

HomeTech Charter School
Governing Board Minutes
September 12, 2022

1.0 Opening Business:

1.1 Board Meeting was called to order at 3:15 p.m.

Present:	Martin Svec	Wendy Lightbody
	Julie Crandall	Christina Powell

Absent:	Eric Rein
	Tom Brogden

1.2 Pledge of Allegiance.

2.0 Mrs. Lightbody motioned for the approval of the September board agenda with the exclusion of item 6.8. Mr. Svec seconded. The board unanimously approved.

3.0 Parents and board members wished Ben Buckhout, the new student representative, a "Happy Birthday."

4.0 Communications/Reports

4.1 Ms. Crandall presented the Student of the Month certificates to the students who were nominated by staff members. The staff will be focusing on different character traits when considering their nominations for each month.

4.2 Ben Buckhout, the new student representative for 2022-2023, shared current events involving the school and community. This included information regarding: "Space Day" for seniors, the planned library field trip, prom planning and the "Ice Cream Social."

4.3 No comments from the board.

4.4 Principal's Report

- 1.0 Ms. Crandall provided the monthly enrollment by grade. The current enrollment is 82.
- 2.0 Ms. Crandall gave an update on COVID procedures for students.
- 3.0 Ms. Crandall shared information and pictures of the staff participating in "team building" and professional development activities.
- 4.0 Ms. Crandall and Mrs. Hamm attended a WASC Self-Study training. Ms. Crandall is working on contacting a potential mentor from BCOE for outside assistance.
- 5.0 HomeTech received a determination letter from the PG&E Fire Victim Trust. The amount totaled \$423,258.98. The first partial payment totaled \$138,517.41.

5.0 Discussion Items

- 5.1 Ms. Crandall shared a PowerPoint showing HomeTech's CAASPP results and comparisons.
- 5.2 Ms. Crandall shared the 2021-2022 Special Ed Encroachment cost. Ms. Crandall has not received an MOU from PUSD as of yet.

- 5.3 Ms. Crandall asked the board for feedback on possible goals for the 22-23 school year. Mrs. Lightbody suggested increasing marketing, staff evaluations and positive reinforcement.
- 5.4 The board reviewed the provided chart from Charter Connect. There will be additional charges "per click" for the Google and Facebook Ads. Ms. Crandall will work with Apptegy in optimizing the HomeTech website.

6.0 Action Items

- 6.1 Mrs. Lightbody motioned for the consideration and approval of the contract with Charter Connect for Digital Marketing from September 2022-February 2023. This will be paid for using money from the fire victim's trust. Mrs. Powell seconded. The board unanimously approved.
- 6.2 Mr. Svec motioned for the consideration and approval of the contract with E-Rate Advisors. Mrs. Powell seconded. The board unanimously approved.
- 6.3 Mrs. Lightbody motioned for the consideration and approval of the MOU with Serwood Montessori for ELPAC Services. Ms. Crandall seconded. The board unanimously approved.
- 6.4 Mr. Svec motioned for the consideration and approval of the MOU with BCOE for Librarian of Record Services. Mrs. Powell seconded. The board unanimously approved.
- 6.5 Mrs. Lightbody motioned for the consideration and approval of the contract with ICAS for Vape Detectors. There is the possibility of an additional cost of \$300 if the company finds they have to deal with power over internet. Mr. Svec seconded. The board unanimously approved.
- 6.6 Mrs. Lightbody motioned for the consideration and approval of the Administration of Naloxone Policy. Kelli Luevano, from PUSD, provided Ms. Crandall with links for ordering the Naloxone. The training for administering Naloxone was covered in the previously taken CPR and first aid training. Mrs. Powell seconded. The board unanimously approved.
- 6.7 Mr. Svec motioned for the consideration and approval of the Concurrent Enrollment Book Purchase Policy and Form. Mrs. Powell seconded. The board unanimously approved.
- 6.8 Tabled until the October board meeting.
- 6.9 Mrs. Lightbody motioned for the consideration and approval of the Resolution for AB 361 for the October 2022 Meeting. Mrs. Powell seconded. The board unanimously approved.

- 7.0 Mrs. Lightbody motioned for the consideration and approval for items listed under the consent agenda. Ms. Crandall seconded. The board unanimously approved.

8.0 Items in closed session.

- 8.1 PERSONNEL
- 8.2 CONFERENCE WITH LABOR NEGOTIATOR

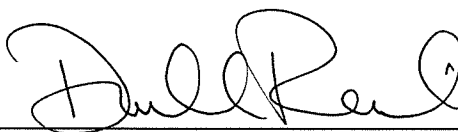
- 9.0 Adjourned to closed session at 4:42 p.m.

- 10.0 Reconvened to open session at 5:04 p.m.

- 11.0 Discussion only in closed session with no action taken.

12.0 Next regular board meeting scheduled for October 10, 2022 at 3:15 p.m.

13.0 Adjourned 5:05 p.m.



Danielle Reinolds