



Chattahoochee County Board of Education
326 Broad Street
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Tabatha Walton
Assistant Superintendent
Jim Sims
Facilities & Operations Director
Tim Buchanan
Academy CEO / Federal Programs Director
Jill Simmons
Special Education Director

Kristie Brooks, Ed.D.- Superintendent
Christy Humber- Chairman
Carrie Jackson- Vice Chairman
Krystal Coleman
Shirley Jones
Lora McAdams

Jan Chandler
Finance Director
Contina Swanson
Assistant Bookkeeper
Arlene Byrd
Administrative Assistant
Nancy Harden
Administrative Assistant

Annual Budget Calendar

- **February:**
 - 1) Compare budget-to-date and actual-to date. Note any instances of large variance and investigate reason.
 - 2) Leadership team begins discussions of staffing needs for next school year.
- **March:**
 - 1) Finance Director prepares personnel costs spreadsheets and creates general budget template.
 - 2) Board Work Session held (generally second week in March) to discuss updated financial status, personnel costs, operating costs and projected revenues. Seek input from governance teams.
- **April and May:**
 - 1) Continue to monitor current year expenditures and revenues to adjust proposed budget as necessary
 - 2) Hold two public hearings to solicit input
- **June:**
 - 1) Present the proposed budget for Board's approval to advertise in legal organ.
- **July:**
 - 1) Board adopts budget during July Board Meeting.

Chattahoochee County School District Mission Statement

Our mission at Chattahoochee County School District is to prepare all students for college and career readiness as they grow to be productive contributors in society.