

PERSONNEL ITEMS

If board members have questions about any of the personnel recommendations, it is suggested that the board recess into closed session. K.S.A. 75-4319 permits an executive session for the discussion of personnel matters of non-elected personnel

Gray shading indicates the item may be approved on the consent agenda.

1. **Stephanie Henton** – Mrs. Brown has recommended we support the resignation of Mrs. Henton as a full time food service cook. I support this recommendation.
2. **Kristin Blecha** – Mr. Willimon has recommended we support the resignation of Ms. Blecha as Riley County Middle School Cheer Coach. I support this recommendation.
3. **Jamie Abner** – Mr. Willimon has recommended we support the resignation of Mrs. Abner as Riley County High School Cheer Sponsor. I support this recommendation.
4. **Calvin Kenney** – Mr. Willimon has recommended we support the new hire of Calvin Kenney as Riley County High School Assistant Baseball Coach. I support this recommendation.
5. **Sawyer Havenstein** – Mr. Willimon has recommended we support the new hire of Sawyer Havenstein as Riley County High School Assistant Track Coach. I support this recommendation.
6. **Jim Barnard** – Mr. Oliver has recommended we support the resignation of Jim Barnard as Riley County High School Math Teacher. I support this recommendation.

Any other personnel items will be brought before the board at this time. If an executive session is needed, the language under the Recommended Action section may be used.

RECOMMENDED ACTION:

If necessary: Motion to recess into closed session for ____ minutes to discuss personnel matters of nonelected personnel pursuant to the provisions of K.S.A. 75-4319 and to return to open session in this room at the end of that time.

1. *(consent agenda)* Motion to accept the resignation of Stephanie Henton, as a full time food service cook effective February 24, 2017.
2. *(consent agenda)* Motion to accept the resignation of Kristin Blecha, as a Riley County Middle School Cheer Coach effective February 13, 2017.
3. *(consent agenda)* Motion to accept the resignation of Jamie Abner, as a Riley County High School Head Cheer Sponsor effective March 31, 2017.
4. *(consent agenda)* Motion to accept the new hire of Calvin Kenney, as a Riley County High School Assistant Baseball Coach effective March 7, 2017.
5. *(consent agenda)* Motion to accept the new hire of Sawyer Havenstein, as a Riley County High School Assistant Track effective March 6, 2017.
6. Motion to accept the resignation of Jim Barnard, as a Riley County High School Math Teacher, effective May 24, 2017.
7. An appropriate motion will be developed at the meeting if needed.

NEGOTIATIONS UPDATE

The two teams met on January 9, 2017 to briefly discuss the teachers ideas and thoughts. The next meeting is on the schedule for March 13th from 5:45-6:45 pm at RCHS library.

If the negotiating board members wish to discuss any any items, they would need to make a motion to go into executive session.

RECOMMENDED ACTION:

If necessary: Motion to recess into closed session for _____ minutes to discuss matters relating to employer-employee negotiations and return to open session in this room at the end of that time.

Approved:

Draft

Riley County U.S.D. NO. 378 BOARD OF EDUCATION
REGULAR MEETING
February 13, 2017

Minutes

The boardmanship training started at 5:45pm with Donna Whiteman, from Kansas Association of School Boards. The training ended at 6:45pm.

The regular monthly meeting of the Board of Education of Riley County USD 378 was held at the Riley County High School Library on Monday, February 13, 2017. Board members present were Kyle Bohnenblust, Jared Larson, Nathan Mead, Randy O'Boyle, Kerry Thurlow and Ross Wahl. Not present was Shane Allen. Also in attendance were Superintendent Cliff Williams and Clerk of the Board Nicole Fajen. Others present were Larry and Chris Tawney, Frank Clark, Melissa Wahl and Keith Westervelt.

Call to Order

At 7:00 p.m. President Bohnenblust called the board meeting to order.

Pledge of Allegiance

Additions/Corrections to the agenda

Randy O'Boyle would like to add the progress of the foundation under Board Member Items.

President Bohnenblust would like to switch The Riley County Childcare Center from Board of Ed Issues to Contracts/Approvals/Appointments.

