Kyle Bohnenblust and motion carried, 6-0.



Approved:

*Draft*

Riley County U.S.D. NO. 378 BOARD OF EDUCATION  
SPECIAL MEETING  
August 22, 2016

Minutes

The special meeting of the Board of Education of Riley County USD 378 was held at the Riley County High School Library on Monday, August 22, 2016. Board members present were Shane Allen, Kyle Bohnenblust, Jared Larson, Nathan Mead, Randy O'Boyle, Kerry Thurlow and Ross Wahl. Not present was Jared Larson. Also in attendance were Superintendent Cliff Williams, Clerk of the Board Nicole Fajen and Dr. Brian Jordan from Kansas Association of School Boards. Also in attendance was Melissa Wahl.

Call to Order

At 5:30 p.m. President Bohneneblust called the board retreat to order.

Pledge of Allegiance

Role of Board and Supt

Negotiations

Superintendent Williams gave the board an update on negotiations.

Adjournment

At 8:41 p.m., Ross Shane Allen moved the board adjourn the meeting. Second by Randy O'Boyle and motion carried, 7-0.



### Monthly Balancing Steps/Explanation

**A** – Bank statement ending balance (page 1); also, MAPP Check Reconciliation Report (page 2)

**B** – MAPP Monthly Cash Balance report (page 3)

**C** – MAPP Monthly Cash Balance report (page 3) – explanation of reconciliation difference

**D** – Money Market Bank statement ending balance (page 4)

**E, F, G** – Flex Spending Bank statement beginning balance and ending balance (page 5 & 6)

**H, I, J, K** – Riley County High School Student Organization (Activity) Fund bank beginning balance, credits, debits, ending balance; accounting program Bank Statement Reconciliation; Accounting program Current Cash Balance Report (pages 7 – 12)

# 1 – outstanding checks; # 2 cash balance

**L, M, N, O** – Riley County Grade School Student Organization (Activity) Fund bank beginning balance, credits, debits, ending balance; accounting program Bank Statement Reconciliation; accounting program Current Cash Balance Report (pages 13 – 17)

# 1 – outstanding checks; # 2 cash balance











RILEY STATE BANK

Riley, Kansas . Leonardville, Kansas . www.rileystatebank.com

000 01 01

Page 1

USD #378 GENERAL FUND
SANDRA K GLESSNER, TREAS
ROBERT SHANE ALLEN
P O BOX 326
RILEY KS 66531

30
2
91



SUPER NOW ACCOUNT:

07/01/16 THRU 07/29/16
DOCUMENT COUNT: 93
PAGE 4

SUPER NOW ACCOUNT

Table with columns: DESCRIPTION, DEBITS, CREDITS, DATE, BALANCE. Includes entries for Riley County Sch SET TRANS, Unified School D SET TRANS, CHECK # 34338, CHECK # 34331, IRS USATAXPYMT, INTEREST, SERVICE CHARGE, BALANCE THIS STATEMENT, TOTAL CREDITS, and TOTAL DEBITS.

YOUR CHECKS SEQUENCED

Table with columns: DATE, CHECK #, AMOUNT, DATE, CHECK #, AMOUNT, DATE, CHECK #, AMOUNT. Lists sequenced checks from 07/06 to 07/11 with amounts ranging from 11.50 to 44,428.39.

