

## Business Advisory Councils 2022/2023

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### Qualifications for Membership

- Members must be currently employed in the industry represented by the council.
- Members should be cooperative, knowledgeable persons who have expertise, leadership, and work experience in the career-technical program they serve.
- Advisory councils should include a diverse representation of race, ethnicity, and gender.
- There should not be more than two members from the same company or organization on an individual program advisory council.
- Each council must add at least one new member each year with a maximum of 14 and a minimum of 8 members in any given year. Ideal total membership 8-12; Polaris Advisory Councils mandatory 8 member minimum.
- Only one former student should be on the council at any given time.
- Members should be enthusiastic about their field and the Polaris program they serve.
- Council members cannot be current or former employees of Polaris Career Center
  - Substitute hires by Polaris must be approved by Superintendent for Advisory Councils
  - Newly Retired Industry candidates may only serve One Year
  - Polaris's retirees not applicable
- No Family Members on Polaris Advisory Boards

### Council member make-up recommendations:

- Business, Industry and Labor 5-7 members
- Representatives of Higher Education 1-2 members
  - Higher Education Only (example: Tri-C, Cleveland State, Case Western, etc.)
  - Other Career Technical Staff does not meet this requirement
- Community, Civic and Government 1-2 members
- Current Student or Graduate 1 member (where appropriate)

***Terms of office should be staggered to allow continuity of experience on the councils. It is recommended that your members serve a 3-5 year term. Under most circumstances' members should not serve longer than five years.***

### Meetings and Member Engagement

The minimum commitment is to attend scheduled meetings and to remain active and engaged by partnering with program teachers throughout the school year.

### *Special Note:*

*All council members must submit a member profile each year.*

*Members are not automatically moved from one year to the next.*