Approval of Agenda

The agenda (items suggested for the consent agenda are shaded) was presented as follows:

1. Call to order.
2. Pledge of Allegiance.
3. Student/Staff recognition. *Seven students from Mr. Whearty's class and their parents have been invited to attend the meeting in recognition of their placement in a welding competition.*
4. Additions to the agenda.
5. Approval of the agenda.
6. Approval of the minutes of the January 9, 2016 regular meeting.
7. Approval of the bills and financial reports.
8. Concerns of Riley County U.S.D. No. 378 patrons.
9. Communications.
10. Administrative Reports.
 - A. Principal Reports. Any building principal present may wish to report.
 - B. Director Reports. Program Directors may wish to report.
 - C. Superintendent Report. The superintendent may provide a report.
11. Board Member Items.

12. Business Items and Reports:

- A. Contracts/Approvals/Appointment.
- B. Board of Education Topics. Progress on mission/vision from retreat.
- C. Personnel Items.

13. Adjournment

Motion to approve those items listed on the consent agenda as proposed:

- minutes of the January 9, 2016 regular meeting, the February bills and transfers.
 - agenda (as presented or as amended at the meeting)
 - **contracts/approvals/appointments as follows:**
 - ✓ approve the donation of \$100.00 from a private patron to assist with the Grade School lunchroom project.
 - ✓ approve the donation of \$200.00 from a private patron to assist families in need during the holidays.
 - ✓ approve the donation of \$132.35 for Cara Rignell as part of DonorsChoose fund project for Prize-Wining TOON books for K-3.
 - ✓ approve the Library weeding logs from the Grade School and High School.
 - ✓ Approve a total donation of \$302 from the Harold Ray memorial for the purchase of technology and reading supplies.
 - **personnel items as follows:**
 - ✓ approve the resignation of Cheryl VanBebber, as Bus Driver, effective January 20, 2017.
 - ✓ approve the new hire of Shane Eslit, as Bus Driver, effective February 14, 2017.
 - ✓ approve the resignation of Jennifer Johnston, as RCHS Vocal teacher, effective May 24, 2017.
 - ✓ approve the new hire of Amanda Kreie, as part-time pre-school aide, effective February 14, 2017.
- ✓ *Any personnel items which occur after publication of the agenda may be added by letter to the board on February 10, 2016 and included here*

President Bohnenblust recognized Riley County High School students for their welding achievements by giving them a certificate from the Board of Education!

Orscheln Farm and Home Supply Store in Manhattan hosted a welding competition that was open to all area high schools to enter their welding skills for a given weld criteria in Arc (SMAC) and Gas (GMAW). The students listed below are from Mr. Whearty's Agricultural Mechanic class entered welding skills that were delivered to compete for awards. All participants were awarded a medal and the top 3 places earned an auto darkening welding helmet and a plaque. Magnet parts and tool trays were awarded to the 4th, 5th, and 6th place individuals. All judging and awards were sponsored by Caterpillar. Congratulations to each of these individuals that earned awards and recognition for competing with their welding skills.

Mac Rogers 1st, Tate Wickstrum 2nd, Brett Halstead 3rd, Tyler Lindell 4th, Luke Richard 5th, Tyler Beckman 6th, Collin Prockish-participant.

Ross Wahl stated that there was a mistake in the minutes. The meeting reminder about the boardmanship training with Donna Whiteman was listed before the adjournment and it should have been listed after the adjournment.

Jared Larson moved the board approve the January 9, 2016 regular meeting minutes as corrected, the agenda as amended and the consent agenda as presented. Second by Randy O'Boyle and motion carried, 5-1 with Ross Wahl voting no.

Concerns of the Riley County U.S.D. No. 378 patrons

None

Communications

None

Administrative Reports

1. Hearing of principals

a. Teresa Grant reported:

- The Middle School 7th and 8th grade boys are both playing in the championship basketball game at the HS tonight.

b. Harold Oliver reported:

- Riley County hosted the MEL wrestling tournament on Friday, February 10th as well as the Middle School Boys basketball tournament on Saturday February 11th and 13th.
- Sunny O'Leary is the first female ever from Riley County to receive a 3rd place finish at the state wrestling tournament.
- Spring sports will begin next month; golf, track, baseball and softball.
- Lexi Wilson and Zoey Abner placed at the District FCCLA competition and qualified for the State FCCLA competition.
- Mr. Oliver gave a quick update on the foundation committee. He is hopeful that Mr. Collagen will be able to give a full report at the March regular board meeting.