\*\*\* CONTINUED \*\*\*



MAPP2  
CHECK RECONCILIATION

Page 1 UNIFIED SCHOOL DISTRICT #378 STATEMENT DATE 07/29/16

RILEY STATE BANK - 00101 DATE PREPARED 09/07/16

3 PAYROLL OUTSTANDING AS OF 07/29/2016 952.01

1 PAYROLL OUTSTANDING SINCE 81.26

50 DIR.DEP. RECONCILED SINCE 67,526.74

53 VENDOR OUTSTANDING AS OF 07/29/2016 40,831.05

255 VENDOR OUTSTANDING SINCE 631,202.62

362 CHECKS OUTSTANDING TOTAL 740,593.68

BALANCE IN CHECKING ACCOUNT 1,080,922.15

- DEPOSITS IN TRANSIT .00

BANK 00101 BALANCE SHOULD BE 1,821,515.83

Summer Payroll \$77,661.44

---

\$1,899,177.27



09/07/16 10:49:17am  
03-03-06 curreb01.lst  
dir:>mapp2

MAPP2  
MONTHLY CASH BALANCE

Page 3

PAGE 2

UNIFIED SCHOOL DISTRICT #378

BUDGET YEAR 17 DATE 090716

BANK SUMMARY

LEDGER DATES 070116 - 073016

SACCT	BANK	BALANCE
00101	RILEY STATE BANK	1681036.91
00105	MONEY MARKET ACCOUNT	2096267.01
00110	HS ACTIVITY ACCT	81062.25
00111	GRADE SCHOOL ACT ACCT	10497.69
00112	FSA ACCOUNT	7227.53
		-----
		3876091.39
	PAYROLL LIABILITIES	211223.88
		-----
		3664867.51
	<b>Outstanding</b>	<b>\$6,916.48</b>
	<b>Total Outstanding</b>	<b>\$218,140.36</b>



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USD #378 GENERAL FUND  
 SANDRA K GLESSNER, TREAS  
 ROBERT SHANE ALLEN  
 P O BOX 326  
 RILEY KS 66531

38  
 0  
 0

Member  
**FDIC**  
 SAFE MONEY MARKET  
 ACCOUNT: [REDACTED]

06/09/16 THRU 07/13/16  
 DOCUMENT COUNT: 0  
 PAGE 1

OUR PRIVACY NOTICE IS AVAILABLE  
 ON OUR WEBSITE @ RILEYSTATEBANK.COM  
 OR BY CALLING 1-866-485-2811

SAFE MONEY MARKET ACCOUNT [REDACTED]

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT .....			06/08/16	2095,262.39
INTEREST .....		1,004.58	07/13/16	2096,266.97
BALANCE THIS STATEMENT .....			07/13/16	2096,266.97
TOTAL CREDITS (1)	1,004.58	MINIMUM BALANCE		2,095,262.39
TOTAL DEBITS (0)	.00			

----- I N T E R E S T -----

AVERAGE LEDGER BALANCE: 2,095,262.39 INTEREST EARNED: 1,004.58  
 INTEREST PAID THIS PERIOD: 1,004.58 DAYS IN PERIOD: 35  
 INTEREST PAID 2016: 6,330.32 ANNUAL PERCENTAGE YIELD EARNED: .50%

--- ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES ---

	TOTAL FOR THIS PERIOD	TOTAL YEAR TO DATE
* TOTAL OVERDRAFT FEES:	\$ .00	\$ .00
* TOTAL RETURNED ITEM FEES:	\$ .00	\$ .00





*Page 5*

USD #378 RILEY COUNTY  
 SANDRA K GLESSNER, TREAS  
 FLEX SPENDING - EM POWER  
 P O BOX 326  
 RILEY KS 66531

30  
 0  
 3



CHECKING ACCOUNT: [REDACTED]

07/01/16 THRU 07/29/16  
 DOCUMENT COUNT: 3  
 PAGE 1

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 OR BY CALLING 1-866-485-2811

=====

CHECKING ACCOUNT [REDACTED]

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DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT .....			06/30/16	10,720.62
MHM Resources DIRECT PAY	1.00		07/06/16	10,719.62
MHM Resources DIRECT PAY	50.00		07/06/16	10,669.62
MHM Resources DIRECT PAY	5.84		07/08/16	10,663.78
CHECK # 1043	285.00		07/11/16	10,378.78
MHM Resources DIRECT PAY	103.88		07/12/16	10,274.90
MHM Resources DIRECT PAY	111.92		07/12/16	10,162.98
MHM Resources DIRECT PAY	3.10		07/13/16	10,159.88
MHM Resources DIRECT PAY	114.00		07/14/16	10,045.88
Riley Co. School FlxRlyUSD	1,256.60		07/14/16	8,789.28
MHM Resources DIRECT PAY	35.00		07/15/16	8,754.28
CHECK # 1044	500.04		07/18/16	8,254.24
MHM Resources DIRECT PAY	5.62		07/19/16	8,248.62
MHM Resources DIRECT PAY	43.00		07/19/16	8,205.62
Riley Co. School FlxRlyUSD	103.55		07/19/16	8,102.07
MHM Resources DIRECT PAY	248.36		07/19/16	7,853.71
Riley Co. School FlxRlyUSD	114.00		07/20/16	7,739.71
CHECK # 1045	12.97		07/21/16	7,726.74
MHM Resources DIRECT PAY	17.08		07/21/16	7,709.66
MHM Resources DIRECT PAY	203.97		07/22/16	7,505.69
MHM Resources DIRECT PAY	309.07		07/25/16	7,196.62
MHM Resources DIRECT PAY	21.49		07/26/16	7,175.13
MHM Resources DIRECT PAY	27.54		07/26/16	7,147.59
Riley Co. School FlxRlyUSD	420.06		07/28/16	6,727.53
BALANCE THIS STATEMENT .....			07/29/16	6,727.53
TOTAL CREDITS (0)		.00		
TOTAL DEBITS (23)	3,993.09			