2. Hearing of Directors

Mr. Clark reported:

- Bus repairs on #11, #15 and #6.
- Mr. Clark has received three inquiries about the bus driver position in the last 30 days.
- He stated that the Middle School girls basketball team went 32-0.

Board Member Items

Mr. Williams reported on the financial position of the Riley County Childcare Center program per board request. Mrs. Richling, RCCC Teacher, Mrs. Grant and Mr. Williams answered questions from the board. After discussion the board came to a consensus to

keep RCCC. Overall, the board was appreciative that the staff and admin was trying to make it more cost effective. They shared preschool programs across the state struggle to break even with costs. They elaborated on how the program is more academic based than a true daycare. The board also discussed changing the name because it can be misleading.

Ben Burton, Switchgrass Development, had requested to address the board about the progress of the developments within the Colbert Hills addition and the potential to change the school district boundary lines. Using three different maps Mr. Burton showed the board the areas that the City of Manhattan granted developers permission to build infrastructure for future homes in the Heartland section. He opened the dialogue with the board about using streets as boundary lines instead of legislative boundary lines to assist in the selling of properties within neighboring school districts. Currently, the boundary lines run through the middle of some properties with the potential of future developments with a similar concern where one portion of the property is in USD 378 and the other portion is in USD 383. Mr. Burton shared that this division can make it difficult to sell homes. The board of education took no action on the request.

3. Superintendent report

a. Cliff Williams reported:

- Food Service Audit went really good this year; a big thank you to the Food Service team!
- Cliff gave an update on the HVAC rooftop system that needs to be replaced at the Grade School. He stated the team is working hard to make progress and will hopefully be ready to go out to bid in about four weeks.

Business Items and Reports

1. Contracts/Approvals/Appointments

Mr. Williams discussed the Leonardville baseball park lease will be up at the end of February 2017. Randy O'Boyle moved the board approve the lease for the usage of the Leonardville baseball park with the city of Leonardville for the price of \$1.00 for 10 years. Second by Kerry Thurlow and motion carried, 6-0.

Mr. Williams thanked the policy committee meeting for meeting on January 25th for two hours and their efforts that goes into those meetings. The board held discussion. Randy O'Boyle moved the board approve the policies with the discussed additions as presented and referenced in the official minutes. Second by Nathan Mead and motion carried, 6-0.

Mr. Williams discussed that due to legislative action in the 2015 session (HB 2104), three of our board positions need to have their terms extended until the second Monday in January 2018. All districts have been advised by KASB to pass a resolution notifying our patrons that this act will take place. Kyle Bohnenblust stated, "Be it resolved that, the Board of Education of Unified School District No. 378, Riley County, Kansas hereby extends the term of the office for any elected board member whose term would expire at any time in 2017 until the second Monday in January of 2018, when newly elected members of the governing body

and other newly elected officials shall take office pursuant to K.S.A. 2015 Supp. 25-21a01.” Second by Randy O’Boyle and the motion carried, 5-1 with Ross Wahl voting no.

Mr. Williams stated the board needs to advise the board clerk as to when she can begin advertising the three board positions. He recommended Tuesday, February 14, 2017. Kerry Thurlow moved the board advise the board clerk per Cliff’s recommendation to begin advertising the three board positions on February 14, 2017. Second by Jared Larson and the motion carried, 6-0.

Mr. Williams presented the 2017-18 school year calendar that the calendar committee put together. Kerry Thurlow moved the board adopt the 2017-18 school year calendar as presented. Second by Ross Wahl and the motion carried, 6-0.

2. Board of Education Topics

Mr. Williams gave the board an update on the budget preparations for the 2017-18 school year. The state funding formula is scheduled to be discussed in the 2017 legislative session. Currently, we are in the year two of a two year temporary plan called the Block Grant.

Mr. Williams gave the board a report on the public relations committee that met on January 25th. The board came to a consensus to appoint Nathan Mead as chairman of this committee. The PR committee put together a perception survey on the mission statement to go out to patrons, parents and seniors of USD 378.

The next policy committee meeting will be held at the District Office on Wednesday, February 22nd 4:30pm- 6:30pm.

The Technology committee meeting will be held on Wednesday, February 22nd 9:00am-10:30am in the RCHS Conference Room.

The next IBB committee meeting will be held on Monday, March 13th from 5:45pm-6:45pm in the RCHS Library.

3. Personnel

The board gave the approval to start advertising Mrs. Johnston’s position.