\* \* \* C O N T I N U E D \* \* \*





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USD #378 GENERAL FUND  
SANDRA K GLESSNER, TREAS  
FLEX SPENDING  
P O BOX 326  
RILEY KS 66531

30  
0  
0

CHECKING ACCOUNT: [REDACTED]

07/01/16 THRU 07/29/16  
DOCUMENT COUNT: 0  
PAGE 1

OUR PRIVACY NOTICE IS AVAILABLE  
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OR BY CALLING 1-866-485-2811

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CHECKING ACCOUNT [REDACTED]

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DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT .....			06/30/16	500.00
BALANCE THIS STATEMENT .....			07/29/16	500.00
TOTAL CREDITS (0)	.00			
TOTAL DEBITS (0)	.00			

----- I N T E R E S T -----

AVERAGE LEDGER BALANCE:	.00	INTEREST EARNED:	.00
INTEREST PAID THIS PERIOD:	.00	DAYS IN PERIOD:	
		ANNUAL PERCENTAGE YIELD EARNED:	.00%

--- ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES ---

*****			
	TOTAL FOR	TOTAL	*
	THIS PERIOD	YEAR TO DATE	*
* TOTAL OVERDRAFT FEES:	\$ .00	\$ .00	*
* TOTAL RETURNED ITEM FEES:	\$ .00	\$ .00	*
*****			



000 01 01



RILEY COUNTY HIGH SCHOOL 30
ACTIVITY FUND 1
DONNA TITTEL 9
P.O. BOX 38
RILEY KS 66531

CHECKING ACCOUNT: [REDACTED]

07/01/16 THRU 07/29/16
DOCUMENT COUNT: 10
PAGE 1

OUR PRIVACY NOTICE IS AVAILABLE
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CHECKING ACCOUNT [REDACTED]

Table with columns: DESCRIPTION, DEBITS, CREDITS, DATE, BALANCE. Rows include BALANCE LAST STATEMENT, CHECK, DEPOSIT, and BALANCE THIS STATEMENT.

YOUR CHECKS SEQUENCED

Table with columns: DATE, CHECK #, AMOUNT. Rows show check details for dates 07/05, 07/07, 07/19, 07/21, 07/26, 07/27, 07/28.

(\* ) INDICATES A GAP IN CHECK NUMBER SEQUENCE

INTEREST

AVERAGE LEDGER BALANCE: .00 INTEREST EARNED: .00
INTEREST PAID THIS PERIOD: .00 DAYS IN PERIOD:
ANNUAL PERCENTAGE YIELD EARNED: .00%

\*\*\* CONTINUED \*\*\*









### RCHS Activity Fund - July 2016

<u>Activity Name</u>	<u>Beginning Cash</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Cash Balance</u>
AD Athletic Fund	2,347.28	-	-	2,347.28
Art Club	2,917.59	-	-	2,917.59
Band Misc	3,059.58	-	-	3,059.58
Baseball Misc	2,036.54	-	-	2,036.54
Boys Basketball Misc	716.66	-	-	716.66
Cheerleading	5,053.11	-	5,000.00	53.11
Class of 2016	2,195.73	-	-	2,195.73
Class of 2017	700.17	18.15	-	718.32
Class of 2018	2,785.48	-	-	2,785.48
Class of 2019	2,236.40	-	-	2,236.40
Community Leadership Class	410.72	-	-	410.72
Cross Country Misc.	1,406.40	-	-	1,406.40
Culture Club	677.71	-	-	677.71
Dance	523.80	-	80.00	443.80
Debate Misc	124.13	-	-	124.13
Ecology Club	745.91	-	-	745.91
Faculty Fund	513.98	121.64	-	635.62
FBLA	2,212.42	-	-	2,212.42
FCCLA	566.86	-	-	566.86
FFA	18,292.22	-	-	18,292.22
Football Misc	143.61	-	-	143.61
Forensics Misc	455.03	-	-	455.03
Golf Misc	565.04	-	-	565.04
Key Club - Admin	2,034.40	-	-	2,034.40
Mass Media III	156.35	-	-	156.35
Musical Theatre	1,705.61	-	-	1,705.61
NHS	1,365.11	-	-	1,365.11
Pep Club	986.82	-	-	986.82
RCHS Girls Basketball	857.11	-	700.00	157.11
Renaissance	5,663.47	-	306.06	5,357.41
SADD	265.17	-	-	265.17
Senior Sitting Fee	139.98	-	-	139.98
Softball Misc	1,164.68	-	-	1,164.68
Student Council	830.17	-	-	830.17
Track & Field Misc.	944.29	-	-	944.29
Tri-M	906.74	-	-	906.74
Vocal Music Misc	5,972.73	-	-	5,972.73
Volleyball Misc	1,475.77	-	-	1,475.77
Wrestling	101.11	-	-	101.11
Yearbook	4,325.41	-	-	4,325.41
	79,581.29	139.79	6,086.06	\$ 73,635.02

#2



### Bank Statement Reconciliation

Check Number	Vendor Name	Check Date	Check Amount
--------------	-------------	------------	--------------

Period from 07/01/2016 through 07/31/2016 Description:

#### Cleared Checks

007129	Northwest Ranger Band Sponsors	05/06/2016	103.45
007140	Kansas FFA Foundation	06/15/2016	1,536.00
007146	Weston Steiner	06/15/2016	55.52
007150	USD #378	06/15/2016	1,642.20
007152	Theresa Crubel	06/15/2016	542.70
007153	Musical Theatre International	06/28/2016	400.00
007154	NASSP/NHS/NJHS	06/28/2016	385.00
007156	The Chute	07/11/2016	700.00
007157	Varsity Spirit Fashions	07/11/2016	386.06

Cleared Check Total: 5,750.93

#### Outstanding Checks

006701	Lucid Sounds	01/27/2015	325.00
006722	Cindy Sias	02/10/2015	104.93
006761	Country Meats	04/10/2015	89.00
006762	Cierra Dugan	04/10/2015	70.32
006826	Advanced Promotion	05/27/2015	1,252.00
006938	Bobby Brummett	11/12/2015	224.51
007020	District D FCCLA	02/11/2016	10.00
007035	Jenna Grater	02/26/2016	39.98
007138	Anderson's Prom & Party	06/15/2016	311.49
007158	NCA Summer Camps	07/26/2016	5,000.00