4. Executive Session

At 8:54pm Kyle Bohnenblust moved to recess into closed session for 15 minutes to discuss matters relating to employer-employee personnel with the Superintendent with a 5 minute break starting before. Second by Jared Larson and motion carried, 6-0.

Returned at 9:14pm with no action taken.

At 9:16pm Kyle Bohnenblust moved to recess into closed session for 15 minutes to discuss matters relating to employer-employee personnel with the Superintendent. Second by Nathan Mead and motion carried, 6-0.

Returned at 9:31pm with no action taken.

Kyle Bohnenblust stated the next board meeting will be held on March 13, 2017 at 7:00pm at the Riley County High School Library.

Kyle Bohnenblust stated the next IBB meeting will be held on March 13, 2017 at 5:45pm at the Riley County High School Library.

Adjournment

At 9:35 pm, President Bohnenblust moved the board adjourn the meeting. Second by Kerry Thurlow and motion carried, 6-0.

Kyle Bohnenblust, President

Nicole Fajen, Board Clerk

DRAFT

Carl Anderson	
Robidoux	\$ 21.49
Ag Shop Compressor	\$ 399.95
Sapp Bros.	\$ 46.00
Wrestling trip gas	\$ 53.78
Robidoux refund	\$ (319.96)
Dory Wendland	
Bubble Wash	
Mr. Clark wash vehicles	\$ 43.00
Dustin Webber	
Survey Monkey	
BOE request	\$ 26.00
Harold Oliver	
PetCo	
C. Thomson - class items	\$ 35.26
Coco Bolos	
MEL meeting meal X 2	\$ 19.46
Harold Oliver - AD	
Sweetwater Sound	
building purchases	\$ 486.58
Donna Tittel	
Dillons	
M. Steiner - class items	\$ 34.13
Teresa Grant	
Amazon	
gifts - reimbursed by Grade School	\$ 90.15
Kris Burnett	
Amazon	\$ 7.99
HS library books & supplies	\$ 405.57
	\$ 5.54
Sandy Glessner	
KSMEA	
reg. - Johnston, Zeak, Lloyd	\$ 234.00
No Tears Learning	
W. Hydeman - class items	\$ 165.00
Capital Plaza Hotel - Topeka	
W. Steiner - hotel	\$ 116.63
Hampton Inn - Hays	
Wrestling hotel	\$ 624.75
KSU Cashiers Office	
Meeting parking charge	\$ 5.00

Amazon		
ID badge printer ribbon	\$	49.98
Sam's Internet		
Concession items	\$	169.20
Amazon	\$	153.99
EII Class items	\$	17.02
Amazon		
RCGS library - battery for video camera	\$	8.99
Amazon		
EII Class items	\$	106.94
ID Card Group		
RCGS id badge clips	\$	26.81
TOTAL	\$	3,033.25



COMMERCE BANK - COMMERCIAL CARDS
 PO BOX 414084
 KANSAS CITY MO 64141-4084

Account ID 8000-0023-6011
 Account Number 4873-0100-0033-9031
 Payment Due Date MAR 03, 2017
 Amount Due \$152.00
 Current Balance \$3,033.25

COMMERCE BANK - COMMERCIAL CARDS
 PO BOX 808009
 KANSAS CITY MO 64180-8009

USD 378 RILEY COUNTY **T00000008
 ATTN: SANDY GLESSNER
 PO BOX 326
 RILEY KS 66531-0326

Amount Enclosed \$

To ensure your payment is posted promptly,
 please submit all payments to:
 PO BOX 808009
 KANSAS CITY, MO 64180-8009

8000002360111111 000303325000015200

Please detach and return with your payment

Business Platinum

CORPORATE ACCOUNT ACTIVITY

USD 378 RILEY COUNTY		TOTAL CORPORATE ACTIVITY		
8000-0023-6011		\$5,277.13		
4873-0100-0033-9031				
Post Date	Tran Date	Reference Number	Transaction Description	Amount
01-30	01-30	00000200025	PAYMENT RECEIVED -- THANK YOU	\$5,277.13CR

FINANCE CHARGE SUMMARY

	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	\$0.00	0.0300%	10.90%	\$0.00
CASH ADVANCES	\$0.00	0.0550%	19.90%	\$0.00