Outstanding Check Total: 7,427.23 #1

Voided Checks - None



# Current Cash Balance Report

ALL Data

Date: 07/01/2016 thru 07/31/2016

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>A Revolving</b>					
1000 Art Revolving	0.00	0.00	0.00	0.00	0.00
1001 Drivers Education	0.00	0.00	0.00	0.00	0.00
1003 Guitar Revolving	0.00	0.00	0.00	0.00	0.00
1004 Band Revolving	0.00	0.00	0.00	0.00	0.00
1005 Vocal Music Revolving	0.00	0.00	0.00	0.00	0.00
1006 Summer Camp Insurance Revolving	0.00	0.00	0.00	0.00	0.00
1007 Agricultural Education Revolving	0.00	0.00	0.00	0.00	0.00
1008 Industrial Education Revolving	0.00	0.00	0.00	0.00	0.00
1009 FACS Revolving	0.00	0.00	0.00	0.00	0.00
1011 Testing Fund Rev.	0.00	0.00	0.00	0.00	0.00
1012 Visual Design Revolving	0.00	0.00	0.00	0.00	0.00
1013 Registration Fee	0.00	0.00	0.00	0.00	0.00
1014 Activity Fee	0.00	0.00	0.00	0.00	0.00
1015 Athletic Pass	0.00	0.00	0.00	0.00	0.00
<b>A Revolving Totals:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>B Classes</b>					
1500 Senior Sitting Fee	139.98	0.00	0.00	0.00	139.98
1501 Kolton Range	0.00	0.00	0.00	0.00	0.00
1502 Class of 2019	2,236.40	0.00	0.00	0.00	2,236.40
1503 Class of 2020	0.00	0.00	0.00	0.00	0.00
1504 Class of 2016	2,195.73	0.00	0.00	0.00	2,195.73
1505 Class of 2017	700.17	18.15	0.00	0.00	718.32
1506 Class of 2013	0.00	0.00	0.00	0.00	0.00
1507 Class of 2014	0.00	0.00	0.00	0.00	0.00
1508 Class of 2018	2,785.48	0.00	0.00	0.00	2,785.48
<b>B Classes Totals:</b>	<b>8,057.76</b>	<b>18.15</b>	<b>0.00</b>	<b>0.00</b>	<b>8,075.91</b>
<b>C Athletic Misc</b>					
1600 AD Athletic Fund	2,347.28	0.00	0.00	0.00	2,347.28
1601 Football Misc	143.61	0.00	0.00	0.00	143.61
1602 Softball Misc	1,164.68	0.00	0.00	0.00	1,164.68
1603 Baseball Misc	2,036.54	0.00	0.00	0.00	2,036.54
1604 Golf Misc	565.04	0.00	0.00	0.00	565.04
1605 Boys Basketball Misc	716.66	0.00	0.00	0.00	716.66
1606 RCHS Girls Basketball	857.11	0.00	700.00	0.00	157.11
1607 Volleyball Misc	1,475.77	0.00	0.00	0.00	1,475.77
1608 Bill Greene Fund for Youth Activity	0.00	0.00	0.00	0.00	0.00
1609 AD BB Fund	0.00	0.00	0.00	0.00	0.00
1610 AD Fundraiser (pop)	0.00	0.00	0.00	0.00	0.00
1611 Wrestling	101.11	0.00	0.00	0.00	101.11
1612 Track & Field Misc.	944.29	0.00	0.00	0.00	944.29
1613 Cross Country Misc.	1,406.40	0.00	0.00	0.00	1,406.40
<b>C Athletic Misc Totals:</b>	<b>11,758.49</b>	<b>0.00</b>	<b>700.00</b>	<b>0.00</b>	<b>11,058.49</b>
<b>D Academic Misc</b>					
1700 Forensics Misc	455.03	0.00	0.00	0.00	455.03
1701 Vocal Music Misc	5,972.73	0.00	0.00	0.00	5,972.73
1702 Debate Misc	124.13	0.00	0.00	0.00	124.13
1704 Band Misc	3,059.58	0.00	0.00	0.00	3,059.58
<b>D Academic Misc Totals:</b>	<b>9,611.47</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,611.47</b>
<b>E Clubs</b>					
1800 Cheerleading	5,053.11	0.00	5,000.00	0.00	53.11
1801 Dance Team	0.00	0.00	0.00	0.00	0.00
1802 NHS	1,365.11	0.00	0.00	0.00	1,365.11