CARDHOLDER NEW ACTIVITY SUMMARY

CARDHOLDER	Purchases and Other Debits	Cash Advances	Credits	Total Activity
CARL B ANDERSON	\$521.22	\$0.00	\$319.96	\$201.26
Credit Limit \$500				

For Customer Service Call: 1-800-892-7104 Outside the U.S., Call: 1-402-691-7800	Account ID		Account Summary	
	8000-0023-6011		Previous Balance	\$5,277.13
Account Number		Purchases & Other Charges	\$3,353.21	
4873-0100-0033-9031		Cash Advances	\$0.00	
Statement Date	Payment Due Date	Cash Advance Fees	\$0.00	
FEB 06, 2017	MAR 03, 2017	Late Charges	\$0.00	
Credit Limit	Available Credit	Finance Charges	\$0.00	
\$13,500.00	\$10,466.75	Credits	\$319.96	
Amount Due	Disputed Amount	Payments	\$5,277.13	
\$152.00	\$0.00	New Balance	\$3,033.25	
Send Billing Inquiries To: COMMERCE BANK PO BOX 414084 KANSAS CITY MO 64141				

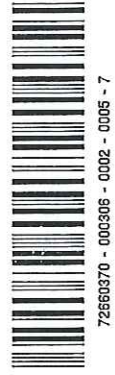
[REDACTED]

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Statement Date	FEB 06, 2017	Account Number	4873-0100-0033-9031
Credit Limit	\$13,500	Payment Due Date	MAR 03, 2017
Cash Advance Balance	\$0.00	Amount Due	\$152.00
Available Credit	\$10,466.75	New Balance	\$3,033.25
USD 378 RILEY COUNTY Account ID 8000-0023-6011			

GARDHOLDER NEW ACTIVITY SUMMARY

Cardholder Name ID Credit Limit	Purchases and Other Debits	Cash Advances	Credits	Total Activity
DORY WENDLAND 0000-0234-8674 4873-0100-0033-9098 Credit Limit \$500	\$43.00	\$0.00	\$0.00	\$43.00
DUSTIN WEBBER 0000-0234-8644 4873-0100-0070-7333 Credit Limit \$6,000	\$26.00	\$0.00	\$0.00	\$26.00
HAROLD OLIVER 0000-1102-7984 4873-0100-0072-6773 Credit Limit \$2,000	\$54.72	\$0.00	\$0.00	\$54.72
HAROLD OLIVER 0000-3091-2216 4873-0100-0078-7108 Credit Limit \$2,000	\$486.58	\$0.00	\$0.00	\$486.58
DONNA TITTEL 0000-3091-2224 4873-0100-0078-7114 Credit Limit \$1,000	\$34.13	\$0.00	\$0.00	\$34.13
TERESA GRANT 0000-3240-4329 4873-0100-0079-8411 Credit Limit \$2,000	\$90.15	\$0.00	\$0.00	\$90.15
KRIS BURNETT 0000-3330-6515 4873-0100-0080-6351 Credit Limit \$2,000	\$419.10	\$0.00	\$0.00	\$419.10
SANDY GLESSNER 0000-0234-8633 4873-0100-0084-5813 Credit Limit \$6,000	\$1,678.31	\$0.00	\$0.00	\$1,678.31





Statement Date	FEB 06, 2017	Account Number	1873-0100-0033-9031
Credit Limit	\$13,500	Payment Due Date	MAR 03, 2017
Cash Advance Balance	\$0.00	Amount Due	\$152.00
Available Credit	\$10,466.75	New Balance	\$3,033.25
USD 378 RILEY COUNTY Account ID 8000-0023-6011			

CARDHOLDER ACTIVITY					
CARL B ANDERSON		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
0000-0234-6666 1873-0100-0033-9031		\$521.22	\$0.00	\$319.96	\$201.26
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
01-23	01-21	24736937021003063492261	ROBIDOUX 402-4357203 NE	21.49	
01-23	01-21	24736937021003063492238	ROBIDOUX 402-4357203 NE	399.95	
01-23	01-21	24427337022710034831916	SAPP BROS TRAVEL CENTE JUNCTION CITYKS	46.00	
01-23	01-21	24427337022710034831924	SAPP BROS TRAVEL CENTE JUNCTION CITYKS	53.78	
01-23	01-21	74492157021894928475036	PAYPAL *ROBIDOUXINC 4029357733 CA	319.96CR	

CARDHOLDER ACTIVITY					
DORY WENDLAND		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
0000-0234-6674 1873-0100-0033-9099		\$43.00	\$0.00	\$0.00	\$43.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-06	02-03	24071057034987113123311	BUBBLE WASH #2 MANHATTAN KS	8.00	
02-06	02-03	24071057034987113123543	BUBBLE WASH #2 MANHATTAN KS	11.00	
02-06	02-04	24071057036987139233605	BUBBLE WASH #2 MANHATTAN KS	8.00	
02-06	02-04	24071057036987139233647	BUBBLE WASH #2 MANHATTAN KS	8.00	
02-06	02-04	24071057036987139233712	BUBBLE WASH #2 MANHATTAN KS	8.00	

CARDHOLDER ACTIVITY					
DUSTIN WEBBER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
0000-0234-6641 1873-0100-0070-7351		\$26.00	\$0.00	\$0.00	\$26.00
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
01-30	01-28	24906417028035203721449	SMK*SURVEYMONKEY.COM 971-2445555 CA	26.00	

CARDHOLDER ACTIVITY					
HAROLD OLIVER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
0000-1102-7984 1873-0100-0072-6773		\$54.72	\$0.00	\$0.00	\$54.72
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
01-17	01-16	24164077016730000235436	PETCO 1673 63516736 MANHATTEN KS	35.26	
02-02	02-01	24224437033101025860884	COCO BOLOS @ KANSA MANHATTAN KS	19.46	





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Statement Date	FEB 06, 2017	Account Number	4873-0100-0033-8031
Credit Limit	\$13,500	Payment Due Date	MAR 03, 2017
Cash Advance Balance	\$0.00	Amount Due	\$152.00
Available Credit	\$10,466.75	New Balance	\$3,033.25
USD 378 RILEY COUNTY Account ID 8000-0023-8011			

CARDHOLDER ACTIVITY					
HAROLD OLIVER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
0000-3091-2218 4873-0100-0078-7106		\$486.58	\$0.00	\$0.00	\$486.58
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
01-18	01-16	24307927017900017006327	SWEETWATER SOUND INC 260-4328176 IN	486.58	

CARDHOLDER ACTIVITY					
DONNA TITTEL		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
0000-3091-2221 4873-0100-0079-7114		\$34.13	\$0.00	\$0.00	\$34.13
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
01-18	01-17	24445007017300392894641	DILLONS #0015 MANHATTAN KS	34.13	

CARDHOLDER ACTIVITY					
TERESA GRANT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
0000-3210-4329 4873-0100-0079-8412		\$90.15	\$0.00	\$0.00	\$90.15
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
01-18	01-17	24431067017083311490341	AMAZON.COM AMZN.COM/BILL AMZN.COM/BILLWA	90.15	

CARDHOLDER ACTIVITY					
KRIS BURNETT		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
0000-3330-6515 4873-0100-0080-6351		\$419.10	\$0.00	\$0.00	\$419.10
Post Date	Tran Date	Reference Number	Transaction Description	Amount	
02-01	01-31	24431067032083307452173	AMAZON.COM AMZN.COM/BILL AMZN.COM/BILLWA	7.99	
02-02	02-01	24692167032000624428027	Amazon.com AMZN.COM/BILLWA	405.57	
02-03	02-02	24431067033083310257766	AMAZON.COM AMZN.COM/BILL AMZN.COM/BILLWA	5.54	

[REDACTED]

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[REDACTED]

[REDACTED]



Statement Date	FEB 06, 2017	Account Number	4873-0100-0033-0031
Credit Limit	\$13,500	Payment Due Date	MAR 03, 2017
Cash Advance Balance	\$0.00	Amount Due	\$152.00
Available Credit	\$10,466.75	New Balance	\$3,033.25