### Current Cash Balance Report

ALL Data

Date: 07/01/2016 thru 07/31/2016

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
1803 Pep Club	986.82	0.00	0.00	0.00	986.82
1804 Student Council	830.17	0.00	0.00	0.00	830.17
1805 Yearbook	4,325.41	0.00	0.00	0.00	4,325.41
1806 SADD	265.17	0.00	0.00	0.00	265.17
1807 Scholars Bowl	0.00	0.00	0.00	0.00	0.00
1808 Key Club - Admin	2,034.40	0.00	0.00	0.00	2,034.40
1809 Key Club - Service	0.00	0.00	0.00	0.00	0.00
1810 Dance	523.80	0.00	80.00	0.00	443.80
<b>E Clubs Totals:</b>	<b>15,383.99</b>	<b>0.00</b>	<b>5,080.00</b>	<b>0.00</b>	<b>10,303.99</b>
<b>F Misc Accounts</b>					
1900 Concessions	0.00	0.00	0.00	0.00	0.00
1901 Faculty Fund	513.98	121.64	0.00	0.00	635.62
1902 Renaissance	5,663.47	0.00	306.06	0.00	5,357.41
1904 Concessions Equipment Fund	0.00	0.00	0.00	0.00	0.00
<b>F Misc Accounts Totals:</b>	<b>6,177.45</b>	<b>121.64</b>	<b>306.06</b>	<b>0.00</b>	<b>5,993.03</b>
<b>G Academic Activities</b>					
2000 Culture Club	677.71	0.00	0.00	0.00	677.71
2001 Chess Club	0.00	0.00	0.00	0.00	0.00
2002 FBLA	2,212.42	0.00	0.00	0.00	2,212.42
2004 Mass Media III	156.35	0.00	0.00	0.00	156.35
2005 Ecology Club	745.91	0.00	0.00	0.00	745.91
2006 Musical Theatre	1,705.61	0.00	0.00	0.00	1,705.61
2007 Tri-M	906.74	0.00	0.00	0.00	906.74
2008 Art Club	2,917.59	0.00	0.00	0.00	2,917.59
<b>G Academic Activities Totals:</b>	<b>9,322.33</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,322.33</b>
<b>H Vocational</b>					
2100 FFA	18,292.22	0.00	0.00	0.00	18,292.22
2101 FCCLA	566.86	0.00	0.00	0.00	566.86
2102 Community Leadership Class	410.72	0.00	0.00	0.00	410.72
<b>H Vocational Totals:</b>	<b>19,269.80</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>19,269.80</b>
<b>Report Totals:</b>	<b>79,581.29</b>	<b>139.79</b>	<b>6,086.06</b>	<b>0.00</b>	<b>73,635.02</b>

# 2







RILEY COUNTY GRADE SCHOOL  
PO BOX 248  
RILEY KS 66531

30  
2  
0

CHECKING ACCOUNT: [REDACTED]  
07/01/16 THRU 07/29/16  
DOCUMENT COUNT: 2  
PAGE 1

OUR PRIVACY NOTICE IS AVAILABLE  
ON OUR WEBSITE @ RILEYSTATEBANK.COM  
OR BY CALLING 1-866-485-2811

=====  
CHECKING ACCOUNT [REDACTED]  
=====

DESCRIPTION	DEBITS	CREDITS	DATE	BALANCE
BALANCE LAST STATEMENT .....			06/30/16	9,186.13
Riley County Sch SET TRANS <i>Jessi Winter</i>		2.00	07/27/16	9,188.13
Unified School D SET TRANS 1480697618 <i>Brecken Hess</i>		2.00	07/29/16	9,190.13
DEPOSIT		202.00	07/29/16	9,392.13
DEPOSIT		1,105.50	07/29/16	10,497.63
BALANCE THIS STATEMENT .....			07/29/16	10,497.63
TOTAL CREDITS (4)		1,311.50		
TOTAL DEBITS (0)		.00		

----- I N T E R E S T -----

AVERAGE LEDGER BALANCE: .00 INTEREST EARNED: .00  
INTEREST PAID THIS PERIOD: .00 DAYS IN PERIOD:  
ANNUAL PERCENTAGE YIELD EARNED: .00%

--- ITEMIZATION OF OVERDRAFT AND RETURNED ITEM FEES ---

*****			
	TOTAL FOR	TOTAL	*
	THIS PERIOD	YEAR TO DATE	*
* TOTAL OVERDRAFT FEES:	\$ .00	\$ .00	*
* TOTAL RETURNED ITEM FEES:	\$ .00	\$ .00	*
*****			



**Bank Statement Reconciliation:**

Open Program (Activities or Petty Cash)

Checks

Bank statement reconciliation

Put in last day of month – tab

Check off checks that have cleared the bank

Write down outstanding checks

Write down bank balance (subtract the difference)

“X” close window

Reports

Current cash balance report

Options tab

Enter statement dates

Preview

Double check if correct before you post and print from the bank statement reconciliation page.