USD 378 RILEY COUNTY

Account ID

8000-0023-6011

CARDHOLDER ACTIVITY

SANDY GLESSNER		PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
0000-0234-6633					
4873-0100-0084-5613		\$1,678.31	\$0.00	\$0.00	\$1,678.31
Post Date	Tran Date	Reference Number	Transaction Description		Amount
01-11	01-10	24492157010894629303089	PAYPAL *KSMEA 402-935-7733 KS		234.00
01-13	01-12	24210737013200922900083	NO TEARS LEARNING INC 301-263-2700 MD		165.00
01-23	01-21	24692167022000700867124	CAPITAL PLAZA HOTEL TO TOPEKA KS		116.63
		CHECK IN DATE:01-19-17 CONFIRMATION #:371298A			
01-23	01-22	24610437022004012182699	HAMPTON INN HAYS KS		624.75
		CHECK IN DATE:01-20-17 NUMBER OF NIGHTS:02 CONFIRMATION #:0000262023			
01-24	01-23	24761977023200288405134	KSU CASHIERS OFFICE IV MANHATTAN KS		5.00
01-25	01-24	24692167024000080586961	AMAZON MKTPLACE PMTS AMZN.COM/BILLWA		49.98
01-26	01-24	24226387025370053739501	SAMS INTERNET 888-746-7726 AR		169.20
01-26	01-25	24692167025000511792245	AMAZON MKTPLACE PMTS AMZN.COM/BILLWA		153.99
01-26	01-25	24692167025000528812721	AMAZON MKTPLACE PMTS AMZN.COM/BILLWA		17.02
01-27	01-26	24692167026000231237090	AMAZON MKTPLACE PMTS AMZN.COM/BILLWA		8.99
01-30	01-27	24692167027000742007999	AMAZON MKTPLACE PMTS AMZN.COM/BILLWA		106.94
02-02	02-01	24492157032894236030889	ID CARD GROUP 877-868-0012 IL		26.81

[REDACTED]

[REDACTED]

[REDACTED]

RCHS Activity Fund - February 2017

<u>Activity Name</u>	<u>Beginning Cash</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Cash Balance</u>
AD Athletic Fund	4,769.01	230.07	137.34	4,861.74
Art Club	2,085.35	1,315.15	847.83	2,552.67
Band Misc	2,257.13	-	130.87	2,126.26
Baseball Misc	2,436.54	-	(1,252.00)	3,688.54
Boys Basketball Misc	1,120.38	-	-	1,120.38
Cheerleading	1,065.40	547.00	(129.00)	1,741.40
Class of 2016	-	-	(104.93)	104.93
Class of 2017	1,203.81	(1,203.81)	-	-
Class of 2018	5,302.41	-	-	5,302.41
Class of 2019	2,236.40	-	-	2,236.40
Class of 2020	385.83	-	-	385.83
Community Leadership Class	1,488.92	1,752.98	764.11	764.56
Cross Country Misc.	1,564.56	-	497.82	1,066.74
Culture Club	363.71	1,622.90	580.19	1,406.42
Dance	1,289.80	-	50.00	1,239.80
Debate Misc	124.13	-	-	124.13
Ecology Club	1,161.54	-	-	1,161.54
Faculty Fund	635.62	-	-	635.62
FBLA	2,125.42	-	-	2,125.42
FCCLA	471.86	-	15.00	456.86
FFA	16,214.48	17,047.56	2,822.40	30,439.64
Football Misc	227.61	10.00	-	237.61
Forensics Misc	455.03	-	-	455.03
Golf Misc	2,209.43	14.20	952.84	1,270.79
Key Club - Admin	2,119.40	905.99	400.00	2,625.39
Mass Media III	156.35	-	-	156.35
Musical Theatre	2,211.65	-	-	2,211.65
NHS	1,399.21	-	-	1,399.21
Pep Club	1,568.66	25.00	274.28	1,319.38
RCHS Girls Basketball	801.44	-	-	801.44
Renaissance	5,068.34	1,603.81	2,123.50	4,548.65
SADD	2,408.40	(1,713.23)	-	695.17
Senior Sitting Fee	450.08	-	-	450.08
Softball Misc	1,753.52	-	-	1,753.52
Student Council	958.21	-	-	958.21
Track & Field Misc.	944.29	-	-	944.29
Tri-M	801.74	-	100.00	701.74
Vocal Music Misc	9,999.44	-	730.11	9,269.33
Volleyball Misc	1,475.77	-	-	1,475.77
Wrestling	1,037.32	423.00	-	1,460.32
Yearbook	3,937.63	84.00	127.78	3,893.85
	88,285.82	22,664.62	9,068.14	\$ 100,169.07

RCHS Petty Cash - February 2017

<u>Fund</u>	<u>Beginning Cash</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Cash Balance</u>
Petty Cash	350.00	3,565.44	2,814.92	1,100.52
	350.00	3,565.44	2,814.92	\$ 1,100.52