**CHECKBOOK BALANCING WORKSHEET**

OUTSTANDING CHECKS OR WITHDRAWALS	
DATE OR NUMBER	AMOUNT
51824	385.83
<b>TOTAL</b>	<b>\$385.83</b>

**CHECKBOOK RECONCILIATION**

**ENTER**

BALANCE THIS STATEMENT

10,497.63

**ADD**

RECENT DEPOSITS

(NOT CREDITED ON THIS STATEMENT)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**TOTAL**

\$10,497.63

**SUBTRACT**

OUTSTANDING CHECKS

385.83 #1

**BALANCE**

10,111.80\* #2



**RCGS ACTIVITY FUND STATEMENT**

**7/1/2016**

<u>ACTIVITIES</u>	<u>BEGINNING</u> <u>BALANCE 7/01/16</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>ENDING</u> <u>BALANCE 7/31/16</u>
Class of 2020	385.83	0.00	385.83	0.00
Class of 2021	912.30	0.00	0.00	912.30
Class of 2022	0.00	4.00	0.00	4.00
Builders Club	36.00	0.00	0.00	36.00
Cheer	202.65	154.50	0.00	357.15
Falcon Day	385.73	0.00	0.00	385.73
Flowers	388.05	0.00	0.00	388.05
Girls Basketball	73.00	0.00	0.00	73.00
Math Camp	60.00	0.00	0.00	60.00
School Events (Renaissance)	3,271.33	0.00	0.00	3,271.33
Social	363.59	0.00	0.00	363.59
Student Council	1,386.36	0.00	0.00	1,386.36
Yearbook	1,721.29	1,153.00	0.00	2,874.29
<b>Totals</b>	<b>9,186.13</b>	<b>1,311.50</b>	<b>385.83</b>	<b>10,111.80</b>

#2



### Bank Statement Reconciliation

Check Number	Vendor Name	Check Date	Check Amount
--------------	-------------	------------	--------------

Period from 07/01/2016 through 07/31/2016 Description:

Cleared Checks - None

#### Outstanding Checks

051824	RCHS	07/06/2016	385.83
Outstanding Check Total:			385.83

#1

Voided Checks - None

#### Bank Statement Reconciliation Summary

1.	Statement Balance	0.00
2.	- Outstanding Checks	385.83
3.	+ Outstanding Receipts	0.00
4.	Total	<u>-385.83</u>
5.	+ Investments	0.00
6.	Book Balance	<u>-385.83</u>





# Current Cash Balance Report

ALL Data

Date: 07/01/2016 thru 07/31/2016

Arranged by:  
Group ID and Activity Number

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
<b>C</b> Classes					
100 Class of 2019	0.00	0.00	0.00	0.00	0.00
101 Class of 2020	385.83	0.00	385.83	0.00	0.00
102 Class of 2021	912.30	0.00	0.00	0.00	912.30
103 Class of 2022	0.00	4.00	0.00	0.00	4.00
<b>C Classes Totals:</b>	<u>1,298.13</u>	<u>4.00</u>	<u>385.83</u>	<u>0.00</u>	<u>916.30</u>
<b>S</b> School					
200 Cheer	202.65	154.50	0.00	0.00	357.15
201 Falcon Day	385.73	0.00	0.00	0.00	385.73
202 Flowers	388.05	0.00	0.00	0.00	388.05
203 Girls Basketball	73.00	0.00	0.00	0.00	73.00
204 Math Camp	60.00	0.00	0.00	0.00	60.00
205 School Events (Renaissance)	3,271.33	0.00	0.00	0.00	3,271.33
206 Social	363.59	0.00	0.00	0.00	363.59
207 Student Council	1,386.36	0.00	0.00	0.00	1,386.36
208 Yearbook	1,721.29	1,153.00	0.00	0.00	2,874.29
209 Builders Club	36.00	0.00	0.00	0.00	36.00
<b>S School Totals:</b>	<u>7,888.00</u>	<u>1,307.50</u>	<u>0.00</u>	<u>0.00</u>	<u>9,195.50</u>
<b>Report Totals:</b>	<u>9,186.13</u>	<u>1,311.50</u>	<u>385.83</u>	<u>0.00</u>	<u>10,111.80</u>