RCGS ACTIVITY FUND STATEMENT

2/1/2017

<u>ACTIVITIES</u>	<u>BEGINNING</u> <u>BALANCE 2/01/17</u>	<u>RECEIPTS</u>	<u>EXPENSES</u>	<u>ENDING</u> <u>BALANCE 2/28/17</u>
Class of 2021	3,840.85	4,641.43	1,284.00	7,198.28
Class of 2022	88.00	12.00	0.00	100.00
Builders Club	36.00	0.00	0.00	36.00
Cheer	1,834.62	0.00	0.00	1,834.62
Falcon Day	354.98	0.00	0.00	354.98
Flowers	388.05	0.00	0.00	388.05
Girls Basketball	883.57	0.00	0.00	883.57
Math Camp	60.00	0.00	0.00	60.00
School Events (Renaissance)	3,634.42	1,236.08	1,236.08	3,634.42
Social	689.45	0.00	0.00	689.45
Student Council	1,181.65	1,000.36	0.00	2,182.01
Yearbook	1,411.54	0.00	0.00	1,411.54
Totals	14,403.13	6,889.87	2,520.08	18,772.92

ALL Data

Current Cash Balance Report

Arranged by:
Group ID and Activity Number

Date: 02/01/2017 thru 02/28/2017

Activity Number and Name	Beginning Cash	Receipts	Disbursements	Adjustments	Cash Balance
P Petty Cash					
1000 Petty Cash	606.28	2,527.64	2,230.00	-57.64	846.28
P Petty Cash Totals:	606.28	2,527.64	2,230.00	-57.64	846.28
Report Totals:	606.28	2,527.64	2,230.00	-57.64	846.28



Feb 28, 2017

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RILEY COUNTY USD 378
 DISTRICT OFFICE
 PETTY CASH
 PO BOX 326
 RILEY KS 66531

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NICOLE L FAJEN, CLERK

Checking Account

02/01/2017 Beginning Balance		239.54
0 Deposits/Other Credits	+	.00
1 Checks/Other Debits	-	6.65
02/28/2017 Ending Balance	28 Days in Statement Period	232.89

----- Checks listed in numerical order; (*) indicates gap in sequence -----

Check	Date	Amount	Check	Date	Amount
1022	02/23	6.65			

	Total For This Period	Total Year-to-Date
Total Overdraft Fees	\$.00	\$.00
Total Returned Item Fees	\$.00	\$.00

----- Daily Ending Balance -----			
02/01	239.54	02/23	232.89

THIS FORM IS PROVIDED TO HELP YOU BALANCE YOUR CHECKBOOK

**CHECKS OUTSTANDING—NOT
CHARGED TO ACCOUNT**

NO.	\$	
TOTAL	\$	

BANK BALANCE SHOWN ON THIS STATEMENT \$ 232,89

ADD+

DEPOSITS NOT CREDITED IN THIS STATEMENT (IF ANY) \$ _____

TOTAL \$ 0

SUBTRACT-

CHECKS OUTSTANDING \$ 0

BALANCE \$ 232,89

SHOULD AGREE WITH YOUR CHECKBOOK BALANCE AFTER DEDUCTING SERVICE CHARGE (IF ANY) SHOWN ON THIS STATEMENT.

IMPORTANT:

PLEASE NOTIFY US OF ANY CHANGE OF ADDRESS
IF ANY DISCREPANCY EXISTS BETWEEN THE BANK'S AND YOUR RECORDS.
PLEASE WRITE OR CALL:



**IN CASE OF ERRORS OR QUESTIONS
ABOUT YOUR ELECTRONIC TRANSFERS**

Telephone us at the telephone number or write us at the address on the statement as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared.

- (1) Tell us your name and account number (if any).
- (2) Describe the error or the transfer you are unsure about and explain as clearly as you can why you believe it is an error or why you need more information.
- (3) Tell us the dollar amount of the suspected error.

If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days.

We will tell you the results of our investigation within 10 business days after we hear from you and will correct any error promptly. If we need more time, however, we may take up to 45 days to investigate your complaint or question. If we decide to do this, we will recredit your account within 10 business days for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not recredit your account.

If we decide that there was no error, we will send you a written explanation within 3 business days after we finish our investigation. You may ask for copies of the documents that we used in our investigation.

